

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2011-2012

- ***Educational***
 - *To increase the use of assessment data (NWEA) to inform differentiated instruction thereby increasing individual student achievement*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *Re-engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence*
 - *Increase opportunities for participation in science and math research at the elementary and middle school levels*

- ***Facilities***
 - *Continue projects that incorporate "green" technologies that over time will decrease our dependency on fossil fuels*

- ***Finance***
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy while minimizing loss of program*

DATE: May 24, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano, President
William Hornberger, Vice President
John McGrath, Trustee
Irene Parrino, Trustee
Terence Hale, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

- A. Call to Order- 7:10pm** (Mr. Hornberger arrived late)
- B. Pledge of Allegiance**
- C. Reading of Mission- Pat Burns**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions- Absent: John McGrath, Terry Hale**

F. High School Student Organization Report

There was no high school organization report tonight. The Superintendent introduced Mr. Freeman, Supervisor of Fine and Performing Arts, for a special presentation. Mr. Freeman stated there will be an Art Show on Tuesday, May 29th at 7:00pm and he added that the work will be on display for a few days for those unable to attend. Mr. Freeman introduced two Art students whose work will be on display, Vinny Tullo and Natalie Leitman. Ms. Leitman showed a piece of her artwork and stated that Mineola has a very good art program. She stated that her art work helped her to deal with some bullying that she had experienced. Natalie stated that she will be attending the College of St. Rose for Art in the fall. Vinny Tullo showed a painting that he had completed. He stated that our art program is very good and the teachers are amazing. Vinny stated that he will be attending FIT in the fall. Both students agreed that they were inspired by their teachers, encouraged to try new mediums and grew from the constructive criticism that they had received through their time at Mineola. The Board thanked Vinny and Natalie for coming and showing their work.

G. Old Business

Ms. Napolitano asked if there was any old business. Mr. Hornberger stated that the issue of multiple mailings to families with multiple children in the High School and the Middle School is still occurring. He requested that the Superintendent follow-up on this issue. Mr. Hornberger asked for the status of the creation of the loop committee. The Superintendent stated that the first meeting will be next Tuesday, May 29th. Mr. Hornberger asked for an update on the various projects. The Superintendent stated that Hampton is in good shape and the job is ahead of schedule. He fully expects the job to be complete and Hampton to be fully operational for the first day of school. The following items are being done in-house at Hampton: building is completely wired for computers; the computer team will be in there this summer; the installation of toilets and sinks is almost complete. Meadow Drive- we are awaiting approval from SED for the library and are anticipating a winter opening; there will be a lot of in-house work throughout the summer; there is a great deal of work including: re-do library, add a bathroom, replace small windows in back of the stage and wiring for computers. Jackson Avenue- we have a go ahead spot in the production line for the science room and will be close to open in September. The Art Room at the high school- the demolition will begin right after regents week. There will be no work at Cross Street this summer. Ms. Parrino inquired if there were any problems regarding moving teachers. The Superintendent stated that no problems so far and packing has begun. The boxes are being stored downstairs and Willis Avenue is primarily where movement will occur. Mr. Hornberger asked if the Superintendent had looked into the availability of grants for AGP. The Superintendent stated that he has not found any grants that we qualify for but he added that we need to look at what type of program we want. The Superintendent stated that we are currently exploring a Robotics program for 7th grade technology and there are staff members with the knowledge to do this program. The Superintendent stated that a survey was sent out to schools regarding language programs. Many schools do not have language in the early grades; some start in the third grade and others have an immersion program. The Superintendent stated that Rosetta Stone now has a school license and they can set up for all students to learn a language. The program is interactive and it is three times per week for 30 minutes. The Superintendent stated that they are interested in introducing the program in Mineola although, he is not sure how it would be done or if it should be required. He stated that he feels it would support children and their parents with their class. The Superintendent asked the Board what they think of this program. Mr. Hornberger stated that he is intrigued by the program but is not sure how it should be used. Ms. Napolitano asked if other districts are currently using it and the Superintendent stated not at this time. Ms. Napolitano stated that normally, Rosetta Stone is very pricey, so this may be a good opportunity. The Superintendent stated that Rosetta Stone is seeking out a district to try out the program. Mr. Hornberger stated that he likes the idea that a vendor is seeking us out for a pilot, but stated it should be looked at how the program can be used and what the cost would be for the district. Ms. Napolitano stated that there could be a possibility for ESL students and their parents could use it to learn English. The Superintendent will continue to look into this program. Finally, the Superintendent stated that he had

received a letter from a community member requesting that the district looks at the practice of voting for Board candidates at large. The individual questioned as to whether or not this was a good change. The Superintendent wanted to acknowledge that this letter was received and stated that he will have this conversation with the Board at a later date.

