

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals – 2009-2010

- *To be determined*

DATE: July 16, 2009

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 2nd FLOOR BOARD ROOM

Board of Education

William Hornberger, President
John McGrath
Laraine Salvatore
Christine Napolitano

Central Office

Dr. Michael Nagler, Superintendent of Schools
Sherri Goffman, Deputy Superintendent
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Asst. Supt. of Pupil Services
Donna Martillo, District Clerk

Absent: Terence Hale

A. Call to Order

At 7:00 p.m. the meeting was called to order by President Hornberger.

President Hornberger explained that the Board had moved the venue of the meeting to the Board Room. He further stated that next month's meeting will be in the faculty lounge on the 2nd floor of the Willis Avenue School.

B. Pledge of Allegiance

C. Reading of Mission – William Hornberger

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Also in attendance was Jacob S. Feldman, Esq., District's Legal Counsel.

President Hornberger informed the audience that Board meetings are an opportunity for the Board to conduct business in public and not the public's meeting. He requested that

the public refrain from speaking during the meeting, and only speak during public session.

F. High School Student Organization Report

None

G. Old Business

1. Amendment of Salaries

RESOLUTION #2 – BE IT RESOLVED that the Board of Education amends the following Central Office Administrators' salaries for the 2009-2010 school year, previously approved at the June 23, 2009 Business Meeting, under Resolution #90:

<u>EMPLOYEE</u>	<u>REVISED SALARY</u>
Daniel Romano	\$134,530.00
Maureen Judge	\$105,969.00
Jack Waters	\$169,684.00

Moved: William Hornberger

Second: Laraine Salvatore

Discussion: The Superintendent of Schools explained that the previously approved salaries at the June 23, 2009, for the above individuals, did not include a 2% increase because it was pending a performance review for the 2008-2009 school year. The Superintendent of Schools stated he and the previous Superintendent did the review.

Ms. Salvatore inquired about performance reviews for next year. The Superintendent of Schools responded the goals are framed in the beginning of the year and what is to be achieved and expected of them. He further stated that the same will be expected of the confidential clerical employees.

At 7:05 p.m. Mr. McGrath joined the meeting. President Hornberger explained at what point the Board was in the meeting to Mr. McGrath. He gave Mr. McGrath a minute to review before voting.

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger

No: None

Passed: Yes

Ms. Salvatore inquired about the increase in dues for the National School Boards Association from \$2,600.00 to \$4,250.00. The Superintendent of Schools brought

it to the Board to ascertain if they were still interested in joining. Mr. Hornberger felt it was an excessive increase and inquired about the benefit to join. Mr. McGrath explained that National School Boards was the parent school board for the entire country. They provide advocacy services on behalf of school districts, hosts conferences and conventions, and maintains a website for members only, which gives a lot of useful information. Mr. McGrath explained as to why the increase; last year the district received a 50% discount as an affiliate member. He also discussed the advantages of being members, i.e. training opportunities, access to information not inclusive to New York State, important to experience what is going on outside New York State, advocacy on a variety of issues, networking with colleagues throughout the country. Mr. Hornberger does not know if the additional cost is necessary because of what New York State School Boards provide to school districts, and further stated he has not taken the opportunity to view the national site. Ms. Salvatore commented that if a Board Member wants to attend a conference hosted by National School Boards they can as a non-member. Mr. Hornberger would like to revisit this next year. Mr. McGrath stated that the additional cost was not budgeted for. Ms. Napolitano stated that she does not have enough information and has not looked at the site to vote yes or no. Mr. McGrath requested to address it at the next meeting.

President Hornberger stated that the New York State Legislature is back in session and requested that Administration follow-up on the status of the grant with Senator Johnson. The Superintendent of Schools responded that he has put a call into his office and is awaiting a reply.

President Hornberger announced that the Board met July 6th for their Retreat and the next meeting of the Board will be July 22nd to address a Special Vote called by Nassau BOCES to elect a candidate to fill a vacancy.

President Hornberger also announced that the External Independent Auditors will address the Board at the August 13th Board Business Meeting.

H. New Business

At 7:20 p.m. a motion was made for the Board of Education to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, at the request of the Superintendent of Schools.

Moved: William Hornberger
Second: Laraine Salvatore

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger

No: None

Passed: Yes

At 7:37 p.m. the Board of Education returned to open session.

