

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: May 16, 2017

LOCATION: JACKSON AVENUE

OPEN WORK SESSION 8:00 p.m. - LIBRARY

Board of Education

Christine Napolitano
Margaret Ballantyne, Ph.D.
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 8:02 P.M.

B. Pledge of Allegiance

C. Reading of Mission - Jack Waters

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - no report tonight

The meeting began with student awards. Whitney Smith spoke about four students who are innovators, who think outside the box, who are not afraid to speak their minds and who have given him advice on new things to do. He introduced Catherine, Marina, Molly. Adita was unable to be at the meeting tonight. The girls made cutting boards in the Fab Lab for each board member. Dr. Nagler stated how proud and happy he is with the girls. He thanked the girls for what they do.

Christine Napolitano wanted to recognize the girls for the job they did at the open house. She likes their interest and excitement in the Fab Lab. She called them pioneers for being involved with the Fab Lab.

Margaret Ballantyne-Mannion said she wants to sign up for the Fab Lab.

Cheryl Lampasona stated she is very excited about the cutting board and thanked the girls.

Nicole Matzer stated she will cherish her cutting board.

Dr. Nagler reported there will be a summer camp in the Fab Lab.

G. BOE Reports

a. Comments from Board Trustees

Margaret Ballantyne-Mannion enjoyed the 6th grade concert and stated it's hard to remember they are so young because they were so wonderful. She congratulated the honor society students. She is looking forward to Steem Night.

Cheryl Lampasona stated she saw the play and said it was wonderful. She went to Meadow Drive and saw different K-2 activities that were amazing.

Brian Widman stated he went to the 7th grade concert. He said it is amazing to see how far the students have come in three short years.

Nicole Matzer stated she is always impressed with our plays. She enjoyed the 6th grade concert. Thanked the voters. She thanked Patrick and Margaret and wished them luck with the vote tonight.

b. Comments from Board President

Christine Napolitano stated 'ditto' to what all the other board members reported. She said the children in the play did a magnificent job. She was happy for the people who voted.

c. Comments from Superintendent

Dr. Nagler stated he also went to the play. He always enjoys watching our students on stage. He said it was a fabulous show and he was in awe. He reported 61 students were inducted into the Honor Society. He was excited to hear them speak. It was a nice night. June 1st will be tenure night. He reported Margaret and Brian received an award for their volunteer work. Dr. Nagler reported that at 7:00 pm this evening we have low voter turn out. He is excited about Meadow Drive's garden. We will have a new Stem teacher, Lisa Balogh-Richards who will start the garden.

H. Old Business - none

I. New Business

BOCES Technology Agreement

RESOLUTION # 65 - BE IT RESOLVED that the Board of Education approves the Technology Agreement between the Mineola UFSD and the Board of Cooperative Educational Services, Project #21-604413.

Motion: Nicole Matzer

Second: Cheryl Lampasona

Yes:	Christine Napolitano	No:	_____
	Margaret Ballantyne-Mannion		_____
	Brian Widman		_____
	Nicole Matzer		_____
	Cheryl Lampasona		_____

Passed: Yes

BOCES Technology Agreement

RESOLUTION # 66 - BE IT RESOLVED that the Board of Education approves the Technology Agreement between the Mineola UFSD and the Board of Cooperative Educational Services, Project #20-604322.

Motion: Margaret Ballantyne-Mannion

Second: Nicole Matzer

Yes:	Christine Napolitano	No:	_____
	Margaret Ballantyne-Mannion		_____
	Nicole Matzer		_____
	Brian Widman		_____
	Cheryl Lampasona		_____

Passed: Yes

RESOLUTION # 67 - BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby nominates Robert Schoen for the position of Area 11 Director of the NYSSBA.

Motion: Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:	Christine Napolitano	No:	_____
	Margaret Ballantyne-Mannion		_____
	Nicole Matzer		_____
	Brian Widman		_____

Cheryl Lampasona _____

Passed: Yes

Agreement

RESOLUTION # 68 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD hereby approves the terms and conditions of an agreement between the Mineola UFSD and an employee whose identity has been made known to the Board of Education in Executive Session, **and be it further**

Resolved that the Board of Education authorizes the Superintendent of Schools to execute said agreement on behalf of the District.

Motion: Nicole Matzer

Second: Brian Widman

Yes: Christine Napolitano _____
Margaret Ballantyne-Mannion _____
Nicole Matzer _____
Brian Widman _____
Cheryl Lampasona _____

Passed: Yes

J. Consensus Agenda

RESOLUTION # 69 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Brian Widman

Second: Margaret Ballantyne-Mannion

Yes: Christine Napolitano _____
Margaret Ballantyne-Mannion _____
Nicole Matzer _____
Brian Widman _____
Cheryl Lampasona _____

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the April 6, 2017 Workshop Meeting and the April 20, 2017 Business Meeting as presented.

2. **Instruction**

- a. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Stacey Madden, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 13, 2017.

2. That the Board of Education grants a request to Courtney Serio, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately August 25, 2017.

b. Appointments Instruction

1. That the Board of Education approves to amend the probationary period of Michelle Wenz, to September 1, 2017 through August 31, 2020.

2. That the Board of Education approves the appointment of Cynthia Mejia, to the position of Probationary Science Teacher, effective September 1, 2017. Salary: MA+30, Step 1, \$72,828. Probationary Period: September 1, 2017 to August 31, 2021.

c. Appointment(s) Sub Teacher per diem

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

1. Cynthia Mejia Biology 7-12

3. Civil Service

a. Resignation(s)

1. That the Board of Education accept the resignation of Esther Arnone, Sr. Typist Clerk at the High School, effective June 8, 2017.

b. Appointments

1. That the Board of Education approve the appointment of Kelly Grodotzke, to the position of 11 month Sr. Typist Clerk at Jackson Avenue School, effective June 1, 2017. Salary is \$40,521 on Step 1; probation is 26 weeks.

2. That the Board of Education approve the appointment of Aldo Barreto, to the position of Cleaner Sub, effective May 17, 2017. Salary is \$12.25 per hour.

c. Leave(s) of Absence

1. That the Board of Education grant a request to Janine Miller, part time Teacher Aide at the Middle School, a Leave of Absence, effective September 1, 2017 through January 1, 2018, due to personal reasons.

d. Leave(s) of Absence

1. That the Board of Education approve an extension of a paid Medical Leave of Absence to Francisco Espinal, Custodian at Hampton Street School, effective May 1, 2017, until further notice.

e. Resignation(s)

1. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Claudia Domb, Registered Nurse at Meadow Drive School, effective May 5, 2017.

f. Civil Service: Other

1. That the Board of Education approve the following positions for the summer of 2017 for Mineola High School, effective July 3, 2017 through August 30, 2017:

1 Clerical - Main Office - Assists with opening & closing of school; ordering supplies & assisting with Mineola EAST

1 Clerical - Guidance Office - Update student files, reorganize in-coming 8th grader files, removal of graduate files, assist with scheduling, prepare schedules for Mineola EAST

1 Student Worker - Textbooks/Main Office - Barcode new books, organize the bookroom, unpack new supplies, assist with Mineola EAST & distribution of parochial school books & iPads

3 Summer Workers - Mineola EAST - Three days (9:00 am - 1:00 pm) plus two evenings (5:00 pm - 8:30 pm) to assist with Mineola EAST one week PRIOR to school opening

4. **Business /Finance**

- a. That the Board of Education approves the Internal Claims Audit Report for March 1, 2017 through March 31, 2017 and April 1, 2017 through April 30, 2017.
- b. That the Board of Education approves an additional five(5) days of work for part time District Treasurer in order to assist in preparation and completion of the 2017-2018 Educational Plan and Budget. Payment will be made based on Treasurer's daily rate of pay.
- c. Approval of Election Worker

That the Board of Education approves the appointment of the following individual to serve as an Inspector at the Annual Election and Budget Vote held Tuesday, May 16, 2017 at the hourly rate of pay, \$10.00.

Inspector
Deborah Damato

- d. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Report for the period ending April 30, 2017.

- e. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending March 31, 2017

A/P Warrant # 17	March 15, 2017	\$1,846,422.37
A/P Warrant # 18	March 29, 2017	\$1,179,161.40

TOTAL EXPENSES \$ 3,025,583.77

PAYROLL # 17 & # 18

General	\$ 4,101,857.81
Federal Fund	\$ 52,257.54

TOTAL PAYROLL \$ 4,154,115.35

2. That the Board of Education accepts the Invoices and Payroll for the period ending April 30, 2017

A/P Warrant # 19	April 26, 2017	\$1,913,654.23
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TOTAL EXPENSES \$1,913,654.23

PAYROLL # 17 & # 18

General	\$ 4,101,857.81
Federal Fund	\$ 52,257.54

TOTAL PAYROLL \$ 4,154,115.35

5. **Business/Finance: Disposal of District Property**

a. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

a. 12 Microscopes

K. Superintendent's Report

Superintendent of Schools' Reports for 5/16/17

Presentations:

1. Matthew Gaven gave a PowerPoint presentation regarding Technology Updates for 2017-2018.

Project 1

- 900 ipads
- 900 otterbox cases
- 25 Macbooks for CS programs at the HS
- Project runs from June 2017 thru June 2022

Project 2

- 16 HP laptops for Fablab with charging cart
- 125 Chromebooks with charging carts
- 30 Epson short throw projectors
- 12 replacement switches to upgrade network infrastructure

Purchase Rationale

- iPad 2's are at the end of life...software disruptions...iOS does not update
- Additional Chromebooks help to expand coding initiative and CBT
- HP laptops are powerful for the high end software for the fab lab and meet the specs requested by the teachers...specifically the RAM and the graphic card requirements
- Additional Macbooks are for Queensborough courses
- Epson Short throws are to replace older projectors
- Upgrades to switches will allow for the replacement of switches some of which are 10 years old

Infrastructure Upgrades and Disaster Recovery

Norton anti-virus

Exploring options to better protect our network as malware evolves

WebAir Disaster Recovery

- Instant backup via a direct connection to WebAir for all mission critical servers
 - Email
 - Admin
 - Wincap

L. Public Comments

Patrick Talty reported when he entered the high school for the open house he heard a young boy say he can't believe I get to go to a school like this. Patrick also stated he doesn't understand why there is such low voter turnout.

M. Executive Session - No Executive Session

N. Adjournment Time: 8:58 p.m.

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**