

**Mineola Union Free School District, Mineola, NY**  
**Business Meeting Agenda and BOCES Budget Vote - MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals for 2023-2024**

***Educational***

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
  - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
  - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
  - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
  - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

***Facilities***

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

**DATE: Tuesday, April 16, 2024 / Synergy Building - 7:00 p.m.**

**Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee - **absent**  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools - **absent**  
Catherine Fishman, Deputy Superintendent  
Jack Waters, Interim Admin for Business & Operations - **absent**  
Cindy Velez, District Clerk

**A. Call to Order - 7:00 pm**

**B. Pledge of Allegiance**

**C. Reading of Mission - Patrick Talty**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions - Michael Nagler, Cheryl Lampasona - Absent**

**F. Student Organization Report - None**

**G. BOE Reports**

1. Comments from Board President - Dr. Margaret Ballantyne
2. Comments from Board Trustees - Patrick Talty, Brian Widman, Stacey DeCillis
3. Comments from Deputy Superintendent - Catherine Fishman

**H. Old Business - None**

**I. New Business**

**RESOLUTION #60 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policy due to its availability on the information table and the website.

Policy 1640 - Absentee, Military and Early Mail Ballots

Motion: Stacey DeCillis

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Stacey DeCillis

No:

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Passed: Yes

**RESOLUTION #61** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District cast one (1) vote for each of the three (3) following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2024.

1.

Susan Bergtaum  
10 I.U. Willets Rd.  
Old Westbury, NY 11568

YES
2.

Martin R. Kaye  
91 Ambrose Avenue  
Malverne, NY 11565-1320

YES
3.

Michael Weinick  
245 Frankel Blvd.  
Merrick, NY 11566

YES

Motion: Brian Widman  
Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Stacey DeCillis

No:

Passed: Yes

**RESOLUTION #62** - **WHEREAS**, the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2024/25 school year (July 1, 2024 through June 30, 2025); now therefore,  
**BE IT RESOLVED**, that the Nassau BOCES Proposed Administrative Operations Budget for the 2024/25 school year in the amount of twenty-seven million, one hundred thirty-one thousand, one hundred seventeen dollars (\$27,131,117) be, and here by is APPROVED by this Board.

Motion: Stacey DeCillis  
Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Stacey DeCillis

No:

Passed: Yes

**RESOLUTION #63 - Harbor Child Care Lease Amendment**

**WHEREAS**, the Board of Education has noted a scrivener's error in the Lease Agreement between the Mineola Union Free School District and Harbor Day Care Center, Inc., d/b/a Harbor Child Care with regard to the address of the Willis Avenue School, and

**WHEREAS**, the Board wishes to correct that error, now therefore be it

**RESOLVED**, that the Amendment of the Lease Agreement with Harbor Day Care Center, Inc., is approved, and be it further

**RESOLVED**, that the President of the Board of Education is authorized to execute said Amendment of the Lease Agreement.

*DISCUSSION: Clerical error in formatting of Resolution #63 on agenda.*

*Motion made by Patrick Talty and seconded by Brian Widman to correct format in the minutes.  
Board was polled and passed.*

Motion: Stacey DeCillis

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Stacey DeCillis

No:

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Passed: Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #64 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.1 , as presented.

Motion: Patrick Talty

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Stacey DeCillis

No:

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Passed: Yes

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the April 4, 2024 Workshop Meeting as presented.
2. **Instruction**
  - a. **Retirements**
    1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Kathleen M. Interrante, Special Education Teacher, effective June 30, 2024.
  - b. **Leave of Absence - Child-Rearing**
    1. That the Board of Education requests to amend the Leave of Absence for Elizabeth M. Fretz, to a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately June 1, 2024 followed by an FMLA leave for 12 weeks and then an unpaid leave returning February 1, 2025.
    2. That the Board of Education grants a request to Mary Owens, for an unpaid Leave of Absence, for child-rearing purposes, for the 2024-2025 school year.
  - c. **Leave of Absence - Medical**
    1. That the Board of Education approves a paid Medical Leave of Absence to Brittany Franzini, effective April 2, 2024 using accumulated sick days.
  - d. **Appointments**
    1. That the Board of Education approves the appointment of Joseph A. Mannion, to the position of Leave Replacement English Teacher for Brittany Franzini, effective May 1, 2024 with a salary of MA Step 1, \$75.687.
  - e. **Instruction: Committee on Special Education**
    1. That the Board of Education approves the CSE and CPSE meetings for March 1 - March 31, 2024
  - f. **Instruction - Teacher Leaders**

