

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2018-2019**

***Educational***

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: November 29, 2018**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order - 7:00 p.m.****B. Pledge of Allegiance****C. Reading of Mission - by Cheryl Lampasona****D. Moment of Silent Meditation****E. Dais & Visitor Introductions****F. High School Student Organization Report - no report tonight**

Christine Napolitano stated she would like to start the meeting off with recognizing our students. Dr. Nagler agreed. He stated students from the middle school went up to Albany. Mr. Casale stated that we are here tonight to recognize seven wonderful students from Mineola Middle School who participated in the Albany Youth Legislative Conference about two weeks ago. We are going to let the children tell you about their experience. The students came up to the podium and spoke about their bill to ban one-time-use plastic bottles as they presented it in Albany. Mr. Casale gave kudos to Mr. Chin and Ms. Cavuto for all their hard work and efforts and for escorting our students up to Albany. He said they all did a wonderful job. A video was shown of the children while in Albany presenting their bill. Mr. Chin presented each student with a certificate of recognition. Ms. Cavuto stated that she learned so much from the children. Dr. Nagler asked Mr. Chin if these students are part of a club. Mr. Chin stated the children here tonight are in the Speech and Debate Club of which there are 30 members.

**G. BOE Reports -**

Christine Napolitano stated there will not be any board reports tonight. She reported how much everyone enjoyed the show LOLOL. Thanked everyone involved for a tremendous evening. She handed the meeting over to Dr. Nagler. He stated the play was very entertaining and gave kudos to Mr. DeLuca.

**Superintendent's Report -**

Dr. Nagler asked Matt Gaven to speak about an upcoming Hack-A-Thon. Mr. Gaven stated that yesterday he participated in a meeting with 10 districts on Long Island to begin setting up an initial Hack-A-Thon League. He stated he is very excited about this. He reported we will be utilizing our KidOYO platform. The date is tentatively on March 29, 2019. Stony Brook will be hosting the initial one at their computer science center. Our initial audience will be middle level (5th-8th grade) students who will be asked to complete coding challenges. It is a very interesting and exciting development. We are hoping to get this to expand into a regular league. Dr. Nagler stated he would like Mineola to host one as well.

Dr. Nagler reported that starting next year Mineola will have full day Pre-K for everyone. We will still have UPK at Willis Avenue. Some parents still want half day Pre-K, so we will continue to offer this. At the time of registration, parents will be given a choice of full day or half day Pre-K. Dr. Nagler gave an update on the progress of the capital projects. Dave Tellier, from Nawrocki Smith did a presentation of our external audit. Mineola received a great report.

**H. Old Business**

**I. New Business**

**RESOLUTION #28** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract E-Electrical Work at Mineola High School to Palace Electrical Contractors, Inc., Project #MNSD 1702, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$354,000.00.

**Motion:** Brian Widman

**Second:** Dr. Margaret Ballantyne-Mannion

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

**RESOLUTION #29** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract H - HVAC Work at Mineola High School to Xtraire, of Hicksville, NY, Project #MNSD 1702, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$220,000.00.

**Motion:** Patrick Talty

**Second:** Cheryl Lampasona

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

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**RESOLUTION #30 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract P - Plumbing Work at Mineola High School to Maccarone Plumbing, Inc., Glen Cove, NY, Project #MNSD 1702, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$157,700.00.

**Motion:** Cheryl Lampasona

**Second:** Patrick Talty

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

**Passed: Yes**

**RESOLUTION #31 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District rejects the Base Bid Contract G - General Construction Work at Mineola High School from Irwin Contracting of Hauppauge, NY, Project #MNSD 1702, based upon the findings and analysis from H2M Architects & Engineers, stated in their Letter of Recommendation, the base bid amount has exceeded the District's budget.

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Brian Widman

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

**Passed: Yes**

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**RESOLUTION #32 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District rejects the Base Bid Contract C - Civil/Site General Construction Work at Mineola High School from Fort Hill Industries of Coram, NY, Project #MNSD 1702, based upon the findings and analysis from H2M Architects & Engineers, stated in their Letter of Recommendation, the base bid amount has exceeded the District's budget.

**Motion:** Cheryl Lampasona

**Second:** Brian Widman

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

**Passed: Yes**

**J. CONSENSUS AGENDA**

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**RESOLUTION #27 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.3.d.2., as presented.

Discussion: Dr. Nagler stated there are five walk-on items that need to be added to the agenda under New Business: Resolutions #28-32.

A motion was made to amend the agenda.

**Motion:** Dr. Margaret Ballantyne-Mannion and **Second:** Brian Widman  
The Board was polled and all were in favor and the motion passed.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

**Item J.3.e.1.:** states the upgrading of a part time Account Clerk position in the Business Office to a full time position, effective December 3, 2018.