H. New Business

1. TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 24, 2012, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$15,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2013
RESOLUTION #75 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District, in the County of Nassau, New York as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2012 and ending June 30, 2013, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: William Hornberger

Second: Irene Parrino

Discussion: The Superintendent explained that while the District waits for the County to collect taxes, we borrow this money in order to pay the bills.

Yes: Irene Parrino
William Hornberger
Christine Napolitano

No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION #76-BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a.. through I.9, as presented.

Motion: William Hornberger

Second: Irene Parrino

Discussion: Ms. Napolitano stated that she is thrilled to see that the Marching Band will be going to Disney and perform this year and also, she is very excited about the new exchange to Austria. Ms. Parrino asked if the SCOPE program will be expanding to Hampton Street. Ms. Burns stated that there is not a huge interest at Hampton for SCOPE and there is a 20 child minimum by SCOPE to run a program. No further discussion.

Yes: Irene Parrino
William Hornberger
Christine Napolitano

No: None

Passed: Yes

1. Instruction

a. Resignation(s)

1. That the Board of Education accepts the resignation of Michael B. Perro, Varsity Head Lacrosse Coach, effective June 30, 2012.

b. Appointments Instruction

1. The Board of Education approves the appointment of Catherine Vays-Maiman, to the position of Director of Pupil Services effective July 1, 2012. Salary: \$163,0000. Probationary Period: July 1, 2012 to June 30, 2015.

c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1. Marli Wilkens	Childhood Education (Grades 1-6), SWD (Grades 1-6)

- | | <u>EMPLOYEE NAME</u> | <u>EMPLOYEE CERTIFICATION</u> |
|----|---|-------------------------------|
| 2. | Tilia Erreich, Mineola Retiree
(retiree rate is \$125) | Special Education, N-6 |

d. Appointment(S) Summer Language

That the Board of Education approves the following staff members for the Summer Language Programs 2012, to be funded by Title III LEP & Title I Funds, (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>	
1.	Administrator Elementary Summer Language Program 2012	Dominick J. Tolipano	3	\$7,346
2.	Summer School Teacher	Jodi Desantis-Helming	2	\$3,565.92
3.	Summer School Teacher	Morgan Mercaldi	3	\$3,854.91
4.	Summer School Teacher	Thomas C. Nucci	3	\$3,854.91
5.	Summer School Teacher	Marie Watson	3	\$3,854.91
6.	Summer School Teacher	Iyla Wilson	1	\$3,280.92

e. Appointment(S) Summer Jumpstart

That the Board of Education approves the following teachers for the Summer Jump start Program, to be funded by Title III LEP (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Joan Eisele-Cooper	1	\$1726.80
2.	Teri Wolfe	3	\$2028.90
3.	Andrea Romano	3	\$2,028.90

f. Leave(s) of Absence/Personal

1. That the Board of Education grants a request to Maureen Connolly, for an unpaid Leave of Absence, due to personal reasons, effective September 1, 2012 to June 30, 2013.

2. **Instruction: Committee on Special Education**

That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 3/1/12 to 3/31/12.

3. **Instruction: Contracted**

a. That the Board of Education accepts the related services agreement between Gayle E. Kligman Therapeutic Resources and the Mineola UFSD for the 2012- 2013 school year.

b. That the Board of Education accepts the special Education Services between North Shore Central SD and the Mineola UFSD for the 2011- 2012 school year.

c. That the Board of Education accepts the related services agreement between All Island Kids Therapy, LLC and the Mineola UFSD for the 2012- 2013 school year.

d. That the Board of Education accepts the related services agreement between Horizon Healthcare and the Mineola UFSD for the 2012- 2013 school year.

e. That the Board of Education approves the license and operating agreement between the Mineola UFSD and SCOPE Education services for the After School Child Program for the 2012-2013 school year.

f. That the Board of Education approves the license agreement between the Mineola UFSD and the SCOPE Education Services for the PSAT/SAT Preparatory Program for the Fall of 2012.

g. That the Board of Education approves the service agreement between Metro Therapy, Inc. and the Mineola UFSD for the period of May 15, 2012 through June 30, 2013.

