

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2016-2017**

***Educational***

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
  - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Emphasis on increasing student choice
  - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: June 15, 2017**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION      7:00 p.m.**

**Board of Education**

Christine Napolitano  
Margaret Ballantyne, Ph.D.  
Nicole Matzer  
Brian Widman  
Cheryl Lampasona

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

- A. Call to Order – 7:05 p.m.**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silence**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report – none**
- G. BOE Reports**

- a. Comments from Board Trustees**

Cheryl Lampasona congratulated all the graduates. She enjoyed attending Hampton's field day.

Brian Widman wished all the graduates good luck. He loves all the pictures the teachers tweeted out on field day.

Dr. Margaret Ballantyne-Mannion stated it's a bitter sweet time of the year. This is our last meeting of the year and so many wonderful things took place this year. She said because of twitter we have really been a part of things going on in the district. She congratulated our seniors and wished them well on their future endeavors. She thanked our teachers and parents for a fabulous year. She spoke about the Jenkins Award which is an award for life-long membership and recognizes the tremendous service in the PTA. She congratulated all the winners of the Jenkins award. She stated the students always make us proud. Wished everyone a good summer.

Nicole Matzer spoke about going to the Kornreich graduation. She said she got a kick out of their little graduation robes. The children were just adorable. She attended the senior awards breakfast and said it's just amazing to see all our students have accomplished. Wishes all the students success taking tests. Ms. Matzer stated these last years on the board have been a wonderful experience and she has truly enjoyed being a part of something so large and important. She thanked the community for having faith in her as well as the board members. She enjoyed working with them. She thanked Dr. Nagler for putting up with all her questions. She congratulated Patrick Talty for being on the board and feels he will be an asset. She thanked all the mom's who covered her on Thursday nights. She thanked her family for this opportunity for her to grow. She said she looks forward to watching the board meetings from home. Wished the Class of 2017 all the best and stated "this is my final report."

- b. Comments from Board President**

Christine Napolitano spoke about the PTA installation dinner. She stated it was a surprise that the board was given the spirit award. She was deeply touched and thanked everyone for receiving this award. She also congratulated the winners of the Jenkins Award. She stated we are all looking forward to graduation. She wishes everyone a wonderful summer.

### **c. Comments from Superintendent**

Dr. Nagler stated he and Mr. Escobar went to pay their respects to veteran Thomas Guardino who passed away earlier this year. He was a fixture at our awards breakfasts and very tied together with our school district. He had a great time at all the field days at our buildings. He enjoyed the middle school flash mob. Dr. Nagler wished everyone a Happy Father's Day. Dr. Nagler reported that with the success of our dual language programs we are receiving more requests than we have spaces for. We will look for a solution in the future.

Dr. Nagler spoke about the eagle scouts that were invited to the board meeting this evening. He stated it is with pride that we recognize these eagle scouts this evening. He asked Mr. Ed Escobar to present the six eagle scouts their awards. Each boy spoke about their eagle scout project.

**H. Old Business** - Christine Napolitano asked Dr. Nagler about the super conciliatory meeting he attended regarding the negotiations with the teachers. He reported we did not settle and in his opinion not close to settling. The next stage is another mediator.

**I. New Business** - Nicole Matzer asked about the stadium lights at Hampton. Dr. Nagler stated the lights will be on only when we have games. We have no intention of renting out our space.

**RESOLUTION #73** - **WHEREAS**, the Board of Education of Mineola Public Schools desires to embark upon capital improvements at each of the District's facilities in connection with an energy performance project (the "project"); and

**WHEREAS**, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes* is classified as a Type II Action under the current Department of Environmental Conservation SEQRA Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

**WHEREAS**, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the project and has determined, based upon the recommendation from ECG Engineering, P.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

**Motion:** Dr. Margaret Ballantyne-Mannion  
**Second:** Nicole Matzer

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

**RESOLUTION #74 – BE IT RESOLVED** that the Board of Education approves the Energy Performance Contract between the Mineola UFSD and EcoSystem Energy Services LLC.

**Motion:** Cheryl Lampasona  
**Second:** Nicole Matzer

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

## **J. Consensus Agenda**

**RESOLUTION #75 – BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.7.a., as presented.

**Motion:** Nicole Matzer

**Second:** Brian Widman

**Discussion:** The Superintendent stated that there are a few items on the consensus agenda which need to be amended as follows:

Item J.2.b.1. Instruction Appointments: Valerie Sunjka's step placement should be amended to Step 9.

Item J.2.b.3. Instruction Appointments: Samantha Henton's probationary period end date should be amended to August 31, 2020.

Item J.2.b.6. Instruction Appointments: Michael Chin's probationary period end date should be amended to August 31, 2020.

