

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2010-2011**

- ***Educational***
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: November 18, 2010**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
John McGrath  
William Hornberger  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Janice Patterson, Asst. Supt. for Pupil Pers. Services  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**

The High School student representative reported on the following: High School Fall production (*Laramie Project*) on Friday and Saturday; after-school Club Fair for Freshman; Thanksgiving food drive for local families in need; status of interscholastic athletic teams; Winter Concert is coming up; Spirit Week; Color Days; and Pajama Pants Day. The Superintendent of Schools inquired about the Club Fair. The student representative stated it was well attended.

President Hale requested a change in the order of the agenda.

A motion was made to go out of order of the agenda.

**Motion:** John McGrath  
**Second:** William Hornberger

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

The Superintendent of Schools introduced Mr. Dave Tellier of Nawrocki Smith LLP, Certified Public Accountants, to present a synopsis of the Final Statement as of June 30, 2010. Mr. Tellier discussed the following: the audit was performed in accordance with U.S. generally accepted auditing standards, Government Auditing Standards, and the provisions of OMB Circular A-133; met with the Audit Committee on October 7, 2010; no material weakness or significant deficiencies in internal control; 2 compliance findings (Undesignated fund balance in excess of 4% and late filing of the NYS annual report on Form ST-3); Statement of net assets; statement of activities; General fund balance sheet (\$5.8 million); excess of revenues over expenditures of \$1.5 million in General Fund (compared to a \$1.6 million deficiency in 2009); 7 current year findings and recommendations (1 fully implemented, 2 have not been implemented, and 4 are in the process of being implemented); presented 2 options to the Board regarding the excess in Undesignated Fund (Putting it into a reserve account of the Board's choosing or place it in reserve for a specific purpose); met with the Finance Committee. Mr. Tellier stated that the cooperation he received from the Business Office was excellent. The Superintendent of Schools inquired if the district was in good shape. Mr. Tellier responded yes, the district has come a long way. The Board thanked Mr. Tellier for his attendance and report.

## G. Old Business

### 1. Second Reading and Adoption of Policies

**RESOLUTION #35** – **BE IT RESOLVED** that the Board of Education waives the second formal reading of the following policies, due to their availability on the information table for review and approve their adoption:

**POLICY #**

6910

1740

**POLICY NAME**

Authorized Use of District Owned Materials & Equipment  
Relationship with Non-Public Schools

**Motion:** Christine Napolitano

**Second:** William Hornberger

**Discussion:** Mr. McGrath requested an explanation of the policies. The Superintendent of Schools explained that policy 6910 will allow Board Members and staff to borrow equipment and the regulation will follow; and policy 1740 addresses the relationship with non-public school children regarding software and hardware, the regulation for this policy will also follow.

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

**2. To Take from the Table**

**RESOLUTION #36** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District Takes from the Table the following Resolutions:

- Resolution #31 – SEQRA – Jackson Avenue School
- Resolution #32 – SEQRA – Hampton Street School
- Resolution #33 – Special District Meeting

**Motion:** John McGrath

**Second:** Christine Napolitano

**Discussion:** Mr. McGrath acknowledged appreciation that the district’s Architects were present tonight to answer questions he raised at the last meeting regarding their backup SEQRA information for the Jackson Avenue School project. The Superintendent of Schools stated that they also supplied written documentation. The Superintendent of Schools introduced Mr. Saverio Belfiore of H2M. Mr. Belfiore explained the scope of the project and that the district did not exceed the threshold to classify it differently. Mr. Hornberger requested acknowledgement on the following: inconsistency in attachment A of the backup referring to the square footage of the project. The Superintendent of Schools responded that it was an internal document that would not be filed with the State and the 3,000 square foot number is the correct square footage. Mr. Hornberger referred to Ms. Parrino raising the question of the Board taking a “hard look”. The Superintendent of Schools responded that as a district the Board hires professionals to classify the type of SEQRA that qualifies, and if anyone challenges, the burden of

burden of proof is on them. Ms. Parrino inquired if the Board's decision is based on the Architect's recommendation. The Superintendent of Schools responded, correct. Mr. McGrath inquired if a "hard look" was done. Mr. Belfiore responded yes.

