

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2017-2018**

***Educational***

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - o Emphasis on increasing student choice
  - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: March 22, 2018**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report**

**G. BOE Reports**

**1. Comments from Board Trustees**

**2. Comments from Board President**

**3. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Inter-Municipal Cooperative Transportation Agreement**

**RESOLUTION #40** - WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2018-19 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** Yes \_\_\_ No \_\_\_

**RESOLUTION #41 - Be it resolved:** that the Board of Education hereby approves the 2018-2019 Regional Summer School Program between Nassau BOCES and the Mineola UFSD.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**RESOLUTION #42 - Be it resolved:** that the Board of Education hereby approves a Professional Development Agreement between the Mineola UFSD and Sidney Burgreen.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #43 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.2., as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

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**No:**

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**Passed:** Yes \_\_\_ No \_\_\_

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the January 18, 2018 Business Meeting, the February 8, 2018 Business Meeting and the March 1, 2018 Workshop Meeting, as presented.

2. **INSTRUCTION**

a. **Excessing of Staff**

That the Board of Education approves the excessing of the following staff member and that she be placed on the Preferred Eligibility List for seven years, effective July 1, 2018.

- 1. Jean P. Connolly, Home & Careers Teacher, effective June 30, 2018

b. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Kimberly Gielarowski, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 20, 2018.
- 2. That the Board of Education grants a request to Karen A. Bendel, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 31, 2018.

c. **45 Day Sub Appointments**

- 1. That the Board of Education approves the appointment of Michael J. King, to the position of 45 Day Substitute Teacher for Michael Mildon, effective December 13, 2017 to on or before June 30, 2018. Salary: \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31-45 consecutive days, Day 46 contract salary, BA, Step 1, \$61,161.

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<b><u>Position</u></b>	<b><u>Employee Name</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
1.	Boys Lacrosse JV Asst	Daniel Bailey	1	\$3,178.00

e. **Summer Music/Dance/Drama Program**

That the Board of Education approve the following positions for the Summer Music/Dance/Drama Program:

Dates: Weekdays July 5, 2018 through July 27, 2018

Teachers: For music, art, drama, dance, technology and foreign language. Teachers will be paid based on MTA Contract.

Student Workers: Students will be paid \$11.00 per hour.

Student Volunteers; Unpaid students entering 10th grade and above.

Courses offered: Band, Orchestra, Chorus, Art, Dance, Drama, FabLab, Spanish Language

Self-Funded, Contingent upon enrollment

3. **CIVIL SERVICE**

a. **Resignation(s)**

Proposed Agenda  
March 22, 2018

1. That the Board of Education accept the resignation of Mariela Knight, full time Teacher Aide at Hampton Street School, effective March 16, 2018.
  2. That the Board of Education accept the resignation of Concetta Ribeiro, Greeter at the Middle School, effective March 28, 2018.
- b. **Appointment(s)**
1. That the Board of Education approve the appointment of Mariela Knight, to the position of 11 month Bilingual Typist Clerk in Pupil Personnel Services, effective March 19, 2018. Salary is \$38,742 on Step 1; probation is 26 weeks.
  2. That the Board of Education approve the appointment of Diane Hein, from part time to full time Bus Attendant, effective April 1, 2018. Salary is \$22,221 on Step 1; probation is 26 weeks.
  3. That the Board of Education approve the appointment of Anthony Reid, from the position of 5 hour Bus Driver to 10 month Bus Driver, effective April 1, 2018. Salary is \$42,798 on Step 7.
  4. That the Board of Education approve the appointment of Gustavo Rodriguez, from 10 month to 12 month Bus Driver, effective April 1, 2018. Salary is \$50,495 on Step 3.
  5. That the Board of Education approve the appointment of Gonzalo Gonzalez, to the position of Cleaner Substitute, effective April 1, 2018. Salary is \$12.25 per hour.
  6. That the Board of Education approve the appointment of Pamela Michels, to the position of Teacher Aide Substitute, effective April 1, 2018. Salary is \$13.95 per hour.
- c. **Civil Service Salary Adjustment(s)**
1. That the Board of Education approve the salary adjustment of Donna Raffo, Typist Clerk, from \$43,363 to \$42,363, effective March 5, 2018.
- d. **Civil Service - Other**
1. That the Board of Education approve the following positions for the summer of 2018 for Mineola High School, effective July 2, 2018 through August 31, 2018:
    - 1 Clerical Main Office - Assists with opening & closing of school; ordering supplies & assisting, with Mineola EAST.
    - 1 Clerical Guidance Office - Update student files, reorganize in-coming 8th grader files, removal of graduate files, assist with scheduling, prepare schedules for Mineola EAST
    - 1 Student Worker Textbooks Main Office - Barcode new books, organize the bookroom, unpack new supplies, assist with Mineola EAST & distribution of parochial school books & iPads.
    - 3 Summer Workers Mineola EAST - Three days (9:00 am - 1:00 pm) plus two evenings (5:00 pm - 8:00 pm) to assist with Mineola EAST one week PRIOR to school opening.