1. Policy-1st Reading-Life-Threatening Allergies and Anaphylaxis Management

RESOLUTION #3 – BE IT RESOLVED that the Board of Education waives the first formal reading of Policy #5470, Life-Threatening Allergies and Anaphylaxis Management, due to its availability on the information table.

Motion: Laraine Salvatore

Second: Christine Napolitano

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger

No: None

Passed: Yes

I. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the June 4, 2009 (Workshop); June 23, 2009 (Business) Meetings as presented.

2. Instruction

a. Resignations

1. That the Board of Education accepts the resignation of Don Leopardi from the position of High School Science Instructional Leader, effective June 30, 2009.

b. Appointments

1. That the Board of Education approves the appointment of Monica Pastoressa, to the position of 10 month .6 Community Liaison, effective September 1, 2009; salary, Step 30, \$42,462.00.
2. That the Board of Education approves the appointment of Surabhi Alexander, to the position of Science Teacher, effective September 1, 2009; probationary period, September 1, 2009 to January 31, 2011; salary, MA, Step 2, \$68,154.00.
3. That the Board of Education approves the appointment of Caroline Vollmer, to the position of part time (.6) Spanish Teacher at Mineola High School, effective September 1, 2009 to June 30,

2010; salary, pro-rated to .6 of MA+30, Step 3, \$75,489.00 equaling \$45,293.00.

4. That the Board of Education approves the appointment of Dale Bennett, to the position of Leave Replacement Math Specialist Teacher, for Nicole Bartone, starting approximately September 14, 2009 to on or before June 30, 2010; salary, DOC, Step 2, \$79,963.00 pro-rated.
5. That the Board of Education approves the appointment of Christie Giarrantani, to the position of Leave Replacement Spanish Teacher for Kathleen Levin, effective September 1, 2009 to June 30, 2010; salary, MA, Step 3, \$70,966.00.
6. **TABLED** - That the Board of Education approves the Interscholastic Fall 2009 Coaching Staff with stipends, as follows:

<u>SPORT & LEVEL</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Varsity Football	Dan Guido	3	\$10,278.
Varsity Football Assistant	Helms Bohringer	3	\$ 7,025.
Varsity Football Assistant	John Tortora	3	\$ 7,025.
JV Football	Mark Miller	3	\$ 6,528.
JV Football Assistant	Chris Grimm	3	\$ 6,039.
7/8 Football	Mike Perro	3	\$ 6,039.
7/8 Football Assistant	Mario Villa	3	\$ 5,547.
7/8 Football Assistant	Matt Antoniou	3	\$ 5,547.
Boys Varsity Soccer	Paul Pereira	3	\$ 7,507.
Boys Varsity Soccer Asst.	Al Cavalluzzo	3	\$ 5,118.
Boys JV Soccer	Peter Blum	2	\$ 4,580.
Boys 7 th Grade Soccer	Don Leopardi	3	\$ 4,580.
Boys 8 th Grade Soccer	Bill DiGennaro	3	\$ 4,580.
Girls Varsity Soccer	Katherine Hock	3	\$ 7,507.
Girls Varsity Soccer Asst.	Corinne Tomczyk	2	\$ 4,550.
Girls JV Soccer	Tara McDonnell	3	\$ 5,223.
Girls 7 th Grade Soccer	Terry Maisto	1	\$ 3,764.
Girls 8 th Grade Soccer	Meghan Nelson	3	\$ 4,580.
Girls Varsity Volleyball	Diana Nick	3	\$ 7,507.
Girls JV Volleyball	Hyunah Park	3	\$ 5,223.
Varsity Golf	Al Weidlein	3	\$ 4,241.
Cross Country	Kristin Frazer	3	\$ 5,223.
Cheerleading	Hyunah Park	NA	\$ 6,803.
Athletic Trainer	John DiGregorio	NA	\$36.76 per hour

7. That the Board of Education approves the appointment of the following teachers for the Math Lead Teacher positions for the 2009-2010 school year:

Elizabeth Donnelly	Cross Street
Andrea Romano	Hampton Street
Mary LoCascio	Jackson Avenue
Margie Buttgereit	Meadow Drive
Nancy Ekloff	Willis Avenue

8. That the Board of Education approves the appointments of the following teachers for the Science Resource Teacher positions for the 2009-2010 school year:

Tom Nucci	Cross Street
Janice Killelea	Hampton Street
Nicole Bartone & Elena Murphy	Jackson Avenue
Brad Carrell & Elizabeth Goldman (Shared position)	Meadow Drive
Teri Wolfe	Willis Avenue

