

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2010-2011

- ***Educational***
 - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
 - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

DATE: June 16, 2011

⑥

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 2nd Floor Staff Lounge

Board of Education

Terence Hale, President
Christine Napolitano, Vice President
John McGrath
William Hornberger
Irene Parrino

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment
Donna Martillo, District Clerk

Absent: Patricia Burns

A. Call to Order

At 7:01 p.m. the meeting was called to order by President Hale.

B. Pledge of Allegiance

C. Reading of Mission – Christine Napolitano

- D. **Moment of Silent Meditation**
- E. **Dais & Visitor Introductions**

Also in attendance: Jonathan Heidelberger, District's Legal Counsel.

- F. **High School Student Organization Report**
- G. **Old Business**
- H. **New Business**

1. **Policy – First Reading of Policy 5410 - Lunch Policy for Delinquent Accounts**

RESOLUTION #86 – BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of Policy #5410 (Lunch Policy for Delinquent Accounts) due to its availability on the information table.

Motion: Christine Napolitano
Second: John McGrath

Discussion: Mr. McGrath inquired if the policy will appear on the website. The Superintendent of Schools stated it will appear at the end of the agenda and after its adoption will be placed with the other policies.

Ms. Parrino inquired if parents will be contacted. The Superintendent of Schools responded that the local newspaper reporters will include it in their publications and everyone will be notified in September.

Yes: Irene Parrino
John McGrath
Christine Napolitano
Terence Hale
No: None

Passed: Yes

The Superintendent of Schools made a presentation on the status of the District's technology program (iPads, equipment replacement, type of equipment, computer labs, rethinking technology needs moving forward, choosing a platform, printing needs, purchase of WAPS (Wireless Access Points), MS pilot project (Horizon Report), engaging students, personal learning).

Ms. Napolitano inquired about the condition of the iPads from the students. The Superintendent of Schools reported as follows: a few dings on the corners, analyzed if service is required, none lost or stolen, returning iPads will be scrubbed.

At 7:12 p.m. Mr. Hornberger joined the meeting.

2. **BOCES Technology Agreement**

RESOLUTION #87 - BE IT HEREBY RESOLVED THAT the Board of Education of the Mineola Union Free School District to approve an agreement between Mineola Union Free School District and Nassau BOCES (Project #11-273131AIP, dated June 16, 2011) to find that:

- (i) the use of the Equipment and the District's participation in the Learning Technology Project Planning and Administrative project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that
- (ii) the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND TO APPROVE AN ASSIGNMENT OF CO-SER AGREEMENT BETWEEN THE MINEOLA UNION FREE SCHOOL DISTRICT AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY ARISING UNDER THE AGREEMENT FOR TECHNOLOGY PROGRAM PROJECT #11-273131AIP TO REPLACE OBSOLETE COMPUTER EQUIPMENT AT ADMINISTRATION BUILDING, MINEOLA HIGH SCHOOL, MINEOLA MIDDLE SCHOOL, HAMPTON STREET ELEMENTARY SCHOOL AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE APPROPRIATE ASSIGNMENT AND SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY TO EFFECT THE TRANSACTION SUBJECT TO LEGAL COUNSEL REVIEW.

Motion: John McGrath
Second: William Hornberger

Yes: Irene Parrino
John McGrath
Christine Napolitano
Terence Hale
No: None

Passed: Yes

I. **Consensus Agenda**

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of April 7, 2011 (Workshop); April 27, 2011 (BOCES Annual Meeting/Business); May 5, 2011 (Budget Hearing/Workshop); May 17, 2011 (Annual); May 19, 2011 (Business) Meetings as presented.