That the Board of Education approves the appointment of the following staff members as Teacher Leaders for the current school year:

<b><u>TEACHER</u></b>	<b><u>BUILDING</u></b>	<b><u>STIPEND</u></b>
1. Donald A. Leopardi	High School	\$2,500 prorated stipend April 2024 through June 2024
3. **CIVIL SERVICE**
  - a. **Resignation(s)**
    1. That the Board of Education accepts the resignation of Tyler Curtis, Maintenance Helper for the District, effective April 12, 2024.
  - b. **Appointment(s)**
    1. That the Board of Education approves the appointment of Christopher Woodson, to the position of Substitute Cleaner, effective April 17, 2024 with a salary of \$16.00/hr.
  - c. **Leave of Absence - Paid Medical**

1. That the Board of Education approves a paid Medical Leave of Absence to Joseph Pungello, Head Custodian at Meadow Drive, effective April 2, 2024 using accumulated sick days.
2. That the Board of Education approves a paid Medical Leave of Absence to 12 Month Bus Driver Frank Pesa, Bus Driver, effective March 25, 2024 for 6 weeks.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending March 31, 2024.

That the Board of Education approves the Extra Class Financials Statement as of March 31, 2024.

That the Board of Education approves the NY Class Financials Statement as of March 31, 2024.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending March 31, 2024

**Invoices**

A/P Warrant #18	March 20, 2024	\$ 3,680,861.98
A/P Warrant #19	March 20, 2024	\$ 174,382.20

**TOTAL EXPENSES** **\$ 3,855,244.18**

**Payroll #17 (March 15, 2024) & #18 (March 27, 2024)**

General Fund	\$ 4,675,790.24
Federal Fund	\$ 87,112.86
<b>TOTAL PAYROLL</b>	<b>\$ 4,762,903.10</b>

c. **Business: Other**

1. **Approval of Election Workers**

That the Board of Education approves the appointment of the following individuals to serve as Inspectors and Registrars at the Annual Election and Budget Vote, May 21, 2024, at the rate of \$16.00 per hour.

Anthony Bellini  
Ava Doshi  
Concepcion Buesaquillo  
Linda Cloghessy  
Karen Dombeck  
Carol Marcus

2. **Donation**

That the Board of Education of the Mineola Union Free School District accepts a donation of \$5750.00 to the Mineola High School Robotics Club from Zebra Technologies.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education accepts the Agreement for School District Medical Inspector between Mount Sinai South Nassau and Dr. Ronald V. Marino and Mineola UFSD (District of Location) for the 2024-2025 School Year.
2. That the Board of Education accepts the Special Education Services Contract for Parentally-Placed Non-Public School Students between Herricks UFSD (District of Residence) and Mineola UFSD (District of Location) for the 2022-2023 School Year.
3. That the Board of Education hereby approves the contract renewal with Tel/Logic, Inc. for the purchase of non-public school textbooks and distribution services for the 2024-2025 school year and authorizes the Assistant Superintendent for Business and Operations to execute said agreement.

e. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

1. 1/Genie Personnel Lift Tag: 20100280  
1/Tenant Carpet Extractor Tag: 20151188

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. ENL Program - AnnMary Lopez, Samantha Sanchez, Nicki Gonias
2. Literacy Update - Sara Ortiz

Superintendent Comments

**L. Public Comments - None**

**M. Executive Session      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

**N. Adjournment    Time: 8:10 p.m.**

Motion:    Stacey DeCillis

Second:    Brian Widman

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Stacey DeCillis

No:

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Passed:    Yes

Respectfully Submitted,

*Cindy Velez*

District Clerk