**A motion** was made to amend the consensus agenda as stated by Dr. Margaret Ballantyne-Mannion.

**Motion:** Dr. Margaret Ballantyne-Mannion  
**Second:** Cheryl Lampasona

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

**1. Accepting of Minutes**

a. That the Board of Education accepts the minutes of the May 4, 2017 Workshop Meeting as presented.

**2. Instruction**

a. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Sarah Ramsingh, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately November 14, 2017.

b. Appointments Instruction

1. That the Board of Education approves the appointment of Valerie Sunjka, to the position of Probationary Elementary Teacher, effective September 1, 2017. Salary: MA+60, Step 9 \$103,359 Probationary Period: September 1, 2017 to August 31, 2020.

2. That the Board of Education approves the appointment of Cailin Giard, to the position of Probationary Elementary Teacher, effective September 1, 2017. Salary: MA, Step 2, \$71,246. Probationary Period: September 1, 2017 to August 31, 2021.

3. That the Board of Education approves the appointment of Samantha Henton, to the position of Probationary Elementary Teacher, effective September 1, 2017. Salary: BA+15, Step 2, \$63,931. Probationary Period: September 1, 2017 to August 31, 2020

4. That the Board of Education approves the appointment of Christina Castello, to the position of Probationary Elementary Teacher, effective September 1, 2017. Salary: BA+15, Step 1, \$61,301. Probationary Period: September 1, 2017 to August 31, 2021.

5. That the Board of Education approves the appointment of Jonathan Piccirillo, to the position of Probationary Foreign Language Teacher, effective September 1, 2017. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2017 to August 31, 2021.

- 6. That the Board of Education approves the appointment of Michael Chin, to the position of Probationary Social Studies Teacher, effective September 1, 2017. Salary: MA, Step 2, \$71,246. Probationary Period: September 1, 2017 to August 31, 2020
- 7. That the Board of Education approves the appointment of Ruth Carpio, to the position of Probationary Speech Teacher, effective September 1, 2017. Salary: MA, Step 3, \$73,450. Probationary Period: September 1, 2017 to August 31, 2021.
- 8. That the Board of Education approves the appointment of Nancy Regan, to the position of part time/hourly paid teacher, effective June 1, 2017 with a salary of \$55.32 per hour.
- 9. That the Board of Education approves the appointment of Kelly Clifford, to the position of Probationary Elementary Teacher, effective September 1, 2017. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2017 to August 31, 2021.
- 10. That the Board of Education approves the appointment of Jenna Cavuto, to the position of Leave Replacement Teacher for Kimberly Morrissey, effective September 1, 2017 to June 30, 2018. Salary: MA, Step 1, \$68,282.

c. Appointment(s) Sub Teacher per diem

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- 1. Elizabeth Gilmore Childhood Education (Grades 1-6)

d. Appointments 45 Day Subs

- 1. That the Board of Education approves the appointment of Lindsey Johnson, to the position of 45 Day Substitute Teacher for Greg Greer, effective February 13, 2017. Salary: Days 1-45 \$130 per day, Day 46 MA, Step 1, \$68,282.

e. Appointment(S) Summer Special Education

That the Board of Education approves the following staff members for the Summer Special Education Program

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1. Teacher	Joan Eisele-Cooper	3	\$68.31
2. Speech Teacher	Michelle Martins	1	\$58.14
3. Teacher Sub	Maria Santangelo	1	\$58.14

3. Civil Service

a. Resignation(s)

- 1. That the Board of Education accept the resignation of Gloria Romero, part time Typist Clerk in Central Registration, effective June 30, 2017.

b. Appointments

- 1. That the Board of Education approve the appointment of Gloria Romero, to the position of full time Teacher Aide at Hampton Street School, to replace Elizabeth Rauert who is retiring, effective July 3, 2017. Salary is \$22,221 on Step 1; probation is 8 weeks.

Proposed Agenda  
June 15, 2017

c. Appointment(S) Summer HS

That the Board of Education approves the following summer workers for the High School effective July 3, 2017 through August 30, 2017 for HS Main Office and Guidance:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>
1.	Stenographer	Jeanne M. Cribbin	\$39.43
2.	Sr. Typist Clerk	Patricia Derosa	\$40.30
3.	Seasonal Worker	Erin Meehan	\$10.00

