

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals – 2009-2010

- **Educational**
 - *To further expand the district initiative of differentiated instruction specifically denoting how schools plan to move student achievement from level to level as well as preventing student regression within and between levels*
 - *To continue to develop our relationship with Winthrop Hospital to develop a career academy at the HS for students pursuing potential post HS opportunities.*
 - *To establish guidelines for the health and wellness of our children that encompasses curriculum, food program(s) and safety policies*
- **Facilities**
 - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- **Finance**
 - *To create a five year financial landscape that captures status quo and tax levy projections. Those projections will then be articulated to the community in order to open a dialogue about the future of Mineola.*

DATE: September 17, 2009

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 2nd Floor Staff Lounge

Board of Education

William Hornberger, President
Terence Hale, Vice President
John McGrath
Laraine Salvatore
Christine Napolitano

Central Office

Dr. Michael Nagler, Superintendent of Schools
Sherri Goffman, Deputy Superintendent
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Asst. Supt. of Pupil Services
Donna Martillo, District Clerk

A. Call to Order

At 7:04 p.m. the meeting was called to order by President Hornberger.

B. Pledge of Allegiance

C. Reading of Mission – Christine Napolitano

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Also in attendance was Jacob S. Feldman, Esq., District's Legal Counsel.

F. High School Student Organization Report

The Student Reps presented their report as follows: goals for the year; looking forward to meeting with Mr. Escobar and Mr. Maurer; Pep Rally; Spanish Exchange students arrival and tour of High School; fund raisers for the year; and students to participate in Brain Stormers L.I. Challenge. Mr. Hornberger requested that the Board be apprised of the Brain Stormers L.I. Challenge date.

G. Old Business

Mr. Hornberger requested setting a date and time for the next Board meeting in order to set negotiation parameters.

Mr. Hornberger inquired as to the status of information requested by the Board regarding coaching positions for both the Middle and High Schools identifying if they are full time employees of the district or coaches hired outside the district. The Superintendent of Schools responded he thought the discussion was resolved after the last meeting. The information will be forwarded to the Board.

Mr. Hornberger inquired as to High School level electives. The Superintendent of Schools responded that a report containing the information (Number of students taking specific electives; number of dropped electives and where students go if an elective is dropped) can be provided relatively soon. The Board was interested in receiving this information.

1. Take from the Table

RESOLUTION #23 – BE IT RESOLVED that the Board of Education Take from the Table Resolution #19, Award of Legal Counsel Services.

Motion: John McGrath

Second: Terence Hale

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

2. Award of Legal Counsel Services

RESOLUTION #19 – BE IT RESOLVED that the Board of Education awards the Request For Proposal (RFP) for Legal Counsel to the firm of Frazer &

Feldman LLP for the time period August 31, 2009 to June 30, 2010; annual retainer for General Counsel Services \$23,520.00; Labor and Special or Extraordinary Counsel Services at an hourly rate of \$175.00, as set forth in detail under Fee Proposal A of the RFP.

Motion: John McGrath
Second: Terence Hale

Discussion: Mr. Hornberger stated that part of the 2008-2009 goals was to solicit RFPs (Request for Proposal) of vendors servicing the Mineola UFSD to ensure the best possible service for the district. In August the Board interviewed 5 legal firms who submitted proposals and the decision was to remain with the firm Frazer & Feldman for the 2009-2010 school year to serve in the capacity of legal counsel.

Yes: Christine Napolitano
John McGrath
Terence Hale
William Hornberger
No: Laraine Salvatore

Passed: Yes

H. New Business

1. CoSer 507 Agreement

RESOLUTION #24 – BE IT RESOLVED that the Board of Education approves Nassau BOCES CoSer 507 Agreement with the Mineola Union Free School for New York Learns at a cost of \$5.50 per student.

Motion: Terence Hale
Second: John McGrath

Discussion: The Superintendent of Schools described New York Learns (Website that contains professional development, curriculum mapping, lesson plans, and research for teachers to utilize) replacing the software, Atlas. Ms. Goffman and teachers decided to change because NY Learns is more robust. A budget transfer will be made from computer software to a BOCES code. Mr. Hornberger stated he viewed the Atlas presentation last year and requested a demo of NY Learns. Mr. Hale inquired as to the number of buildings that will have this. Ms. Goffman stated that every building will have access as well as all teachers. Ms. Goffman further stated that it is an excellent comprehensive program.

