

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2016-2017**

**To Be Determined**

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**DATE: August 11, 2016**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasona

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr., Instr., & Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

**G. BOE Reports**

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

**H. Old Business**

**I. New Business**

**2016- 2017 Tax Levy Affidavit**

**RESOLUTION # 8 -BE IT RESOLVED** that the Mineola Board of Education adopts the tax levy of \$78,843,160 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2016- 2017 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**Approval of CAP- Risk Assessment Report**

**RESOLUTION # 9 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**Approval of CAP-Agreed Upon Procedures Report**

**RESOLUTION # 10 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**Approval of License Agreement with Portuguese Cultural Society**

**RESOLUTION # 11 - BE IT RESOLVED** that the Board of Education approves the license agreement between the Mineola Union Free School District and the Portuguese Cultural Society Julio Dinis, LTD, commencing on September 1, 2016 and terminating on June 30, 2017.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**J. Consensus Agenda**

**RESOLUTION # 12- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.9.a.4, as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

**Passed:** \_\_\_\_\_

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the July 21, 2016 Business Meeting as presented.

2. **Instruction**

a. Resignation(s)

1. That the Board of Education accepts the resignation of Catherine M. Baker, Elementary Teacher, effective August 31, 2016.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Theresa Duignan, to extend her Leave of Absence, for child-rearing purposes, from February 1, 2017 to June 30, 2017.

c. Appointments Instruction

1. That the Board of Education approves to amend the appointment of Elizabeth Gazzini, to the position of part time/hourly paid Special Education Teacher at Jackson Avenue, effective August 31, 2016 to June 30, 2017 with a salary of \$55.32 per hour.

2. That the Board of Education approves the appointment of Joseph Cerulli, to the position of Summer Wrestling Clinic Coach, effective July 1, 2016 with a salary of \$63.19 per hour.

3. That the Board of Education approves the appointment of Frank Massaro, to the position of Summer Girls Lacrosse Clinic Coach, effective July 1, 2016 with a salary of \$58.14 per hour.

4. That the Board of Education approves to amend the appointment of Nicole Bartone, to the position of part time (.6) Reading Teacher, effective August 31, 2016 to June 30, 2017 with a salary of .6 of MA+60, Step 23, \$127,132 equaling \$76,289.

5. That the Board of Education approves the appointment of Jillian Vento, to the position of Probationary Special Education Teacher, effective August 31, 2016, with a salary of MA, Step 2, \$71,246 and a Probationary Period from August 31, 2016 to August 30, 2019.

6. That the Board of Education approves the appointment of Stephanie Kelly, to the position of Special Education Leave Replacement Teacher for Susan Palladino, effective August 31, 2016 to January 31, 2017, with a salary of MA, Step 1, \$68,282, prorated.

d. Appointment(s) Sub Teacher per diem

That the Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 days 0-10, \$110 days 11-20, \$120 days 21-30, \$130 day 31+; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Daniel Bailey	Physical Ed
2.	Maria Ciaravino	PreK - Grade 6
3.	Maninder K. Chawla	Childhood Education (Grades 1-6)
4.	Beverly C. Coleman	Spanish 7-12
5.	Christina Castello	Childhood Education (Grades 1-6)
6.	Maureen Cromwell (Retiree)	Nursery - Grade 6
7.	Lorelle Delia	Reading, PreK-6
8.	Erica A. Derlath	Childhood Ed (1-6), SWD(1-6)
9.	Hyman Krebs (Retiree)	Nursery/K/Grades 1-6
10.	Lauren Kelly	Childhood Ed(1-6), SWD(1-6)
11.	Stephanie Kelly	Childhood Ed(1-6), SWD(1-6)
12.	Susan M. Kingsepp	PreK-6, Business Ed
13.	Sherry Leibowitz (Retiree)	Nursery/K/Grades 1-6

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
14.	Eileen M. Lusardi	Nursery/K/Grades 1-6
15.	Gail Marques	Childhood Education (Grades 1-6)
16.	Matthew C. Miller	Childhood Education (Grades 1-6)
17.	Emily A. Mooney	Students with Disabilities (Grades 1-6)
18.	Mary Pryor	Social Studies 7-12
19.	Jeffrey Schwartz	Social Studies 7-12
20.	Lauren M. Siemann	Childhood Education (Grades 1-6)
21.	James J. Dunlop	Childhood Education (Grades 1-6)
22.	Aislinn Oliveri	Music

e. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Aislinn Oliveri, to the position of .4 Permanent Substitute Teacher at a daily rate of \$40.00, effective October 1, 2016 to May 31, 2017.

f. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Band Camp Director	Christopher Toomey	1	\$1,879.00
2.	Band Camp Rockette Director	Lindsay Beaumont	1	\$1,251.00
3.	Band Camp Asst Band Director	Zachary St. John	1	\$1,251.00
4.	Instructional Chaperone	Ana Ayala	1	\$834.00
5.	Instructional Chaperone	Samantha Giorgio	1	\$834.00
6.	Instructional Chaperone	Kenneth Kamping	1	\$834.00
7.	Instructional Chaperone	Jennifer Okserhorn	1	\$834.00
8.	Instructional Chaperone	Suzanne Sommerhalter	1	\$834.00
9.	Chaperone	Jill Mullane	1	\$730.00
10.	Chaperone	Thomas Mullane	1	\$730.00
11.	Band Camp EMT	Lauren Bonilla	1	\$730.00
12.	Instructional Chaperone	Maxwell Braunstein	1	\$834.00
13.	Instructional Chaperone	Michael Harris	1	\$834.00
14.	Instructional Chaperone	Luis S. Romero	1	\$834.00

3. **Instruction: Contracted**

a. That the Board of Education approves an agreement between the Mineola UFSD and Branching Minds, Inc., to purchase software and licenses for the 2016-2017 school year.

b. That the Board of Education approves the Consultant Services Agreement and Rider between the Mineola UFSD and South Oaks Hospital for the 2016- 2017 school year.

c. That the Board of Education approves the Tutoring Services Agreement between the Mineola UFSD and St. James Tutoring, Inc. for the 2016- 2017 school year.

d. That the Board of Education approves the Instructional Services Agreement between the Mineola UFSD and the Center for Developmental Disabilities for the 2016- 2017 school year.

e. That the Board of Education approves the Educational Consulting Services Agreement and rider between the Mineola UFSD and Consulting That Makes a Difference, Inc. for the 2016- 2017 school year.

f. That the Board of Education approves the Related Services Agreement between the Mineola UFSD and MKSA, LLC for the 2016- 2017 school year.

g. That the Board of Education approves the Assistive Technology Services Agreement between the Mineola UFSD and Abilities Inc d/b/a Kornreich Technology Center for the 2016- 2017 school year.

h. That the Board of Education approves the Rider to the Nursing Services Agreement between the Mineola UFSD and Horizon Healthcare for the 2016- 2017 school year.

4. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Emanuel Kirkorian, to the position of 5 hour Bus Driver in Transportation, to replace Christine Pesce, who is retiring, effective August 31, 2016. Salary will be \$21,819 on Step 1; probation is 26 weeks.

b. **Leave(s) of Absence**

1. That the Board of Education grant an extension to Terence Doyle, Maintainer, for an Unpaid Medical Leave of Absence, effective August 1, 2016 through December 31, 2016.

c. **Leave Replacement**

1. That the Board of Education grant an extension to John Hassell as a Leave Replacement for Terence Doyle, Maintainer, effective July 1, 2016 through December 31, 2016. Salary remains the same at Step 1, \$48,918, prorated.

5. **Business /Finance**

a. **Budget Appropriation Adjustment**

1. That the Board of Education approves the following transfer of funds to cover purchases for the High School Fab Lab and Music Rooms:

From Budget code: 1621-200-00-7799 to Budget code: 2110-200-07-0000- \$75,000

From Budget code: 1621-200-00-7799 to Budget code: 2110-200-00-2400- \$63,000

From Budget code: 2630-200-00-2930 to Budget code: 2110-200-00-2400- \$25,000

From Budget code: 5510-210-00-7999 to Budget code: 2110-200-00-2400- \$10,000

6. **Business/Finance: Contract Approvals**

a. That the Board of Education approves an agreement between the Mineola UFSD and School Aid Specialists Management Systems LLC (SASMS), to provide State Aid and STAC Assistance Service for the 2016-2017 school year.

7. **Business/Finance: Bids**

a. That the Board of Education of the Mineola Union Free School District approves the awarding of the bid for: Roland SP-540i Printer/Cutter and a Vacuum Pump for Techno CNC, bid opened August 5, 2016, to Allegheny Educational Systems, Inc.

8. **Other**

Employee Agreements:

- a. That the Board of Education approves the 2% increase for JoAnn Greene, Internal Claims Auditor, placing her annual stipend at \$19,140 for the 2016-2017 school year, effective 7/1/16.
- b. That the Board of Education approves the Employee Agreement between the Mineola UFSD and Donna Squicciarino, District Treasurer and Extra Class Treasurer, for the 2016-2017 school year, effective 7/1/16.

9. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

- a. Obsolete Equipment from Pupil Personnel Services Office:
  1. Dynavox- Asset Tag # 15575
  2. NeoSmart 2 Keyboard and Charger- Asset Tag # 15611
  3. Cassette Recorders (2)- Asset Tag # 13233 and 100092
  4. Assorted testing materials for speech and intelligence that are outdated and no longer used

**K. Superintendent's Report**

Superintendent of Schools' Reports for 8/11/16  
Presentations:

1. Data Report

Superintendent Comments

**L. Public Comments**

**M. Executive Session**      **Time:** \_\_\_\_\_ **p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**N. Adjournment**      **Time:** \_\_\_\_\_ **p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_