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

**3. SEQRA – Jackson Avenue School**

**RESOLUTION #31** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District adopts the following Jackson Avenue SEQRA Resolution:

**WHEREAS**, the Board of Education of the Mineola Union Free School District desires to embark upon a capital improvement project at the Jackson Avenue School for a new multi-purpose room addition and a eight classroom addition to the existing facility and new bus loop and visitor parking;

**WHEREAS**, said capital improvement project at Jackson Avenue School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the Mineola School Union Free District has determined that the proposed action is listed as an unlisted action in accordance with 6 NYCRR Part 617; and

**WHEREAS**, the Mineola Union Free School District has conducted an uncoordinated review under SEQRA; and

**WHEREAS**, the Mineola Union Free School District proposes to undertake the action itself and has, therefore, assumed lead agency status; and

**WHEREAS**, the Mineola Union Free School District has conducted a review of the information contained in the short Environmental Assessment Form(EAF) prepared for the proposed action; and

**WHEREAS**, the potential adverse impacts and the magnitude and importance of the potential impacts have been considered by the Mineola Union Free School District;

**NOW, THEREFORE, BE IT RESOLVED** that the new multi-purpose room/classroom additions project, bus loop and visitor parking located at the Jackson Avenue School, 300 Jackson Avenue, Mineola NY will not result in any large or important adverse impacts, and therefore will not have a significant impact on the environment; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby adopts a Negative Declaration pursuant to the State Environmental Quality Review Act, 6 NYCRR Part 617.

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from

from the New York State Education Department.

**Motion:** John McGrath  
**Second:** William Hornberger

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**4. SEQRA – Hampton Street School**

**RESOLUTION #32 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District adopts the following Hampton Street SEQRA Resolution:

**WHEREAS**, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at the Hampton Street School for a four classroom addition to the existing facility and

**WHEREAS**, said capital improvement project at Hampton Street School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for renovations and improvements to Hampton Street School is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that the renovations and improvements to Hampton Street is a Type II Action, which requires no further review under SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Discussion:** Mr. Hornberger thanked the community who participated in the last Bond Vote and stated that their voices were heard clearly. Mr. Hornberger feels the Board must make this proposal less complicated and recommended to utilize \$1.7 million from the undesignated Fund Balance to finance the construction to Hampton Street School and make it the Pre-K – 2 South school. He stated the following: believes this is the right course of action because it will streamline the February 8, 2011 Bond Vote which will be more in line with the Triple C recommendation; correct a mistake in the building of Willis because, he feels, it is not appropriate for Pre-K – 2; he wants the south side of the district to have the full equivalent as Meadow Drive. Mr. Hale inquired if he will amend this motion. The Superintendent of Schools interjected that either way a SEQRA will be needed for Hampton and the Bond proposal will need modification. Mr. Hale inquired of Legal Counsel if this would affect the SEQRA. Legal Counsel stated that SEQRA does not have anything to do with how it will be paid for. Mr. Hale stated that the Resolution #33 will have to be revised.

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

##### **5. Special District Meeting - Bond Vote**

**RESOLUTION #33** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District, New York, Adopted November 18, 2010, calling a Special District Meeting to authorize the expenditure of moneys for School District purposes and the levy of a tax therefore.

RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of Mineola Union Free School District, in the County of Nassau, New York (the "District"), shall be held within the District, on Tuesday, February 8, 2011, at 6:00 o'clock A.M. (Prevailing Time) at the following voting places: (1) Cross Street School, Williston Park, New York, for those persons residing in Election District No. 1; (2) Hampton Street School, Mineola, New York, for those persons residing in Election District No. 2; (3) Jackson Avenue School, Mineola, New York, for those persons residing in Election District No. 3; and (4) Meadow Drive School, Albertson, New York, for those persons residing in Election District No. 4; as provided in the Notice calling said Special District Meeting hereinafter prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 6:00 o'clock A.M. until 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in "*The Mineola American*," and "*The Williston Times*," two newspapers each having a general circulation within the District, such publications to be made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least

least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially in the following form:

**NOTICE OF SPECIAL DISTRICT MEETING  
OF MINEOLA UNION FREE SCHOOL DISTRICT,  
IN THE COUNTY OF NASSAU, NEW YORK**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of Mineola Union Free School District, in the County of Nassau, New York, adopted on November 4, 2010, a Special District Meeting of the qualified voters of said School District will be held on

**Tuesday, February 8, 2011**

from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) at the following voting places: (1) Cross Street School, Williston Park, New York, for those persons residing in Election District No. 1; (2) Hampton Street School, Mineola, New York, for those persons residing in Election District No. 2; (3) Jackson Avenue School, Mineola, New York, for those persons residing in Election District No. 3; and (4) Meadow Drive School, Albertson, New York, for those persons residing in Election District No. 4; for the purpose of voting upon the following two Bond Propositions:

BOND PROPOSITION

RESOLVED:

- (a) That the Board of Education of the Mineola Union Free School District, in the County of Nassau, New York (the "District"), is hereby authorized to construct additions, alterations and improvements to the Jackson Avenue School building and site (the "Project") substantially as described in a report (the "Report"), prepared by the District with the assistance of H2M Architects + Engineers, P.C., on file and available for public inspection in the office of the District Clerk, providing for new classrooms and other space, and new vehicular and pedestrian traffic, access, and parking improvements; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$4,400,000; provided that the detailed costs of the components of the Project as set forth in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that a tax is hereby voted in an amount of not to exceed the estimated total cost of \$4,400,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and
- (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$4,400,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION

RESOLVED:

- (a) That the Board of Education of the Mineola Union Free School District, in the County of Nassau, New York (the "District"), is hereby authorized to construct additions, alterations and improvements to the Jackson Avenue School and site, and to expend therefor an amount not to exceed \$4,400,000; (b) that a tax is hereby voted in an amount of not to exceed \$4,400,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$4,400,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines as provided in the Education Law and the polls will remain open from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

**NOTICE IS FURTHER GIVEN** that voter registration for the District is ongoing until Thursday, February 3, 2011, from 10:00 o'clock A.M. until 2:00 o'clock P.M. (Prevailing Time), Monday through Friday, excluding legal holidays, at the office of the District Clerk, (Superintendent's Office), 121 Jackson Avenue, Mineola, New York, for the purpose of preparing a register of the qualified voters of the District for said Special District Meeting, at which time any person shall be entitled to have his/her name placed upon such register, provided that he/she is known or proven to be then or thereafter entitled to vote at said Special District Meeting for which such register is prepared.

**NOTICE IS FURTHER GIVEN** that the Board of Registration of the District shall meet on Tuesday, February 1, 2011, from 4:00 o'clock P.M. until 8:00 o'clock P.M. (Prevailing Time), at the designated polling place in each election district; for the purpose of preparing a register of the qualified voters of the District for said Special District Meeting, at which time any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special District Meeting for which such register is prepared.

The register of the qualified voters of the District prepared for the Special District Meeting held on October 26, 2010, shall be used by said Board of Registration as the basis for the preparation of the register for said Special District Meeting to be held on February 8, 2011. Any person whose name appears on such register or who shall have been previously registered for any annual or special district meeting or election and who shall have voted at any annual or special district meeting or election held or conducted at any time since January 1, 2007, will not be required to register personally for this Special District Meeting. In addition, any person otherwise qualified to vote who is registered with the Board of Elections of Nassau County under the provisions of the Election Law, shall be entitled to vote at said Special District Meeting without further registration.

