

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

To Be Determined

DATE: September 20, 2012

LOCATION: Hampton Street School

OPEN WORK SESSION 7:00 p.m. Library

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

- A. Call to Order- 7:35pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Dr. Nagler**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**

F. High School Student Organization Report

Tonight's report was by SangMin Bak and Brittany Vera. The 8th grade Welcome Barbecue was held on August 29th and everyone appeared to enjoy themselves. After the 9/11 ceremony, students participated in a service project of making sandwiches for the INN and there were 700 sandwiches made. Guidance sponsored a College Road Trip for seniors to schools in the Boston area. Homecoming is Saturday, 9/22 and the theme is "Mustang Pride". The Varsity football team will be playing Locust Valley. This week is Spirit Week and each day had a theme: twin day, dress to impress, and Mustang spirit. There was a cast call for the fall production "Anne Frank" and the auditions were tough. Last night was Senior Guidance night and seniors and their parents received a lot of information to help them with the college selection process.

G. Old Business

Mr. Hornberger asked the Board if they had any old business. Mr. Barnett stated that he had a few questions raised by parents regarding the I Pad's and computers. With regards to the I Pad's, Mr. Barnett questioned if there is any real time monitoring that takes place. The Superintendent stated that there is not, however this year the District will have a safe filter in order to limit some accidental visits to certain sites. The installation of this filter has taken some time and that has been the hold up with rolling out the I Pad's and everything should be ready for Monday. Mr. Barnett raised the issue that the high school computers are reportedly running slow. The Superintendent stated that this is related to the same issue as with the I Pad's. The hardware has been installed today and this should solve the problem. Mr. Barnett stated that parents would like it to be noted on the website the day of the 6 day cycle. The Superintendent stated that it will be put on the website and added that the 6 day cycle is only applicable to Jackson Avenue and the Middle School. Ms. Parrino inquired if there were enough students to run the Rosetta Stone pilot and would it still be run if the response is small. The Superintendent stated that the letter regarding the program has not yet gone out and will be sent next week. He also stated that if there is a limited response, but a teacher can be freed up to run the program then it will be run. Ms. Parrino asked for an update on the pilot of e-reader that was run over the summer. The Superintendent stated that he needs to review the data from the summer and he will update the Board on the results. Ms. Parrino also asked if the Finance committee will be coming back to report to the Board. Mr. Waters stated that he had not yet contacted the committee. He stated that on 10/4 the Board will be meeting with the auditors to approve the certified financials and then he will contact the Financial Committee. Ms. Parrino asked for an update on the smart boards. The Superintendent stated that the boards would be installed at Hampton next week. She also asked for an update on the computers and if they are in the classrooms. The Superintendent stated that all computers have been sent to Hampton and Meadow; they are currently being used for NWEA and then will be placed in the classrooms. Mr. Hale asked the Superintendent if there was an update on the item tabled at 8/9 meeting. The Superintendent stated that he was not prepared at this time to take the item from the table. There was no other old business.

H. New Business

There was no new business.

I. Consensus Agenda

RESOLUTION # 21-BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.8.a., as presented.

Motion: Terence Hale

Second: Christine Napolitano

Discussion: There were a few questions from the Board. Ms. Napolitano asked about item 2b1- was the salary for 45 day sub modified. The Superintendent stated that the salary was not changed, only the per diem sub rate was adjusted. Ms. Parrino asked for an explanation of item 5c1. The Superintendent stated that this employee is a retiree and in order for him to work this waiver must be signed. There was no further discussion.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of July 19, 2012 Business Meeting as presented.

2. Instruction

- a. Appointment(S) Sub Teacher per diem
The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Marilyn Abramowitz	Nursery/K/Grades 1-6
2.	Nicole Adams	Physical Ed
3.	Kathleen C. Amato	English 7-12
4.	Jenna M. Arcati	Childhood Education (Grades 1-6)
5.	Jaime M. Becker	PreK - Grade 6
6.	Christine Beihoff	Childhood Education (Grades 1-6)
7.	Naomi Blumenfeld	Nursery/K/Grades 1-6
8.	Linda Bonasia	Students with Disabilities (Grades 1-6)
9.	Concita Brito-D'Orta	ESL
10.	Susan B. Browdy	Nursery/K/Grades 1-6
11.	Lisa Brown	Childhood Education (Grades 1-6)
12.	Laura Bruder	Nursery/K/Grades 1-6
13.	Sidney W. Burgreen	Nursery/K/Grades 1-6
14.	Ashley Barros	Childhood Education (Grades 1-6), Early Childhood Education (Birth-2)
15.	Jennifer L. Brown	Childhood Education (Grades 1-6), Early Childhood Education (Birth-2), Literacy (Birth-6)
16.	Melissa Dadich	Childhood Education (Grades 1-6)