This item number should be amended to state: the upgrading of a part time Account Clerk, to a full time, 11 month position, in the Business Office, effective December 3, 2018.

A motion was made to amend the consensus agenda.

**Motion:** Dr. Margaret Ballantyne-Mannion and **Second:** Brian Widman  
The Board was polled and all were in favor and the motion passed.

Motion: Margaret Ballantyne-Mannion, Ph.D.  
Second: Cheryl Lampasona

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- Christine Napolitano
- Margaret Ballantyne-Mannion, Ph.D.
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

Passed: Yes

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the October 24, 2018 Business Meeting and the minutes of the November 8, 2018, as presented.

2. **INSTRUCTION**

- a. **Per Diem Sub Appointments**  
That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
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	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Ariel A. Catalanotti	Childhood Education (Grades 1-6)	
2.	Paula B. Spatz	Childhood Education (Grades 1-6)	
3.	Julia Dawber	Speech	
4.	Margaret Hardiman	Childhood Education (Grades 1-6)	

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>	<u>Effective I</u>
1.	Elizabeth Gilmore - eff. 10/1/2018	Childhood Education (Grades 1-6)	

c. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	Girls Who Code	Kerry Ann Murphy	1/2 of \$932.00
2.	Girls Who Code	Lauren A. Goldfarb	1/2 of \$932.00
3.	StoryMaker Club	Jenna R. Cavuto	\$932.00

d. **Instruction: Committee on Special Education**

1. That the Board of Education approves the CSE and CPSE meetings for June 2018 through October 2018.

e. **Instruction: Contracted**

1. That the Board of Education approves the Instructional Services Contract between SCO Family of Services and the Mineola UFSD for 2018-2019.

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Clara P. Riera, Bus Attendant for Transportation, effective November 19, 2018.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Jamil Dutaille, to the position of 5 Hour Bus Driver to fill a vacated position, effective November 19, 2018. Salary is \$22,258 on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Jose Marquez to the position of Cleaner, to replace Sean Gonzalez, effective December 3, 2018. Salary is \$42,292, plus a 6% night differential, equaling a total salary of \$44,830 on Step 1. Probation is 26 weeks.
3. That the Board of Education approve the appointment of Hunter Nathan, to the position of Cleaner Sub, effective December 3, 2018. Salary is \$12.25 per hour.

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4. That the Board of Education approve the appointment of Richard Smith to the position of Cleaner Sub, effective December 3, 2018. Salary is \$12.25 per hour.

c. **Retirement(s)**

1. That the Board of Education accept the resignation, with regret, of Gina Hahn, 12 month Typist Clerk in Pupil Personnel, for the purpose of retirement, effective January 30, 2019.

d. **Civil Service Transfers**

1. That the Board of Education approve the rescinding of the transfer to the Levittown School District of Renee Aufiero, 11 month Typist Clerk for Buildings & Grounds, effective November 30, 2018.

e. **Civil Service - Other**

1. That the Board of Education approve the upgrading of a part time Account Clerk position in the Business Office to a full time, 11 month Account Clerk position, effective December 3, 2018.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending September 30, 2018.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2018.

A/P Warrant #7	Oct 17, 2018	\$2,744,544.26
A/P Warrant #8	Oct 31, 2018	\$1,562,628.93

**TOTAL EXPENSES \$4,307,173.19**

**PAYROLL #7 and #8**

General	\$4,499,266.20
Federal Fund	\$52,175.80

**TOTAL PAYROLL \$4,551,442.00**

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for October 1, 2018 through October 31, 2018.

d. **Business/Finance - Contract Approvals**



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1. That the Board of Education approves a transportaton contract between Baumann Bus Company and the Mineola Union Free School District to provide transportation to the following school;  
- Madonna Heights - \$5,666 per month  
Public bid was opened on November 16, 2018. Baumann was the only company that submitted a bid.
2. Be it resolved that the Board of Education approves an owner-architect agreement between the Mineola UFSD and H2M Architects & Engineers, located at 538 Broad Hollow Road, Melville, NY 11747. The agreement is effective November 1, 2018.

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. Ralph Amitrano, Supervisor of Health, Athletics and Physical Education - Report on Concussion Management. Presentation can be seen on our website under "Live Stream".

Superintendent Comments - Dr. Nagler thanked Mr. Amitrano for his presentation and for all the work he does.

**L. Public Comments** - Mr. Paolo Pereira, parent in the Mineola School District spoke about how pleased he is with our school system.

**M. Executive Session Time: 8:45 p.m.**

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D.	
Brian Widman	
Cheryl Lampasona	
Patrick Talty	

Passed: Yes

N. Adjournment Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: \_\_\_\_\_

**Respectfully Submitted,  
Linda M. Spagnola  
District Clerk**