Immediately upon its completion, the register will be filed in the office of the District Clerk (Superintendent's Office), 121 Jackson Avenue, Mineola, New York, and will be open for inspection by any qualified voter of the District between the hours of 9:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) on each of the five (5) days prior to the election, except Sunday, provided that hours of inspection shall be between 9:00 o'clock A.M. and 12:00 Noon (Prevailing Time) only on Saturday, February 5, 2011.

**NOTICE IS FURTHER GIVEN** that applications for absentee ballots may be applied for at the office of the District Clerk. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than February 1, 2011. If the ballot is to be delivered personally to the voter at the office of the District Clerk, the completed application must be received by the District Clerk no later than February 7, 2011.

A list of all persons to whom absentee ballots shall have been issued will be available for inspection in the office of the District Clerk during regular office hours until the day of the election.

The boundaries for each of the school election districts are as follows:

**ELECTION DISTRICT 1.** The place of registration and voting will be the **Cross Street School**, Williston Park, New York, with said Election District bound on the north by a line running along the rear of (but not including) property located on the southerly side of Fordham Street; on the west by Willis Avenue running southerly to Hillside Avenue; thence westerly along Hillside Avenue (including #361 Hillside Avenue) to a point beyond the west side of Foch Boulevard; thence southerly along the rear of (and including) property located on the westerly side of Foch Boulevard to Wilson Boulevard; thence easterly along Wilson Boulevard and a line extending from Wilson Boulevard easterly to Horton Highway (including and upwards of house #411 on Marcellus Road and Wellington Road) and including upwards of house #411 on the west side of Horton Highway (including all houses on the east side thereof) to Jericho Turnpike; running thence easterly along and bound on the south by Jericho Turnpike to the Oyster Bay Branch to the said northerly line. (E.D. #s: 13, 14 and parts of 18, 21 and 22).



**ELECTION DISTRICT 2.** The place of registration and voting will be the **Hampton Street School**, Mineola, New York, with said Election District bound on the north by Jericho Turnpike, commencing at the Oyster Bay Branch of the Long Island Railroad and running easterly to the eastern most boundary line of the school district; on the east by the eastern most boundary line of the school district; on the south by Old Country Road to the main branch of the Long Island Railroad; thence easterly along the main branch of the Long Island Railroad to the Oyster Bay Branch of said railroad; thence northerly along the said Oyster Bay Branch of said railroad; thence northerly along the said Oyster Bay Branch to Jericho Turnpike. (E.D. #s 28 and parts of 24, 30, 31 and 32)

**ELECTION DISTRICT 3.** The place of registration and voting will be the **Jackson Avenue School**, Mineola, New York, with said Election District bound on the north by Hillside Avenue; commencing at a point westerly of Foch Boulevard, but excluding #361 Hillside Avenue and running westerly to Herricks Road; and on the west by Herricks Road running thence southerly to Jericho Turnpike; thence westerly along Jericho Turnpike to Court House Road; thence southerly along Court House Road to the main branch of the Long Island Railroad; thence on the south, easterly along said main branch to the Oyster Bay Branch of said railroad; thence, on the east, northerly along said Oyster Bay Branch to Jericho Turnpike; thence westerly along Jericho Turnpike to Horton Highway; thence northerly along the center of Horton Highway (including all houses on the west side of Horton Highway to and including house #409), thence westerly along a line extending to Wilson Boulevard (including and downwards of house #440 on Wellington Road and Marcellus Road); thence continuing westerly along Wilson Boulevard to a point beyond the westerly side of Foch Boulevard; running thence northerly along the rear of (and including) property located on the easterly side of Argyle Road, to Hillside Avenue at the place of the beginning. (E.D. #s: 19; 20; 25; 26; 27; 29 and parts of 18; 21; 22 and 95\*).

**ELECTION DISTRICT 4.** The place of registration and voting will be the **Meadow Drive School**, Albertson, New York, with said Election District bound on the north by the northern boundary of the school district; on the east by the Oyster Bay Branch of the Long Island Railroad; on the south by a line running along the rear of (and including) property located on the southerly side of Fordham Street; and on the west by Willis Avenue. (E.D. #s 96\*; 8; 11 and part of 94\*).

