

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Budget Hearing / Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: May 4, 2017

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Margaret Ballantyne
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:05 p.m.

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - No report

G. BOE Reports

a. Comments from Board Trustees

Dr. Margaret Ballantyne-Mannion stated the open house was amazing. She said our students are the best part and loves being with them. We had the best tour guides. They did a great job along with the students who were in the fab lab. She went on to say she was in the tour group with parents with small children and the parents graduated from Mineola High School. They were happy to see all the changes since they attended the high school. She thanked District Council for sponsoring the "Meet the Candidates" night. She appreciated all the work that was done for the SEPTA party. It was wonderful. Children came to help out as a volunteer. It was also Earth Day and they were planting seeds and doing crafts. There was pizza and ice cream. She thanked the SEPTA board for a wonderful, very inclusive event. She wished everyone a Happy Cinco de Mayo.

Nicole Matzer thanked Meadow Drive for a wonderful time at the Regatta. She thanked District Counsel for hosting "Meet the Candidates" night and the budget presentation. She wished all the best to Margaret and Patrick on election day. She wished the best of luck for the students taking the AP exams and is very proud of all the students who finished their state tests. Looking forward to the first spring concert and looking forward to going to James and the Giant Peach. Asked everyone to come out to vote on the 16th.

Brian Widman thanked the Meadow Drive PTA for the Regatta. It's always a great time. He stated that the students that gave the tour at the open house were incredible. He reminded everyone to go out and vote and wished good luck to Patrick and Margaret.

Cheryl Lampasogna stated "Ditto" to everything the other board members reported. She thanked Meadow Drive for the wonderful time at the Regatta.

b. Comments from Board President

Christine Napolitano spoke about the open house at the high school. She stated it was an exciting, wonderful night. She thanked Dr. Smith for putting it all together along with all the other administrators and teachers that were there. The kids were fantastic. It was wonderful to see the enthusiasm. She thanked the board and everyone who was there.

c. Comments from Superintendent

Dr. Nagler stated he went all the events the other board members mentioned and he enjoyed all of them . He spoke about pride. It's a word we use a lot and is kind of hard to define sometimes but you know it when you see it. He was perhaps the most proud Tuesday night at the open house. He spoke about how he used to be the principal of the high school and where it has come since he's left. He stated under the leadership of Mr. Escobar and now Dr. Smith, the transformation in the last 10 years is truly incredible. Mineola High School is a premier high school. Dr. Nagler stated he was proud to have an open house. Someone tweeted and asked why did we have an open house. He stated because we are proud and we want to show it off to anyone and everyone. We want people to see it is exemplar of what a modern high school should look like. And our students are just fabulous. He said he is probably most proud of them because their enthusiasm for their opportunities is appreciated and as a board and superintendent the best we can hope for is that kids appreciate the effort. Our kids go way beyond that and that includes our teachers who take the time to make those spaces their own. Our administrators, Dr. Smith's in particular, I've always said is the second hardest job in the district. I'll take mine as the hardest. He gives Dr. Smith full credit. Dr. Smith outdid himself on Tuesday and he thanked him on behalf of the board. He stated Dr. Smith's pride in his building is evident. It is very clear that you enjoy your work and he thanked him.

Dr. Nagler reported he was in Washington DC this morning and just made it here in time for the meeting. He was at an academic symposium on Ed Tech efficacy in the country and how we can scale some initiatives to really heighten research in Ed Tech products.

Dr. Nagler stated we have a philosophy in this district since I've been here of cultivating leaders at the teacher level and then promoting them into positions at the administrative level if they're interested. Most of our recent appointments have been from within our own staff into different positions and there is a lot to be said for that in the institutional knowledge and the ability to hit the ground running and not take a step back while moving forward. Lisa Marino has demonstrated over the last few years at the high school that she's not only in an exceptional teacher but she wants to do more and he's had many conversations with her just to make sure that she knows what she's doing. She is about to take the place of a legend, Mr. Puccio. Dr. Nagler stated he has such confidence that Ms. Marino is going to do an excellent job and he is proud to recommend her for the position of assistant principal. He hoped the board will agree to vote yes on this.

Dr. Nagler reported we have started to hire our positions for next year and we're way ahead of schedule in filling our positions. Hopefully by our next meeting on June 1st we will have everyone for September. He stated he is very pleased with the number of applicants and in the quality of applicants. We have a lot of unique positions this year we seem to be doing very well with. Dr. Nagler stated he has one more presentation on how can we digitally represent our District Portfolio and highlight the work our teachers and students do. This has been one of the goals of our Board.

Approval of Memorandum of Agreement

RESOLUTION # 63 - **BE IT RESOLVED** that the Board of Education approves the Memorandum of Agreement between the Mineola UFSD and the Nassau County Board of Elections for Election Services and authorizes the Board President to execute said agreement.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Nicole Matzer

Yes: Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

J. Consensus Agenda

RESOLUTION # 64 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.5.b., as presented.

