

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY
Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: January 21, 2016

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Appointment of Energy Service Company (ESCO)

RESOLUTION # 43- WHEREAS, on July 28, 2015, the Board of Education of Mineola Public Schools ("School District") solicited requests for proposals from energy services companies for the design and implementation of energy conservation measures at all district facilities ("Project") on an Energy Performance Contract basis; and

WHEREAS, the School District received two proposals in response to the request for proposals, which were opened by the School District on September 22, 2015; and

WHEREAS, based upon review and evaluation of the proposals, the School District Administration recommends that Ecosystem proceed with a comprehensive energy audit ("CEA") of its property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, Ecosystem shall proceed with a CEA at no obligation or cost to the School District; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Public Schools herewith appoints Ecosystem as the Energy Service Company ("ESCO").

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Authorization to Commence Legal Action- Nassau County and LIPA

RESOLUTION # 44 - BE IT RESOLVED, that the Board of Education authorizes its attorneys, Ingerman Smith, L.L.P., to commence legal action against the County of Nassau, the Nassau County Treasurer, the Nassau County Legislature, the Nassau County Executive and the Long Island Power Authority ("LIPA"), and other proper parties as deemed necessary by counsel in connection with Nassau County's implementation of

the LIPA Reform Act and LIPA's payments-in-lieu-of-taxes; and

BE IT FURTHER RESOLVED, that the board authorizes the payment of a maximum of \$250 per hour as compensation to its attorneys, subject to a separate letter of engagement with the Firm.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Approval of 2016-2017 School Calendar

RESOLUTION # 45-BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the 2016-2017 school calendar.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Policy- First Reading of Policy # 7513- Administration of Medication

RESOLUTION # 46 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of Policy # 7513 (Administration of Medication) due to its availability on the information table.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Policy- First Reading of Policy # 7521- Students With Life-Threatening Health Conditions

RESOLUTION #47 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of Policy # 7521 (Students With Life-Threatening Health Conditions) due to its availability on the information table.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Policy- First Reading of Policy # 8450- Homebound Instruction

RESOLUTION # 48 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of Policy # 8450 (Homebound Instruction) due to its availability on the information table.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

Annexed Standard Work Day and Reporting

RESOLUTION # 49 - WHEREAS, the District has increased the hours of the District Treasurer, since the Board adopted Resolution #1 at the July 1, 2015 Reorganization Meeting, pursuant to 2 NYCRR 315.4 ("Standard Work Day and Reporting Resolution") which indicated a standard work day of 7 hours/day and 5 days/month (based upon Record of Activity). Therefore, it will now be amended to reflect a standard work day of 7 hrs/day and 7 days/month,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Mineola UFSD hereby adopts the annexed Standard Work Day and Reporting resolution (RS 2417-A) in place and instead of the aforesaid Resolution # 1, and be it further

RESOLVED, that the Superintendent of Schools is authorized and directed to effect such changes in District records and reports as may be required as a result of the adoption of the foregoing resolution, including posting of such Resolution and submission to the NYS Employees' Retirement System as required by law.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 50 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.8.a., as presented.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the January 7, 2016 Workshop Meeting as presented.

2. **Instruction**

a. **Resignation(s)**

1. That the Board of Education accepts, with regret, the resignation of Mark Bomser, Social Studies Teacher, for the purposes of retirement, effective June 30, 2016.
2. That the Board of Education accepts, with regret, the resignation of Jill S. Hershberg, Special Education Teacher, for the purposes of retirement, effective June 30, 2016.
3. That the Board of Education accepts, with regret, the resignation of Edward R. Murray, English Teacher, for the purposes of retirement, effective June 30, 2016.
4. That the Board of Education accepts, with regret, the resignation of Lois J. Nelson, Librarian, for the purposes of retirement, effective June 30, 2016.
5. That the Board of Education accepts, with regret, the resignation of Maryellen Perinchief, Health Teacher, for the purposes of retirement, effective June 30, 2016.
6. That the Board of Education accepts, with regret, the resignation of Nancy A. Regan, Special Education Teacher, for the purposes of retirement, effective June 30, 2016.
7. That the Board of Education accepts, with regret, the resignation of Vincent Tunkel, Tech Teacher, for the purposes of retirement, effective June 30, 2016.
8. That the Board of Education accepts, with regret, the resignation of Lawrence R. Butti, Instructional Leader, for the purposes of retirement, effective June 30, 2016.
9. That the Board of Education accepts, with regret, the resignation of Deborah L. Shaw, APPR Coordinator, for the purposes of retirement, effective June 30, 2016.
10. That the Board of Education accepts, with regret, the resignation of Stephen A. Parke, Tech Teacher, for the purposes of retirement, effective June 30, 2016.
11. That the Board of Education accepts, with regret, the resignation of Cathi T. Sussman, Speech Teacher, for the purposes of retirement, effective June 30, 2016.
12. That the Board of Education accepts, with regret, the resignation of Phyllis Klein, Speech Teacher, for the purposes of retirement, effective February 22, 2016.