- 2. That the Board of Education approve the appointment of Flabio Anjo to the position of Student Worker as a Locker Room Attendant for the High School, effective March 19, 2018 through May 15, 2018. Salary is \$11.00 per hour.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending January 31, 2018.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending February 28, 2018.

A/P Warrant #15	February 14, 2018	\$1,800,054.35
A/P Warrant #16	February 28, 2018	\$229,981.84

**TOTAL EXPENSES                    \$2,030,036.19**

PAYROLL #15 and #16

General	\$4,246,580.78
Federal Fund	\$67,044.14

**TOTAL PAYROLL                    \$4,313,624.92**

c. **Budget Appropriation Adjustment**

- 1. That the Board of Education approves the transfer of funds from the TRS Pension account to Fees for accounting in order to cover H2M architectural fees during 2017-2018, in the amount of \$200,000 from Budget Code: 9020800008097 to Budget Code: 1325444000199.

d. **Internal Claims Audit Report**

- 1. That the Board of Education approves the Internal Claims Audit Report for January 1, 2018 through January 31, 2018.

e. **Business/Finance - Contract Approvals**

**1. That the Board of Education approves Health Contracts between Mineola UFSD and the following districts, whereby Mineola UFSD provides health and welfare services for the 2017-18 school year:**

Baldwin UFSD, Bellmore-Merrick CHSD, Carle Place UFSD, Central Islip UFSD, Cold Spring Harbor CSD, Commack UFSD, East Meadow UFSD, East Williston UFSD, Elmont UFSD, Farmingdale UFSD, Floral Park-Bellerose UFSD, Garden City UFSD, Glen Cove City School District, Great Neck UFSD, Half Hollow Hills CSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Huntington UFSD, Jericho UFSD, Lawrence UFSD, Levittown UFSD, Locust Valley Central School District, Long Beach City School District, Lynbrook UFSD, Merrick UFSD, New Hyde Park-Garden City Park UFSD, New York City Board of Education, North Shore CSD, Northport-E. Northport UFSD, Oyster bay-E. Norwich CSD, Plainedge Public Schools, Plainview-Old Bethpage CSD, Port Washington UFSD, Rockville Centre UFSD, Roslyn UFSD, Sachem Central School District, Sewanhaka Central School District, Smithtown Central School District, South Huntington UFSD, Syosset Central School District, Uniondale UFSD, Valley Stream CHSD, Valley Stream UFSD 13, West Hempstead UFSD, Westbury UFSD, Franklin Square UFSD.

**2. That the Board of Education approves Health contracts between the following districts and Mineola UFSD, whereby said districts provide health and welfare services for the 2017-18 school year: Garden City UFSD, North Merrick UFSD, Plainview-Old Bethpage CSD, South Huntington UFSD, Uniondale UFSD**



**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. School Budget

Superintendent Comments

**L. Public Comments**

**M. Executive Session** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** \_\_\_\_\_

**N. Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola**  
**District Clerk**