

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

Educational

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create grade 7-12 ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

Facilities

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

Finance

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance all of our programs.

DATE: October 4, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Dr. Nagler

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

No report tonight.

G. Old Business

Mr. Hornberger asked the Board if there is any old business this evening. Mr. Hale asked for an update on the items that were tabled at a previous meeting. The Superintendent stated that he asked Mr. Freeman for the value of the pianos and expects to have the information for the next meeting. Ms. Parrino asked if the 6 day cycle has been put on the website. The Superintendent stated that both Jackson Avenue and the Middle School were going to put the schedule on their page. Ms Parrino asked for an update of the Rosetta Stone pilot. The Superintendent stated that he had received 91 volunteers for the pilot and a waiting list has been started. They are in the process of checking the I Pads now and anticipate a start date around October 15th. The Superintendent was pleased with the response. Ms. Parrino also asked an update on the E-Reader pilot. The Superintendent stated that the number of users was low, however each of the participants logged a lot of time using the program.

Mr. Hornberger stated that he had a few items of old business. Mr. Hornberger asked for an update on the status of grants due to Mineola. Mr. Waters stated that there is a grant of \$150,000 to be used for the High School Science labs, the paperwork has been approved and has been sent (September) to the legislature for approval. It is anticipated that we should hear in the next month and Mr. Waters added that this was a long process of submitting and resubmitting paperwork. There is another grant for \$100,000 that is for the high school art room and it is currently still under review. Mr. Waters stated that he expects a longer wait for this grant. Mr. Hornberger requested that Mr. Waters keep the Board up to date on any progress with these grants. Mr. Hornberger also asked if there are any other additional monies that the district has received. Mr. Waters stated that in March, we received \$50,000 that was used as the first payment of the I PADS. Also, on September 12th, the district received \$25,000 which has not yet been allocated. Mr. Hornberger asked for an update on the Jackson Avenue construction projects, specifically the cafeteria and the loop. The Superintendent stated that we are still awaiting the confirmation of a timeline for the project. It needs to be determined if the project can be completed within the timeframe of a break because the work is invasive, if not the project will be moved to the summer. He added that it is looking like the job will be done over the summer, however we can start the preparation process prior to that time. The Superintendent stated that the Loop project is ready to go and paperwork has been filed with the Village for approval for a curb cut on Sayville. It was reported that the Village meets on the first and third Wednesdays of each month. The contractor is lined up to complete the project; the job just needs to be granted not bid as the contractor is part of the cooperative bid. It is estimated that this will be a 3 week project. Time is critical regarding the asphalt. The Superintendent stated that he is looking for guidance from the Board regarding whether or not the District should begin work on our property prior to Village approval for the curb cut. Mr. Waters added that he is awaiting confirmation of the Village's decision, he is hoping it was discussed at the meeting last night. Mr. Barnett and Ms. Napolitano felt that the district should proceed. Mr. Hale felt that we should wait and Ms. Parrino agreed. Mr. Hornberger asked if there would be any negative impact if we start prior to the approval or if the District anticipates any issues from the Village. The Superintendent stated that he does not anticipate any issues. Dr. Nagler stated that he will contact the Village tomorrow in order to determine if there are any issues and will inform the Board in his Friday report. Mr. Hornberger stated that his final issue is that

he would like to reconfigure the seating of the Board at these meeting and he would like to have a "v" or "u" shape set-up. Ms. Napolitano added that she also has concerns with the sound system and would like to improve it. The Superintendent stated that he has a meeting set up with a company that handles these issues and will report back to the Board. There was not other old business.

H. New Business

APPR Evaluator Training and Certification

RESOLUTION # 22 - WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for the purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Mineola School District certifies the following individuals as lead evaluators.

Patricia Burns	SueCaryl Fleischmann	Catherine Maiman
Edward Escobar	Deborah Shaw	Patricia Molloy
Devra Small	Lawrence Butti	Garry Desire
Nicole Moriarty	Larry Puccio	John Gollisz
Peter Freeman	Whittney Smith	Matthew Gaven
AJ Hepworth	Ralph Amitrano	Michelle HochHauser

Motion: Terence Hale

Second: Christine Napolitano

Discussion: The Superintendent stated that one of the rules of APPR is that all evaluators must be trained on the same rubric. Each of these individuals took an on-line course, in which all must rate the subject the same. All have passed the course and the Superintendent recommends all of these individuals. They have all passed and are certified and their results are available. Each of these individuals are now able to evaluate any teacher. Ms. Burns will evaluate the principals and the Superintendent will handle all of the appeals.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION # 23 -BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.2.c.14, as presented.