<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
17. Nicole L. Destefano	Childhood Education (Grades 1-6), Early Childhood Ed (Birth-2), English 7-12
18. Lauren M. Goodman	Early Childhood Education (Birth - 2), Childhood Ed (1-6)
19. Carly Loewenthal	Early Childhood Education (Birth - 2), Childhood Ed (1-6)
20. Kimberly B. Mady	Childhood Education (Grades 1-6)
21. Jamie L. Maiden	Childhood Education (Grades 1-6)
22. Raquel Piccirillo	PreK - Grade 6, Special Education, Social Studies 7-12
23. Kristen L. Ronan	Childhood Education (1-6), Early Childhood Ed (Birth-2), SWD (1-6), Literacy (Birth-2)
24. Arielle Sandler	Childhood Ed (1-6), Early Childhood Ed(Birth-2), SWD (Birth-2), SWD (1-6)
25. Casey K. Tierney	PreK - Grade 6
26. Michelle L. Topel	Childhood Ed(1-6), Early Childhood Ed(Birth-2), Math 7-12
27. Marissa D. Burton	Childhood Education (Grades 1-6)
28. Joan M. Carlucci	Nursery/K/Grades 1-6
29. Edwin Chacko	Social Studies 7-12
30. Maria Ciaravino	PreK - Grade 6
31. Catherine M. Clancy	Literacy (Birth-6), Literacy (5-12), Social Studies 7-12
32. Beverly C. Coleman	Spanish 7-12
33. Cindy Costa-Lopes	PreK - Grade 6
34. Elizabeth F. Danziger	Early Childhood Education (Birth-2), Biology 7-12
35. Maria DeAngelis	N-6, Special Education
36. Maria Dejesus	Nursery/K/Grades 1-6
37. Lorelle Delia	PreK-6, Reading
38. Kristen Dexter	Physical Ed
39. Melissa DiLeonardo	Childhood Education (1-6), SWD(1-6)
40. Laura M. Doherty	Art
41. Jacqueline Donelan	English 7-12
42. James J. Dunlop	Childhood Education (1-6), Literacy (Birth-6)
43. Beth A. Erker	Childhood Education (1-6), SWD (1-6)
44. Tilia L. Erreich	N-6, Special Education
45. Jeanine Fazio-Swartz	Early Childhood Education (Birth-2), SWD (Birth-2)
46. Barbara Fischthal	N-6
47. Jaclyn Flynn	Physical Ed, Health
48. Karyn Franz	PreK - Grade 6
49. Jessica L. Gaglione	Music
50. Lori Gayson	Childhood Education (Grades 1-6)
51. Lucille Giangrasso	PreK-6, Special Education, English 7-12
52. Lorraine Gigante	PreK - Grade 6
53. Michael J. Graham	Physical Education, Health
54. Darlene M. Greco	N-6
55. Ian K. Guarino	Music
56. James P. Hambel	Childhood Education(1-6), SWD(1-6), Physical Education
57. Mary Ann Havron	N-6
58. Danielle M. Holler	Childhood Education (1-6)
59. Christie Holub	Music
60. Erik Holzkamp	Physical Education
61. Anne C. Hood	Childhood Education (1-6)

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
62.	Mark J. Indiviglio	Childhood Education (1-6)
63.	Laura Johnson	Mathematics 7-12
64.	Jill B. Karp	N-6, Reading
65.	Barbara J. Kayen	PreK - Grade 6
66.	Susan M. Kingsepp	PreK-6, Business & Distributive Education
67.	Andrea E. Kislik	Childhood Education(1-6), Literacy(Birth-6), ESL
68.	Alona Klein	Mathematics 7-12
69.	Hyman Krebs	N-6
70.	James J. Lamendola	Music
71.	Danielle J. Landini	English 7-12
72.	Phyllis Landon	N-6, Reading
73.	Kimberly Lemme	Childhood Education (1-6)
74.	Mary Ann Nicole Lemonda	Special Education, Speech
75.	Thomas J. Leninger	Mathematics 7-12
76.	Madeline Leno	Math 7-12, English 7-12
77.	Daniel Levitan	Physical Education
78.	Maria V. Litos	PreK-6, English 7-12
79.	Daniela G. LoVerde	Social Studies 7-12
80.	Kimberly A. Lovisi	Childhood Education (1-6), SWD(1-6)
81.	Jennifer Lupo	Childhood Education (1-6)
82.	Laura Lupo	Childhood Education (1-6), SWD(1-6)
83.	Eileen M. Lusardi	Nursery/K/Grades 1-6
84.	Katie E. Manieri	Childhood Education (Grades 1-6)
85.	Janet C. Marill	Physical Education, Health
86.	Jacqueline Marinelli	SWD (Birth-2), SWD (1-6)
87.	Marcella A. McHale	N-6, Special Education
88.	Amanda R. Mihelic	Childhood Ed (1-6), Early Childhood Ed (Birth-2), SWD (1-6), SWD(Birth-2)
89.	Anne C. Milazzo	Common Branch Grades 1-6
90.	Andrea S. Miller	N-6
91.	Christine Mulrooney	N-6
92.	Catherine A. O'Brien	N-6, Reading
93.	Danielle M. O'Brien	English 7-12
94.	Victoria Odessky	Childhood Education (Grades 1-6)
95.	Thomas J. Oswald	Social Studies 7-12, SWD (7-12)- S.S. ext.
96.	Pollyanne J. Peluso	PreK - Grade 6, Reading
97.	Erica Perez-Flowers	Speech & Language Disabilities, Bilingual Ed ext.
98.	Jaelyn M. Petrowski	Mathematics 7-12
99.	Gayle D. Pinsky	Childhood Ed(1-6), Early Childhood Ed(Birth-2), SWD (Birth-2), SWD(1-6)
100.	Nicholas Pontolillo	English 7-12
101.	Rory I. Reis	Biology 7-12
102.	Michael C. Robilotto	Physical Ed, Health
103.	Jeannette E. Robinson	N-6
104.	Abbe J. Sargeant	Physical Education
105.	Lawrence M. Scherr	Childhood Ed(1-6), SWD(1-6), English 7-12, SWD English 7-12
106.	Courtney M. Schmaeling	Music
107.	Patricia A. Sheeckutz	N-6, Reading