(NOTE: E.D. #s refer to County Election Districts included in the voting district, all of which are in the 17<sup>th</sup> Assembly District with the exception of those marked with (\*) are in the 16<sup>th</sup> Assembly District).

Only qualified voters who are duly registered will be permitted to vote.

**Motion:** William Hornberger  
**Second:** Christine Napolitano

**Discussion:** President Hale inquired of Mr. Hornberger if he was looking to amend Resolution #33. Mr. Hornberger responded yes.

Legal Counsel offered the following advice: as he understands this amendment the Board is going to do the work at Hampton. The Board needs to establish preliminary steps such as: a Capital Reserve Fund, and place monies into the Fund and a resolution to do the construction work at Hampton, and then the community vote to spend the money from the Capital Fund. The Superintendent of Schools stated that there is another option as per the Auditor. Place the money into the budget and transfer the funds to a capital line, but either way the community gets to weigh in with a vote. Mr. Hale inquired if it would be done at a budget vote. The Superintendent of Schools responded either at a budget vote or as Legal Counsel stated, put the money in a reserve account. The Superintendent of Schools stated that as he understands the process of placing the money in a reserve, the project cannot be funded and voted on in the same year, the district would have to wait until July for a vote, but he earliest the

community can vote is during the budget vote. The Superintendent of Schools cautioned the Board that if the budget fails the reserve will have to be funded anyway and voted on at a later date to spend it. Mr. Hale inquired if this could be done. Mr. Waters responded, yes, as part of the 2011-2012 budget and included is the transfer of \$1.7 million into the Capital line and how they intend to spend those funds. The Superintendent of Schools stated that the budget will increase, but the tax levy won't because the money is there, but the reserve fund will decrease before 4%. Mr. Hale expressed his enthusiasm for the recommendation. The Superintendent of Schools explained how the Bond works and future budgets will not change from the debt service. He further remarked about a Bond: keeping district savings; Bond rates are impressive; it allows the community to definitively say they want Hampton over Willis. Legal Counsel interjected his concern about tying a \$1.7 million item to the budget vote. The Superintendent of Schools explained that if the budget failed the \$1.7 million would come out, fund the reserve and put the budget back out without that piece. Mr. Hale stated that his perception is that the community wants Hampton over Willis and if there is a way that this can be done through the budget he likes the idea.

Mr. McGrath inquired as to what the compensated absence expenses will be. The Superintendent of Schools responded that the district will not know until January 15<sup>th</sup>. Mr. Waters stated that the district has slightly over \$900,000 on the liability side already expensed. Mr. McGrath inquired if the district anticipates more than a million dollars. The Superintendent of Schools responded no. Mr. McGrath inquired if the \$900,000 was in addition to the \$1.7 million over on undesignated fund balance. The Superintendent of Schools responded the district is over 1 million over the 4%, not \$1.7 million. Mr. Hornberger stated he won't change his mind about his recommendation. He wants to push forward and give direction to the community and believes it is what the community wants. Mr. Hornberger wants to use a portion of the undesignated funds, designate Hampton the South school, and get a yes vote at budget time.

Mr. McGrath stated he does not think Mr. Hornberger goes far enough and stated he intends to vote no on the Bond resolution. He wants to kill the whole thing.

Ms. Napolitano disagrees with Mr. McGrath and likes Mr. Hornberger's proposal, it gives the community a voice to either move or not move the 5<sup>th</sup> and 8<sup>th</sup> grades.

Mr. McGrath stated he does not believe the \$6.1 million Bond will pass and stated that this Bond Proposition is the recommendation of the Superintendent of Schools and the Board cannot say to the Superintendent of Schools they don't like his plan and to come back with another.

Ms. Napolitano wants the community to vote. Mr. McGrath feels the voters have spoken in rejecting the last Bond. He wants a discussion on the financial and educational value. Mr. Hale interjected that the Board has

has already discussed the financial impact and further stated that the Superintendent of Schools discussed the educational impact with the Board. Mr. Hale also stated that a school will close in 2011 and they need to move forward and now decide about amending the bond proposition.