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger
No: None

Passed: Yes

2. SCOPE After-School Child Care Programs

RESOLUTION #25 – **BE IT RESOLVED** that the Board of Education approves a License Agreement between Mineola Union Free School District and SCOPE Education Services for the After-School Child Care Programs for the 2009-2010 school year.

Motion: Christine Napolitano

Second: Terence Hale

Discussion: Ms. Salvatore inquired if a before-school program is available and what happens if school times are changed. The Superintendent of Schools responded they will investigate it and that SCOPE is very flexible. Ms. Salvatore asked if SCOPE had an a.m. program. Ms. Patterson responded that there would have to be a number of students enrolled. Ms. Napolitano requested clarification if Jackson and Hampton were the only schools participating. Ms. Patterson stated that this is the first year for Hampton. Ms. Napolitano inquired if SCOPE approaches the building or the district. Ms. Patterson explained that students from all schools participate and a certain number of students are needed so it can be staffed.

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

3. 403(b) Plan Document

RESOLUTION #26 – **BE IT RESOLVED** that the Board of Education approves the 403(b) Plan document reviewed by OMNI (3rd Party Administrators of the Plan) in accordance with IRS requirements.

Motion: John McGrath

Second: Terence Hale

Discussion: The Superintendent of Schools explained that districts are now required to have a written plan on file and the document explains how to accomplish it. Ms. Hornberger inquired if the 403b was equal to a 401 plan. The Superintendent of Schools responded yes. Employees' contributions are withdrawn and sent to Omni and they distribute it. Mr. Hornberger inquired if there was a cost factor. Mr. Waters responded, yes, \$10,000 a year to act as a 3rd party administrator. Mr. Hornberger inquired if a 403b was open to all employees. Mr. Waters responded, yes. Mr. Hornberger

inquired if the district contributes equal amounts. The Superintendent of Schools responded, no. But 1% of Administrators' salary is contributed into a split dollar account and 3% for Central Office Administrators.

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

4. Removal of Confidential Designation

RESOLUTION #27 - BE IT RESOLVED that the Board of Education withdraws the "confidential" designation for the following clerical positions, effective September 18, 2009:

<u>EMPLOYEE</u>	<u>INCUMBENT</u>	<u>ASSIGNMENT</u>
Linda Bohland	Sr. Stenographer	Superintendent's Office
Virginia Schepis	Personnel Clerk	Asst. Supt. for Finance & Operations

BE IT FURTHER RESOLVED THAT said positions shall be included within the Clerical Employee's Bargaining Unit.

Motion: John McGrath
Second: Christine Napolitano

Discussion: The Superintendent of Schools explained that when Central Office Administration was reduced and secretaries were moved, work was moved as well and to prevent a grievance he decided to move secretaries back into the Clerical unit to avoid a conflict. Ms. Salvatore inquired if both these positions were previously in the clerical unit and removed to confidential status and now being put back; and Mr. Hornberger interjected, at the same titles. The Superintendent of Schools responded, yes.

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

5. 2009-2010 Goals of the Superintendent of Schools

RESOLUTION #28 – BE IT RESOLVED THAT the Board of Education approves the 2009-2010 Goals of the Superintendent of Schools as set forth in Attachment “A”.

Motion: John McGrath
Second: Terence Hale

Discussion: Mr. Hornberger stated that the Superintendent’s Goals were discussed at the last meeting. The Superintendent of Schools stated that they have been modified as a result. He further stated that he neglected to include the Technology Plan in order for submission to BOCES.

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger
No: None

Passed: Yes

I. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of July 6, 2009 (Board of Education Retreat); August 5, 2009 (Special); August 6, 2009 (Special BOCES); August 13, 2009 (Business) Meetings, as presented.

