

MINUTES
July 3, 2019

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals - 2019- 2020

- **To be determined**

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DATE: July 3, 2019

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Deputy Superintendent
Linda Spagnola, District Clerk

A. Call to Order - 7:15 p.m.

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President - Christine Napolitano spoke about graduation.

3. Comments from Superintendent - Dr. Nagler gave updates on the capital work.

H. Old Business - no old business this evening

I. New Business

2019-2020 Tax Levy Affidavit

RESOLUTION #3 - BE IT RESOLVED that the Mineola Board of Education adopts the tax levy of \$82,594,718 be raised by taxation for the Mineola Union Free School District of the Town of North Hempstead, Nassau County, New York for the 2019-2020 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

Policies - Second Reading and Adoption of Revised Board Policies

RESOLUTION #4 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the second formal reading of the following revised board policies due to their availability on the information table and moves their adoption.

- * 5741 - Drug and Alcohol testing for school bus drivers
- * 6121 - Sexual Harassment in the workplace
- * 6212 - Certifications and Qualifications
- * 7220 - Graduation options/early graduation/accelerated programs
- * 7222 - Diploma or credential options for students with disabilities

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

COOPERATIVE BID - MATERIALS & SUPPLIES 2019-2020**RESOLUTION #5****BID # LPS-19-004 - School Bus, Vehicle, & Garage Parts, Supplies & Equipment****BID # LPS-19-005 - School Bus & Vehicle Outside Repairs & Services**

WHEREAS, It is the plan of the Boards of Education of Levittown Public Schools, Great Neck UFSD, Herricks UFSD, Island Park UFSD, Jericho School District, Long Beach UFSD, Mineola UFSD, North Shore Central School District, Plainedge School District, Port Washington UFSD, and Roslyn UFSD to bid jointly for School Bus, Vehicle & Garage Parts, Supplies, & Equipment and School Bus & Vehicle Outside Repairs & Services.

WHEREAS, The Mineola School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Mineola School District wishes to appoint Levittown Public Schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Mineola School District Board of Education authorizes the above mentioned district to represent it in all matters leading up to the entering into contracts for the purchases of the above mentioned commodities and services, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education agrees that unless all bids are rejected, it will award contracts according to the recommendations of the lead district Levittown Public Schools and that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

RESOLUTION #6 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the awarding of Alternate Bid C1- Front and side parking lot upgrades, SED No. 28-04-10-03-0-002-001 and SED No. 28-04-10-03-0-007-022, to Patriot Organization of West Hempstead, NY, Project #MNSD 1702, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$698,000.00.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

Employee Agreement

RESOLUTION #7 - BE IT RESOLVED that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Matthew Gaven, Deputy Superintendent, the terms of which have been reviewed by the Board in Executive Session.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

Employee Agreement

RESOLUTION #8 - **BE IT RESOLVED** that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Michael P. Nagler, Superintendent of Schools, the terms of which have been reviewed by the Board in Executive Session.

Resolved that the Board President is authorized to execute said agreement on behalf of the Board of Education

Motion: Patrick Talty
Second: Cheryl Lampasona

Yes: Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Patrick Talty
Cheryl Lampasona

No:

Passed: Yes

Adoption of the Guidance Plan

RESOLUTION #9 - **Be it Resolved:** That the Mineola Board of Education approves the Adoption of the Guidance Plan presented to the Board of Education at the June 20, 2019 Business Meeting.

Motion: Brian Widman
Second: Cheryl Lampasona

Yes: Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Patrick Talty
Cheryl Lampasona

No:

Passed: Yes

J. CONSENSUS AGENDA

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RESOLUTION #10 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.c.2., as presented.

Motion: Brian Widman
Second: Cheryl Lampasona

Yes: Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Patrick Talty
Cheryl Lampasona

No:

Passed: Yes

1. **INSTRUCTION**

a. **Appointments**

1. That the Board of Education approves the appointment of Heather L. Hazen, to the position of Probationary Special Education/Reading Teacher, effective September 1, 2019 with a salary of MA+30, Step 10, \$105,634 and a Probationary Period from September 1, 2019 to August 31, 2022.
2. That the Board of Education approves the appointment of Steven M. Raguzin, to the position of Probationary Science Teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,304 and a Probationary Period from September 1, 2019 to August 31, 2023.
3. That the Board of Education approves the appointment of Jacqueline R. Jahelka, to the position of Probationary Special Education Teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,304 and a Probationary Period from September 1, 2019 to August 31, 2023.
4. That the Board of Education approves the appointment of Lisa J. Morrison, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2019 with a salary of Pre-K Step 2, \$46,350 and a Probationary Period from September 1, 2019 to August 31, 2023.
5. That the Board of Education approves the appointment of Nikole Hazel, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2019 with a salary of Pre-K Step 2, \$46,350 and a Probationary Period from September 1, 2019 to August 31, 2023.
6. That the Board of Education approves the appointment of Christina M. Skidmore, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2019 with a salary of Pre-K Step 2, \$46,350 and a Probationary Period from September 1, 2019 to August 31, 2023.
7. That the Board of Education approves the appointment of Janine Lapertosa, to the position of Part-Time (.6) Art Teacher, effective September 1, 2019 to June 30, 2020 with a salary of .6 of MA, Step 11, \$62,515.
8. That the Board of Education approves the appointment of Wendy L. Forte, to the position of part time (.2) Spanish Teacher, effective September 1, 2019 to June 30, 2020 with a salary of .2 of MA, Step 1, \$14,461.