Motion: Christine Napolitano

Second: Arthur Barnett

Discussion: Mr. Hornberger asked the Superintendent to discuss item #2c 1-14. The Superintendent stated that there were two reasons for the recommendations for 14 Permanent Subs. Financially, last year the district exceeded the budget for sub teachers and this year the Board approved an increase in the daily salary. The District needed to address this issue in order to insure that we remain within the budgeted amount. The next reason is related to the Board's concern of professional development taking place during the school day. The Superintendent stated that the idea behind the permanent subs is to create a smaller pool that would get matched to specific teachers and this would give the sub knowledge of a teacher's style and of the children in the class. Another benefit to permanent subs is that we would get to see possible future teachers and they could be evaluated on the job. The Superintendent stated that he feels this will work better then the current system. Mr. Hornberger asked what happens in the event that the permanent subs are not needed and it was stated that they will be used to enhance the program. These individuals are hired to work from 10/1 through 5/31. Mr. Barnett questioned how this system will save money. The Superintendent stated that this system controls how subs are called in and there can be sharing between the buildings. Mr. Barnett inquired if permanent subs are used to cover anticipated maternity leaves, will the district hire additional permanent subs. The Superintendent stated that it is necessary to see how the leaves work out. Mr. Barnett asked if these subs are in the union and it was stated that they are not in the union. The Superintendent stated that the district can get rid of any sub that does not work out. Ms. Parrino asked if this system can be re-evaluated at the end of the school year. The Superintendent stated that we can re-evaluate and we have the flexibility to change it as needed. Ms. Parrino asked who conducted the interviews. The Superintendent stated that the 40 interviews were completed by Ms. Burns, Dr. Fleischmann and himself and all of these 14 individuals are recommended. He added that four of these individuals have worked for the district previously. There was no further discussion.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of August 9, 2012 Business Meeting as presented.

2. **Instruction**

- a. **Resignation(s)**
 1. That the Board of Education accepts, with regret, the resignation of Mary Kenny, for the purposes of retirement, effective January 25, 2013.

b. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Catherine A. Carr	Students with Disabilities (Grades 1-6)
2.	Danielle N. Lavoie	Childhood Education (Grades 1-6)
3.	Katelynn R. Schmidt	Early Childhood Education (Birth - 2), Childhood Education (1-6), SWD(Birth-2), SWD(1-6)
4.	Lisa-Marie Gaito	Early Childhood Ed(Birth - 2), Childhood Ed(1-6), SWD (Birth-2), SWD(1-6)

c. Appointment(S) Perm Sub

1. The Board of Education approves the appointment of Katelynn R. Schmidt, to the position of Permanent Substitute Teacher, at Jackson Avenue School, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day.
2. The Board of Education approves the appointment of Danielle Lavoie, to the position of Permanent Substitute Teacher, at Meadow Drive School, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day.
3. The Board of Education approves the appointment of Jennifer L. Brown, to the position of Permanent Substitute Teacher, at Hampton Street, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day.
4. The Board of Education approves the appointment of Michelle L. Topel, to the position of Permanent Substitute Teacher at Hampton Street, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day.
5. The Board of Education approves the appointment of Ashley Barros, to the position of Permanent Substitute Teacher, at Hampton Street, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
6. The Board of Education approves the appointment of Raquel Piccirillo, to the position of Permanent Substitute Teacher, at Hampton Street, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
7. The Board of Education approves the appointment of Casey K. Tierney, to the position of Permanent Substitute Teacher, at Hampton Street, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
8. The Board of Education approves the appointment of Jamie L. Maiden, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
9. The Board of Education approves the appointment of Lauren M. Goodman, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
10. The Board of Education approves the appointment of Kristen L. Ronan, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
11. The Board of Education approves the appointment of Melissa Dadich, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day

12. The Board of Education approves the appointment of Arielle Sandler, to the position of Permanent Substitute Teacher, at Meadow Drive, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
13. The Board of Education approves the appointment of Lisa-Marie Gaito, to the position of Permanent Substitute Teacher, at Meadow Drive, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day
14. The Board of Education approves the appointment of Carly Loewenthal, to the position of Permanent Substitute Teacher, at Meadow Drive, effective October 1, 2012 to May 31, 2013. Salary: \$100 per day

Walk On Agenda

Resolution #24- BE IT RESOLVED that the Board of Education hereby rejects all bids received in connection with the project known as "Building Addition to Meadow Drive School".