4. **Instruction: Student Actions**

- a. That the Board of Education approves the following 2012-2013 Marching Band and Guard Trips:
Band Camp: Tuesday August 14- Sunday, August 19- Circle Lodge/Camp Kinder Ring- Hopewell Junction, NY
New York State Field Band Conference Marching Band Championship: Saturday, October 27- Monday, October 29 (returning after school)
Biennial Marching Band Trip to Disney World: Friday, February 15, 2013 (leaving after school) - Friday, February 22, 2013.
WGI International Championships: Wednesday, April 10, 2013 (leaving after school)- Sunday, April 14, 2013.
- b. That the Board of Education approves the arrangement of a high school exchange trip to Graz, Austria, in which Austrian students will come to Mineola in mid-September 2012 and our students will travel to Austria during February break 2013.
- c. That the Board of Education approves the overnight Guidance Department field trip to Boston, MA to visit the campuses of various colleges in the area from September 20, 2012 through September 21, 2012.

5. **Civil Service**

- a. **Resignation(s)**
1. That the Board of Education accepts the resignation of Maria Condoleo-Peitler, part time Teacher Aide at Jackson Avenue School, effective May 11, 2012.
2. That the Board of Education accepts the resignation of Shanelle Glover, part time Bus Attendant in Transportation, effective May 14, 2012.
- b. **Leave(s) of Absence**
1. That the Board of Education approves a paid Medical Leave of Absence to Mary Balducci, part time Teacher Aide at the Middle School, effective May 1, 2012, due to surgery. Return date to be determined by her physician.
- c. **Resignation(s)**
1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Vincent DiSpigno, Bus Driver, effective June 29, 2012.

2. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Joann Rios, Bus Driver, effective June 29, 2012.

d. Excessing a Position

1. That the Board of Education approves the excessing of two Cleaner positions due to the closure of the Willis Avenue School, effective June 30, 2012.

6. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending March 31, 2012 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending April 30, 2012

Warrant #19	\$ 162,060.64
Warrant #20	\$ 489,660.06
TOTAL EXPENSES	\$ 651,720.70

PAYROLL #19 & #20

General	\$4,051,153.45
F Fund	\$ 71,967.56

TOTAL PAYROLL \$4,123,121.01

7. **Business/Finance: Contract Approvals**

That the Board of Education approves Health Contracts, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and following applicable districts for the 2011- 2012 school year.

- Garden City UFSD
- New Hyde Park- Garden City Park UFSD

8. **Business/Finance: Bids**

That the Board of Education approves the awarding of the Irrigation Installation & Service Co-Op bid for the 2012- 2013 school year to Sipala Landscape Services, the lowest responsible bidder, meeting all specifications.

9. **Other**

That the Board of Education approves the amended list of appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 15, 2012** at the hourly rate of pay, \$10.00:

Chief Election Inspectors:

American Legion: **Eileen Alexander**
Hampton Street: **Maryann Iaquinto**
Jackson Avenue: **Carolina Macedo**
Meadow Drive: **Raymond Kwiatek**

Registrars:

American Legion: Joanne Fitzgerald, Kathleen Finn, Jessica Behrman
Hampton Street: Kathleen Fabiszewski, Marie DeStefano, Frank Iaquinto
Jackson Avenue: Edith Horowitz, MaryAnn Swinski, Eugene Raffetto
Meadow Drive: Debra Donovan, Jaclyn Smith

Inspectors:

American Legion: James Smith, Loretta Piotrowski, Lynn Clifford, Margaret Mahon
Hampton Street: Nora Coniglio, Michael Coniglio, Marian Kessler
Meadow Drive: Douglas Cegelski, Ann Marie Smith
Jackson Avenue: Flore Rowe, Marie Encizo, Karen Dombeck