2. **Instruction**

- a. **Resignation(s)/Leave of Absence(s)**

None

b. Appointments

1. That the Board of Education approves the appointment of Joseph Cerulli to the position of probationary Physical Education Teacher, effective September 1, 2011. Probationary period: September 1, 2011 to August 31, 2014; salary, MA, Step 3, \$73,450.00.
2. That the Board of Education approves the appointment of Hilary Pavels to the position of part time (.6) Physical Education Teacher, effective September 1, 2011 to June 30, 2012; salary, .6 of BA, Step 1, \$58,123.00 equaling \$34,874.00.
3. That the Board of Education approves the appointment of Jaclyn Manouvrier to the position of Leave Replacement Art Teacher for Trevlin Alexander, effective September 1, 2011 to June 30, 2012; salary, MA, Step 4, \$76,381.00.
4. That the Board of Education approves the appointment of Laura Kligman to the position of Cheerleading Advisor for the 2011-2012 school year; stipend \$7,042.00.
5. That the Board of Education accepts the following addition(s) to the Per Diem Substitute Teacher List at a salary of \$90.00 per day:

Robert LoCastro Mathematics 7-12

6. That the Board of Education approves the following teaching staff for the 2011 Summer Special Education Program:

Teacher	Step	Salary
Diana Kohl	3	\$12,173.00
Janine Berto	3	\$12,173.00
Greg Greer	3	\$12,173.00
Dr. Manuel Romero (Psychologist)	3	\$12,173.00
Steve Mitchell	3	\$12,173.00
Michael Robilotto (PE)	3	\$12,173.00
Andrew Smith (computers)	3	\$12,173.00
Brian Zorn	3	\$12,173.00
Meghan Nelson	3	\$12,173.00
Melissa Koenig	3	\$12,173.00
Barbara Peters (speech)	3	\$12,173.00
Diane Rodocker (speech)	3	\$12,173.00
Monica Altamirano (speech)	3	\$12,173.00
Kathryn Haberman	3	\$12,173.00
Tara Lynch (OT)	3	\$12,173.00
William Nomikos (OT)	3	\$12,173.00
Donna Hasan (Teacher/nurse)	3	\$12,173.00
Chris Friedel (1/2 day)	3	\$ 6,086.00
Bruce Vatske (1/2 day)	3	\$ 6,086.00

Sandra Smith (1/2 day)	3	\$ 6,086.00
Al Weidlein (Principal)	3	\$16,606.00

7. That the Board of Education approves the appointment of Mary Raguseo, to the position of probationary Math Teacher, effective September 1, 2011; probationary period, September 1, 2011 to August 31, 2014; salary, BA, Step 2, \$60,676.00.

2.1. Instruction: Committee on Special Education Actions

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from March 26, 2011 to April 30, 2011 as set forth in Confidential Attachment "A".

2.2. Instruction: Contracted Instructional Services

2.3. Instruction: Student Actions

a. Field Trip

1. That the Board of Education approves the following out-of-state overnight field trip:

- Guidance Department Fall College Road Trip for Senior and Junior Students, Washington D.C. – University of Maryland, American University, Georgetown University and Catholic University, September 16-17, 2011.

2.4. Instruction: Other

a. Health Services Contracts

1. That the Board of Education approves Health Services Contracts for 2010-2011 for Mineola students attending non-public schools in other School Districts:

<u>DISTRICT</u>	<u>SCHOOL ATTENDING</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL</u>
Bellmore UFSD	St. Elizabeth Ann Seton	1	\$848.23	\$848.23
Garden City UFSD	Waldorf - 6			
	St. Joseph - 29	35	\$810.12	\$28,354.20
Hempstead UFSD	Sacred Heart Academy	43	\$864.00	\$37,152.00
Hicksville UFSD	ST. Ignatius - 1			
	Trinity Lutheran - 2			
	Holy Trinity HS - 23	26	\$550.78	\$14,320.28
Jericho UFSD	L.I. Lutheran	14	\$931.65	\$13,043.10
Manhasset UFSD	St. Mary's HS - 13			
	St. Mary's Elem - 2			
	Our Lady of Grace - 2	17	\$856.16	\$14,554.72
North Merrick	Progressive School of LI	1	\$143.00	\$143.00

