

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2018-2019**

**Educational**

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

**Facilities**

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

**Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: January 24, 2019**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report - by Abbey Ahamed and/or Sam Levitan**

**G. BOE Reports**

**1. Comments from Board Trustees**

**2. Comments from Board President**

**3. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Approval of the 2019-2020 School Calendar**

**RESOLUTION #37 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the 2019-2020 school calendar.**

**Motion:**

**Second:**

**Yes:**

**No:**

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**Passed: Yes \_\_\_ No \_\_\_**

**First Reading of Revised Board Policies**

**RESOLUTION #38 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

- Policy # 5413 Procurement: Uniform Grant Guidance for Federal Awards
- Policy # 5551 Allocation of Title I, Part A Funds in the District
- Policy # 6121 Sexual Harassment in the Workplace
- Policy # 7132 Education of Students in Temporary Housing
- Policy # 7133 Education of Students in Foster Care
- Policy # 7221 Participation in Graduation Ceremonies and Activities
- Policy # 7222 Diploma or Credential Options for Students with Disabilities

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

<b>Yes:</b>	<b>No:</b>
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**Passed: Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Approval of CAP - Financial Statements**

**RESOLUTION #39 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") for the 2018 Audited Financial Statements by Nawrocki Smith and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

<b>Yes:</b>	<b>No:</b>
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**Passed:** \_\_\_\_\_

**RESOLUTION #40 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract G - General Construction Work at Mineola High School Gymnasium Addition to Patriot Organization of West Hempstead, NY, Project #MNSD 1702, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$3,198,000.00.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #41 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.3.a.2., as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_ No \_\_\_

**1. INSTRUCTION**

**a. Retirements**

1. That the Board of Education accepts, with regret, the resignation, for the purpose of retirement, of Frank Azzara, Guidance Counselor, effective June 30, 2019.
2. That the Board of Education accepts, with regret, the resignation, for the purpose of retirement, of Robert J. Drago, School Psychologist, effective June 30, 2019.
3. That the Board of Education accepts, with regret, the resignation, for the purpose of retirement, of Joanne P. Fleming, Elementary Teacher, effective June 30, 2019.
4. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Jane Giamalvo, Elementary Teacher, effective June 30, 2019.

- 5. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Christine Zarins, School Counselor, effective June 30, 2019.
- 6. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Mark J. Bennett, Music Teacher, effective June 30, 2019.
- 7. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Benay A. Shear, Elementary Teacher, effective June 30, 2019.
- 8. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Gigi L. Foge, Foreign Language Teacher, effective June 30, 2019.
- 9. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Ellen M. Hughes, Science Teacher, effective June 30, 2019.
- 10. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Anne M. Lazo, Science Teacher, effective June 30, 2019.
- 11. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Joan M. Eisele-Cooper, Reading Teacher, effective June 30, 2019.

**Leave of Absence - Medical**

- 1. That the Board of Education approves a paid medical leave of absence to Marilyn C. Holland, effective January 9, 2019 through June 30, 2019.

**Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Stacey L. Faux	Early Childhood Ed (B-2)	01/14/2019

**45 Day Sub Appointments**

- 1. That the Board of Education approves the appointment of Jacqueline R. Jahelka, to the position of 45 Day Substitute Teacher for Meagan Fabiitti, effective January 7, 2019 to on or before June 30, 2019; Salary: \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31-45 consecutive days, Day 46 contract salary of MA, Step 1, \$71,517.

**Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>	<u>Effective Date</u>
1.	Stacey L. Faux	Early Childhood Ed (B-2)	01/14/2019

**Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	Winter Guard Director	Theresa L. Bapst	\$4,412.00
2.	Winter Guard Asst Director	Rebecca Meyer	\$1,471.00
3.	Winter Guard Coach	Rebecca N. Stollberger	\$1,010.00

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
4.	Winter Guard Coach	Sophia Alvarenga	\$1,010.00
5.	Winter Guard Drill Writer	Theresa L. Bapst	\$3,469.00
6.	8/9 Musical Asst Director	Tom Rocco	\$2,205.00

g. **Instruction: Contracted**

1. That the Board of Education approves the Related Services Contract between S.E.E.D.S. and the Mineola UFSD for 2018-2019.

h. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-state field trip:
  1. ACDA Honor Choir, Kansas City, MO, February 17 to March 2, 2019.
2. That the Board of Education approves the following overnight/out-of-state field trips for the Winter Guard Competitions:

Number of Students:	Approx. 28
Supervision:	Tracy Bapst and Colorguard Staff
February 16, 2019	Saddlebrook, NJ
February 23, 2019	WGI - South Brunswick, NJ
February 24, 2019	WGI - South Brunswick, NJ
March 2, 2019	MAIN - South Brunswick, NJ
March 9, 2019	MAIN - Matawan, NJ
March 16, 2019	MAIN - Monroe Township, NJ
March 23, 2019	MAIN - Flemington, NJ
March 30, 2019	MAIN - Branchburg, NJ
April 2-7, 2019	WGI - Dayton, OH - OVERNIGHT
April 14, 2019	MAIN - South Brunswick, NJ

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Beth Bradley, part time Greeter at the Middle School, effective January 14, 2019.
2. That the Board of Education accept the resignation of Amanda Hagan, part time Teacher Aide at the Middle School, effective January 14, 2019.
3. That the Board of Education accept the resignation of Lauren Gries, part time Teacher Aide at Jackson Avenue School, effective January 15, 2019.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Gina Hahn, to the position of Typist Clerk Substitute, effective February 1, 2019. Salary is \$15.00 per hour.
2. That the Board of Education approve the promotional upgrade of Nancy McCarthy, from the position of 11 month Account Clerk to 11 month Senior Account Clerk, effective October 25, 2018. Salary is \$49,568 on Step 4.

3. That the Board of Education approve the promotional upgrade of Audry Jakubek, from the position of 12 month Account Clerk to 12 month Senior Account Clerk in the Curriculum & Technology Office, effective October 25, 2018. Salary is \$75,746 on Step 14.
4. That the Board of Education approve the promotional upgrade of Virginia A. Schepis, from the position of 12 month Personnel Clerk to 12 month Senior Personnel Clerk, effective January 2, 2019. Salary is \$72,841 on Step 14.

5. That the Board of Education approve the appointment of Amanda Hagan, part time Teacher Aide at the Middle School, to the position of full time Teacher Aide at Jackson Avenue School, effective January 15, 2019. Salary is \$23,278 on Step 2; probation is 8 weeks.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Robert Ryan, Cleaner at Jackson Avenue School, due to an injury, effective December 13, 2018.

d. **Civil Service - Other**

1. That the Board of Education approve a new clerical title of Senior Personnel Clerk to the Account Clerk column of the 12 month salary schedule effective January 2, 2019.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending November 30, 2018.

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for November 1, 2018 through November 30, 2018.
2. That the Board of Education approves the Internal Claims Audit Report for December 1, 2018 through December 31, 2018.

c. **Business/Finance - Bids**

1. That the Board of Education awards a 30 day Emergency Transportation Contract to WE Transport to transport one student to Daytop Village. Bids were received on January 4, 2019. WE Transport was low bidder at a 30 day cost of \$5,890.

d. **Business/Finance: Disposal of District Property**

1. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete.
  - The blue gym mats at the high school

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1.

Superintendent Comments

**L. Public Comments (business only)**

**M. Executive Session Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:            No:**

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**Passed:** \_\_\_\_\_

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:            No:**

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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**