

Mineola Union Free School District, Mineola, NY
Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals for 2024 - 2025

Educational

- Continue to expand our professional understanding of the Science of Reading and Scarborough's Rope as it applies to learners in upper elementary, middle and high school
- Prepare teachers for the shifts in the Math Expressions curriculum and platforms (K-6)
- Expand learning opportunities for students emphasizing self - direction (managing one's own time and resources to pursue individual interests) and career readiness
- Develop and pilot the new concept of competency based education that allows learners to choose assignments and level of rigor entitled "Build your own grade"
- Expand the elementary health curriculum to include engaging video content on topics of health, nutrition, and social-emotional well being

Facilities

- Create a new 5 year Capital improvement plan that addresses outstanding items in the Building Condition Survey (BCS) as well as address future bus electrification plans for the Mineola fleet

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: Thursday, October 24, 2024 / Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Cheryl Lampasona, Vice President
Brian Widman
Patrick Talty
Stacey DeCillis

Central Office

Michael Nagler, Ed.D., Superintendent of Schools - **ABSENT**
Catherine Fishman, Deputy Superintendent
Will Herman, Asst. Superintendent for Business & Operations
Cindy Velez, District Clerk

A. Call to Order - 7:00 pm

B. Pledge of Allegiance

C. Reading of Mission - Cheryl Lampasona

D. Moment of Silent Meditation

E. Dais & Visitor Introductions - Michael Nagler - Not present

F. Student Organization Report - Eva Palanco

G. BOE Reports

1. Comments from Board Trustees - Stacey Decillis, Patrick Talty, Brian Widman
2. Comments from Board President - Dr. Margaret Ballantyne
3. Comments from Superintendent - Catherine Fishman, Deputy Superintendent

H. Old Business - None

I. New Business

RESOLUTION #28 - TO DECLARE AN EMERGENCY WITH RESPECT TO THE REPAIR AND/OR REPLACEMENT OF A PORTION OF THE ROOF OF JACKSON AVENUE ELEMENTARY SCHOOL

WHEREAS, on September 5, 2024, the Mineola Union Free School District discovered delamination of the roof system caused by wind damage in certain areas of Jackson Avenue Elementary School; and

WHEREAS, upon inspection by the District's contracted architect, H2M architects + engineers, the delamination of the roof membrane is due to wind damage at Jackson Elementary School, and that the roof system, specifically the roof membrane, perimeter flashing, and scuppers have been damaged and compromise the entire roof system on the gymnasium section of Jackson Elementary School. This section of the roof system was in danger of failing imminently and had to be repaired and/or replaced as soon as possible in order to avert an immediate threat to health and safety; and

WHEREAS, to prevent further damage to Jackson Elementary School, to render the impacted spaces capable of safe and productive use, and to protect the health and safety of the staff, students, and members of the public that attend, work at and/or utilize the impacted areas of Jackson Elementary School, it was necessary, without awaiting competitive bids, to undertake repair to the roof of Jackson Elementary School; and

WHEREAS, the School District obtained a scope of work needed to repair and/or replace the roof; and

WHEREAS, the School District located an experienced contractor, More Consulting Inc. located at 19 Old Dock Road Yaphank, NY 11980, which was available immediately to undertake the necessary repair/replacement,

NOW, THEREFORE BE IT RESOLVED, that in accordance with the provisions of General Municipal Law §103(4), the Board of Education of Mineola Union Free School District hereby finds and determines that a public emergency exists with respect to the damage to the roof system caused in Jackson Elementary School by an unforeseen occurrence or condition, and replacement and/or repair of the roof was necessary to prevent further damage to Jackson Elementary School and to protect the health and safety of the staff, students, and members of the public that attend, work at and/or utilize the impacted areas of Jackson Elementary School and, therefore, cannot await competitive bidding; and

BE IT FURTHER RESOLVED, the Board of Education hereby determines that the costs to repair/replace the roof of Jackson Elementary School where the damage to the roof system occurred constitute ordinary contingent expenses because such repairs and/or replacement are necessary to preserve the School District's property and assure the health and safety of the staff, students, and members of the public that attend, work at and/or utilize the impacted areas of Jackson Elementary School; and

BE IT FURTHER RESOLVED that the School District's Superintendent of Schools and Assistant Superintendent for Business and operations are hereby authorized to independently and individually enter into an agreement that will authorize More Consulting Inc. to undertake the roof repair and/or replacement at Jackson Elementary School; and

BE IT FURTHER RESOLVED that any and all prior actions taken by the Superintendent of Schools, the Assistant Superintendent for Business and Operations and the Director of Facilities to address this

emergency condition are ratified and confirmed.