Plainview/Old Bethpage	Hebrew Academy of NC	5	\$814.00	\$4,070.00
Rockville Centre UFSD	Foster Child Tuition	1		\$19,465.00
Syosset	Our Lady of Mercy	20	\$817.88	\$16,357.60
Uniondale UFSD	Kellenberg - 63			
	St. Martin de Porres - 1	64	\$616.31	\$39,443.84
West Hempstead UFSD	St. Thomas the Apostle - 1	1	\$957.25	\$957.25
Westbury UFSD	St. Brigid - 5			
	Holy Child - 3			
	Westbury Friends - 1	9	\$869.32	\$7,823.88

2. That the Board of Education approves entering into an agreement with the following School Districts in providing Health Services to their students attending St. Aidan's for the 2010-2011 school year:

Carle Place
 East Meadow
 East Williston
 Freeport
 Garden City
 Glen Cove City
 Herricks
 Hicksville
 Levittown
 Lynbrook
 New Hyde Park-GCP
 New York City
 North Babylon
 Port Washington
 Roslyn
 Sewanhaka
 Smithtown
 Valley Stream
 Westbury

b. Textbook Approval

1. That the Board of Education approves the adoption of a textbook, "Forensic Science: Fundamentals and Investigations", South-Western Cengage Learning, 2012 Update, 1st Edition for Mineola High School students.

3. Civil Service

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education approves the resignation, for the purpose of retirement, with regret, of Melanie Dnyprowsky, Bus Driver in Transportation, effective June 30, 2011.
2. That the Board of Education approves the resignation, for the purpose of retirement, with regret, of Frank Juliano, Bus Driver in Transportation, effective June 24, 2011.

b. Appointments

1. That the Board of Education approves the appointments of the following Summer Cleaners to begin work at the Cross Street School effective June 1, 2011 through August 19, 2011. Salary will be \$8.00 per hour:

Thomas Bayne	Tyler Cashin
Paul Chung	Sean Gonzalez
Paul Krumholz	Robert Port

2. That the Board of Education approves the appointments of the following Summer Cleaners, effective July 5, 2011 through August 19, 2011. Salary will be \$8.00 per hour.

Thomas Breslin	Greg Lapin
Andre Cancelinha	Nick Moran
John Caputo	Jill Mullane
David Chung	Thomas Mullane
Robert Collier	Steven Napolitano
Jonathan Dias	Steven O'Connor
Luke Escobar	Mary Phelan
Michael Escobar	Tracy Reardon
Kayla Farrell	Philip Tangel
Daniel Granados	Craig Weber
Nick Grimaldi	

3. That the Board of Education approves the appointments of the following summer workers for the High School effective July 1, 2011 through August 30, 2011.

Trisha DeRosa	Main Office	\$39.47 per Hour*
Jeanne Cribbin	Guidance Office	\$36.77 per Hour*
Lauren Sasso	Student Worker	\$ 8.00 per Hour

*2009/2010 Clerical Salary Schedule.

4. That the Board of Education approves the following personnel for the Summer Special Education Program for 2011, effective July 5, 2011 through August 12, 2011.

Clerical:

Evelyn Roser \$37.39 (2009/10 Clerical Salary Schedule)

Teacher Aides:

Jackie Teemsma	\$26.55	(2008/09 Teacher Aide Salary Schedule-Hourly)
Sue Camarda	34.99	"
Lynn Clifford	27.85	"
Marie Sallie	27.90	"
Annette Karlewicz	30.19	"

Sara Bond	30.19	“
Barbara Miller	24.83	“
Karen Dombeck	34.99	“
Marianne Wachter	18.51	“
Gladys Cuzco	24.83	“
Donna LaRose	27.27	“
Rosina Sarno	19.81	“
Kathy Polumbo	19.35	“
Diane Riccardi	14.77	“
Nina Mullane	15.87	“
Angela Hagan	15.87	“
Melanie Reif	21.85	“
Maria Dunlop	14.77	“
Lorena Romano	23.03	“

Teachers-in-Training:

Elizabeth Campbell	\$9.00	Hourly
Janine Miller	8.50	“
Francesca Zito	8.50	“
Christina Garafalo	9.00	“
Laura Darmstadt	8.75	“
Emily Mooney	8.75	“
Daniel McAree	8.50	“
Perry Llanes	8.50	“
Samantha Stavish	8.50	“

Occupational Therapists:

Tara Lynch	\$12,173.00
Vasilis Nomikos	12,173.00

c. **Amendment to Position**

1. That the Board of Education amends the position of Anthony Reid, from .5 Bus Driver approved at the May 19th meeting, to 5/8th Bus Driver, effective May 23, 2011.