Motion: Christine Napolitano

Second: Arthur Barnett

Discussion: The Superintendent explained that the bids were open on Tuesday and all of the bids exceeded the budget. He stated that we need to re-bid however Board approval is needed to reject all current bids. The Superintendent stated that the project will be repackaged by the architects and hopefully by the next Board meeting there will more positive bids. The Superintendent stated that this is a 4-5 month job, if it is a good winter; if it is a bad winter then it could turn into a 6 month job. The Superintendent stated that they are meeting with the architect tomorrow and Mr. Waters would like to get it in the paper next Friday.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

Public Comments: Mr. Hornberger stated that even though this is a Workshop meeting, he is going to open the floor to public comment that is specific to Resolutions #22, 23, and 24. There were two public comments regarding the permanent sub teachers and one regarding the Meadow Drive project.

J. Superintendent's Report

The Superintendent stated that tonight's presentation is on "Compass Learning- Odyssey". The Superintendent stated that the purpose of this evening is to get an overview of where we are at with regards to using technology to differentiate homework for students in grades k- 7. He stated that it is important that we are tracking students areas of need based upon the results of the NWEA testing and determine if they are learning what they need to learn. The Superintendent stated that his presentation will consist of two parts: a video by Compass Learning and then he would log into the program as a student to demonstrate how the program can be used. In the video, "Compass Learning", it was explained that there are four components: assessment, prescription, instruction and reporting. Following the video, Dr. Nagler stated that next week, teachers will be instructed on how to change assignments to match a child's skills and needs. Teachers will also be instructed on the use of dashboard in order to monitor the progress of their students. Teachers will be able to see the assessments completed by each student, monitor their progress and determine where the child struggled. The set-up is similar to E-Spark at the Middle School; however, compass is web-based while E-Spark is an APP. The Superintendent demonstrated how a student logs into the program (for the demonstration actual students NWEA results had not yet been uploaded). It was explained that the portfolio is where a teacher can assign work and a child knows that there is an assignment in that area, if there is a gold ring. In Compass Learning, all activities are geared to the child's skill level and many assignments will have assessments at the end. It was explained that E-Spark, works the same way, however it uses APPS and questions are from the NWEA. The Superintendent stated that he is very excited about the use of this technology and the goal is to engage children. He stated that on October 30, 2012, there will be a Parent University on Compass Learning for grades K- 4. The Superintendent stated that internet access at home is an issue for some families and he is currently exploring the possibility of getting an educational rate from optimum. Ms. Napolitano asked what happens for children who do not have internet access in their homes. The Superintendent stated that there will be afterschool sessions for these children to complete their work or they can also use the library to complete their work. The children will get their log on information next week and teachers will be trained on 10/15. Ms. Napolitano asked if a teacher can opt out from using this program and the response was that they cannot opt out. The principal's will receive a report of teacher usage, which will enable it to be monitored.

The Superintendent stated that he had two additional items to mention. Dr. Nagler stated that he has been invited to give testimony before the Governor's Committee for Educational Reform on 10/11 at Old Westbury. He has been asked to speak about technology in the classroom and he will forward a draft of his testimony to the Board for review. The Superintendent stated that he met with Apple Representatives and Mineola has been invited to apply for an Apple Recognition award. This is a distinguished program award and Mineola is 1 of 3 districts in the Northeast that has been invited to apply. There is an application that must be completed and we are applying based on the I PAD initiative and the E-Spark collaboration at the Middle School. The Superintendent stated that the Apple awards are only given to districts open to sharing their practices with teachers from other districts. He added that the Apple Representatives stated that the district may also be able to apply for a distinguished school award at the end of the year for the Middle School as all students will have an I Pad. The Superintendent stated that he is in need of an executive session.

K. Executive Session Time: 8:30 p.m.

At 8:30pm, a motion was made for the Board of Education to go into executive session to meet with the audit committee.

Motion: Arthur Barnett

Second: Terence Hale

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

L. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi