

Mineola Union Free School District, Mineola, NY
Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals for 2024 - 2025

Educational

- Continue to expand our professional understanding of the Science of Reading and Scarborough's Rope as it applies to learners in upper elementary, middle and high school
- Prepare teachers for the shifts in the Math Expressions curriculum and platforms (K-6)
- Expand learning opportunities for students emphasizing self - direction (managing one's own time and resources to pursue individual interests) and career readiness
- Develop and pilot the new concept of competency based education that allows learners to choose assignments and level of rigor entitled "Build your own grade"
- Expand the elementary health curriculum to include engaging video content on topics of health, nutrition, and social-emotional well being

Facilities

- Create a new 5 year Capital improvement plan that addresses outstanding items in the Building Condition Survey (BCS) as well as address future bus electrification plans for the Mineola fleet

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: Thursday, March 20, 2025 / Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Cheryl Lampasona, Vice President
Brian Widman
Patrick Talty - **absent**
Stacey DeCillis

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Will Herman, Asst. Superintendent for Business & Operations
Cindy Velez, District Clerk

A. Call to Order - 7:00 am

B. Pledge of Allegiance

C. Reading of Mission - Cheryl Lampasona

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. Student Organization Report - Jordan Chaver

G. BOE Reports

1. Comments from Board Trustees - Stacey Decillis, Brian Widman, Cheryl Lampasona

2. Comments from Board President - Dr. Margaret Ballantyne

3. Comments from Superintendent - Michael Nagler

H. Old Business

None

I. New Business

RESOLUTION #45 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District cast one nominating (1) vote for up to three (3) of the following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2025.

NOMINATE THREE (3):

- | | | |
|----|---|-------------|
| 1. | Fran N. Langsner
253 Aspen Court
Wantagh, NY 11793 | _____ |
| 2. | Robert "B.A." Schoen
969 Hayes Street
Baldwin, NY 11510 | _____1_____ |
| 3. | John DiFrisco
15 Twelfth Street
Carle Place, NY 11514 | _____1_____ |
| 4. | Douglas Pascarella
2 Winding Road
Massapequa, NY 11758 | _____1_____ |

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #46 - BE IT RESOLVED, that the Board of Education herewith approves the Memorandum of Agreement dated February 25, 2025 between the Mineola Union Free School District and the United Public Service Employees Union, Teacher Aide Unit and authorizes the Board President to execute such Memorandum of Agreement on behalf of the Board of Education.

Motion: Stacey DeCillis

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #47- BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of the following revised Board Policies/Regulations due to their availability on the information table and the website.

Policy 1530 - Minutes
Policy 3420 - Non-Discrimination and Anti-Harassment in the District
Policy 3421 - Title IX and Sex Discrimination
Policy 5630 - Facilities: Inspection, Operation and Maintenance
Policy 5681 - School Safety Plans
Policy 5683 - Evacuation, Lockdown, and Emergency Dismissal Drills
Policy 6130 - Evaluation of Personnel
Policy 6214 - Incidental Teaching
Policy 6215 - Probation and Tenure
Policy 6550 - Leaves of Absence
Policy 6560 - Determination of Employment Status: Employee or Independent Contractor
Policy 7220 - Graduation Requirements
Policy 7420 - Sports and the Athletic Program
Policy 7440 - Student Voter Registration and Pre-Registration
Policy 7512 - Student Physicals
Policy 7522 - Concussion Management
Policy 7530 - Child Abuse and Maltreatment
Policy 7554 - Equal Educational Opportunities (Replaces 8130)
Policy 7670 - Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers
Policy 8240 - Instruction in Certain Subjects
Policy 8320 - Textbooks, Library Materials, and Other Instructional Materials
Policy 8330 - Objection to Instructional Materials

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne
Cheryl Lampasona
Brian Widman
Patrick Talty - **ABSENT**
Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #48- BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of the following new Board Policies/Regulations due to their availability on the information table and the website.

- Policy 5840 - Artificial Intelligence (AI)
- Policy 7223 - Advanced Coursework
- Policy 7224 - Virtual Instruction
- Policy 7470 - Student Government
- Policy 7540 - Suicide
- Policy 8110 - Curriculum Development, Resources, and Evaluation

Motion: Brian Widman
Second: Cheryl Lampasona

Yes:	No:
Dr. Margaret Ballantyne	_____
Cheryl Lampasona	_____
Brian Widman	_____
Patrick Talty - ABSENT	_____
Stacey DeCillis	_____

Passed: **Yes**

RESOLUTION #49- BE IT RESOLVED that the Board of Education designates Will Herman as the Health & Safety Officer and Chief Emergency Officer to replace Jenny Carcana.

Motion: Brian Widman
Second: Cheryl Lampasona

Yes:	No:
Dr. Margaret Ballantyne	_____
Cheryl Lampasona	_____
Brian Widman	_____
Patrick Talty - ABSENT	_____
Stacey DeCillis	_____

Passed: **Yes**

RESOLUTION #50 - **BE IT RESOLVED** that the President of the Board of Education is authorized to execute an Addendum to the Salary and Benefits Agreement dated March 3, 2025 for Steve Argus which has been reviewed by the Board of Education.

Motion: Stacey DeCillis

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #51 - **BE IT RESOLVED** that the Board of Education designates Steven Argus as the Asbestos LEA Designee, AHERA Designee, Integrated Pest Management Coordinator (#5632) and Compliance Coordinator for ADA to replace Jenny Carcana.

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #52 - WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2025-26 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola UFSD is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: Stacey DeCillis
Second: Cheryl Lampasona

Yes:	No:
Dr. Margaret Ballantyne	_____
Cheryl Lampasona	_____
Brian Widman	_____
Patrick Talty - ABSENT	_____
Stacey DeCillis	_____

Passed: **Yes**

RESOLUTION #53 - BE IT RESOLVED that the President of the Board of Education is hereby authorized to execute a Separation Agreement and General Release dated March 20, 2025 with an employee whose identity is known to the Board of Education.

Motion: Cheryl Lampasona
Second: Stacey DeCillis

Yes:	No:
Dr. Margaret Ballantyne	_____
Cheryl Lampasona	_____
Brian Widman	_____
Patrick Talty - ABSENT	_____
Stacey DeCillis	_____

Passed: **Yes**

RESOLUTION #54 - Authorizing proposition to expend from the Mineola 2022 Capital Reserve Funds for various projects.

BE IT RESOLVED, tht the Board of Education of the Mineola Union Free School Distrct hereby authorizes the following proposition to be put before the School District's qualified voters at the Annual Meeting and Election on May 20, 2025, that seeks approval to expend monies from existing Mineola 2022 Capital Reserve:

PROPOSITION

YES

NO

Shall the Board of Education of the Mineola Union Free School District be authorized to expend an amount up to \$4,000,000.00 from the Mineola 2022 Capital Reserve to: (a) replace the roof system and skylight of the Mineola Middle School Auditorium, including if needed replacement of gutters and related asphalt areas, performance of related masonry repairs, and of other related work, including installing insulation, painting wood trim, connecting downspouts, and abatement of materials; (b) funding for construction of baseball synthetic turf field, including dugouts, retaining walls, fencing, lighting, plumbing, spectator seating, landscaping at Mineola Middle School (c) retaining walls, concrete, asphalt, fencing and rails associated with the entry way to the art rooms at Mineola Middle School and (d) pay any related or associated costs of each of these projects, including but not limited to the professional services for each of these projects?

AND NOTICE IS FURTHER GIVEN that the aforesaid proposition may appear on the ballots of the voting machines used at the vote and election to be held on Tuesday, May 20, 2025 in the following abbreviated form due to space constraints:

YES

NO

Shall the Board of Education be authorized: to expend an amount up to \$4,000,000.00 from the Mineola 2022 Capital Reserve to: (a) replace the roof system and skylight of the Mineola MS auditorium; (b) funding for construction of baseball synthetic turf field at Mineola MS; (c) funding for contruction of entry way to the art rooms at Mineola MS and (d) pay any related or associated costs of each of these projects?

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne
Cheryl Lampasona
Brian Widman
Patrick Talty - **ABSENT**
Stacey DeCillis

No:

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #55 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.f.1, as presented.

WALK-ON ITEM - Resolution #56 - Margaret Hayes -J.2.d.3

Discussion: Dr. Nagler stated the following item needs to be added to the consensus agenda under Appontment.

A motion was made to amend the consensus agenda.

Motion: Cheryl Lampasona and **Second:** Brian Widman

The Board was polled, all were in favor and the motion passed (*Patrick Talty - Absent*).

WALK-ON ITEM - Resolution #57 - Kathleen Caccamo - J.2.d.4

Discussion: Dr. Nagler stated the following item needs to be added to the consensus agenda under Appointment.

A motion was made to amend the consensus agenda.

Motion: Brian Widman and **Second:** Cheryl Lampasona

The Board was polled, all were in favor and the motion passed (*Patrick Talty - Absent*).

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: **Yes**

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the February 27, 2025 Workshop Meeting as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Crystal T. Ortiz, Social Studies Teacher, effective June 30, 2025.
2. That the Board of Education accepts to amend the request for an unpaid Leave of Absence, due to personal reasons, for the 2024/2025 school year to a resignation of Erika P. Pena, Elementary Teacher, effective June 30, 2024.

3. That the Board of Education accepts the resignation of Austin J. Nowak, Permanent Substitute, effective March 20, 2025.
 4. That the Board of Education accepts the resignation of Melissa G. Eurich, Social Studies Teacher, effective March 20, 2025.
 5. That the Board of Education accepts the resignation of Jolanta Kasza, Permanent Substitute, effective March 13, 2025.
- b. **Leave of Absence - Personal Unpaid**
1. That the Board of Education grants a request Eileen Interiano, for an unpaid Leave of Absence, due to personal reasons, starting March 13, 2025.
- c. **Leave of Absence - FMLA/Child-Rearing**
1. That the Board of Education grants a request to Margaret Lucito, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately May 5, 2025.
 2. That the Board of Education grants a request to Joanna G. Iacono, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately May 31, 2025.
 3. That the Board of Education grants a request to Lisa M. Downey, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately June 18, 2025 followed by FMLA.
- d. **Appointments**
1. That the Board of Education approves to amend the appointment of Emily Incammicia, from the position of Probationary Elementary Teacher, to Probationary Special Education Teacher, effective February 10, 2025 with a salary of MA Step 1 \$76,823 and a Probationary Period from February 10, 2025 - June 30, 2028 (Reduced probationary period reflect Jarema credit for regular substitute service from August 29, 2024 to February 9, 2025).
 2. That the Board of Education approves the appointment of Jenna Davidson, to the position of Probationary Social Studies Teacher, effective March 21, 2025 with a salary of MA Step 1 \$76,823 and a Probationary Period from March 21, 2025- August 28, 2028 (reduced probationary period reflect Jarema credit for regular substitute service from August 29, 2024 to March 20, 2025).
 3. That the Board of Education approves the appointment of Margaret Hayes, to the position of Leave Replacement Social Studies Teacher, effective March 21, 2025 to June 30, 2025 with a salary of BA Step 1 \$66,355.
 4. That the Board of Education approves the appointment of Kathleen Caccamo, to the position of Instructional Leader, effective on or about April 22, 2025 with a prorated salary of IL/AP 1-4 \$147,452.00 and a Probationary Period from April 22, 2025 to April 21, 2029.
- e. **Appointment(s) - Clubs/Stipends**
- That the Board of Education approves the following Clubs/Stipends for 2024-2025 school year:
- | <u>Club</u> | <u>Teacher</u> | <u>Stipend</u> |
|--------------------|-----------------------|-----------------------|
|--------------------|-----------------------|-----------------------|

- | | <u>Club</u> | <u>Teacher</u> | <u>Stipend</u> |
|----|------------------------------|-----------------------|-----------------------------------|
| 1. | Student Organization Advisor | Jenna Davidson | \$2,369.00 (prorated from 3/3/25) |
- f. **Instruction: Committee on Special Education**
1. That the Board of Education approves the CSE and CPSE meetings for January 1, 2025 - February 28, 2025.
- g. **Instruction: Student Actions**
1. **That the Board of Education approves the following overnight/out of state field trip:**
- Destination: Honesdale, PA. - Camp Towanda
Number of students: Approximately 150
Dates/Times: Departure: 9:00 AM August 13, 2025
Return: 3:00 PM August 17, 2025
Supervision: Kenneth Kamping and Marching Band Staff
Transportation: BOCES Contracted Busses
2. **That the Board of Education approves the following overnight/out of the country field trip:**
- Destination: Italy
Date/Time: Departure: Friday, February 13, 2026
Return: Saturday, February 21, 2026
Group Leader: Mr. Piccirillo
Transportation: Airlines
3. **CIVIL SERVICE**
- a. **Resignation(s)**
1. That the Board of Education accepts the resignation of Hector Ochoa Cueva, Cleaner, effective March 14, 2025.
2. That the Board of Education accepts the resignation of Barbara DiRamio, Dispatcher, effective March, 21 2025.
3. That the Board of Education accepts the resignation of Steven Argus, Maintenance Supervisor II, effective March 2, 2025.
4. That the Board of Education accepts the resignation of Jonathan Macalalay, Cleaner, effective March 10, 2025.
- b. **Appointment(s)**
1. That the Board of Education approves the appointment of Susan Termini, to the position of Part Time Teacher Aide, retroactive to March 3, 2025 with a salary of Step 1 \$16.50/hr.
2. That the Board of Education approves the appointment of Daniella Morris, to the position of Part Time Teacher Aide, retroactive to March 3, 2025 with a salary of Step 1 \$16.50/hr.

