

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Workshop Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2018-2019**

***Educational***

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: February 7, 2019**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

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**A. Call to Order - 7:02 p.m.**

**B. Pledge of Allegiance**

**C. Reading of Mission - Patrick Talty**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report - by Sam Levitan**

Mid-term week ended and the second semester has started. Monday, February 4th was our monthly advisory session. We played a set tournament which is a card game. It's a friendly competition and we talk about things while we play. We had an assembly with Dr. Stephen Dewey talking about the dangers of substance abuse. Tomorrow we will be having an assembly entitled Staying Safe presented by Parents for Megan's Law. The Student Service Center has been very busy with Ronald McDonald House, Lunch Bunch, The Inn Nursing Home, Computees for students, the One World Program continues, as well as 8 ways to serve our 8th graders. The center also does the Spark program and they meet with Carle Place students and do things for The Inn. On February 11th, we have another Spark event where we will talk with veterans and donate goods. The Student Organization is getting ready for the Battle of the Classes. The theme this year is movie genres. Each grade chooses a movie genre and then decorates the halls and dress up. The grades will be competing against each other on March 1st. Next week we will also have pajama day, mix match day, tie dye day and dress up like your movie day. Students and P.E. leadership class will be taking a trip to Jackson Avenue where they have been working with younger students on lessons in mental health and fitness. Our winter season will be concluding in the month of February as the girls and boys basketball teams are headed for the playoff. The girls and boys bowling team had their qualifying team tournaments on February 2nd. The boys finished 6th and the girls did not make it to the finals. The wrestling program hosted the Nassau County Division One County qualifiers at the high school on Friday, February 1st and Saturday February 2nd. Seven wrestlers qualified for the counties. Practice is underway for "All Shook Up", our spring musical. District String Night is February 13th and Jazz Night is February 26th. The Marching Band heads to Disney and the Italian class is going to Italy over the winter break. And finally, February 28th is our Red Cross sponsored Blood Drive.

**G. BOE Reports**

Christine Napolitano announced that we will now have reports. Sitting next to her was Ashton Policastro who was Superintendent for the day. She asked him how his day was. He told us about all the things he did with Dr. Nagler at Meadow Drive and the middle school. Ms. Napolitano asked Ashton if he had fun today and he replied yes. Dr. Nagler asked Ashton if he could have his job back and he said yes. Dr. Nagler told Ashton did a great job.

**1. Comments from Board Trustees**

Patrick Talty stated the highlight of last week for him was visiting Meadow for World Read Aloud day. Ms. Rouskas invited him to read a book to her class. He had a lot of fun. He attended the First Lego League at the high school competition regional qualifiers last month. He got to do some judging. He stated it was great working with Dr. Nagler, Brian Widman and Dr. Culella at this competition and looks forward to next year.

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Cheryl Lampasona spoke about how amazing the middle school musical was last week. She said Mr. DeLuca did an amazing job. The students are so talented. Our teachers, staff and parents are amazing. She thanked everyone involved with this production. She is looking forward to the SEPTA pancake breakfast.

Brian Widman stated he can't add anything to what Cheryl Lampasona said about the musical because everything she said regarding the musical is just how it was. He helped out at the First Lego League on January 26th and 27th. He reported three out of four Mineola teams were recognized at the awards presentation. He congratulated them. He also congratulates all the mentors and teachers that helped out there. He said it is just fantastic what these kids do.

Maugie agreed with Cheryl and Brian about the play and the First Lego League competition. She stated that our kids are great and she is always so pleased to watch them and see the excitement on their faces at the Lego competition. She remarked that the play blew her away. She thanked the board for attending so many events and activities throughout district. She is looking forward to the SEPTA Breakfast at Applebee's. She stated the writing celebrations at Hampton and Meadow are next week. Dr. Ballantyne stated she likes listening to our student authors. Monday she will be going to Winthrop with the transition team looking for opportunities for our students.

## **2. Comments from Board President**

Christine Napolitano stated it is very hard to follow after four such wonderful board members who have already filled us in on all the wonderful things going on. She thanked the board members who helped out at the First Lego League competition. She looks forward to the Mustang Stakes this Saturday.

## **3. Comments from Superintendent**

Dr. Nagler dittoed everything the board members said. He stated he doesn't know of a person, let alone a school, that would take on 240 middle school children on stage. Kudos to everyone involved with the play. Matt DeLuca, Aislinn Oliveri, Brian Goldman, Barbara Peters, Vince Interrante and Ms. Fusco.

**H. Old Business** - Dr. Nagler stated that at our last meeting there was a presentation of a new math program. The board has had some time to go over it. It is not on this agenda but it will be on the February 28th agenda.

**I. New Business**

**Annual Election and Budget Vote - May 21, 2019**

**RESOLUTION #43** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 21, 2019:

- (a) The District's Annual Election will be held on **Tuesday, May 21, 2019**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 21, 2019**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$12.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 22, 2019**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 9, 2019** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 7, 2019**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

**Motion:** Brian Widman

**Second:** Patrick Talty

**Yes:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**No:**

**Passed: Yes**

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**Second Reading and Adoption of Revised Board Policies**

**RESOLUTION #44** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.

- Policy # 5413 Procurement: Uniform Grant Guidance for Federal Awards
- Policy # 5551 Allocation of Title I, Part A Funds in the District
- Policy # 6121 Sexual Harassment in the Workplace
- Policy # 7132 Education of Students in Temporary Housing
- Policy # 7133 Education of Students in Foster Care
- Policy # 7221 Participation in Graduation Ceremonies and Activities
- Policy # 7222 Diploma or Credential Options for Students with Disabilities

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Cheryl Lampasona

**Yes:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**No:**

**Passed: Yes**

**RESOLUTION #45** - Be it resolved: that Michael Chin is granted a leave of absence without pay from his teaching position effective February 1, 2019 until the date of the grant of his professional certification. The Board of Education authorizes the Superintendent of Schools, at his discretion, to return Mr. Chin to service as a classroom teacher upon adequate proof that his professional teaching certification has been granted.

Be it resolved: that Michael Chin is appointed as a per diem substitute teacher effective February 1, 2019 to serve at the discretion of the Superintendent of Schools during the 2018-19 school year.

**Motion:** Patrick Talty

**Second:** Cheryl Lampasona

**Yes:**

Christine Napolitano  
Dr. Margaret Ballantyne  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**No:**

**Passed: Yes**

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Discussion: Dr. Nagler stated the following four walk-on items need to be added to the agenda under New Business: Resolutions #47-50.

A motion was made to amend the consensus agenda.

**Motion:** Patrick Talty and **Second:** Cheryl Lampasona

The Board was polled and all were in favor and the motion passed.

**Walk-On Agenda Item**

**RESOLUTION #47 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract E-Electrical Work at Meadow Drive School to Roland's Electric, Inc., from Deer Park, New York, Project #MNSD 1701, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$522,665.00.

Before the Board votes Dr. Nagler spoke about all our projects and where they stand.

**Motion:** Patrick Talty

**Second:** Cheryl Lampasona

**Yes:**

**No:**

- Christine Napolitano
- Dr. Margaret Ballantyne
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

**Passed: Yes**

### Walk-On Agenda Item

**RESOLUTION #48 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District rejects the awarding of Base Bid Contract H - HVAC Work at Meadow Drive School from Hi Tech Air Conditioning Service, Inc., West Babylon, New York, Project #MNSD 1701, based on the findings from H2M Architects & Engineers, stated in their Letter of Recommendation, the base bid amount has exceeded the District's budget.

**Motion:** Patrick Talty

**Second:** Cheryl Lampasona

**Yes:**                      **No:**

Christine Napolitano  
Dr. Margaret Ballantyne  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

### Walk-On Agenda Item

**RESOLUTION #49 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract P - Plumbing Work at Meadow Drive School from FJC Plumbing, Inc. Wantagh, New York, Project #MNSD 1701, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$170,000.00.

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Cheryl Lampasona

**Yes:**                      **No:**

Christine Napolitano  
Dr. Margaret Ballantyne  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

## Walk-On Agenda Item

**RESOLUTION #50** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract G - General Construction Work at Meadow Drive School from WEB Construction, Inc., Mineola, New York, Project #MNSD 1701, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$2,730,000.00.

**Motion:** Brian Widman

**Second:** Patrick Talty

**Yes:**                      **No:**

Christine Napolitano

Dr. Margaret Ballantyne

Brian Widman

Cheryl Lampasona

Patrick Talty

**Passed: Yes**

## J. CONSENSUS AGENDA



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**RESOLUTION #46 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.3.b.1., as presented.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

**Item J.1.a.1.:** states the appointment of Brittany Gross with a start date of September 1, 2019, a probationary period from September 1, 2019 to August 31, 2023 and a salary of \$72,232. The appointment should be amended to a start date of February 1, 2019, a probationary period from February 1, 2019 to January 31, 2023 and a salary of \$71,517.

A motion was made to amend the consensus agenda.

**Motion:** Brian Widman and **Second:** Cheryl Lampasona

The Board was polled and all were in favor and the motion passed.

Motion: Brian Widman

Second: Patrick Talty

**Yes:**

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

**No:**

**Passed: Yes**

1. **INSTRUCTION**

a. **Appointments**

- 1. That the Board of Education approves the appointment of Brittany Gross, to the position of Probationary ELA/ENL teacher, effective February 1, 2019 with a salary of MA, Step 1, \$71,517 and a Probationary Period from February 1, 2019 to January 31, 2023.
- 2. That the Board of Education approves to amend the start date of Danielle Leitman, from January 28, 2019 to January 24, 2019.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Kianna M. Gutenmann	Physical Ed	02/08/2019
2.	Bonnie Silver	Mathematics 7-12	02/08/2019
3.	Charles J. Gonsalves	Science, Business, P.E.	02/08/2019

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c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<b><u>Employee Name</u></b>	<b><u>Employee Certification</u></b>	<b><u>Effective Date</u></b>
1.	Stephanie Rubio	Childhood Ed (1-6)	02/05/2019

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<b><u>Position</u></b>	<b><u>Employee Name</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
1.	Lacrosse MS Asst Coach	Adam Z. Reicherter	1	\$4,034.00

e. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

	<b><u>Club</u></b>	<b><u>Teacher</u></b>	<b><u>Stipend</u></b>
1.	Student Council Advisor	Jenna Cavuto (replacing K.Carraro)	\$1617 (balance of stipend)

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Maria Shapiro, part time Teacher Aide at Jackson Avenue School, effective January 31, 2019.
2. That the Board of Education amend the resignation date of Lauren Gries, part time Teacher Aide at Jackson Avenue School, from January 15, 2019 to January 25, 2019.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Andrea Agurto, to the position of part time Teacher Aide at the Middle School, to replace Amanda Hagan, effective February 11, 2019. Salary will be \$13.95 per hour on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Lauren Gries, part time Teacher Aide at Jackson Avenue School, to the position of full time Bus Attendant for Transportation to replace Clara P. Riera, effective February 4, 2019. Salary is \$22,221 on Step 1; probation is 26 weeks.
3. That the Board of Education approve the appointment of James Gallagher, from the position of 5 hour Bus Driver to 10 month Bus Driver for Transportation, to replace Josafina DaSilva, effective February 25, 2019. Salary will be \$43,226 on Step 7; probation is 8 weeks.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Sharon Schager, 12 month Principal Typist Clerk at the High School, due to surgery, effective February 11, 2019. Leave will be approximately 6 weeks.
2. That the Board of Education approve a paid Medical Leave of Absence to Oswald Corrales, Cleaner at the High School, due to surgery, effective January 10, 2019. Leave will be approximately 8 weeks.

3. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

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That the Board of Education accepts the Invoices and Payroll for the period ending December 31, 2018.

A/P Warrant #11	Dec 18, 2018	\$2,756,420.21
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<b>TOTAL EXPENSES</b>	<b>\$2,756,420.21</b>
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PAYROLL #11 & 12

General	\$4,341,837.73
Federal Fund	\$55,817.00

<b>TOTAL PAYROLL</b>	<b>\$4,397,654.73</b>
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b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a transportation contract between Baumann Bus Company and the Mineola Union Free District to provide transportation for one student to the Daytop Village School at a cost of \$5466 per month. Bid opened January 28, 2019.

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**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

- 1. Curriculum Update - by the Instructional Leaders
- 2. Explanation of Tax Levy Cap - by Dr. Nagler

Superintendent Comments

**L. Public Comments - no public comments this evening.**

**M. Executive Session    Time: 9:00 p.m.**

**Motion:** Patrick Talty

**Second:** Cheryl Lampasona

**Yes:**                      **No:**

- Christine Napolitano
- Dr. Margaret Ballantyne
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

**Passed: Yes**

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**                      **No:**

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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**