9. That the Board of Education approves the following individuals for the Summer 2009 Band Camp to complete the staffing positions:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Doreen Justiniano	EMT	\$ 664.13
Joe Owens	Chaperone (AC)	\$ 766.90
Elizabeth Owens	Chaperone (AC)	\$ 766.90

2.1. Instruction: Committee on Special Education Actions

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Hicksville Pre-School Program for the 2008-2009 school year; tuition reimbursement to private schools from NYSED SEDCAR Flow Through Funds, per the SED process. Reimbursement is for Mineola students who receive services.
- b. That the Board of Education approves a contract between the Mineola Union Free School District and Westbury Union Free School District for the 2008-2009 school year. The Mineola School District provided a Special Education program for two (2) Westbury students during the 2008-2009 school year.
- c. That the Board of Education approves a contract between the Mineola Union Free School District and Oceanside Union Free School District for the 2008-2009 school year. The Oceanside School District provided a Special Education program for one (1) Mineola student during the 2008-2009 school year at a cost of \$37,272.00.
- d. That the Board of Education approves a contract between the Mineola Union Free School District and Adelphi University for the 2009-2010 school year. Students will be made available to the School District by Adelphi University to perform specific work assignments as reading and math tutors in compliance with the intent of the America Reads or America Counts program.

- e. That the Board of Education approves a contract between the Mineola Union Free School District and Brookville Center of Children's Services, Inc. to provide services for 1 Mineola student for the 2009-2010 school year.
- f. That the Board of Education approves a contract between the Mineola Union Free School District and North Shore LIJ Advantage Care Diagnostic and Treatment Center, Inc. to provide evaluations, behavioral and instructional related services.

2.3. **Instruction: Student Actions**

a. **Field Trip**

1. That the Board of Education approves the following out-of-state overnight field trip:
 - Guidance Department taking 50 students to visit five colleges: University of PA; Villanova; Temple; Saint Joseph's; and the College of New Jersey; September 18-19, 2009, at no cost to the district.

2.4. **Instruction: Other**

3. **Civil Service**

a. **Resignations/Leave of Absence**

1. That the Board of Education accepts the resignation of Lauren Merzbacher, part time Teacher Aide, effective June 30, 2009.
2. That the Board of Education approves the medical Leave of Absence for Rich Haenel, Maintainer, effective July 14, 2009 through August 14, 2009, due to surgery.

b. **Appointments**

1. That the Board of Education approves the appointment of the following individuals as summer appointments, effective July 1, 2009:

NAME	POSITION	HOURLY RATE
John Bregy, Jr.	Summer Cleaner	\$ 8.00
Stephanie Sarno	Summer Worker	\$ 8.00
LeighMarie Weber	Summer Worker	\$ 8.00
Patricia Sarrantino	Teacher Aide	\$23.03

Olga Santoli
Joan Woessner

Donna LaRose	\$24.83
Regina McWeeney	\$44.78

4. That the Board of Education amend the title of William Gilberg from Supervisor of Transportation to Assistant Supervisor of Transportation, effective July 1, 2009.

5. That the Board of Education appointment of William Gilberg from probationary to permanent Assistant Supervisor of Transportation, effective July 1, 2009.

6. That the Board of Education approves a stipend in the amount of \$2,000.00 for Kim Baker as a Training Instructor for Transportation, effective July 1, 2009.

7. That the Board of Education approves the following reassignments for the following employees:

Marianne Lovallo From Stenographic Secretary in Pupil Personnel
To Stenographic Secretary in the Business Office

Louise Dietrich From Account Clerk in the Business Office to Account Clerk in Pupil Personnel.

Gina Hahn From Typist Clerk in Pupil Personnel to Typist Clerk in the office of Chief Information Officer.

Lori Dolan From Administrative Assistant to the Superintendent to Administrative Assistant to the Assistant Superintendent of Finance & Operations.

Virginia Schepis From Personnel Clerk in the Deputy Superintendent's Office to Personnel Clerk in the Business Office.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending May 31, 2009 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending June 30, 2009.

Warrant #23	\$ 603,767.77
Warrant #24	\$1,219,564.30
Warrant #24A	\$ 736,188.30
Credits to Expense	\$ 98.68 Cr.
TOTAL EXPENSES	\$2,559,421.69

PAYROLL #23 & #24

General	\$8,285,606.42
Fund F	\$ 104,610.70
TOTAL PAYROLL	\$8,390,217.12

4.1. Business/Finance: Contract Approvals

a. Renewal of Service Providers

1. That the Board of Education approves the following agreements of service providers that have agreed to continue providing services to Mineola special education students in the 2009-2010 school year, with no change in fees and services from the 2008-2009 school year:

All Island Kids Therapy, LLC
Altman, Ellyn, Ph.D.
Andretta Behavior Analysts, Inc.
Bilinguals Inc.
Fay J. Lindner Center for Autism & Developmental Disabilities
Home Care for Children
Horizon Healthcare Staffing
Lakretz Creative Support Services, Inc.
Kligman, Gayle E. Therapeutic Resources
North Shore Speech-Language Associates
New York Therapy Placement Services, Inc.
Pyramid Educational Consultants

2. That the Board of Education approves the contract between the Mineola Union Free School District and Labor Education & Community Service Agency, Inc. (LECSA), an employee assistance program, for services from July 1, 2009 to June 30, 2010. Cost for the year, \$13,680.00.

4.2. Business/Finance: Bids

5. Other

a. School Lunch Prices

1. That the Board of Education approves the following lunch and breakfast prices for the 2009-2010 school year:

Elementary	\$1.50
Secondary	\$1.75
Elementary Breakfast	\$1.00
Secondary Breakfast	\$1.30

RESOLUTION #4 – BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1. as presented.

Motion: John McGrath
Second: Laraine Salvatore

A motion was made to table item I.2.b.6. pending further information.

Motion: Laraine Salvatore
Second: John McGrath

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger
No: None

Passed: Yes

Discussion: Ms. Salvatore inquired about Item I.3.b.7., why Ms. Helmich's name was not included. The Superintendent of Schools responded that she was on the previous month's agenda.

Ms. Salvatore inquired as to the status of the lunch RFP. Mr. Waters responded that it has to be reviewed by the State and the district is awaiting final approval from the State. Mr. Waters explained that it will be out and advertised within the next two weeks followed by the bid opening.

Mr. Hornberger requested clarification on Item I.2.a. (Resignation of position) if there were plans for a replacement. The Superintendent of Schools responded that Administration is currently in discussion with a staff member, and the person is out of the country at this time. He is hopeful that by the beginning of next week it can be worked out. Mr. Hornberger requested that the Board be provided with updates.

Mr. Hornberger inquired about Item I.2.b.3. (Appointment of a .6 Spanish Teacher). The Superintendent of Schools explained that it was a reduction of a full time position due to a retirement. Mr. Hornberger inquired if there was enough coverage at that level. The Superintendent of Schools responded yes, there was a support person between the Middle and High School and the person went back to the Middle School.

Mr. Hornberger inquired about Item I.2.3.a. (Field Trip) the cost to the district. Ms. Salvatore inquired as to who accompanies the students on these types of trips. The Superintendent of Schools responded the guidance team and one teacher, 5 adults (1:10 ratio male and female).

Mr. Hornberger inquired about Item I.5.a.1. (School Lunch Prices). If the prices were the same as last year. Mr. Waters responded there was no increase.

Ms. Napolitano inquired about Item I.2.2.d. (Contract with Adelphi University). How does it fit into the students' day and was during school or an after school program. The Superintendent of Schools explained that it occurs during the school day where Adelphi sends students to Mineola and they work in combination with what is going on. Ms. Napolitano inquired as to the number of tutors. Ms. Patterson responded 5 or 6, and not all are majoring in education.

The Board of Education now voted on Resolution #4 to approve Consensus Agenda Items I.1.a. through I.5.a.1. as amended.

Yes:	Christine Napolitano Laraine Salvatore John McGrath William Hornberger	No:	None
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Passed: Yes

RESOLUTION #5 – BE IT RESOLVED that the Board of Education approves a Marching Band Field Trip (47 students) to Allentown, PA to attend and observe the DCI Regional Competition on July 31, 2009.

Mr. Hornberger requested Dr. Nagler explain what this is. Mr. McGrath made a point of order that the item must first be moved and seconded in order to be discussed.

Moved:	Laraine Salvatore
Second:	John McGrath

Discussion: The Superintendent of Schools apologized for bringing it to the Board's attention in a short amount of time, but he did not find out about it until recently and would appreciate it if the Board would take it up this evening. He further explained that this was an opportunity for the Marching Band to see this type of competition close to home. Ms. Salvatore stated that this was an experience that was always hoped for.

