

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2018-2019

Educational

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: June 6, 2019

CHANGE IN LOCATION: MINEOLA MIDDLE SCHOOL MUSIC ROOM

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:07 p.m.

B. Pledge of Allegiance

C. Reading of Mission - Ed Escobar

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees - suspended this evening

2. Comments from Board President - suspended this evening

3. Comments from Superintendent - Dr. Nagler gave an update on the capital projects and spoke about the activities on the calendar.

H. Old Business - no old business this evening

I. New Business

Approval of CAP - Risk Assessment Report

RESOLUTION #71 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D., V.P.

Brian Widman

Patrick Talty

Cheryl Lampason

No:

Passed: Yes

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Approval of CAP - Agreed Upon Procedures Report

RESOLUTION #72 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Margaret Ballantyne-Mannion, Ph.D., V.P.

Second: Patrick Talty

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampason	_____

Passed: Yes

Resolution #73 - BE IT RESOLVED that the Board of Education approves a

RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK (THE "SCHOOL DISTRICT") DECLARING THE FINDINGS OF THE SCHOOL DISTRICT WITH RESPECT TO THE PROPOSALS RECEIVED FOR THE FINANCING OF THE SCHOOL DISTRICT'S ENERGY PERFORMANCE CONTRACT WITH ECOSYSTEM ENERGY SERVICES LLC AND MAKING CERTAIN OTHER DETERMINATIONS IN CONNECTION THEREWITH.

THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, NASSAU COUNTY, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. Following the solicitation of proposals, the Board of Education of Mineola Union Free School District (the "School District") received proposals from various firms to provide financing for the cost of the energy conservation measures to be implemented under the Energy Performance Contract that the School District has heretofore entered into with EcoSystem Energy Services LLC (the "Agreement").

Section 2. Following a discussion of the Board of Education of the School District, and based upon the written recommendation received from Bernard P. Donegan, Inc., the School District's Municipal Advisor, it is hereby determined that the **"Option A"** proposal received from **TD Equipment Finance, Inc.**, or one of its affiliates (the "Lessor") is hereby accepted subject to the negotiation of one or more lease purchase agreements approved by counsel.

Section 3. The President of the Board of Education, the Vice President of the Board of Education, the Superintendent of Schools, the Assistant Superintendent for Finance and Operations and/or District Treasurer (collectively the "Authorized Representatives" and individually, the "Authorized Representative"), acting on behalf of the School District and with the advice of counsel, are hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the "Equipment Lease")

with the Lessor. The Authorized Representatives are hereby further authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements), as the Authorized Representatives deem necessary and appropriate with the advice of counsel. All other related contracts and agreements necessary and incidental to the Equipment Lease are hereby authorized, and such documents shall be filed in the office of the District Clerk and made available for public inspection.

Section 4. The aggregate original principal amount of the Equipment Lease shall not exceed \$7,268,590 and shall bear interest and mature as set forth in the Equipment Lease.

Section 5. The School District's obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Board of Education of the School District as set forth in the Equipment Lease and the School District's obligations under the Equipment Lease shall not constitute a general obligation of the School District or indebtedness under the Constitution or laws of the State of New York.

Section 6. The proceeds of the Equipment Lease may be applied to reimburse the School District for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date in accordance with Treasury Regulation Section 1.150-2 of the United States Treasury Department. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 7. The Authorized Representatives are hereby authorized to take any and all other actions necessary in connection with the Agreement, the Equipment Lease, and all matters related thereto.

Section 8. This resolution shall take effect immediately.

Motion: Cheryl Lampasona
Second: Patrick Talty

Yes: Christine Napolitano
No: Margaret Ballantyne-Mannion, Ph.D., V.P. _____

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Brian Widman
Patrick Talty
Cheryl Lampason

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #74 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.b.3., as presented.

Motion: Margaret Ballantyne-Mannion, Ph.D., V.P.
Second: Brian Widman

Yes: No:
Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D., V.P. _____
Brian Widman _____
Patrick Talty _____
Cheryl Lampason _____

Passed: Yes

1. ACCEPTING OF MINUTES

- a. That the Board of Education accepts the minutes of the May 21, 2019 Special Meeting, as presented.