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9. That the Board of Education approves the appointment of Sheri Ragolia, to the position of part time (.5) Registered Nurse, effective September 1, 2019 to June 30, 2020 with a salary of .5 BA, Step 2, \$25,286.
10. That the Board of Education approves the appointment of Martin F. Joyce, to the position of part time (.2) Physical Education Teacher, effective September 1, 2019 to June 30, 2020 with a salary of .2 of MA, Step 1, \$14,460.
11. That the Board of Education approves the appointment of Caryn Hope Smith, to the position of part time (.5) Registered Nurse, effective September 1, 2019 to June 30, 2020 with a salary of .5 of \$50,571 equaling \$25,285.
12. That the Board of Education approves the appointment of Marta Fernandez, to the position of part time (.6) Social Worker, effective September 1, 2019 to June 30, 2020 with a salary of \$43,282.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Frank Azzara (retiree)	Math 7-12	09/01/2019
2.	Janine Lapertosa	Art	09/01/2019
3.	Martin Joyce (retiree)	Physical Ed	09/01/2019

c. **Instruction - Summer Fine & Performing Arts Program - Appointments**

That the Board of Education approves a self-funded Summer Fine and Performing Arts Program, (Salary, hourly summer wages are based on the MTA and/or MTAA contractual rates):

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Technology Teacher	Kenneth G. Coy	1	\$60.26

d. **Summer Special Ed/ESY Program (Extended School Year) - Appointments**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary - per hour</u>
1.	Speech Teacher	Christina Verdi	3	\$70.80

e. **Instruction: Contracted**

1. That the Board of Education approves a Special Education Services Contract for a Parentally Placed students between Jericho UFSD and the Mineola Union Free School District for the 2018-2019 school year.

f. **Instruction: Other**

That the Board of Education amend the dates of the Summer Music Program to July 8, 2019 to July 31, 2019.

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2. **CIVIL SERVICE**

a. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Christine Amagrande, Teacher Aide at Central Office, due to surgery, effective June 14, 2019 through the end of the school year.

b. **Civil Service - Summer Special Ed Teacher Aide(s)**

That the Board of Education approves the following staff members for the Summer Special Education Program:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1. Teacher Aide Sub	Ana J. Jaime	\$13.95	07/01/2019

c. **Civil Service - Other**

1. That the Board of Education approve the following student workers for the Summer Arts Program, at the High School, effective July 8, 2019 through July 31, 2019. Salary will be \$12 per hour.

Sarah Carbain	Jake Siegfried
Miguel Velasquez	Natalie Rivera
Isabella Posada	Julianne Wotruba
Josephine Jones	Christopher Osorio
Neha Parambi	Sana Qureshi
Emily Asam	Abbey Ahamed
Ralph Amitrano	

d. **Civil Service - Summer Cleaner(s)**

That the Board of Education approves the following individuals as Summer Cleaner(s) for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1. Cleaner, Seasonal	Joseph Lubrano	\$12.00	07/01/2019
2. Cleaner, Seasonal	Michael Tullo	\$12.00	07/01/2019
3. Cleaner, Seasonal	Michael Colavito	\$12.00	07/01/2019
4. Cleaner, Seasonal	Christopher Matzer	\$12.00	07/01/2019
5. Cleaner, Seasonal	Cary Novick	\$12.00	07/01/2019
6. Cleaner, Seasonal	Patrick Revelant	\$12.00	07/01/2019
7. Cleaner, Seasonal	Brendan Shannon	\$12.00	07/01/2019
8. Cleaner, Seasonal	Anthony Coraci	\$12.00	07/01/2019
9. Cleaner, Seasonal	Malcolm Hylton	\$12.00	07/01/2019
10. Cleaner, Seasonal	James Ryan	\$12.00	07/01/2019
11. Cleaner, Seasonal	Anthony Hylton	\$12.00	07/01/2019
12. Cleaner, Seasonal	Michael Conway	\$12.00	07/01/2019
13. Cleaner, Seasonal	Nicholas Treibman	\$12.00	07/01/2019
14. Cleaner, Seasonal	Michael McCormack	\$12.00	07/01/2019
15. Cleaner, Seasonal	Thomas Brenes	\$12.00	07/01/2019
16. Cleaner, Seasonal	Joseph Fabiano	\$12.00	07/01/2019
17. Cleaner, Seasonal	Campbell Goulet	\$12.00	07/01/2019
18. Cleaner, Seasonal	Paul Hincapie	\$12.00	07/01/2019

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Report for the period ending April 30, 2019.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2019.

Invoices

A/P Warrant #21	May 15, 2019	\$2,041,550.99
A/P Warrant #22	May 31, 2019	\$1,325,825.06

TOTAL EXPENSES		\$3,367,376.05
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Payroll #21 & #22

General	\$4,330,339.20
Federal Fund	\$59,653.46

TOTAL PAYROLL	\$4,389,992.66
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c. **Business: Other**

1. That the Board of Education approves the contract for JoAnn Greene, Internal Claims Auditor, placing her annual stipend at \$20,392 for the 2019-2020 school year, effective July 1, 2019.

2. **Employee Agreements**

That the Board of Education hereby authorizes the Board President to execute the agreements with the following individuals, the terms of which have been reviewed by the Board of Education in Executive Session, effective July 3, 2019.

1. Linda M. Spagnola - District Clerk
2. William Gilberg - Supervisor of Transportation
3. Donna Squicciarino - District Treasurer/Extra Class Treasurer

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K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Professional Development Plan Report by Matthew Gaven

Superintendent Comments

L. Executive Session - no executive session this evening

M. Adjournment Time: 7:54 p.m.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Patrick Talty

Cheryl Lampasona

Passed: Yes

Respectfully Submitted,

Linda M. Spagnola

District Clerk