Yes:	Christine Napolitano Laraine Salvatore John McGrath William Hornberger	No:	None
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Passed: Yes

J. Public Comments

President Hornberger requested of the audience the following: to please go to the designated area so that everyone at home can hear; one question per person until all have had the opportunity; and the order will be from the back row to the front.

The public commented on the following:

- ❖ A resident commented that she was pleased regarding the statement read by Mr. Hale at the July 2, 2009 meeting in the resolution of lawsuit against the district being dropped without any settlement of wrong doing or cost to the taxpayer.
- ❖ A resident inquired about the recycling program of the Town of North Hempstead and why wasn't the district participating in it. The Superintendent of Schools responded that the district has been participating in a recycling program 4 or 5 years now with Royal Waste Company, who has been doing a nice job. The district did not want to discontinue the program with Royal because they contribute back to the school system and PTAs. The resident inquired if they return can and bottle money to the district. The Superintendent of Schools responded, not all of it. Mr. McGrath stated that at the time the district was solicited by the Town there were some legal issues that needed to be addressed. The resident stated that out of 11 school districts 8 participate and was wondering why Mineola did not. The Superintendent of Schools responded that some had the program in place.

K. Board of Education Reports

- Comments from Board President

President Hornberger reported that the Board Retreat was held July 6th and went well. They discussed Board Goals for 2009-2010, which will be formally approved at the next meeting.

- Board Committee Report

President Hornberger stated that committees were also discussed at the Retreat and the Board made some minor changes as to formalities, timelines, and requirements for the 2009-2010 school year.

- Superintendent of Schools' Reports & Comments
 - Superintendent Comments

The Superintendent of Schools reported that they used the same format as Administrators and the Board Retreat was very productive. The Superintendent of Schools also reported on the Administrators' Retreat on Wednesday of the same week. Board Goals are reflected in Administration's Goals which are far reaching and student achievement was also addressed. The Superintendent of Schools asked the Board if they would like to set the Board Committees now or when school starts.

Ms. Salvatore would rather wait. Mr. Hornberger would like the committees contacted and to copy him on e-mails. Ms. Salvatore requested to continue advertising committee participants for another couple of weeks. Mr. McGrath requested placing it on the district's website.

The Superintendent of Schools stated that Mr. Waters and he met with the same company that Mr. Hornberger and Mr. Hale met with in Cohoes, regarding environmental savings for the district. He is awaiting a reply. The Superintendent of Schools also discussed: the company does not charge for the first year; stipend to the person in charge (Important to have the right person who will internalize and monitor it, mornings and weekends), a job description will be forwarded to the district; and energy savings. Ms. Salvatore inquired if all buildings were visited. The Superintendent of Schools responded no; three of the district's buildings are sophisticated for heating and cooling.

The Superintendent of Schools stated he will be traveling to Albany on Monday and returning on Tuesday morning.

- Table Reports

Mr. Hornberger stated he noticed there was a broken window due to vandalism. The Superintendent of Schools stated that the district followed up on that issue and there were some raucous students one evening that lead to a broken window and the custodian called the police to move them along and by the time the police came they already had moved on. The incident was not in view of a camera. A police report was filed. Mr. McGrath inquired as to which school, time, and age of kids. The Superintendent of Schools responded: Cross; occurring at dusk; and High School age youngsters. Ms. Salvatore stated there has been large numbers of kids at Meadow every night. Mr. Hornberger inquired if there were security patrols during the summer. The Superintendent of Schools responded yes. Mr. McGrath requested keeping track using security reports. Mr. Hornberger stated that the Village Auxiliary Police run people off the property. Ms. Salvatore interjected, not if there is a gang of kids, they don't stop. The Superintendent of Schools stated it is problematic and it is the first he is hearing. Mr. Hornberger requested following up on the security aspect.

- Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports

*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. Executive Session

At 8:07 p.m. a motion was made for the Board to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, at the request of the Superintendent of Schools.

Motion: Laraine Salvatore

Second: William Hornberger

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger

No: None

Passed: Yes

At 8:58 p.m. the Board returned to open session.

M. Adjournment

At 8:58 p.m. a motion was made to adjourn this meeting of the Board of Education.

Motion: John McGrath

Second: Laraine Salvatore

Yes: Christine Napolitano
Laraine Salvatore
John McGrath
William Hornberger

No: None

Passed: Yes

Respectfully submitted,

Donna Martillo
District Clerk