

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: April 6, 2017

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Margaret Ballantyne, Ph.D.
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Water, Asst. Supt. for Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

- A. Call to Order - 7:02 P.M.**
- B. Pledge of Allegiance**
- C. Reading of Mission - Cheryl Lampasogna**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

Danny stated multicultural night on march 8th was great. Many were in attendance. Many volunteers to set up and served people. Our seniors hosted Senior to Senior day on March 22nd. Danny stated it was terrific bringing the generations together. It was great to eat with the senior citizens and talk with them about what life was like for them. Some senior citizens attended Mineola High School when it was brand new. They got to see the Seusical musical for free. Danny stated the high school will be hosting an Open House on May 2nd at 7:00 pm for the community to see the incredible opportunities our students have at the high school. Danny stated tonight before the meeting was the Mineola Macaroni Dinner. April 5th was the spring college road trip to Manhattanville College. The Art Show will be April 20th.

Christine Napolitano turned the meeting over to Dr. Nagler.

We have been handing out a lot of awards and it is wonderful to have all great things our students do recognized by the board and the community. Our students make our district very special. He asked Dr. Smith to present his awards to his students.

Whitney Smith recognized Catherine Winski for winning the gold award in the Science Fiction category. Sofia Guirola is one of our stars at the student service center. This year she was honored with the President's volunteer service award. She received a letter from President Obama which Dr. Smith read to everyone. Dr. Smith also spoke about an online news platform for the students - Fusfoo.com. Edwin Melara wrote about Social Media Trends of the Year. Zia Patel writes for Fusfoo.com, the Question Mark and the Mineola American. Her article was Turn horror into Hope - Slavery Today.

Awdifa Abdin wrote 2 articles on fusfoo.com - 22 days, 22 executive orders and Five Crutch Words You Should Literally Avoid.

Dr. Smith introduced Anthony Macchietto and Phillip Macchietto who are brothers on the varsity bowling team. Anthony is all state and was featured in Newsday with a top average in Nassau of 230.1. Phillip in 7th grade bowling varsity and has the 2nd highest average in Nassau county of 183.

G. BOE Reports

a. Comments from Board Trustees

Margaret Ballantyne stated Seusical was amazing. Spoke about her experience at the National School Boards Conference she attended in Denver, Colorado. She stated Mineola is part of a national conversation

and she feels in many ways we are on the cutting edge. She said it was an opportunity to see what is going on in the nation. She wished everyone a good holiday.

Brian Widman spoke about his visit to the high school library. Mr. Appelbaum demonstrated the virtual reality set up and let Brian experience it and he said it was really cool. He also spoke about the intraspace learning program at Hampton street run by Ms. Nodell during lunch. He stated it is a really good program.

Cheryl Lampasogna stated she attended Seusical and felt like she was at a Broadway show. She enjoyed the Macaroni Dinner. She went to Meadow's reading night which she found to be a lot of fun. She wished everyone a happy holiday.

Nicole Matzer stated she was blown away by Seusical and congratulated everyone involved. The pasta dinner is always a wonderful night. She stated it is a wonderful opportunity to attend the national school boards convention. She was very grateful to have had the opportunity to attend because you get to see what the rest of the country is doing. She feels Mineola is on the right course.

b. Comments from Board President

Christine Napolitano stated she has attended a couple of national school boards conferences and she always come away from the national reflecting so much on where our district is and where we are going and feels so positive and charged. It was a great learning experience.

She attended our first Tedx talk for our students at Jackson avenue. She was absolutely blown away by the poise and the ability of these students to get up there. It was so incredible. The students knew their topic and was able to talk about it. she felt it was such a powerful experience for these students. She was so impressed with the quality of work of these 3rd and 4th grade students. She stated she is very impressed with our students at the Macaroni Dinner this evening.

c. Comments from Superintendent

Dr. Nagler stated the board has impressed upon us that we should be talking about everything we do as a school district. He stated the board is fabulous because they go to everything. We have students who have a passion for writing and they have a vehicle to express themselves and can be picked up on a national level. One of our students enters a contest and gets recognized on a national level. We have an all state bowler. He went on to speak about Tedx and how 3rd and 4th graders are doing public speaking. Our district goes to a national organization and we start a club. We inspire kids to speak about things they are passionate about. We will be doing Tedx district wide next year.

Dr. Nagler is super excited and proud to represent this district. He stated Senior to Senior Day is a tradition in this district. The senior class pays for the day for this event for our senior citizens. Dr. Nagler enjoys the day and speaking with the senior citizens and so do the students.

Dr. Nagler reported we hosted a Meet-and-Greet for the new inspector of the 3rd Precinct Inspector Dan Flannigan. He is very supportive of the community and our school. Dr. Nagler wanted to remind the community if they see a police officer in the building it's not something bad. We need to teach the students they are here to help us.

Dr. Nagler submitted a presentation at the NYS school boards that was accepted entitled What Is and What we are and our school board should embrace it.

May 2nd is our first high school open house. The purpose is for our younger students to see their high school. A lot of work has been done that we are proud of it and we want people to see it. Our next board meeting will also be our Art Show from 5-7pm and we will recognize our all county artists at the board meeting that night. Lastly, Dr. Gonzalez and Dr. Nagler presented at the Blended Learning conference in Rhode Island.

H. Old Business - no old business

I. New Business - no new business

Policy - First Reading of Revised Board Policies

RESOLUTION # 51 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

- Policy # 5630 - Facilities: Inspection, Operation and Maintenance
- Policy # 5660 - School Food Service Program
- Policy # 5681 - School Safety Plans
- Policy # 5720 - Transportation of Students

Motion: Margaret Ballantyne

Second: Nicole Matzer

Yes: Christine Napolitano

Margaret Ballantyne

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

Removal of Board Policies

RESOLUTION # 52 - BE IT RESOLVED that the Board of Education of the Mineola UFSD approves the removal of the following policies.

- Policy # 6440 - Negotiations
- Policy # 6520 - Workers' Compensation
- Policy # 7230 - Dual Credit for College Courses
- Policy # 7312 - Student Dress Code
- Policy # 8211 - Prevention Instruction
- Policy # 2310 - Membership in Associations
- Policy # 3250 - Parent-Teacher Organization

Motion: Margaret Ballantyne

Second: Cheryl Lampasogna

Yes: Christine Napolitano

Margaret Ballantyne

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

Inter-Municipal Cooperative Transportation Agreement

RESOLUTION # 53 - WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2017-18 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: Brian Widman

Second: Nicole Matzer

Yes: Christine Napolitano

Margaret Ballantyne

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

2017-2018 Cooperative Bid - Materials & Supplies (Bus, Van, & Auto Parts & Transmission)

RESOLUTION # 54 - WHEREAS, It is the plan of the Boards of Education of Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD , Long Beach UFSD, Island Park UFSD, Floral Park-Bellerose School District, Plainedge School District, Jericho School District, and East Williston UFSD, Bethpage UFSD, County of Nassau, New York, Southampton UFSD, County of Suffolk, New York to bid jointly for Materials & Supplies (Bus & Auto Parts & Transmission) and

WHEREAS, The Mineola School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Mineola School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Mineola School District hereby appoints David C. Murphy, Jr., for the Garden City School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s)

Motion: Margaret Ballantyne

Second: Cheryl Lampasogna

Yes: Christine Napolitano

Margaret Ballantyne

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

J. Consensus Agenda

RESOLUTION # 55 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Margaret Ballantyne
Second: Brian Widman

Yes: Christine Napolitano
Margaret Ballantyne
Nicole Matzer
Brian Widman
Cheryl Lampasogna

Passed: Yes

1. **Instruction**

a. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Kim Morrissey, for an unpaid Leave of Absence, for child-rearing purposes, for the 2017-2018 school year.

b. **Appointments 45 Day Subs**

1. That the Board of Education approves the appointment of Jenna Cavuto, to the position of 45 Day Substitute Teacher for Laura DeFeo, starting approximately April 27, 2017, at her current rate of pay for 45 days, Day 46 contract salary, MA, Step 1, \$68,282.

c. **Retirement(s) Instruction**

1. That the Board of Education accepts, with regret, the resignation of Denise M. Maynard, for the purpose of retirement, effective June 30, 2017.

2. **Instruction: Contracted**

- a. That the Board of Education accepts the IDEA Flow-Through Allocation Contract between the Variety Child Learning Center and the Mineola UFSD for the 2016-2017 school year.

3. **Civil Service**

a. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Francisco Espinal, Custodian at Hampton Street School, effective March 24, 2017, due to surgery. Leave will be approximately four to six weeks.

b. **Resignation(s)**

1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Elizabeth Curatolo, full time Teacher Aide at the Middle School, effective April 20, 2017.

4. **Business/Finance: Contract Approvals**

a. That the Board of Education approves License and Operating Agreement between the Mineola UFSD and SCOPE Educational Services of Smithtown, New York for SCOPE to utilize space in certain school buildings to provide before and after school child care to school-age children for 2017-2018.

b. That the Board of Education approves Health Contracts between Mineola UFSD and the following districts, whereby Mineola UFSD provides health and welfare services for the 2016-17 school year:

Baldwin UFSD, Bellmore-Merrick CHSD, Carle Place UFSD, Central Islip UFSD, Cold Spring Harbor CSD, Commack UFSD, East Meadow UFSD, East Williston UFSD, Elmont UFSD, Farmingdale UFSD, Floral Park-Bellerose UFSD, Garden City UFSD, Glen Cove City School District, Great Neck UFSD, Half Hollow Hills CSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Huntington UFSD, Jericho UFSD, Lawrence UFSD, Levittown UFSD, Locust Valley Central School District, Long Beach City School District, Lynbrook UFSD, Merrick UFSD, New Hyde Park-Garden City Park UFSD, New York City Board of Education, North Bellmore UFSD, North Shore CSD, Northport-E. Northport UFSD, Oceanside UFSD, Oyster bay-E. Norwich CSD, Plainview-Old Bethpage CSD, Port Washington UFSD, Rockville Centre UFSD, Roslyn UFSD, Sewanhaka Central School District, Smithtown Central School District, South Huntington UFSD, Syosset Central School District, Valley Stream CHSD, Valley Stream UFSD 13, Wantagh UFSD, West Hempstead UFSD, Westbury UFSD.

c. That the Board of Education approves to award the transportation contract to the lowest bidder, ACME Bus Corp. for the period of April 18, 2017 through June 30, 2017.

d. That the Board of Education approves the Health Contracts, providing health services for Mineola resident children attendng non-public school, between the Mineola UFSD and the North Merrick UFSD for the 2016-2017 school year.

5. **Business/Finance: Disposal of District Property**

a. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

Proposed Agenda

April 6, 2017

a.	Instrument	Brand	Serial Number
	Flute	Selmer	1206
	Flute	Bundy	545275
	Flute	Selmer	1206
	Flute	Artley	692954
	Flute	BandNow	100075
	Flute	Woodwind	18154
	Flute	Borg	4WA03716913
	Clarinet	Lafayette	n/a
	Clarinet	Selmer	168109
	Clarinet	Armstrong	779919
	Clarinet	Bundy	330151
	Clarinet	Yamaha	n/a
	Clarinet	E.M. Winston	434
	Clarinet	Anaxa	11197
	Bass Clarinet	Bundy	1853
	Alto Sax	Bundy	1036612
	Alto Sax	Bundy	1037339
	Alto Sax	Bundy	1036623
	Alto Sax	Bundy	164832
	Alto Sax	King	N199532
	Alto Saxophone	Bundy	784381
	Mellophone	Dynasty	L12480
	Mellophone	Dynasty	L12479
	Mellophone	Dynasty	D06263
	Mellophone	Dynasty	D06708
	Marching Baritone	Dynasty	D05854
	Marching Baritone	Dynasty	A13412
	Marching Baritone	Yamaha	006445
	Marching Baritone	Dynasty	D05898
	Marching Baritone	Dynasty	A14307
	Trumpet	Conn	m97076
	Trumpet	Reynolds	299849
	Tuba	Dynasty	001787
	Tuba	Jupiter	F00599
	Tuba	Yamaha	100833
	Tuba	Dynasty	000009
	Tuba	Yamaha	111698
	Tuba	Dynasty	700125
	Tuba	Jupiter	F00628
	Gong	Wuhan	
	18" Marching Bass Drum	Pearl	148942
	2 Marching Bass Drum Stands	Pearl	
	20" Marching Bass Drum	Pearl	157912
	22" Marching Bass Drum	Pearl	152493
	24" Marching Bass Drum	Pearl	152806
	26" Marching Bass Drum	Pearl	146371
	3 Marching Quint Harnesses	Pearl	
	5 Marching Snare Harnesses	Pearl	
	5 Marching Snare Stands	Pearl	
	9 Marching Bass Drum Harnesses	Pearl	
	Marching Quint Drum	Pearl	157488

Proposed Agenda

April 6, 2017

Marching Quint Drum	Pearl	157170
Marching Quint Drum	Pearl	157494
Marching Snare Drum	Pearl	143538
Marching Snare Drum	Pearl	143551
Marching Snare Drum	Pearl	143528
Marching Snare Drum	Pearl	143502
Marching Snare Drum	Pearl	137928
Piano	Sohmer	223810#45S
Piano	Sohmer	183484#45S

K. Superintendent's Report

Superintendent of Schools' Reports for 4/6/17

Presentations:

1. Educational Plan and Budget 2017-2018

Dr. Nagler presented his report on the budget with a PowerPoint presentation.

- allowable tax levy of .89%
- "Roll over" budget .65%
- \$91,804,259
- Budget to budget increase of \$589,745

Roll Over includes:

- Facilities upgrade line of 830,000
- Equipment line of 655,000
 decrease of 145,000
- Transfer to capital 1,500,000
- Continuation of Bus replacement plan & technology plan

Proposed Facilities Upgrades

- High School
 - New public address system
 - New carpet for library
 - New shed for track equipment
- Middle School
 - New epoxy cafeteria floor
 - Paint gymnasium
- Jackson
 - Gymnasium- paint, new padding, new curtains
 - Rubberized playground surface
 - Demolish bike shed
- Hampton
 - Gymnasium- paint, new padding, new curtains, new floor
 - New star treads
- Willis
 - Repair windows

Proposed Equipment

- New bleachers for HS field
- New bleachers for MS gymnasium
- 14 classrooms of new furniture (district wide)
- New equipment for HS fab lab
- New pick up truck and plow
- Maintain budgets for buildings and departments

Proposed Transfer to Capital

- Air conditioning of classroom spaces at Middle School
- Hampton field alternates
 - Modified lighting plan
 - Concession stand
- Hampton project inflation

Increase transfer to capital?

- Hampton field upgrades
 - Team room and bathrooms,
- Conversion of current building to B & G office
 - New entrance, Hall of Fame area
 - New gas lines (heating) to all buildings
- High School Track
 - South west corner “grass hill”
- New fencing and turf hill making it maintenance free
- Larger scope of capital reserve projects

Capital Reserve

- 2nd referendum on ballot
- Permission to spend 4.2 million (already saved) on 2 projects
 - Meadow drive music, art, science wing
 - HS auxiliary gym

Increase transfer to capital?

- Hampton field upgrades
 - Team room and bathrooms,
- Conversion of current building to B & G office
 - New entrance, Hall of Fame area
 - New gas lines (heating) to all buildings
- High School Track
 - South west corner “grass hill”
- New fencing and turf hill making it maintenance free
- Larger scope of capital reserve projects

Recommendation

- Increase transfer to capital to 4,000,000
 - Taking money from undesignated fund balance
- Balance will go below 4%
 - Anticipate replenishing at end of 2016-17 fiscal year
- Any increase in State aid would go into capital
 - Caution-
 - If projects continue to take 30 weeks or more for approval, might need more money to complete both projects as envisioned

Superintendent Comments

M. Executive Session - the superintendent did not request an executive session

N. Adjournment Time: 8:24 p.m.

Motion: Margaret Ballantyne

Second: Nicole Matzer

Yes: Christine Napolitano

Margaret Ballantyne

Nicole Matzer

Brian Widman

Cheryl Lampasogna

Passed: Yes

Respectfully Submitted,

Linda M. Spagnola

District Clerk