d. Appointment(S) Summer Special Ed Teacher Aides

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Carla J. Attard	\$22.20	07/03/2017
2.	Teacher Aide	Donna Coulon	\$32.02	07/03/2017
3.	Teacher Aide	Nancy Gessner	\$22.20	07/03/2017
4.	Teacher Aide	Judith Granath	\$32.02	07/03/2017
5.	Teacher Aide	Amanda Hagan	\$14.37	07/03/2017
6.	Teacher Aide	Angela Hagan	\$21.38	07/03/2017
7.	Teacher Aide	Joseph C. Lloyd	\$20.54	07/03/2017
8.	Teacher Aide	Barbara Miller	\$30.18	07/03/2017
9.	Teacher Aide	Janine Miller	\$13.95	07/03/2017
10.	Teacher Aide P/T	Kathy A. Polumbo	\$21.99	04/18/2001
11.	Teacher Aide	Diane Ricciardi	\$20.54	07/03/2017
12.	Teacher Aide	Lorena Romano	\$28.59	07/03/2017
13.	Teacher Aide	Marie Sallie	\$32.98	07/03/2017
14.	Teacher Aide	Cristina Santos	\$18.07	07/03/2017
15.	Teacher Aide	Rosina Sarno	\$24.82	07/05/2017
16.	Teacher Aide	Marianne Wachter	\$21.38	07/03/2017
17.	Teacher Aide	Melanie M. Reif	\$25.49	07/03/2017
18.	Teacher Aide Sub	Kathleen Aiello	\$13.95	07/03/2017
19.	Teacher Aide Sub	Rose Constantino	\$13.95	07/03/2017
20.	Teacher Aide Sub	Marilyn Pisano	\$13.95	07/03/2017
21.	Technology Aide	Jacqueline V. Teemsma	\$31.09	07/03/2017
22.	Typist Clerk P/T	Madeline Cegelski	\$21.03	07/03/2017
23.	Occupational Therapist	Tara Lynch	\$68.31	07/03/2017
24.	Occupational Therapist	Maureen Mekeel	\$68.31	07/03/2017

e. Appointment(S) Summer Special Ed Teachers-In-Training

That the Board of Education approves the following Teachers-In-Training for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Seasonal Worker	Andrea Agurto	\$10.00	07/03/2017
2.	Seasonal Worker	Kelsey Baumann	\$10.00	07/03/2017
3.	Seasonal Worker	Meaghan Doherty	\$10.00	07/03/2017
4.	Seasonal Worker	Alyssa Garcia	\$10.00	07/03/2017
5.	Seasonal Worker	Margaret Hardiman	\$10.00	07/03/2017

f. Civil Service: Other

1. That the Board of Education approve Gloria Romero to the position of Summer Technology Aide, for the Technology Department, effective July 3, 2017 through August 30, 2017. Salary will be \$17.25 per hour.
2. That the Board of Education approve Maryalice Leno to the position of Summer Technology Aide for the Technology Department, effective July 3, 2017 through August 30, 2017. Salary will be \$22.20.

g. Appointment(S) Summer Bus Aides

That the Board of Education approves the following staff members as Summer Bus Aides:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Bus Attendant	Donna Buckley	\$39.38	07/03/2017
2.	Bus Attendant	Regina Cappuccio	\$11.30	07/03/2017
3.	Bus Attendant	Melissa DaSilva	\$11.30	07/03/2017
4.	Bus Attendant	Dolores Delape	\$22.21	07/03/2017
5.	Bus Attendant	Kathleen Diskin	\$33.97	07/03/2017
6.	Bus Attendant	Karen Dombeck	\$39.38	07/03/2017
7.	Bus Attendant	Rhonda Kaletsky	\$22.21	07/03/2017
8.	Bus Attendant	Michele Krumholz	\$33.97	07/03/2017
9.	Bus Attendant	Frances Lapoff	\$33.97	07/03/2017
10.	Bus Attendant	Giovanna Randazzo Klein	\$29.31	07/03/2017
11.	Bus Attendant	Olga Santoli	\$18.19	07/03/2017

h. Appointment(S) Summer Bus Driver(s)

That the Board of Education approves the following staff members as Summer Bus Drivers from 7/3/17 through 8/30/17:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Bus Driver	Ronald Albano	\$25.00	07/03/2017
2.	Bus Driver	Maria Coleman	\$25.00	07/03/2017
3.	Bus Driver	Maria David	\$25.00	07/03/2017
4.	Bus Driver	Brian Flynn	\$25.00	07/03/2017
5.	Bus Driver	Gregory Glover	\$25.00	07/03/2017
6.	Bus Driver	Emanuel Kirkorian	\$25.00	07/03/2017
7.	Bus Driver	Sandra Moon	\$25.00	07/03/2017
8.	Bus Driver	Barbara Nichols	\$25.00	07/03/2017
9.	Bus Driver	Vincent Sanseverino	\$25.00	07/03/2017
10.	Bus Driver	Wendy Bonczek	\$25.00	07/03/2017
11.	Bus Driver	Teresa Coleman	\$25.00	07/03/2017
12.	Bus Driver	Lee Dunninger	\$25.00	07/03/2017
13.	Bus Driver	James G. Gallagher	\$25.00	07/03/2017
14.	Bus Driver	Andrew Greenberg	\$25.00	07/03/2017
15.	Bus Driver	Joany Laurent	\$25.00	07/03/2017
16.	Bus Driver	Ramona Mujica	\$25.00	07/03/2017
17.	Bus Driver	Anthony Reid	\$25.00	07/03/2017
18.	Bus Driver	Joan Selvin	\$25.00	07/03/2017
19.	Bus Driver	Travis Butler	\$25.00	07/03/2017
20.	Bus Driver	Josefina Dasilva	\$25.00	07/03/2017
21.	Bus Driver	Joaquim Farinhas	\$25.00	07/03/2017