b. **Appointment(s) Sub Teacher per diem**

That the Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Michele Kitograd	Art

3. **Instruction: Committee on Special Education**

a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 11/1/15- 12/31/15. Please be advised that all of the parents have received the student's IEP and a copy of their DUE process rights.

4. **Instruction: Contracted**

a. That the Board of Education approves the Special Education Services contract for Parentally-Placed Student between the Mineola UFSD and the South Huntington UFSD for the 2015- 2016 school year.

b. That the Board of Education accepts the IDEA Flow- Through Allocation Contracts between the following list and the Mineola UFSD for the 2015- 2016 School Year:

1. Nassau BOCES
2. Brookville Center for Children's Services
3. Center for Developmental Disabilities
4. Developmental Disabilities Institute
5. Henry Viscardi School for the Deaf
6. Interdisciplinary Center for Child Development
7. Kidz Therapy Services, LLC
8. Mill Neck Manor School for the Deaf
9. New York Therapy Placement Services, Inc.
10. School for Language and Communication Development
11. United Cerebral Palsy Association of Nassau County
12. Variey Child Learning Center

5. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Esther Arnone, to be reinstated to the position of 11 month Senior Typist Clerk, effective February 1, 2016. Step will remain at 5 and salary will be \$43,007.
2. That the Board of Education approve the appointment of Ana Jaime, to the position of part time Teacher Aide at the High School to replace Kathy Conway, effective January 25, 2016. Salary will be \$13.95 on Step 1.
3. That the Board of Education approve the appointment of Cristina Santos, to the position of Teacher Aid Substitute, effective January 25, 2016. Salary is \$13.95 per hour.

b. **Civil Service: Other**

1. That the Board of Education approves the increase in rate of pay for clerical substitutes from \$12.32 per hour to \$15.00 per hour effective February 1, 2016.

6. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending November 30, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending December 31, 2015

A/P Warrant # 11	December 09, 2015	\$ 1,386,350.80
A/P Warrant # 12	December 22, 2015	\$ 1,328,965.09

TOTAL EXPENSES \$ 2,715,315.89

PAYROLL # 11 & # 12

General	\$ 4,075,350.18
F Fund	\$ 45,796.29

TOTAL PAYROLL \$4,121,146.47

7. **Other**

Amended Employee Agreement

a. That the Board of Education hereby authorizes the Superintendent to execute an amended employee agreement with Donna Squicciarino, District Treasurer, the terms of which have been reviewed by the Board in executive session, effective October 1, 2015.

8. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

- a. Textbooks:
(Quantity and title)
55- Quick Review Math Handbook
72- Science Explorer- Human Biology and Health
58- Science Explorer- Cells and Heredity
210- Science Explorer- Weather and Climate
182- Science Explorer- Chemical interactions
105- Science Explorer- Environmental Science
65- Science Explorer- The Nature of Science and Technology
130- Science Explorer- Earth's Waters
52- Concepts and Challenges- Water and Air
89- Reading
256- Everyday Math
96- Science Explorer- Human Biology and Health
25- Science Explorer: Concepts & Challenges- the Changing Land
123- Science Explorer- Chemical Building Blocks
40- Writers Express
88- Science Explorer- From Bacteria to Plants
123- Pre-Algebra
15- Math A

K. Superintendent's Report

Superintendent of Schools' Reports for 1/21/16

Presentations:

- 1. Middle School Musical "Lion King"
- 2. BCS Report

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____