2. Instruction

a. Resignations/Leave of Absence

1. That the Board of Education grants a request to Jeanine Gallina, for a leave of absence, for child rearing purposes, starting approximately November 2, 2009.

b. Appointments

1. That the Board of Education approves the appointment of Daniela LoVerde, to the position of Permanent Substitute Teacher, effective October 1, 2009 to May 31, 2010; salary, \$100.00 per day.
2. That the Board of Education accepts the following addition(s) to the Per Diem Substitute Teacher List; salary, \$90.00 per day:

Deborah Magaldi	Childhood Ed (Grades 1-6)
Nicole Morace	Music
Gayle Pinsky	Childhood Ed (Grades 1-6)
Janet Marill	Health, Physical Education

Lucy Sessa	Childhood Ed (Grades 1-6)
Monique Caterina	Childhood Ed (Grades 1-6)
Carol Rusek	PreK – Grade 6
Michael Deluca	Childhood Ed (Grades 1-6)
Seth Leibowitz	Childhood Ed (Grades 1-6), Students With Disabilities (Grades 1-6)
Katie Boyajian	Early Childhood Ed (Birth – 2), Childhood Ed (Grades 1-6), SWD (Grades 1-6)
Kevin Richman	Childhood Ed (Grades 1-6), Students With Disabilities (Grades 1-6 & 1-9)

3. That the Board of Education approves the appointment of Dana Aboulafia, to the position of Part Time (.5) 45 Day Substitute Speech Teacher for Christina Verdi, effective September 1, 2009 to on or before June 30, 2010; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract; salary, MA, Step 1, \$65,318.00 pro-rated.
4. That the Board of Education approves the appointment of Victoria Olivotti, to the position of 45 Day Substitute Teacher for Josianne Halilej, effective September 1, 2009 to on or before June 30, 2010; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract; salary, MA, Step 1, \$65,318.00 pro-rated.
5. That the Board of Education approves the appointment of Ilana Sitkoff, to the position of Part Time (.5) 45 Day Substitute School Psychologist for Vanessa Lealand, effective September 1, 2009 to on or before June 30, 2010; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract; salary, MA, Step 1, \$65,318.00 pro-rated.
6. That the Board of Education approves the appointment of Glenn Cocoman, JV Football Assistant Coach, for the Fall Interscholastic Season for the 2009-2010 school year; salary, Step 3, \$6,039.00.

2.1. Instruction: Committee on Special Education Actions

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Levittown UFSD to provide Basic Career & Technical Program services for two (2) Mineola Special Education students attending a half-day program for transition services for the 2009-2010 school year at an annual cost of \$12,264.00 per student.
- b. That the Board of Education approves a contract between the Mineola Union Free School District and Marian Care, Inc. for the 2009-2010 school year; to provide nursing services on an emergency basis for a multi-

disabled student who is oxygen dependent. The student requires a nurse for accompaniment to and from school.

2.3. Instruction: Student Actions

a. Field Trip

1. That the Board of Education approves of an overnight field trip as follows:
 - Meadow Drive 5th Grade Students – Overnight camping trip at Taconic Outdoor Education Center, October 14-16, 2009, at no cost to the district.

2.4. Instruction: Other

3. Civil Service

a. Resignations/Leave of Absence

1. That the Board of Education approves the medical leave of absence of Christopher Leccesse, Custodian at the Middle School, due to surgery. His leave will be effective September 2, 2009, until he is cleared by his doctor to return to his position.

b. Appointments

1. That the Board of Education approves the appointment of John Wigand to the position of Cleaner at the Willis Avenue School, effective September 21, 2009; probationary period September 21, 2009 to March 22, 2010; salary, Step 1, \$41,459.00.

c. Create New Position

1. That the Board of Education approves a new part time Teacher Aide position at the Willis Avenue School for the Native Language Arts Program. The program will be entirely funded by the Title III Immigrant Grant.
2. That the Board of Education approves two (2) new part time Locker Room Attendant positions (one for Middle School and one for High School) for after school hours for the 2009-2010 school year, at an hourly rate of \$8.50.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending July 31, 2009 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending August 31, 2009.

Warrant #3	\$ 224,729.81
Warrant #4	\$1,116,693.11
TOTAL EXPENSES	\$1,341,422.92

PAYROLL #3 & #4

General	\$1,023,072.76
Fund F	\$ 187,232.40
TOTAL PAYROLL	\$1,210,305.16

c. Budget Transfer

1. That the Board of Education approves a budget transfer of \$15,000.00 from budget code 2630.460.00.2930 to 2110.490.00.0000.

