

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2016-2017**

***Educational***

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
  - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Emphasis on increasing student choice
  - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

\*\*\*\*\*

**DATE: December 22, 2016**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasona

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

**G. BOE Reports**

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**Approval of CAP- Financial Statements**

**RESOLUTION # 33 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") for the 2016 Audited Financial Statements by Nawrocki Smith and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**No:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Passed:** \_\_\_\_\_

**Approval of Participation in National Joint Power Alliance (NJPA)**

**RESOLUTION # 34 - WHEREAS** New York General Municipal Law requires a resolution authorizing the use of a Best Value Award methodology, in the competitive bidding process, for purchase contracts which may be awarded on the basis of low bid or best value, as authorized by General Municipal Law Section 103; and

**WHEREAS** a number of public agencies have registered with the National Joint Power Alliance (NJPA) in order to solicit proposals for the purchase of various commodities and/or services made available through NJPA; and

**WHEREAS** the Board of Education of the Mineola Public Schools wishes to participate in the purchase of various commodities and/or services as authorized by and in accordance with the Education Law, the General Municipal Law and Board Policy; and

**WHEREAS** the Board of Education has been presented a proposed Interlocal Agreement by and between the Region 4 Education Service Center, lead agency for NJPA and Board has found such agreement to be acceptable and in the best interests of the school district and the school community;

**NOW THEREFORE BE IT RESOLVED THAT** the terms and conditions of the agreement having been reviewed by the Board of Trustees of the Mineola Public Schools and found to be acceptable and in the best interests of the school district and the school community are hereby approved; and

**BE IT FURTHER RESOLVED THAT** the Mineola Public Schools designates the Assistant Superintendent for Finance and Operations to act on the district's behalf in matters relating to NJAP.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**Approval of Appointment**

**RESOLUTION # 35 - BE IT RESOLVED** that the Board of Education approves the appointment of Matthew Gaven, to the position of Assistant Superintendent for Curriculum, Instruction, Assessment and Technology, effective 1/3/17, and the authorizes the Board President to execute an employee agreement the terms of which have been reviewed by the Board in Executive Session.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**J. Consensus Agenda**

**RESOLUTION # 36 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.6.b.1., as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the December 1, 2016 Business Meeting as presented.

2. **Instruction**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Thomas Nucci, as the Robotics Club advisor at the middle school, effective November 23, 2016.

b. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Laura DeFeo, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately April 27, 2017.

c. **Appointment(s) Sub Teacher per diem**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 days 11-20, \$120 days 21-30, \$130 day 31+; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

**EMPLOYEE NAME**

**EMPLOYEE CERTIFICATION**

1. Patrick Polit Music

d. **Appointments 45 Day Subs**

1. That the Board of Education approves the appointment of Victoria LiPuma, to the position of 45 Day Substitute Teacher for Kieran Molloy, effective December 21, 2016 to on or before June 30, 2017. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 - MA, Step 1, \$68,282.

e. **Appointment(s) Permanent Substitute Teachers**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 for days 11-20, \$120 for days 21-30, \$130 for day 31+, effective October 1st to May 31st.

**EMPLOYEE NAME**

**EMPLOYEE CERTIFICATION**

1. Jenna Cavuto Childhood Education (Grades 1-6)

f. **Appointment(s) Club/Stipends**

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<b><u>POSITION</u></b>	<b><u>EMPLOYEE NAME</u></b>	<b><u>STIPEND</u></b>
Dance Club Advisor	Aislinn Oliveri	\$2,151.00
Dance Club Assistant	Deborah Doherty	\$1,434.00
Science Club Advisor	Michael Mildon	\$909.00

3. **Instruction: Contracted**

- a. That the Board of Education approves the Special Education Services Agreement for parentally placed students (receivable) between the Mineola UFSD and East Williston UFSD for the 2015-2016 school year.

b. That the Board of Education accepts the IDEA Flow- Through Allocation Contracts between the following list and the Mineola UFSD for the 2016- 2017 School Year:

1. All About Kids
2. Brookville Center for Children's Services
3. Center for Developmental Disabilities
4. Developmental Disabilities Institute
5. Interdisciplinary Center for Child Development
6. Kidz Therapy Services, LLC
7. Mill Neck Manor School for the Deaf
8. Nassau BOCES
9. New York Therapy Placement Services, Inc.

4. **Instruction: Other**

a. That the Board of Education approve the amendment of the language for the Sub Teacher salary to the following:

"Daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31 + consecutive days and retirees at a daily rate of \$125 per day.

5. **Civil Service**

a. Resignation(s)

1. That the Board of Education accept the resignation of Andrea Paggi, from the positions of part time Typist Clerk in the Pupil Personnel Office, and as District Clerk of the Mineola School District, effective December 23, 2016.
2. That the Board of Education accept the resignation of Maura A. Hanretty, part time Teacher Aide at the Middle School, effective December 23, 2016.

b. Appointments

1. That the Board of Education approve the appointment of Cristina Santos, to the position of Teacher Aide at Meadow Drive School, to replace Donna LaRose who retired, effective January 3, 2017. Salary will be \$22,221 on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Maria Crecco, to the position of part time Lunch Aide at Hampton Street School, effective January 3, 2017. Salary is \$13.95 on Step 1.
3. That the Board of Education approve the appointment of Brandon Pesa, to the position of Cleaner Sub, effective December 5, 2016. Salary is \$12.25 per hour.
4. That the Board of Education approve the appointment of Omar Khan, to the position of Cleaner Substitute, effective January 3, 2017. Salary is \$12.25 per hour.
5. That the Board of Education approve the appointment of Maura Pelham, to the position of Registered Nurse Substitute, effective January 3, 2017. Salary is \$125 per day.
6. That the Board of Education approve the appointment of Gregory Glover, from the position of 5 hour Bus Driver to 10 month Bus Driver, effective January 2, 2017. Salary will be \$42,374 on Step 7.

c. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to John Bregy Jr, Head Custodian III, due to shoulder surgery, effective December 20, 2016.

2. That the Board of Education approve a paid Medical Leave of Absence to Patricia Derosa, 10 month Sr. Typist Clerk at the High School, due to surgery, effective November 11, 2016 through December 16, 2016.
3. That the Board of Education approve a paid Medical Leave of Absence to Richard Haenel, Maintainer, effective 11/15/2016 through December 15, 2016.
4. That the Board of Education approve a paid Medical Leave of Absence to Sara Bond, Teacher Aide at Meadow Drive School, due to surgery, effective January 12, 2017. Leave will be approximately six to eight weeks.

d. Resignation(s)

1. That the Board of Education accept, the resignation, with regret, of Alice Boos for the purpose of retirement, effective December 7, 2016.

e. Leave(s) of Absence

1. That the Board of Education grant a request to Rose Higgins, part time Teacher Aide at the Middle School, for an Unpaid Medical Leave of Absence, due to a fracture of the humerus, effective November 29, 2016.
2. That the Board of Education grant a request to Beth Bradley for an Unpaid Medical Leave of Absence, due to surgery, effective January 17, 2017. Leave is approximately four to six weeks.

f. Reappointments

1. That the Board of Education approve the reassignment of Vincent Sanseverino, from the position of 10 month Bus Driver to 5 hour Bus Driver, due to family illness, effective December 16, 2016. Salary is \$27,708 on Step 9.

6. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending October 31, 2016 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending November 30, 2016

A/P Warrant # 9	November 16, 2016	\$ 3,590,891.95
A/P Warrant # 10	November 30, 2016	\$ 297,665.71

**TOTAL EXPENSES \$ 3,888,557.66**

**PAYROLL # 9 & # 10**

General	\$ 4,163,652.92
F Fund	\$ 44,156.34

**TOTAL PAYROLL \$ 4,207,809.26**

**K. Superintendent's Report**

Superintendent of Schools' Reports for 12/22/16  
Presentations:

1.

Superintendent Comments

**L. Public Comments**

**M. Executive Session**      **Time:** \_\_\_\_\_ **p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**No:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Passed:** \_\_\_\_\_

**N. Adjournment**      **Time:** \_\_\_\_\_ **p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**No:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Passed:** \_\_\_\_\_