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty

Stacey DeCillis

No:

Passed: **Yes**

RESOLUTION #29 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD approves the appointment of:

Meaghan Adams as District CSE Sub-Committee Chirperson, School Psychologist and 504 Chairperson for the remainder of the 2024-2025 school year.

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty

Stacey DeCillis

No:

Passed: **Yes**

J. CONSENSUS AGENDA

RESOLUTION #30 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.3, as presented.

Motion: Brian Widman

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Cheryl Lampasona

Brian Widman

Patrick Talty

Stacey DeCillis

No:

Passed: **Yes**

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the October 10, 2024 Workshop Meeting as presented.

2. **Instruction**

a. **Appointments**

1. That the Board of Education approves the appointment of Daniela Lister, to the position of Leave Replacement Teacher, retroactive to October 8, 2024 to on or about December 20, 2024 with a salary of BA Step 1 \$66,355.
2. That the Board of Education approves the appointment of Alyssa Theofanis, to the position of Probationary Special Education Teacher, effective February 1, 2025 with a salary of MA Step 1 \$76,823.00 and a Probationary Period from February 1, 2025-August 28, 2028 (Reduced probationary period reflects Jarema credit for regular substitute service from August 29, 2024 to January 31, 2025).
3. That the Board of Education approves the appointment of Meaghan Adams, to the position of School Psychologist, effective November 4, 2024 to June 30, 2025 with a salary of MA Step 1 \$76,823.
4. The Board of Education approves to amend the appointment of Yorlenny Rodriguez, to the position of Probationary Elementary Teacher, effective March 18, 2024 with a salary of BA Step 1 \$65,347 and a Probationary Period from March 18, 2024 to August 31, 2027 (Reduced probationary period reflects Jarema credit for regular substitute service from August 31, 2023 to March 17, 2024).

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$150.

	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Jolanta Kasza	ESL	10/15/2024

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	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
2.	Lynne Cobin	Nursery/K/Grades 1-6	10/15/2024

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Winter Coaches for the 2024-2025 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Basketball-Varsity Head Coach	Jamie McAndrew	3	\$10,153.00
2.	Boys Basketball-Varsity Assistant	James R. Bulva	3	\$6,904.00
3.	JV Boys Basketball Head Coach	Paul Keil	2	\$6,011.00
4.	Girls Basketball-Varsity Head Coach	Kayla A. Koch	3	\$10,153.00
5.	Girls Basketball- JV Head Coach	Meaghan McCaffrey	1	\$5,441.00
6.	7th Grade Boys Basketball	William G. DiGennaro	3	\$5,948.00
7.	7th Grade Girls Basketball	William G. DiGennaro	3	\$5,948.00
8.	Boys 8th Grade Basketball	Gregory A. Mayo	3	\$5,948.00
9.	Girls 8th Grade Basketball	Bruce M. Vatske	2	\$5,243.00
10.	Boys Bowling Varsity & JV	Mark Miller	3	\$4,882.00
11.	Girls Bowling Varsity & JV	Helmut Bohringer	3	\$4,882.00
12.	Track & Field-Winter Boys	Thomas J. Leninger	3	\$8,642.00
13.	Track & Field Girls Winter	Michael L. Campione	3	\$8,642.00
14.	7th Grade Girls Volleyball	Donald A. Leopardi	2	\$4,702.00
15.	Volleyball 8th Grade Girls	Hyunah Park	3	\$5,273.00
16.	Wrestling 7th & 8th Grade	William Gerstner	2	\$5,646.00
17.	HS Wrestling JV Coach	James Durso	3	\$6,953.00
18.	HS Wrestling-Varsity Coach	Daniel Guido	3	\$9,770.00
19.	HS Wrestling-Varsity Assistant Coach	Joseph P. Cerulli	3	\$6,644.00
20.	Basketball-Girls Varsity Assistant	Alannah O'Shea	1	\$5,499.00
21.	Track-Winter Assistant	Brian W. Haber	3	\$5,877.00
22.	Wrestling 7th & 8th Assistant Coach	Steven P. OConnor	3	\$5,934.00

d. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2024-2025 school year:

	<u>Mentor</u>	<u>Mentee</u>
1.	Lisa Fiocco (prorated from 8/29/24 to 1/25/25)	Emely Maldonado
2.	Morgan Mercaldi	Emily Incammicia
3.	Theresa H. Duignan (prorated from 10/1/24-6/30/25)	Alyssa Theofanis

e. **Instruction: Committee on Special Education**

1. That the Board of Education approves the CSE and CPSE meetings for September 1, 2024 through September 30, 2024.

f. **Instruction - Teacher Leaders**

That the Board of Education approves the appointment of the following staff members as Teacher Leaders for the current school year:

	<u>TEACHER</u>	<u>BUILDING</u>	<u>STIPEND</u>
1.	Erika Meza	High School	\$2,500

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Elizabeth Brocchini, Full Time Teacher Aide, effective November 1, 2024.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Chalia Boswell, to the position of Part Time Teacher Aide, retractive to October 9, 2024 with a salary of Step 1 \$16.00/hr.
2. That the Board of Education approves the appointment of Tara Orefice, to the position of Part Time Teacher Aide, retroactive to October 10, 2024 with a salary of Step 1 \$16.00/hr.
3. That the Board of Education approves the appointment of Sorreily Zon DeSouza, to the position of Part Time Teacher Aide, retroactive to October 15, 2024 with a salary of Step 1 \$16.00/hr.

c. **Leave of Absence - Personal**

1. That the Board of Education grants a request to Francesca Hughes, for a paid leave of absence, due to personal reasons, effective September 3, 2024.
2. That the Board of Education grants a request to Donna Raffo, for a paid leave of absence, due to personal reasons, effective September 6, 2024.
3. That the Board of Education grants a request Keith Roman, for an unpaid leave of absence, due to personal reasons, starting October 10, 2024.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending September 30, 2024.

That the Board of Education approves the Extra Class Financials Statement as of September 30, 2024.

That the Board of Education approves the NY Class Financials Statement as of September 30, 2024.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending, September 30, 2024.

Invoices

A/P Warrant #7	September 11, 2024	\$2,286,444.27
A/P Warrant #8	September 25, 2024	<u>\$ 818,425.31</u>
TOTAL EXPENSES		\$3,104,869.58

Payroll #5 (September 13, 2024) & #6 (September 16, 2024)

Payroll #7 (September 23, 2024) & #8 (September 30, 2024)

General Fund	\$ 4,588,385.27
Federal Fund	<u>\$ 90,816.62</u>
TOTAL PAYROLL	\$ 4,679,201.89

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for September 1, 2024 through September 30, 2024.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a Memorandum Of Understanding (MOU) between the Mineola UFSD and Adelphi University to implement a Health Student Teaching Program from September 2024 through August 2025.
2. That the Board of Education approves the 2024-2025 IDEA Flow-Through Allocation Contract between Variety Child Learning Center and Mineola UFSD.
3. That the Board of Education approves a Master's School Psychology Program Field Placement Affiliation Agreement between the Mineola UFSD and Adelphi University as of September 1, 2024 through August 31, 2025.

e. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal or sale of the following district property, according to Policy #5250, declaring them obsolete or surplus:

1. Transportation Department buses 121, 122, 123, 124, 126, and 135.

2. **District iPad E-Waste - obsolete, cracked, not working**

<u>Serial Number</u>	<u>Asset Tag</u>
DMPG3XBZDFHW	17679
DQTFWSF0DFHW	17695
DMQG4UY8DFHW	18064
DMQG4ESSDFHW	18076
DMPG9LASDFHW	18401
DR5HGYEADFHW	18505
DR5HGYXDDFW	18723
DR5HGJWJDFHW	18736
DR5HGXEDFW	18876
DR5HGN21DFHW	18898
DR5HGQVCDFW	18902
	18942
F5RKPEW2DKPH	19507
F5RKPDUKDKPH	19920
F5RKP7P3DKPH	19971
	19999
	20479
DMPL4X68F190	20521
DMPMPP4PF182	20676
DMQMWWJCF182	21234
	21351
DMPPFF1WFK10	21601
DMPPDVCHFK10	21848
DMTPDEPAFK10	22880
DMPPGVECFK10	22944
DMPRWKTFG5VJ	23160
DMPRWHY7G5VJ	23177
DMPRWKSGSVJ	23178
DMPRWFE0G5VJ	23194
DMPRWJYJG5VJ	23210
DMPRWK7QG5VJ	23233
DMPRWKWYG5VJ	23250
DMQRW5KLG5VW	23486
	23512
	23607
	23619
DMPRW2KDG5VW	23657
F9FTQTNKHLF9	23868
F9GTQ9XGHLF9	23877
F9FTQTXFHLF9	23879
F9FTQJF2HLF9	23883
F9FTQYP6HLF9	23911
F9GTQ1HXHLF9	23948
F9GTQ398HLF9	23949
F9GTQ04VHLF9	23990
F9GTQ1AYHLF9	24047
F9GTQ14HHLF9	24057
F9FTQJ8BHLF9	24073
F9FTQYASHLF9	24119
F9FTQZN3HLF9	24143
F9FTQJBDHLF9	24178
F9GTQ05EHLF9	24191
F9GTQ9VYHLF9	24215
F9FTQYBZHLF9	24286
F9GTQ044HLF9	24304
F9GTQ2XZHLF9	24305
F9GTQ1UEHLF9	24325
F9FTQZKSHLF9	24381
F9FTQJJ3HLF9	24409
F9GTQD57HLF9	24421
F9FTQYQXHLF9	24472
F9GTQ4UUHLF9	24496
F9GTQ01KHLF9	24522
F9GTQ1DLHLF9	24551

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Serial Number	Asset Tag
F9FTQJMUHLF9	24586
F9GTR01SHLF9	24589
F9GTQ1KXHLF9	24595
F9FTQYXFHLF9	24613
F9GTQ372HLF9	24617
F9FTQZ3BHLF9	24620
F9GTR80FHLF9	24623
F9GTR7QBHLF9	24635
F9GTQ0ATHLF9	24681
F9GTN324HLF9	24733
F9FTQYTAHLF9	24741
GCJV82CYHLF9	24875
GCJV82B0HLF9	24908
GCJV8E8NHLF9	24951
GCJV8DKXHLF9	24963
GCJV8CXTHLF9	24966
DMTWLBZBJF8J	25037
DMRWLXL1JF8J	25046
DMTWLDB8JF8J	25047
DMTWLG2LJF8J	25063
DMTWLFQ6JF8J	25066
DMRWLY8FJF8J	25071
DMPWFJ17JF8J	25128
DMPWN1GHJF8J	25154
DMPWDZWYJF8J	25163
DMQWJ4FHJF8J	25205
DMQWN29WJF8J	25230
DMQWNLH9JF8J	25256
DMQWN0J4JF8J	25297
DMQWJ4P2JF8J	25321
DMTWLKWJF8J	25377
DMTWLC9XJF8J	25419
DMQWJH5HJF8J	25425
DMQWNHRYJF8J	25435
DMRWLU8MJF8J	25458
DMQWJ4UJF8J	25516
DMQWNH9CJF8J	25532
DMQWNEKRJF8J	25537
DMQWNF21JF8J	25541
DMQWJGX1JF8J	25559
DMQWJCJ8JF8J	25565
DMQWN41TJF8J	25582
DMQWJ66ZJF8J	25588
DMQWJE1QJF8J	25596
DMQWJEM6JF8J	25604
DMPWNL8RJF8J	25613
DMRWLXJWJF8J	25619
DMTWLF6CJF8J	25646
DMRWLR7FJF8J	25661
DMQWN3E9JF8J	25678
DMRWLPPHJF8J	25723
DMQWN1ZTJF8J	25783
GG7X30AVJF8J	25930
GG7X30HGJF8J	25931
GG7X30SDJF8J	25932
GG7YTTJ3JF8J	26145
GG7YTTCEJF8J	26148
GG7YTR7SJF8J	26169
GG7YTRXJF8J	26282
GG7YTX9NJF8J	26363
GG7YTX6FJF8J	26397
GG7YTV88JF8J	26426
GG8YTA7KJF8J	26438
GG8YT54JF8J	26442
GG7YTU9SJF8J	26459

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<u>Serial Number</u>	<u>Asset Tag</u>
GG7YTTQCJF8J	26517
GG7YTTUEJF8J	26562
GG7YTTL2JF8J	26673
GG7YTYZ9JF8J	26676
GG7YTVQQJF8J	26806
GG8YT8ZUJF8J	26847
GG7YTTMKJF8J	26870
GG8YT5GHJF8J	26904
GG8YT7W7JF8J	26906
GG7YTU83JF8J	26911
F9GCQ2Q1MF3M	27192
F9GCQ5N0MF3M	27229
DMQD9C9BMF3Q	27943
F9FFWB6YQ1GC	28589
F9FFW9MCQ1GC	28637
F9FFW9SRQ1GC	28789
F9FFW985Q1GC	28869
MXMV91C7N7	30329
F9GTQ00LHF9	None
DMPWJYFJJF8J	None
F9FTQZVFHLF9	None
DLXGV4FHDKPM	None

3. **Middle School iPad E-Waste - obsolete, cracked, not working**

<u>Serial Number</u>	<u>Asset Tag</u>
GCJV8E54HLF9	24935
DMRWLYDPJF8J	25246
DMPWJVUZJF8J	25517
DMQWJ0G7JF8J	25521
DMQWNMNJJF8J	25528
DMQWN3DKJF8J	25544
DMQWNH4VJF8J	25549
DMPWJLHQJF8J	25561
DMQW5B88JF8J	25581
DMTWLG7BJF8J	25629
DMTWLKU0JF8J	25630
DMTWLKRPF8J	25650
DMTWL4QQJF8J	25660
DMPWG3GTJF8J	25665
DMQWJ4KCJF8J	25674
DMQWN3RLJF8J	25684
DMQWNP2DJF8J	25769
DMPWNG96JF8J	25794
GG7X2GX9JF8J	25927
GG8YT490JF8J	26117
GG7YTS9ZJF8J	26125
GG7YTVSPJF8J	26137
GG8YT0AJJF8J	26140
GG7YTYN3JF8J	26143
GG8YT5X7JF8J	26144
GG7YTYUPJF8J	26152
GG7YTZF0JF8J	26163
GG8YT6V1JF8J	26177
GG8YT1WMJF8J	26181
GG8YT60LJF8J	26193
GG7YTZU8JF8J	26200
GG7YTZN6JF8J	26201
GG8YT5U9JF8J	26217
GG8YT5U5JF8J	26220
GG8YT7TTJF8J	26228
GG7YTZ07JF8J	26273
GG8YT9WPJF8J	26283
GG7YTWE5JF8J	26284
GG8YT1G9JF8J	26373
GG7YTYA0JF8J	26492
GG7YTZ96JF8J	26553
GG8YT9A4JF8J	26566
GG7YTZASJF8J	26570
GG7YTTM6JF8J	26575
GG7YTV85JF8J	26858
GG7YTE0RJF8J	26949
F9FCQYBBMF3M	27339
DMPD81A6MF3Q	27951
F9FFV80WQ1GC	28245
F9FFW9CQQ1GC	28298
F9FFWAHQ1GC	28327

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. External Auditor - Chris Angotta, Nawrocki Smith

Superintendent Comments

L. Public Comments - Ms. Miriam Riaz, Mineola, New York

M. Executive Session **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment **Time: 7:33 p.m.**

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne
Cheryl Lampasona
Brian Widman
Patrick Talty
Stacey DeCillis

No:

Passed: Yes

Respectfully Submitted,
Cindy Velez
District Clerk