Mr. McGrath stated that the message going out is the district cannot afford to keep schools open and then proposes spending \$1.7 million to make necessary construction changes to Hampton in order to be the South school. Mr. McGrath believes it makes more sense to Bond the 1.7 than take it from the budget reserve.

Mr. Hornberger stated that Mr. McGrath already stated he was voting no on the Resolution.

Ms. Parrino wants more community input and feels people are not in favor of this.

Mr. Hale stated that if the Board goes with Mr. Hornberger's recommendation then Cross and Willis would close and something would be done with Willis, and Meadow and Hampton would be the North and South schools; Cross and Willis would close. Mr. McGrath inquired as to where Central Office would be located. Mr. Hale responded Willis. The Superintendent of Schools stated that no children or staff would be at Willis.

Mr. Hale inquired if removing Bond Proposition No. 2 from would create a time issue. The Superintendent of Schools responded that if Proposition #2 was removed the district would still be on its timeline to have a February 8, 2011 vote as well as incorporate \$1.7 million into the budget.

A motion was made to amend Resolution #33 to remove Bond Proposition No. 2 (\$1.7 million Hampton Street Project) and to place before the voters of the Mineola Union Free School District on February 8, 2011 a Bond Proposition for alterations and improvements on the Jackson Avenue School in the amount of \$4.4 million.

**Motion:** William Hornberger  
**Second:** Christine Napolitano

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

**Discussion:** Mr. Hale inquired if a resolution was needed to put the \$1.7 million into the budget. Legal Counsel stated that either the budget or the capital reserve the Board still has time to discuss it. Mr. Waters stated no a resolution is not needed.

The Superintendent of Schools stated that he will move ahead and engage the Architect in creating Hampton as the South school. The Superintendent of Schools inquired of the Board if they wanted him to proceed with the Architect prior to the budget. Mr. McGrath commented that he does not see how this can be accomplished until the Board finalizes budget expenditures. The Superintendent of Schools responded that some of the cost can be deferred to the current budget. He is looking to begin the process as soon as possible. The consensus of the Board was to agree to have the Superintendent of Schools proceed.

Legal Counsel stated that the Board still needed to approve Resolution #33. President Hale called the question.

The Board of Education now voted on Resolution #33 as amended with the removal of Proposition No. 2.

**Yes:** William Hornberger  
Christine Napolitano  
Terence Hale

**No:** Irene Parrino  
John McGrath

**Passed:** Yes

## H. New Business

### I. Consensus Agenda

#### 1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of October 7, 2010 (Workshop); October 21, 2010 (Business); October 26, 2010 (Special District) Meetings, as presented.

#### 2. Instruction

##### a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education grants a request to Margarita Maravel, for a leave of absence, using accumulated sick days, for child-rearing purposes, beginning approximately February 23, 2011.

##### b. Appointments

1. That the Board of Education approves the appointment of Melissa Koenig, as a substitute part time teacher for the CSE Extended

School Day Program for the 2010-2011 school year; salary \$54.77 per hour – will be paid from the IDEA grant.

2. That the Board of Education approves the appointment of Tracy Feeney, to the position of Hourly Special Education Teacher, at St. Aidan’s School, effective November 9, 2010 to June 30, 2011; salary, \$54.77 per hour.
3. That the Board of Education approves the placing Joseph Virgilio on the Per Diem Substitute Teacher List for Physical Education and Health, at the daily rate of pay, \$90.00

c. Amending Club Stipends

1. That the Board of Education approves the amending of Club Stipends, previously approved at the October 21, 2010 Business Meeting, as follows:

Cross St	Newspaper	\$ 597.00	
	Student Council	1,157.00	
	Safety Patrol	643.00	
Hampton	Safety Patrol	643.00	
	K-Kids	436.50 each - total \$	873.00
	Newspaper	298.50 each - total	597.00
Jackson	Student council	578.50 each – total	\$1,157.00
	Newspaper	597.00	
	Yearbook	597.00	
Meadow	Student Council	578.50 each - total	\$1,157.00

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from October 1, 2010 to October 31, 2010 as set forth in Confidential Attachment “A”.

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Marian Care, Inc. for the 2010-2011 school year to provide the nursing services required by the District on a weekly basis. The following is the 2010-2011 fee schedule: RN - \$45.00 per hour; LPN - \$30.00 per hour.
- b. That the Board of Education approves a contract between the Mineola Union Free School District and ABA Special Education Teacher Services for the 2010-2011 school year to provide consultation services between Bilinguals Inc. and the Mineola School District at the following rates:

<u>SERVICE</u>	<u>HOURLY RATE</u>
Consultant Special Education Teacher Services	\$ 85.00
Staff Development	\$125.00
Teacher Assistant Services	\$ 35.00

- c. That the Board of Education approves a contract between the Mineola Union Free School District and the North Shore Central School District to provide special education and related services to students with disabilities of the North Shore CSD for the 2010-2011 school year.
- d. That the Board of Education approves a contract between the Mineola Union Free School District and West Hempstead Union Free School District for the 2010-2011 school year to provide services to an out-of-district student receiving special education services.
- e. That the Board of Education approves a contract between the Mineola Union Free School District and Carle Place Union Free School District for the 2010-2011 school year to provide services to an out-of-district student receiving special education services.

**2.3. Instruction: Student Actions**

**2.4. Instruction: Other**

**3. Civil Service**

a. Resignation(s)/Leave of Absence(s)

- 1. That the Board of Education grants a Medical Leave of Absence for Robert Egan, Bus Driver, effective October 28, 2010. Approximate return date is December 6, 2010.

b. Appointments

- 1. That the Board of Education approves the appointment of Mary McGuinness, to the position of part time Registered Nurse, effective November 1, 2010; salary, Step 1, \$22,540.00.
- 2. That the Board of Education approves the re-appointment of Jeanette Landivar, who was excessed as a part time Teacher Aide on June 30, 2010. Ms. Landivar will be re-appointed to the position of Classroom Aide, effective November 1, 2010; salary, Step 2, \$14.16 per hour (2008/2009 Teacher Aide Salary Schedule).

- 3. That the Board of Education approves the appointment of the following names to the support staff substitute lists:

Lalitha Balasubramanyam    Teacher Aide Sub for the Extended

School Day Program-\$14.77 per hour

Laurice Byrd

Bus Driver Sub for Transportation-  
\$21.81 per hour

**4. Business/Finance**

a. Treasurer’s Report

- 1. That the Board of Education accepts the Treasurer’s Report for the period ending September 30, 2010 and directed that it be placed on file.

b. Approval of Invoices and Payroll

- 1. That the Board of Education approves the Invoices and Payroll for the period ending October 31, 2010.

Warrant #7	\$ 314,136.32
Warrant #8	\$1,358,605.90
<b>TOTAL EXPENSES</b>	<b>\$1,672,742.22</b>

<u>PAYROLL #7 &amp; #8</u>	
General	\$4,182,059.61
Fund F	\$ 85,842.47
<b>TOTAL PAYROLL</b>	<b>\$4,267,902.08</b>

**4.1. Business/Finance: Contract Approvals**

- a. That the Board of Education approves of an agreement between the Mineola Union Free School District and Edgewater Consulting, LLC to provide support and professional development services related to claiming State Aid for students with disabilities, non-resident billings, and tuition rates for approved summer special education programs in accordance with State reporting requirements at an annual cost of \$12,000.00 for the time period December 1, 2010 to November 30, 2011.

**4.2. Business/Finance: Bids**

**5. Other**

**RESOLUTION #37 – BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.4.1.a. as presented.

**Motion:** John McGrath  
**Second:** William Hornberger

**Discussion:** Ms. Parrino inquired about Item I.2.c.1. (Amending Stipends). The Superintendent of Schools explained they are correcting salaries. The Middle School will be corrected at the next meeting as well.