4.1. Business/Finance: Contract Approvals

4.2. Business/Finance: Bids

5. Other

a. Donation

1. That the Board of Education accepts a donation from the Mineola Athletic Association in the amount of \$1,000.00 to the Mineola School District to purchase materials and supplies on behalf of the Mineola Athletic teams. Upon acceptance of the donation the budget for account code 2855.500.00.4620 will be increased by \$1,000.00.

RESOLUTION #29 – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1. as presented.

Motion: John McGrath

Second: Christine Napolitano

Discussion: Ms. Salvatore inquired about I.3.c.2.; who would be filling the position of Locker Room Attendant? The Superintendent of Schools responded, students. Ms. Salvatore suggested paying them minimum wage. The Superintendent of Schools responded that the salary is the same as what student summer workers receive. Ms. Salvatore felt the work of the

summer help is more labor intensive. The Superintendent of Schools stated that it is not as physical as the summer work, but they will be monitoring locker rooms. Mr. Hornberger inquired if this is a new position. The Superintendent of Schools responded, yes. Mr. Hornberger inquired if the district ever had this position before. The Superintendent of Schools responded, yes, 3 or 4 years ago before the locker rooms were redone. Mr. Hornberger inquired if one person would monitor both boys and girls' locker room. The Superintendent of Schools responded that the attendant would be stationed outside both locker rooms. Ms. Salvatore inquired if there are additional thefts, would the liability be on these students monitoring these rooms. The Superintendent of Schools stated that the liability would be on the students being let in. Mr. Hale felt that the locker room being locked down is not enough to secure the students belongings if they are not in lockers. The Superintendent of Schools stated that the boys' locker room at both the High School and Middle School are big enough. The female High School student representative stated that she can fit her bag into the locker. The Superintendent of Schools stated that the district has stressed to students the importance of securing their belongings. Mr. Hornberger requested to continue to stress this to them.

Ms. Napolitano inquired about the Native Language Arts Program. Ms. Goffman explained that the district is required by regulation if there are 20 or more students in the same grade, speaking the same language, to provide minimum bilingual instruction (1 period a day in language arts instruction). This year the district received additional grant money for one of our teachers' to teach. Because there are 27 students 2 periods are needed. Ms. Napolitano inquired if an assessment will be conducted after the year to measure the impact. Ms. Goffman stated that all ESL students take the language exam to measure if services are no longer needed.

Ms. Napolitano inquired about I.4.c.1. (Transfer of \$15,000). The Superintendent of Schools explained that the transfer is from the computer software code to a BOCES code for NY Learns.

Mr. Hornberger requested correction to I.2.3.a. (Field Trip) that it isn't an out-of-state trip. Mr. Hornberger inquired why Cross Street wasn't on the agenda. Ms. Goffman responded that it was approved last year. Mr. Hornberger inquired if there was a cost for chaperones. The Superintendent of Schools responded, yes.

Mr. Hornberger returned to item I.3.c.2. to ascertain if \$8.50 per hour for the locker room attendant was acceptable. All, but Ms. Salvatore agreed with it.

Mr. Hornberger thanked the Mineola Athletic Association for their donation (I.5.a.1.) of \$1,000.00.

Yes:

Christine Napolitano
John McGrath
Terence Hale

No: Laraine Salvatore

William Hornberger

Passed: Yes

J. Public Comments

President Hornberger requested that anyone in the audience with a question or comment must come up to the microphone, state their name and address, and ask one question until all have had an opportunity to do so.

No public questions or comments were asked at this time.

K. Board of Education Reports

- Comments from Board President

President Hornberger reported on the following: Board attending PTA meetings; opening of schools; new food service vendor (Chartwells); and swine flu. Mr. Hornberger requested that Central Office attend home school PTA meetings to address questions. Mr. McGrath thinks the Board should have a discussion about this issue. The Superintendent of Schools felt that having Administration at these meetings detracts from the Principal's authority. Mr. Hornberger stated he did not get that sense. The Superintendent of Schools stated that if the Board wishes Central Office to attend he has no problem in going. He does not know the role they will play at these meetings, because they already attend District Council, which is the management of PTAs. Ms. Napolitano inquired if any of the PTA Officers were contacted. She further stated that parents may feel uncomfortable if Central Office is in attendance. Ms. Napolitano is not against this, but thinks a set schedule is in order. Ms. Salvatore stated that if there is a problem it will get to the District Council level and then Central Office can attend the next elementary meeting. Mr. Hornberger noted the 9/30/09 District Council meeting that no schedule has been set yet. Mr. Hornberger mentioned a meeting on 9/15/09 hosted by the Superintendent of Schools with District Council discussing a partnership between Central Office and District Council.

- Board Committee Report

President Hornberger stated that there were no Board reports at this time. He asked the Superintendent of Schools if the district has solicited for committees yet. The Superintendent of Schools responded that he did not remember seeing it, but will follow-up.

- Superintendent of Schools' Reports & Comments
 - Superintendent Comments

The Superintendent of Schools discussed the following: how to actualize finance goals; community outreach plan for financial future of Mineola in getting everyone on the same page (School Budgeting 101, 2010-2011)

Budget, Looking Forward); 3 meetings (November & December), first meeting October 8th at the High School.

Ms. Napolitano inquired if information will be placed in the Outreach publication. The Superintendent of Schools responded yes. Ms. Napolitano inquired if tonight's meeting room is the location for the "Budgeting 101" meeting. The Superintendent of Schools stated it wouldn't be held in this room. The community will be requested to e-mail if they are planning to attend.

Mr. Hornberger stated that he thinks to solidify a space he hopes to have a positive response from the community and pointed out a possible conflict on October 8th. The Superintendent of Schools stated that the High School should be available on these nights. Ms. Napolitano wants a clear message conveyed to the public regarding the discussions on the reorganization of schools and wants them to take part. She believes, in the past, the message did not get out to the community very well. Ms. Salvatore requested publicizing that a question and answer period will be held.

The Superintendent of Schools discussed the unfrozen grant money slated for Mineola. Mr. Hornberger asked Mr. McGrath to thank Senator Johnson.

The Superintendent of Schools reported the district receiving a \$100,000.00 refund from First Rehab insurance company for years of overcharging the district. It was judge ordered to reimburse and kudos to Liz Rainha-Freitas for her diligence.

The Superintendent of Schools requested of the Board to go out and bid the point-of-service for the lunch room. President Hornberger polled the Board and all were in agreement to move ahead with the Superintendent's request.

The Superintendent of Schools informed the Board of the Internal Auditor's suggestion in implementing control testing for payroll, which was not budgeted for, approximate cost \$14,000.00 to \$16,000.00. Mr. McGrath stated to use part of the First Rehab check. The Board was in agreement to have the control testing for payroll done this year. Mr. Hornberger stated that this will be an area the Finance Committee will be looking at.

Mr. Hornberger inquired about the Family Service League running an adult ESL computer class. The Superintendent of Schools discussed the following: Middle School lab being the site for the class; one of the district's technicians would be on hand to ensure proper equipment practices were followed; contract sent to district's counsel for review; start the program September 22nd with the Board formally approving contract at either the October 1st or 15th meeting; advertisement will be in the Mineola American; enrollment is based on income eligibility for ESL adults. Mr. Hornberger inquired if the district was only supplying the facility and the

utilization of equipment and Ms. Salvatore asked if the classes would be in the evening. Ms. Goffman responded yes each class meets 2 nights and the technician is paid by Family Services. The Board was in agreement to start the program.

The Superintendent of Schools reported on the following regarding the Spanish Exchange: he attended a breakfast; the district picks up a hospitality cost when they are here; and when our students go to Spain in the Spring the same consideration is reciprocated; the students will be here for Homecoming; and he blogged about it.

The Superintendent of Schools also discussed a previous practice of the former Superintendent regarding Parents for Megan's Law, that they will be responsible for alerting parents by e-mail of sex offenders, because the district is not always notified by the Police. The Superintendent of Schools stated to the Board that he would like to have a link on the district's website to this organization. The Superintendent of Schools stated he would like to send this information out to the parents. The Board responded yes. Ms. Salvatore requested that it be disseminated to the PTA first. The Superintendent of Schools responded he can do that.

The Superintendent of Schools reported that when he met with the PTA District Council it was a fruitful discussion and from the e-mails he received they were happy about the positive energy in the room.

