

## Mineola Union Free School District, Mineola, NY

### Workshop Meeting Minutes

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

## Board Goals for 2024 - 2025

### ***Educational***

- Continue to expand our professional understanding of the Science of Reading and Scarborough's Rope as it applies to learners in upper elementary, middle and high school
- Prepare teachers for the shifts in the Math Expressions curriculum and platforms (K-6)
- Expand learning opportunities for students emphasizing self - direction (managing one's own time and resources to pursue individual interests) and career readiness
- Develop and pilot the new concept of competency based education that allows learners to choose assignments and level of rigor entitled "Build your own grade"
- Expand the elementary health curriculum to include engaging video content on topics of health, nutrition, and social-emotional well being

### ***Facilities***

- Create a new 5 year Capital improvement plan that addresses outstanding items in the Building Condition Survey (BCS) as well as address future bus electrification plans for the Mineola fleet

### ***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: Tuesday May 20, 2025 / Synergy Building - 7:00 p.m.**

#### **Board of Education**

Dr. Margaret Ballantyne, President  
Cheryl Lampasona, Vice President  
Brian Widman  
Patrick Talty - ***absent***  
Stacey DeCillis

#### **Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Will Herman, Asst. Superintendent for Business & Operations  
Cindy Velez, District Clerk

**A. Call to Order - 7:02 pm**

**B. Pledge of Allegiance**

**C. Reading of Mission - Dr. Margarate Ballantyne**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions - Patrick Talty - Absent**

**F. Student Recognitions - Chris McCann - PE Leadershi Program and Athletes Helping Athletes Program**

**G. BOE Reports**

1. Comments from Board Trustees - Stacey DeCillis, Brian Widman, Cheryl Lampasona

2. Comments from Board President - Dr. Margaret Ballantyne

3. Comments from Superintendent - Michael Nagler

**H. Old Business**

None

**I. New Business**

**RESOLUTION #77 - BE IT RESOLVED** that the Board of Education approves the Instructional Services Agreement between the Vocational Education and Extension Board of Nassau County and the Mineola UFSD for the 2024-2025 school year and authorizes the President of the Board of Education to execute said agreement.

**Motion:** Cheryl Lampasona

**Second:** Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

**Patrick Talty - ABSENT**

Stacey DeCillis

No:

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Passed: **Yes**

**RESOLUTION #78 - WHEREAS**, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

**WHEREAS**, the Board of Education of the Mineola Union Free School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

**WHEREAS**, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

**WHEREAS**, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

**BE IT RESOLVED**, Board of Education of the Mineola Union Free School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

**BE IT FURTHER RESOLVED**, the Mineola Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

**Motion:** Brian Widman  
**Second:** Cheryl Lampasona

Yes:  
Dr. Margaret Ballantyne  
Cheryl Lampasona  
Brian Widman  
**Patrick Talty - ABSENT**  
Stacey DeCillis

No:  
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Passed: **Yes**

**RESOLUTION #79 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD, waives the second formal reading of the following revised Regulation due to its availability on the information table and the website and moves to its adoption.

**8450R** - Home, Hospital, or Institutional Instruction (Homebound Instruction)

**Motion:** Cheryl Lampasona

**Second:** Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

**Patrick Talty - ABSENT**

Stacey DeCillis

No:

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Passed: **Yes**

**RESOLUTION: #82 Executive Session - IT IS HEREBY RESOLVED** that the Board of Education of the Mineola Union Free School District finds that there exists probable cause to bring a disciplinary proceeding against a tenured teacher known to the Board in Executive Session, upon the charges set forth in the Statement of Charges dated May 20, 2025; and it is further

**RESOLVED**, that the penalty which will be imposed by the Board if said employee does not request a hearing or that will be sought by the Board if the employee is found guilty of the charge(s) after a hearing is that of dismissal.