J. Public Comments

Ms. Napolitano opened the floor to public comments. Claudia Kessler, parent, asked the Superintendent about the many mailings from the district and questioned if edline could be used to reduce the amount of paper used. The Superintendent stated edline could be used if the district has the family e-mail address. He stated that the district could look at having an opt-out of paper mailings for parents who are interested. Ms. Kessler stated that when looking into the possible pilot program with Rosetta Stone, there are also a lot of free apps available such as "living language". Ms. Kessler asked if there is a way of grouping children in AGP according to interests. The Superintendent stated that nothing stops the teacher from doing this. He stated that the ability to differentiate for each child is directly related to the teacher's ability. Mr. Hornberger asked the Superintendent that in cases where this doesn't happen, what a parent can do. The Superintendent stated that parent should contact the teacher and the building administrator. He added that we need to change how we teach and this takes time. The next comments were made by Mr. Otto, a community member, thanked the Board for their work in getting the budget passed. He had a question regarding traffic safety and asked if there is an age group where kids can be trained in traffic safety. The Superintendent stated that there is a safety patrol at some of our schools. He added that there have been some cutbacks on crossing guards and they have been replaced by patrol cars. Ms. Desiderio, parent, thanked the Board for putting out a sound budget this year. She asked where the summer music program is being held this year. It was stated that the music program will be at the middle school. Additionally, she asked when parents can expect the NWEA scores. The Superintendent stated that scores will be mailed with the report cards and there will be a NWEA presentation at the reorganization meeting. Finally, Ms. Kessler, parent, had one final question as to whether or not there are window guards on the 2nd floor windows. The Superintendent stated that this can be looked into.

K. Board of Education Reports

Comments from Board President

Board Committee Report

Superintendent of Schools' Reports & Comments

Superintendent Comments

Capital Updates

Table Reports

Finance and Operations Report

Monthly Financial Report

Building and Grounds Report

Building Usage

Vandalism

Work order Status

Transportation Report

Special Reports

Public Questions - Board Committee Reports; Student Organization Report, Superintendent's Report; Table Reports (All Finance & Operations Functions); and Special Report

Comments from the Board President: Ms. Napolitano thanked the community for passing the budget and for the votes that she received. Ms. Napolitano stated that she is privileged and honored and she welcomed Mr. Barnett to the Board. Ms. Napolitano stated that she would like to make some clarification to statements that Mr. McGrath made in a letter on the Patch; unfortunately, she added Mr. McGrath is not here this evening. Ms. Napolitano stated that in his letter, Mr. McGrath stated that "we as a district did an employee survey" and Ms. Napolitano stated that there was no survey. Mr. Hornberger added that he knows of no such survey in his time served as Board member. The Superintendent stated that since 1991 there was no survey to his knowledge. Ms. Napolitano stated that Mr. McGrath also stated in his letter that "as a result of configuration class size is up to 27 students and this has affected test scores". Ms. Napolitano stated that the district adheres to class size guidelines. She added that we no longer have class size of 13 students but we are one of the lowest in Nassau County.

Superintendent's Report: The Superintendent stated that for this year's election, we began scanning the books. He stated that scanning provided the district with a great deal of information such as how many parents are voting. The Superintendent stated that one interesting fact that we learned was that our parents did not pass the budget; in fact many parents are not even registered. It was the community members that helped pass this year's budget. The Superintendent stated that he just had a few items to mention this evening. He stated that this is a busy time of year at the schools and many activities are taking place. The 4th grade concert was very interesting with Hampton and Meadow performing together. The 5th grade concert also took place last week. Dr. Nagler stated that he is very proud of all of the musicians. The Student Service Center had its award ceremony and the amount of students who volunteer is phenomenal. Last night was the Science Symposium; the Science Research students displayed their research projects. The Superintendent stated that the work is very high quality and students are conducting true experiments. He was amazed at how well students knew their material and many students placed at various competitions. The next Board meeting is Wednesday, June 6th, as it was moved due to a conflict with the senior prom. The presentations that evening will include: Dignity for all students and the introduction of two new policies and tenure awards. Next year, the Superintendent stated that the district will offer instruments to all students. Finally, June 6 and 7, the Middle School will present the "School House Rock" production. The Superintendent stated that he was in need of an executive session.

L. Executive Session Time: 8:30 p.m.

At 8:30 pm, a motion was made for the Board of Education to go into executive session to discuss collective bargaining.

Motion: William Hornberger

Second: Irene Parrino

Yes: Irene Parrino **No:** None
William Hornberger
Christine Napolitano

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____ **No:** _____

Passed: _____

Respectfully Submitted,

Andrea Paggi