Mr. McGrath inquired about a surplus and could it be applied to purchasing a protective floor mat for the High School gym. The Superintendent of Schools responded that it was not a surplus because the budget was rolled over. The Superintendent of Schools stated that they will wait to purchase the mat. A recommendation will be presented to the Board at the next meeting.

Mr. Hornberger inquired about the 2009-2010 capital projects regarding safety concerns. The Superintendent of Schools stated the bleachers at Hampton field, on the home side, are being addressed. The plan is to replace these bleachers and make the current visitor side the home side, completing the work either before or after the lacrosse season. Ms. Salvatore is concerned in waiting, but the Superintendent of Schools assured the Board it was not an immediate issue. Mr. Hornberger inquired if these bleachers were still covered under the insurance. The Superintendent of Schools responded, yes. Mr. Hale requested clarification if the cost would be \$150,000.00. The Superintendent of Schools responded yes. Mr. McGrath inquired about rolling money into capital reserve. The Superintendent of Schools does not believe that is possible. Mr. Waters stated that voter approval would be needed to access the money for a specific project. The Superintendent of Schools inquired if transferring money into capital was a proper procedure. Mr. Waters responded, yes. Encumbered money can be carried forward for a designated expense that has begun to be used at the end of the year and because this project did not start yet the money could not be encumbered.

The Superintendent of Schools also addressed the following: High School gym floor and Middle School Home and Careers Room projects began last year and both projects were carried forward into the summer and because the district did well with the pricing there will be a surplus due to over estimating the cost of equipment; library work at Jackson and Meadow, MS Home and Career room; tackling Hampton and Cross at the same time during the year are not practical. Ms. Salvatore inquired about the Science labs. The Superintendent of Schools responded they have to determine cost in going out to bid rather than using our own workers. Mr. Hale inquired if the Home and Careers room was done. The Superintendent of Schools responded, yes. Mr. Romano stated that the wrong color chairs were delivered and the district has to wait for the correct ones.

- Capital Updates
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
 - Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

Public Comments:

- ❖ A resident questioned Ms. Salvatore's statement that PTA Presidents inform parents of sex offenders. The Superintendent of Schools responded that Ms. Salvatore just wanted to give the PTA Presidents a heads up.
- ❖ A resident inquired what was meant in the budget presentation that Mineola is unique. The Superintendent of Schools responded that the 2nd workshop will address budget numbers and what drives them.
- ❖ A resident commented that he likes the term Budgeting 101 and suggested a few more topics: balance sheet; planning; fund balance; capital spending; long term debt; reserves; and contingency. The Superintendent of Schools responded that some of the topics will be discussed and some will be mentioned, but not in depth.
- ❖ A resident inquired why the Board did not take an actual vote on the Family Services topic of adult ESL computer class. The Superintendent of Schools responded that he did not want to rush this as a walk-on item.
- ❖ A resident inquired if the district received a refund from the Portugal trip last year. The Superintendent of Schools responded he is not aware of anything. Mr. Waters stated that it would go back to the families.
- ❖ A resident inquired about the Internal Auditor's recommendation to perform a control testing of payroll. The Superintendent of Schools responded that it isn't a 2 year contract. The resident inquired if their fee could be incorporated in the contract. The Superintendent of Schools responded that the Auditors presented high risk areas for

further analysis and payroll was one of them. The Auditors stated they will drill down and test very specific areas and how procedures work and how to fix them. This can be done for every category and the Board decided to only address payroll this year. The resident complimented the Superintendent on his blog and thinks the local papers should do an article on what he wants to accomplish.

The Superintendent of Schools stated that this evening's presentation was for Board direction and to inform the public as to what Administration was doing.

L. Executive Session

At 8:45 p.m. a motion was made for the Board to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; at the request of the Superintendent of Schools.

Motion: Terence Hale
Second: Christine Napolitano

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

At 10:15 p.m. the Board returned to open session.

M. Adjournment

At 10:15 p.m. a motion was made to adjourn this meeting of the Board of Education.

Motion: John McGrath
Second: Terence Hale

Yes: Christine Napolitano
John McGrath
Laraine Salvatore
Terence Hale
William Hornberger

No: None

Passed: Yes

Respectfully submitted,

Donna Martillo
District Clerk