3. That the Board of Education approves the appointment of Joseph Macalalay, to the position of Substitute Cleaner, retroactive to February 28, 2025 with a salary of \$16.50/hr.
4. That the Board of Education approves the appointment of Peter Fol, to the position of 6 Hour 10 Month Bus Driver, retroactive to March 10, 2025 with a salary of Step 1 \$32,967.
5. That the Board of Education approves the appointment of Barbara J. DiRamio, to the position of 12 Month Bus Driver, effective March 22, 2025 with a salary of Step 6 \$56,852.
6. That the Board of Education approves the appointment of Dillon Cosnett, to the position of Substitute Cleaner, retroactive to March 10, 2025 with a salary of \$16.50/hr.
7. That the Board of Education approves the appointment of Philip White, to the position of Dispatcher, effective March 24, 2025 with a salary of Step 7 \$61,957.

c. **Retirement(s)**

1. That the Board of Education accepts, with regret, the resignation of Kathy Polumbo for the purpose of retirement, effective June 27, 2025.
2. That the Board of Education accepts, with regret, the resignation of Nancy Gessner for the purpose of retirement, effective June 27, 2025.
3. That the Board of Education accepts, with regret, the resignation of Rose Constantino for the purpose of retirement, effective June 27, 2025.
4. That the Board of Education accepts, with regret, the resignation of Anna Spatola for the purpose of retirement, effective June 30, 2025.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending February 28, 2025.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending, February 2025.

Invoices

A/P Warrant #18	February 5, 2025	\$ 361,589.91
A/P Warrant #19	February 26, 2025	<u>\$2,246,235.31</u>
TOTAL EXPENSES		\$2,607,825.12

Payroll #17 (February 14, 2025) & Payroll #18 (February 28, 2025)

General Fund	\$ 4,723,398.77
Federal Fund	<u>\$ 89,114.98</u>
TOTAL PAYROLL	\$ 4,812,513.75

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for February 1, 2025 through February 28, 2025.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a contract with Camp Towanda for the District Marching Band to attend during the Summer of 2025 and that the Board of Education authorizes the Assistant Superintendent for Business & Operations to execute said agreement.
2. That the Board of Education accepts an Evaluation Contract between The Center for Developmental Disabilities and Mineola UFSD for the 2024-2025 School Year.
3. That the Board of Education approves Health Contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2025-2026 school year.
 - Garden City Public Schools
4. To accept the 2023-2024 DOL/DOR Agreement between Manhasset UFSD and Mineola UFSD.

e. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal or sale of the following district property, according to Policy #5250, declaring them obsolete or surplus:

1. Transportation Department busses 118.

f. **Business/Finance: Donation**

1. That the Board of Education accepts a donation of an elliptical for the High School Auxiliary Gymnasium from Jenny Klein, Mineola UFSD Bus driver. The elliptical is valued at \$1,200. This elliptical will be used during physical education class, after school activities and our strength and conditioning program. The elliptical is new, in good working condition and will directly replace one that recently broke.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Tax Levy Calculation Presentation - Will Herman
2. Budget Update #1 (overview) - Will Herman

Superintendent Comments

L. Public Comments - None

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment Time: 8:12 p.m.

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty - **ABSENT**

Stacey DeCillis

No:

Passed: YES

Respectfully Submitted,
Cindy Velez
District Clerk