2. INSTRUCTION

a. **Appointments**

1. That the Board of Education approves the appointment of Adrianna I. Guidetti, to the position of Technology Education Teacher, effective September 1, 2019 with a salary of BA, Step 1, \$62,452 and a Probationary Period from September 1, 2019 to August 31, 2023.
2. That the Board of Education approves the appointment of Jessica Anderson, to the position of Probationary Latin Teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,232 and a Probationary Period from September 1, 2019 to August 31, 2022.

b. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2019-2020 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Strength & Conditioning Coach	Christopher M. Schacca	3	\$7,344

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c. **Tenure Appointment(s)**

That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers and/or Administrators to tenure:

	<u>Name</u>	<u>Tenure Area</u>	<u>Eff. Date</u>	<u>School</u>
1.	Edward T. Escobar	Asst. Supt. Human Resources	07/01/2019	Central Office
2.	Jennie R. Fahey	Asst. Principal Guidance	07/01/2019	High School
3.	Whittney T. Smith	Principal	07/01/2019	High School
4.	Amy T. Trojanowski	Assistant Principal	07/01/2019	Middle School
5.	Elizabeth M. Gerner	Math/Special Ed	08/31/2019	High School
6.	Natalie Vattuone	Elementary	08/31/2019	Meadow Drive
7.	Jillian Vento	Special Education	08/31/2019	Hampton Street
8.	Damaris Ramirez	Elementary	08/31/2019	Jackson Avenue
9.	Carina P. Waldman	Psychologist w/Bilingual Ext	08/31/2019	Hampton Street
10.	Lisa Krawciw	Elementary	08/31/2019	Hampton Street
11.	Lindsay E. Audiino	ELA / Special Ed	09/01/2019	High School
12.	Elyse Preis	Social Worker	09/01/2019	Middle School
13.	Jennifer L. Dralle-Moreano	Library Media Specialist	09/01/2019	Jackson Avenue
14.	John E. Fretz	Social Studies/Special Ed	09/01/2019	High School
15.	Melissa Fusco	Mathematics	09/01/2019	Middle School
16.	Brian W. Haber	Math / Special Education	09/01/2019	High School
17.	Hilary Hunter	Physical Education/Health	09/01/2019	High School
18.	Stacey L. Madden	Math/Special Education	09/01/2019	High School
19.	Katelyn E. Bucchio	ELA/ESL	09/01/2019	High School
20.	Gregory A. Mayo	Health/Physical Education	09/01/2019	Middle School
21.	Dana N. Tufariello	Elementary	09/01/2019	Hampton Street
22.	Michelle C. Rodriguez	Elementary w/Bilingual Ext	09/01/2019	Jackson Avenue

d. **Instruction: Contracted**

1. That the Board of Education approves a contract between Abilities, Inc. at the Viscardi Center and the Mineola Union Free School District for the 2018-2019 school year.

e. **Instruction: Other**

Summer Coaching Appointments

1. That the Board of Education approves the appointment of Samantha Henton, Girls Summer Lacrosse Coach (self-funded), from July 15 to July 19, 2019, at \$70.80 per hour (hourly rated not to exceed self-funded money)
2. That the Board of Education approves the appointment of Joseph Cerulli, Summer Wrestling Camp Coach (self-funded), from July 8 to July 12, 2019, at \$70.80 per hour (hourly rated not to exceed self-funded money).

3. **CIVIL SERVICE**

a. **Civil Service - Other**

1. **Civil Service Summer High School Appointments:**

That the Board of Education approve the following summer workers for the High School for the 2019 year:

<u>Position</u>	<u>Employee Name</u>	<u>Salary</u>
Stenographer Guidance Dept.	Jeanne Cribbin	\$41.81 Hr.
Sr. Typist Clerk Main Office	Trisha DeRosa	\$42.69 Hr.

2. That the Board of Education approve the following Computer Aides for the Technology Department for the summer of 2019:

Maryalice Leno	\$23.86 Hr.
Gloria Romero	\$18.90 Hr.

4. **BUSINESS / FINANCE**

a. **Business: Other**

1. **Approval of Election Worker**

That the Board of Education approves the appointment of the following individual to serve as a Registrar at the Annual Election and Budget Vote held Tuesday, May 21, 2019, at the rate of \$12.00 per hour:

Meadow Drive
Robert Petraglia - Registrar

b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a service agreement between the Mineola UFSD and the Labor Education and Community Services Agency, Inc. (LECSA), an employee assistance program for the 2019-2020 school year.
2. That the Board of Education approves health contract between the following districts and the Mineola UFSD, whereby said districts provide health and welfare services for the 2018-2019 school year:
Great Neck UFSD
Manhasset UFSD
NHP/GCP
3. That the Board of Education approves an agreement with "Keeping Your Books" to provide accounting services for the period July 1, 2019 through June 30, 2020.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations: Tenure

Superintendent Comments

L. Executive Session - No executive session this evening.

M. Adjournment Time: 8:55 p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk