

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2018-2019

Educational

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 7, 2019

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - by Abbey Ahamed and/or Sam Levitan

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President

3. Comments from Superintendent

H. Old Business

I. New Business

Annual Election and Budget Vote - May 21, 2019

RESOLUTION #43 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 21, 2019:

- (a) The District's Annual Election will be held on **Tuesday, May 21, 2019**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 21, 2019**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$12.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 22, 2019**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 9, 2019** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 7, 2019**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

Second Reading and Adoption of Revised Board Policies

RESOLUTION #44 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.

- Policy # 5413 Procurement: Uniform Grant Guidance for Federal Awards
- Policy # 5551 Allocation of Title I, Part A Funds in the District
- Policy # 6121 Sexual Harassment in the Workplace
- Policy # 7132 Education of Students in Temporary Housing
- Policy # 7133 Education of Students in Foster Care
- Policy # 7221 Participation in Graduation Ceremonies and Activities
- Policy # 7222 Diploma or Credential Options for Students with Disabilities

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

RESOLUTION #45 - Be it resolved: that Michael Chin is granted a leave of absence without pay from his teaching position effective February 1, 2019 until the date of the grant of his professional certification. The Board of Education authorizes the Superintendent of Schools, at his discretion, to return Mr. Chin to service as a classroom teacher upon adequate proof that his professional teaching certification has been granted.

Be it resolved: that Michael Chin is appointed as a per diem substitute teacher effective February 1, 2019 to serve at the discretion of the Superintendent of Schools during the 2018-19 school year.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: Yes ____ No ____

J. CONSENSUS AGENDA

RESOLUTION #46 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.3.b.1., as presented.

Motion: _____
Second: _____

Yes: _____ No: _____

Passed: Yes ___ No ___

1. INSTRUCTION

a. Appointments

1. That the Board of Education approves the appointment of Brittany Gross, to the position of Probationary ELA/ENL teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,232 and a Probationary Period from September 1, 2019 to August 31, 2023.
2. That the Board of Education approves to amend the start date of Danielle Leitman, from January 28, 2019 to January 24, 2019.

b. Per Diem Sub Appointments

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Kianna M. Gutenmann	Physical Ed	02/08/2019
2.	Bonnie Silver	Mathematics 7-12	02/08/2019
3.	Charles J. Gonsalves	Science, Business, P.E.	02/08/2019

c. Permanent Sub Appointments

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>	<u>Effective Date</u>
1.	Stephanie Rubio	Childhood Ed (1-6)	02/05/2019

d. Coaches - Appointments

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Lacrosse MS Asst Coach	Adam Z. Reicherter	1	\$4,034.00

e. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1. Student Council Advisor	Jenna Cavuto (replacing K.Carraro)	\$1617 (balance of stipend)

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Maria Shapiro, part time Teacher Aide at Jackson Avenue School, effective January 31, 2019.
2. That the Board of Education amend the resignation date of Lauren Gries, part time Teacher Aide at Jackson Avenue School, from January 15, 2019 to January 25, 2019.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Andrea Agurto, to the position of part time Teacher Aide at the Middle School, to replace Amanda Hagan, effective February 11, 2019. Salary will be \$13.95 per hour on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Lauren Gries, part time Teacher Aide at Jackson Avenue School, to the position of full time Bus Attendant for Transportation to replace Clara P. Riera, effective February 4, 2019. Salary is \$22,221 on Step 1; probation is 26 weeks.
3. That the Board of Education approve the appointment of James Gallagher, from the position of 5 hour Bus Driver to 10 month Bus Driver for Transportation, to replace Josafina DaSilva, effective February 25, 2019. Salary will be \$43,226 on Step 7; probation is 8 weeks.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Sharon Schager, 12 month Principal Typist Clerk at the High School, due to surgery, effective February 11, 2019. Leave will be approximately 6 weeks.
2. That the Board of Education approve a paid Medical Leave of Absence to Oswald Corrales, Cleaner at the High School, due to surgery, effective January 10, 2019. Leave will be approximately 8 weeks.

3. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending December 31, 2018.

A/P Warrant #11	Dec 18, 2018	\$2,756,420.21
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TOTAL EXPENSES	\$2,756,420.21
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PAYROLL #11 & 12

General	\$4,341,837.73
Federal Fund	\$55,817.00

TOTAL PAYROLL	\$4,397,654.73
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b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a transportation contract between Baumann Bus Company and the Mineola Union Free District to provide transportation for one student to the Daytop Village School at a cost of \$5466 per month. Bid opened January 28, 2019.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Curriculum Update

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____
Second: _____

Yes: **No:**

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: **No:**

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**