	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
22.	Bus Driver	Nubia Garrido	\$25.00	07/03/2017
23.	Bus Driver	Nancy Jones	\$25.00	07/03/2017
24.	Bus Driver	Daniel McNamara	\$25.00	07/03/2017
25.	Bus Driver	Yale Napier	\$25.00	07/03/2017
26.	Bus Driver	Gustavo Rodriguez	\$25.00	07/03/2017
27.	Bus Driver	Cheryl Thwaites	\$25.00	07/03/2017
28.	Bus Driver Sub	Vivian Depascale	\$21.81	07/03/2017
29.	Bus Driver Sub	Phillip Elefante	\$21.81	07/03/2017
30.	Bus Driver	Paul Red Cloud-Owen	\$21.81	07/03/2017

**WALK-ON**

**4. Instruction: Special Education**

a. That the Board of Education approves the appointment of Lynn Botwink Almelen as the Impartial Hearing Officer for the impartial hearing related to the student identified by student identification number: 083300000

**5. Business /Finance**

**a. Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending May 31, 2017.

**b. Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2017.

A/P Warrant # 20	May 10, 2017	\$1,653,351.41
A/P Warrant # 21	May 31, 2017	\$ 340,891.25

**TOTAL EXPENSES \$1,994,242.66**

**PAYROLL # 19 & # 20**

General	\$ 4,099,649.18
Federal Fund	\$47,984.36

**TOTAL PAYROLL \$ 4,147,633.54**

**6. Business/Finance: Contract Approvals**

a. That the Board of Education approves the Health Contracts, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and the following school districts for the 2016-2017 school year:

Bellmore School District  
Garden City Union Free Public School  
Hempstead Public Schools  
Syosset Central School District  
Uniondale UFSD  
Westbury UFSD  
North Merrick School District  
New Hyde Park-Garden City Schools  
Port Washington School District  
South Huntington School District  
Manhasset School District  
Jericho School District

b. That the Board of Education approves a 2017-2018 contract between Suffolk County Communications, Inc. and the Mineola UFSD for SCC, Inc. to provide 57 radio package units for our Transportation Department. Annual cost will be \$13,680.

c. That the Board of Education approves the Memorandum of Agreement between the Mineola UFSD and the Family Service League from July 1, 2017 through June 30, 2018.

7. **Business/Finance: Bids**

a. That the Board of Education approves the awarding of the Irrigation Installation & Service Co-Op bid for the 2017-2018 school year to Sipala Irrigation Service, the lowest responsible bidder meeting all specifications.

**K. Superintendent's Report**

Dr. Nagler spoke about the special meeting the board of education had on June 1st. We spoke about goals. He stated he wanted to give a summary of some of the suggestions and comments about things we may want to look. Would like to doing something with humanities similar to our Steem night; How do we adjust our humanities with equal vigor; to look at career day and how do we expose children to different professions, particularly non-traditional ones; how do we increase the participation of girls in computer science and math in general and looking at accelerating our manufacturing entrepreneurship. Also, other goals are simple things like registering children to vote in the 12th grade; maybe adding a fab lab class on Saturdays similar to what we do with our coding class which parents pay for. How do we rank our students? Is there a better way to do this? How do we keep up with technology? And the growth mindset - how we scale that district wide. And finally, something with financial literacy. Tonight I would like to speak about goals for this year. We spoke about parent engagement within our district mission spoke about measuring our mission. We spoke about life after high school with Queensborough. He asked the board if they wanted to add anything to these goals.

**L. Public Comments**

Artie Barnett, past board of education member, went to the podium and complimented this board. He loved watching things coming to fruition. He stated he sees it's continuing. He said a lot of hard decisions were made these last ten year. Thanked all of them.

Each board member spoke about working with Nicole on the board.

**M. Executive Session – no executive session**

**N. Adjournment**

**Time: 10:15 p.m.**

Motion: Nicole Matzer

Second: Christine Napolitano

Yes: Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

Passed: Yes

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**