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending April 30, 2011 and directed that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education approves the Invoices and Payroll for the period ending May 31, 2011.

Warrant #21	\$1,400,993.81
Warrant #22	\$ 224,713.31
TOTAL EXPENSES	\$1,625,707.12

PAYROLL #21 & #22

General	\$4,185,968.57
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Fund F \$ 108,529.58
TOTAL PAYROLL \$4,294,498.15

c. Budget Appropriation Adjustment

1. That the Board of Education approves an appropriation adjustment to Budget Code A2110.416.00.2330 in the amount of \$38,494.00 for instrument rentals.

4.1. Business/Finance: Contract Approvals

4.2. Business/Finance: Bids

- a. That the Board of Education approves the award of the Irrigation Installation and Service Cooperative Bid, opened on May 12, 2011 at 10:00 a.m. to the lowest responsible bidder meeting specifications, **Sipala Landscape Services**, \$55,355.00.
- b. That the Board of Education approves the participation of the Mineola Union Free School District in the BOCES Cooperative Bid #10/11-034 for vending machine services, in accordance to bidding requirements, to Quick Snack Vending Services, effective August 1, 2011.

5. Other

a. Disposal of Textbooks

1. That the Board of Education approves the disposal of textbooks, in the following list, considered obsolete in accordance with District Policy 6900 (Disposal of District Property).
 - 1998 Math Explorations and Applications Series SRA/McGraw-Hill
0026878542 Grade 3 - 15 Copies
0026878550 Grade 4 - 41 Copies
0026878569 Grade 5 - 16 Copies
 - We the People: Share Our World, by Houghton Mifflin, 2000 – 38 Copies

b. Employee Benefit Accrued Liability Reserve Fund

1. RESOLVED, that the Board of Education hereby approves the transfer of a sum not to exceed \$500,000.00 of fund balance from the 2010-2011 school year to the previously established Employee Benefit Accrued Liability Reserve Fund.

c. Meal Prices

1. That the Board of Education approves the following lunch and breakfast prices for the 2011-2012 school year:

Elementary	\$1.55
Secondary	1.80
Elementary Breakfast	1.05
Secondary Breakfast	1.35

d. Date for Board of Education Reorganization Meeting

1. RESOLVED, that the Board of Education of the Mineola Union Free School District approves the date of Thursday, July 8, 2011 to hold the Annual Reorganizational Meeting as in accordance with New York State Education Law (§1707(2)).

RESOLUTION #88 – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.d.1. as presented.

Motion: John McGrath
Second: Christine Napolitano

A motion was made amending Consensus Agenda item I.5.d.1. (Board of Education’s Reorganization meeting) from Thursday, July 14, 2011 to Friday, July 8, 2011.

Motion: Christine Napolitano
Second: John McGrath

Yes: Irene Parrino
 John McGrath
 Christine Napolitano
 Terence Hale
No: None

Passed: Yes

Discussion: Mr. Hornberger inquired about Item I.3.b.1. if all of the Summer positions have been filled. The Superintendent of Schools responded there are still 2 or 3 openings.

Mr. McGrath called the question.

The Board of Education now voted on Resolution #88 as amended.

Yes: Irene Parrino
 John McGrath
 Christine Napolitano
 Terence Hale
No: None

Passed: Yes

Ms. Napolitano brought up New Business as follows: referenced a Newsday Article about Regents requirements for graduation and requested an explanation. The Superintendent

of Schools responded that the State has a new method of reporting High School attendance and explained the procedure.