Ms. Parrino inquired if our legal counsel reviewed contracted services agreements. Ms. Patterson responded yes. Ms. Parrino stated that the Bi-Lingual's contract lacks an insurance certificate. Ms. Patterson responded that students do not travel there. The Superintendent of Schools stated that the district will obtain a certificate.

Mr. Hornberger inquired about Item I.4.b.1. (Approval of Invoices & Payroll); if there was a resolution to inquiries made by the Internal Claims Auditor. The Superintendent of Schools explained that the district received a corrected report from Ms. Greene today via fax and he will forward it onto the Board. Mr. Hornberger inquired if all 3 questions were resolved. Mr. Waters responded yes.

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

## **J. Public Comments**

President Hale stated that anyone coming up to the podium must state their name and address and comments from the seats will not be taken.

- ❖ District Council Co-Presidents (Bischoff/Velez) read a statement to the Board of Education regarding a September letter to the editor appearing in Mineola American written by a Board Member regarding reconfiguration of the school district and expressed displeasure and questioned the appropriateness of a single Board Member writing such a letter to the community. It was further stated that there were standards PTAs are held to that Trustees should also be held to. Mr. Hale stated that Board Members take an Oath to uphold the Constitution of New York State.
- ❖ A resident expressed concern in adding \$1.7 million to the budget stating it was a burden on the community and inquired if there was a way to fund it sooner. The Superintendent of Schools emphasized that it will be a budget-to-budget increase, not a tax levy increase. The resident commented that the community is looking for substantial savings in the closing of schools. The Superintendent of Schools responded that the target levy will be 2.5% and the following year the \$1.7 million comes out of the budget and there will be a negative budget when the second school is closed. A paper transfer, an increase in one year and a decrease in another. The resident suggested in making this message clear that the tax levy will not increase as a result and that the 2012-2013 budget will decrease.



- ❖ A resident thanked the Board and requested clarification as to how the transfer of funds can be facilitated. The Superintendent of Schools responded that budget monies will not go into a capital reserve, but a transfer will be made into a capital line. The resident inquired if permission from the community was needed. The Superintendent of Schools responded no.

## **K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments

The Superintendent of Schools reported on the following: received the pension projection numbers for TRS (Teachers' Retirement System) and it will increase approximately \$1 million on top of the ERS (Employees' Retirement System) increase of approximately \$600,000; State assessments; English Regents will be given on January 11<sup>th</sup> which is a regular school day, and Regents week will not begin until January 18<sup>th</sup> (Changed from a 2 day to a 1 day); the building may have to close in order to set-up for a Regents exam; the first time in 10 years the English Regents will not be given to all Juniors. Mr. Hale inquired if all Juniors will take the exam in June. The Superintendent of Schools responded that 20 to 30 students made up of Juniors and Seniors will take it in January. The Superintendent of Schools further reported on the following: Board of Regents proposed eliminating all January Regents; parent/teacher conferences; report cards out by end of week; ½ day for elementary students on November 30<sup>th</sup>; he is looking forward to the production "*Laramie Project*", and spoke about his performance with the Harlem Wizards; wished everyone a happy and healthy Thanksgiving.

Mr. Hornberger inquired about any capital project updates. The Superintendent of Schools reported on the status of the Press Box project.

The Superintendent of Schools stated he was in need of an executive session.

- Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**L. Executive Session**

At 8:34 p.m. a motion was made for the Board of Education to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

President Hale stated that the Board may return at any time.

At 9:25 p.m. the Board returned to open session.

**M. Adjournment**

At 9:25 p.m. a motion was made to adjourn this meeting of the Board of Education.

**Motion:** Christine Napolitano  
**Second:** John McGrath

**Yes:** Irene Parrino  
William Hornberger  
John McGrath  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

Respectfully submitted,

Donna Martillo  
District Clerk