**Motion:** Dr. Margaret Ballantyne

**Second:** Brian Widman

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

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Passed: **Yes**

**J. CONSENSUS AGENDA**

**RESOLUTION #80 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.d.3. , as presented.

**Motion:** Brian Widman

**Second:** Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

**Patrick Talty - ABSENT**

Stacey DeCillis

No:

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Passed: **Yes**

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the May 8, 2025, Business Meeting as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Annmary Lopez, Instructional Leader, effective June 30, 2025.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Alexandra Cohen, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 26, 2025 followed by an unpaid leave of absence until February 10, 2026.
2. That the Board of Education grants a request to Nicole Vella, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting October 25, 2025 followed by an unpaid leave of absence to on or about February 23, 2026.

c. **Appointments**

1. That the Board of Education approves the appointment of Rensy M. Daniel, to the position of Leave Replacement Teacher for Jillian Edwards, retroactive to May 12, 2025 to June 30, 2025 with a salary of MA Step 1 \$76,823

d. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$150.

	<b><u>Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Kristen Vinciguerra	Childhood Education (Grades 1-6)	05/27/2025
2.	Ingrid Luna	Childhood Education (Grades 1-6)	05/19/2025

# Mineola Union Free School District

May 20, 2025 - Workshop Meeting Minutes  
May 20, 2025

	<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>
3.	Holly Wright	Early Childhood Education (Birth - 2)	05/16/2025

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2025-2026 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Strength & Conditioning	Christopher M. Schacca	3	\$10,305.00

f. **Leave of Absence - Personal**

1. That the Board of Education grants a request Marc B. Ratner, for a paid Leave of Absence, for personal reasons, starting May 27, 2025 for the remainder of the 24/25 school year.

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Bryan Spies, to the position of Registered Nurse, effective August 28, 2025, with a salary of Non BA Step 9 \$64,836.
2. That the Board of Education approves the appointment of Meghan Gaugler, to the position of Substitute Nurse, retroactive to May 13, 2025 with a salary of \$150.00/hr.
3. That the Board of Education approves the appointment of Meghan Gaugler, to the position of Registered Nurse, effective August 28, 2025, with a salary of BA Step 1 \$65,417.
4. That the Board of Education approves the appointment of Deborah DosSantos, to the position of Substitute Teacher Aid, retroactive to May 19, 2025 with a salary of \$16.50/hr.
5. That the Board of Education approves the appointment of Matthew Cooper, to the position of Custodian , effective May 21, 2025 with a salary of Step 1 \$47,390.

b. **Retirement(s)**

1. That the Board of Education accepts, with regret, the resignation of James Cashin for the purpose of retirement, effective June 28, 2025.

c. **Civil Service Summer Seasonal Appointment(s)**

That the Board of Education approves the following student workers for summer employment at \$16.50/hr:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>
1.	Student Worker	Kaitlyn Consalvo

d. **Civil Service - Other**

1. Loation: **High School - Main Office**  
Title: 1 Summer Clerical  
Dates: Three weeks  
Hours: Per Contract  
Rate of Pay: Per Contract

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending April, 2025.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending, April 2025

**Invoices**

A/P Warrant #22	April 09, 2025	\$ 39,177.46
A/P Warrant #23	April 09, 2025	\$ 766,797.93
A/P Warrant #24	April 09, 2025	\$ 231,684.90
A/P Warrant #25	April 30, 2025	\$ <u>2,291,473.84</u>
<b>TOTAL EXPENSES</b>		<b>\$ 3,329,134.13</b>

**Payroll #21 (April 11, 2025) & Payroll #22 (April 30, 2025)**

General Fund	\$ 4,714,779.16
Federal Fund	\$ <u>87,458.65</u>
<b>TOTAL PAYROLL</b>	<b>\$ 4,802,237.81</b>

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for April 1, 2025 through April 30, 2025.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2024-2025 school year.  
- New Hyde Park - Garden City Park UFSD
2. That the Board of Education accepts the 2024-2025 DOL/DOR Agreement between Herricks UFSD (DOR) and Mineola (DOL) UFSD.
3. That the Board of Education approves Health Contracts between the following districts and Mineola UFSD, whereby said districts provide health and welfare services for the 2024-2025 school yer.  
- Manhasset UFSD

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Technology Report - Dr Whittney Smith

Superintendent Comments

L. Executive Session      Time: 6:30 pm and 7:54 p.m.

**Motion:** Cheryl Lampasona

**Second:** Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

**Patrick Talty - absent**

Stacey DeCillis

No:

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Passed: **Yes**

M. Adjournment Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: \_\_\_\_\_

Respectfully Submitted,  
*Cindy A. Velez*  
District Clerk