The Superintendent of Schools discussed the following: introduced Mr. Interrante and the program he developed which was submitted to Microsoft that designated Mr. Interrante as a MIE (Microsoft Innovator Educator); the amount of time Mr. Interrante dedicated to this project; and he agreed be the point person to train other teachers in project based learning.

Mr. Interrante discuss the following: weather project; students using of an electronic notebook; the type of training he received from Microsoft; student collaboration; Bing designated as search engine for students; kids working as a team; students having a sense of ownership; and activities and events executed and achieved by the students.

Ms. Napolitano inquired why Bing was chosen as a search engine. Mr. Interrante explained that Bing brings students to valid sites as well as breaking it down to a more research based search engine.

Mr. Interrante stated that he will be working with International Educators from China and South Africa sharing their knowledge in a Netbook where there is access for all.

Ms. Napolitano inquired where the technology will be accessed. Mr. Interrante stated only in the classroom. The Superintendent of Schools stated home use is a goal.

The Superintendent of Schools reported that Mr. Interrante has been recognized as a Global Educator. The program will begin at the Middle School next year.

Mr. Hornberger expressed concern about internet sources. The Superintendent of Schools responded that the district's systems are filtered and the district is working on a tracking filter system for all mobile devices and discussed the librarians' role in accessing information.

The Superintendent of Schools also discussed the Elementary Language Program as follows: visiting neighboring districts to view their programs; 2 methods of instruction (FLES and FLEX) and explained the difference (FLES – one language taught into High School; FLEX – multiple languages taught throughout educational years); determine how instruction of a Language will be taught; develop curriculum; music based lessons; requested permission to form a committee of parents, administrators, and teachers for future dialog; recognized Laura Coppi (Willis) and Stefaniie Klein (Hampton & Meadow) for the work they did on their own; Language of Mandarin; and immersion program.

The Superintendent of Schools reported on the following: thanked Mr. Kornreich, benefactor of the Pre-K program at Hampton; and the type of philanthropic experience the students received; upcoming graduations and moving up ceremonies in the schools; attended the Cross Street Family Carnival; and thanked the PTA Presidents and Co-Presidents.

J. Public Comments

None

K. Walk-On Agenda Item – Lease with Solomon Schechter Day School

RESOLUTIONI #89 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following Resolution:

WHEREAS, the Board of Education on May 19,2011 approved the proposed lease of the Cross Street School to the Solomon Schechter Day School of Nassau County subject to such further modifications as might be negotiated by District Counsel subject to Board approval, and

WHEREAS, such further modifications have now been finalized and reviewed by the Board, now therefore be it

RESOLVED, that the Board approves the modifications negotiated to the proposed lease since May 19, 2011, and be it further

RESOLVED, that the President of the Board of Education be and hereby is authorized and directed to execute the said lease including the said modifications.

Motion: John McGrath
Second: William Hornberger

Discussion: Mr. McGrath requested an explanation. The Superintendent of Schools explained that if modifications were needed for additional language to the lease, this resolution would be necessary.

Yes: Irene Parrino
John McGrath
Christine Napolitano
Terence Hale
No: None

Passed: Yes

L. Board of Education Reports

- Comments from Board President

President Hale thanked his fellow Board Members for their time, effort, and support. He also thanked the following: his wife and daughter; good people of Mineola for his re-election. Mr. Hale presented a home-made gift to each Board Member as well as Central Administrators and thanked them.

- Board Committee Report
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Capital Updates
- Table Reports
 - Finance and Operations Report

- Monthly Financial Report
- Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
- Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

The Superintendent of Schools stated he was in need of an executive session.

M. Executive Session

At 8:25 p.m. a motion was made for the Board of Education to go into executive session.

Motion: Christine Napolitano

Second: Terence Hale

Yes: William Hornberger
Christine Napolitano
Terence Hale

No: Irene Parrino
John McGrath

Passed: Yes

President Hale stated the Board may return at any time.

At p.m. the Board returned to open session.

N. Adjournment

At p.m. a motion was made to adjourn this meeting of the Board of Education.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully submitted,

Donna Martillo
District Clerk