Motion: Nicole Matzer

Second: Cheryl Lampasogna

Yes: Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

1. Instruction

a. Resignation(s)

1. That the Board of Education accepts the resignation of Lisa M. Marino, Math Teacher, effective June 30, 2017.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Jaclyn Altman, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately October 19, 2017.

c. Appointments Instruction

1. That the Board of Education approves the appointment of Bryanna Kelly, to the position of Probationary Science Teacher, effective September 1, 2017. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2017 to August 31, 2021.

2. That the Board of Education approves the appointment of Michelle R. Wenz, to the position of Probationary Math Teacher, effective September 1, 2017. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2017 to August 31, 2021.
3. That the Board of Education approves the appointment of Erin L. Garabedian, to the position of Probationary Physical Education/Health Teacher, effective September 1, 2017. Salary: BA, Step 1, \$58,706. Probationary Period: September 1, 2017 to August 31, 2021.
4. That the Board of Education approves the appointment of Eilis O'Connell, to the position of Probationary Special Education Teacher, effective September 1, 2017. Salary: MA+10, Step 1, \$69,797. Probationary Period: September 1, 2017 to August 31, 2021.
5. That the Board of Education approves the appointment of Lisa Marino, to the position of High School Assistant Principal, effective July 1, 2017. Salary: AMSA, HS AP, Step 1, \$147,936. Probationary Period: July 1, 2017 to June 30, 2021.

d. Appointment(s) Sub Teacher per diem

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1. Gina M. Principato	Childhood Ed(1-6), SWD(1-6)
2. Kelly R. Clifford	Childhood Ed(1-6), SWD(1-6), MS Ed(ELA 7-9 ext)
3. Kerry A. Neubert	Childhood Ed(1-6), SWD(1-6)
4. Arianna Bekios	Childhood Ed(1-6), SWD(1-6)
5. Tara L. Kubat	Childhood Ed(1-6), SWD(1-6)

e. Appointments 45 Day Subs

1. That the Board of Education approves the appointment of Danielle Allocca, to the position of 45 Day Substitute Teacher for Mary Owens , effective May 1, 2017 to on or before June 30, 2017. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 BA, Step 1, \$58,706.
2. That the Board of Education approves the appointment of Elizabeth Lazar, to the position of 45 Day Substitute Teacher for , effective February 1, 2017 to on or before June 30, 2017. Salary: Days 1-45 \$130 per day, Day 46 MA, Step 1, \$68,282.

2. Instruction: Other

a. That the Board of Education approves the 2017 Summer Music Program, fully self-funded with staffing in the following areas contingent upon enrollment:

Dates: Weekdays July 5, 2017 through July 28, 2017

Music
Dance
Drama
Art
Student Workers

3. Civil Service

a. Resignation(s)

1. That the Board of Education accept the resignation of Francis Feeley, 5 Hour Bus Driver for Transportation, effective June 23, 2017.

2. That the Board of Education accept the resignation of Lucia Schumann, part time Lunch Aide at Jackson Avenue School, effective April 28, 2017.

b. Appointments

1. That the Board of Education approve the appointment of Nicholas Moran, to the position of Cleaner at the High School, to replace John Hassell, effective April 19, 2017. Salary is \$43,947, which includes 6% night differential, on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Jaclyn Sobiesiak, to the position of part time Lunch Aide at Jackson Avenue School, effective May 1, 2017. Salary is \$13.95 per hour on Step 1.
3. That the Board of Education approve the appointment of Brandon Baccarella, to the position of Cleaner Sub, effective May 8, 2017. Salary is \$12.25 per hour.
4. That the Board of Education approve the appointment of Emmanuel Gonzalez, to the position of Cleaner Sub, effective May 8, 2017. Salary is \$12.25 per hour.

c. Resignation(s)

1. That the Board of Education accepts, with regret, the resignation, for the purpose of retirement, of Elizabeth Rauert, Teacher Aide at Hampton Street School, effective June 23, 2017.

d. Leave(s) of Absence

1. That the Board of Education grant a request to Rose Higgins, part time Teacher Aide at the Middle School, for an extension of Unpaid Medical Leave of Absence, pending reevaluation in one month, effective March 27, 2017.

e. Civil Service: Other

1.
 - a. That the Board of Education approve two Summer Tech Aide positions for the Technology Department, effective July 5, 2017 through August 30, 2017, at a salary of \$8.00 per hour and/or hourly rate of Computer Aide.
 - b. That the Board of Education approve 27 Summer Student Workers for the Custodial staff, from July 5, 2017 through August 18, 2017. Salary will be \$8.00 starting salary to \$8.50 for returning workers.

4. Business /Finance

a. Approval of Invoices and Payroll

1. That the Board of Education accepts the Invoices and Payroll for the period ending March 31, 2017

A/P Warrant # 17	March 15, 2017	\$1,846,422.37
A/P Warrant # 18	March 29, 2017	\$1,179,161.40

TOTAL EXPENSES \$ 3,025,583.77

PAYROLL # 17 & # 18

General	\$ 4,101,857.81
Federal Fund	\$ 52,257.54

TOTAL PAYROLL \$ 4,154,115.35

b. **Other**

a. Approval of Election Workers

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote Held Tuesday, May 16, 2017 at the hourly rate of pay, \$10.00:

Chief Election Inspector at Jackson Avenue: Flore Rowe

Election Worker Sub: Deborah Damato

5. **Business/Finance: Contract Approvals**

a. That the Board of Education approves a contract between Nassau BOCES and the Mineola UFSD for BOCES to provide a Regional Summer School Program for the summer of 2017.

b. That the Board of Education approves a License Agreement between the Board of Education of the Mineola UFSD and SCOPE Education Services for the period of September 1, 2017 through June 30, 2018.

K. Superintendent's Report

Superintendent of Schools' Reports for 5/4/2017

Presentations:

1. Budget

Superintendent Comments

Budget Presentation
2017-2018
May 15, 2017

Budget Increase

Current Budget 2016-2017	91,214,512
Proposed Budget 2017-2018	<u>94,444,259</u>
\$ Increase	3,229,747
% Increase	3.54
Tax levy Cap	.89

2017-2018 Estimated Revenue

Estimated Tax Levy	\$79,543,950
State Aid (as of 4/6/17)	\$ 7,440,000
PILOT	\$ 1,850,000
Other Income	\$ 2,610,309
Appropriated Fund Balance	\$ 3,000,000
Total Estimated Revenue	\$94,444,259

"One Time" expenditure

- Allocating monies from unappropriated fund balance is a one time expense
 - This money does NOT reoccur every year
 - 3,000,000 transfer to Capital

What is in the Budget?

- All current educational and co-curricular programs
- All extra curricular activities
- All current athletic programs
- Maintain 5 year technology plan (year 11)
- Maintains comprehensive staff development and professional development
- Curricular enhancements district wide
 - AP Capstone and FRC robotics competition at HS
 - Dual language Grade 6
 - Expand district wide writing language initiative
 - Expand coding based classroom projects

Operational Budget

Facilities Budget line - 970,000

- High School- new public address system, new library carpet, new shed for track equipment, new turf and fencing SW corner of HS field
- Middle School- new epoxy floor in cafeteria, paint gymnasium, library makeover
- Jackson Ave.- Paint gymnasium, new curtains and padding for gym, rubberized playground, raze bike shed
- Hampton Street- paint gymnasium, new gym floor, new curtains and padding for gym, vinyl stair

treads

- Willis Avenue- repair leaking windows on second floor

Equipment Budget Line- 655,000

- New furniture for 14 classrooms (Districtwide), new outside bleachers at HS field, new MS gym bleachers, new truck and plow for facilities, new equipment for HS fab lab, allocation for each building/department

Capital Reserve

Proposition 2 on ballot

- 4.2 million dollars for 2 projects
 - Meadow Drive "special area wing"
 - Creation of Art, music and science rooms with new hallway from center of the building
 - Renovate existing cafeteria
 - HS- auxiliary gymnasium
 - Using additional monies from transfer to capital to create larger gym
 - Accommodates winter guard, dance class, batting cage
 - New fitness room, 'cardio loft'
 - New exterior public bathrooms, storage

Mineola UFSD's Digital Portfolio

Board Goal

- Develop a series of activities that actively engage parents in the District Mission
 - How do we engage parents in the story of our district using digital platforms?
 - Expanded Twitter presence
 - YouTube Channel-Mineola's Creative Content
 - Digital Portfolio

A District Digital Portfolio?

- What is the purpose?
 - To highlight the unique programs and projects our students experience to give parents an understanding of how learning takes place here in Mineola
- How we will establish a digital portfolio?
 - Create a website
- Compliments student efforts to create their own portfolios

Components of the Portfolio

- Student work
- District programs
- Connecting social media presence
- Playing in the sandbox ☐

Building Contributors

- HA-Liz Rauert
- ME-Kaitlynn Schmidt
- JA-Jackie Teemsa
- MMS-Dan Reardon
- MHS-Katie Sheehan

Demo

<http://mgaven.wixsite.com/digitalportfolio>

Questions to Consider

- How does this portfolio connect or compliment our current digital presence?
 - Current district website
 - Twitter presence
 - YouTube
- Process and cost to monitoring and keeping the site current
- Does this site capture what the BOE wants?

District programs

- Connecting social media presence
- Playing in the sandbox J

Building Contributors

- HA-Liz Rauert
- ME-Kaitlynn Schmidt
- JA-Jackie Teemsa
- MMS-Dan Reardon
- MHS-Katie Sheehan

Demo

<http://mgaven.wixsite.com/digitalportfolio>

Questions to Consider

- How does this portfolio connect or compliment our current digital presence?
 - Current district website
 - Twitter presence
 - YouTube
- Process and cost to monitoring and keeping the site current
- Does this site capture what the BOE wants?

M. Executive Session Time: 8:18 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasogna

Yes: Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Nicole Matzer
Brian Widman
Cheryl Lampasogna

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**