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
108.	Jenna L. Sherwood	Early Childhood Ed(Birth - 2), Childhood Ed(1-6)
109.	Jill Simens-Cole	Art
110.	Nicholas A. Tonini	Physical Ed
111.	Mary Troy	Childhood Ed(1-6), Early Childhood Ed(Birth-2)
112.	Ashley N. Vaskas	Childhood Ed(1-6), Early Childhood Ed(Birth-6)
113.	Ashley M. Volino	Childhood Ed(1-6), Early Childhood Ed(Birth-2)
114.	Angela Wasserman	Early Childhood Education (Birth - 2)
115.	Kristine Webber	Childhood Ed(1-6), SWD(1-6)
116.	Marli Wilkens	Childhood Ed(1-6), SWD(1-6)
117.	Mary Anne Williams	PreK - Grade 6
118.	Alicia M. Zounek	Art

b. Appointments 45 Day Subs

1. The Board of Education approves the appointment of Julia Cardo, to the position of 45 Day Substitute Teacher for Michael Mildon, effective 09/05/2012 to on or before June 30, 2012; salary: Days 1-20, \$90.00, Days 21-39 \$100.00, Days 40-45 \$110, Day 46 contract salary. BA, Step 1, \$53,123 pro-rated.

3. **Instruction: Committee on Special Education**

That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 4/1/12 to 6/30/12.

4. **Instruction: Contracted**

a. That the Board of Education accepts the instructional services contract between Developmental Disabilities Institute and the Mineola UFSD for the 2012- 2013 school year.

b. That the Board of Education approves the Affiliation & Internship Agreement between Mineola Union Free School District and Winthrop University Hospital for the 2012-2013 school year.

5. **Civil Service**

a. Appointments

1. The Board of Education approve the appointment of Niloofar Lahijani, Greeter at Willis Avenue, to the position of part time Classroom Aide at the Middle School, effective September 1, 2012. Salary will be \$15.15 on Step 4 (2008/2009 Teacher Aide Salary Schedule).
2. The Board of Education approves the appointment of Matthew DePalma, to the position of Student Worker at the Middle School, effective September 10, 2012, at a salary of \$8.50 per hour.

b. Leave(s) of Absence

1. That the Board of Education approves a paid Medical Leave of Absence to Alisa Egan, 12 month Bus Driver, effective September 7, 2012. Return date on or about October 1, 2012.

c. Section 211

1. That the Board of Education approves the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Daniel McNamara, Bus Driver.

6. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending July 31, 2012 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2012

Payable Warrant #3 \$ 77,874.55
Warrant #3 \$ 1,452,622.01

Warrant #4 \$ 216,046.40
Cash Replacement Checks \$ (1,575.18)
TOTAL EXPENSES \$ 1,744,967.78

PAYROLL #3 & #4

General \$1,027,990.21
F Fund \$ 151,291.28

TOTAL PAYROLL \$1,179,281.49

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the following budget transfer for \$89,000.00 from surplus in TAN Interest account 9760700007399 to Software Maintenance account 2630460002930, in order to purchase COMPASS Learning.

7. **Business/Finance: Contract Approvals**

a. That the Board of Education approves the following contracts for Out of District Transportation for the 2012-2013 school year:

Vendor	School	Amount
ACME	Solomon Schechter - Jericho	\$3,440
Suburban	Developmental Disabilities Institute of Smithtown	\$32,350

8. **Business/Finance: Bids**

a. That the Board of Education approves the participation of the Mineola UFSD in the 2012-2013 Garden City UFSD Cooperative Bid for Truck, Bus, Car Transmission- Repair/Replace, in which Garden City UFSD will act as the Lead Agency.

J. Public Comments

There were no public comments this evening.

K. Board of Education Reports

Comments from Board President:

Mr. Hornberger stated that tonight's Board Meeting was moved to Hampton for the Ribbon Cutting ceremony. He stated that the Board is very appreciative to the community for approving funding for the construction of the Hampton addition. Mr. Hornberger stated that he is very pleased with the results of the project.

Superintendent of Schools' Reports for 9/20/12:

1. Hampton Street Library Ribbon Cutting

The Superintendent apologized for missing the Ribbon Cutting ceremony. He stated that he had been invited to be part of a round table meeting with the Education Commissioner of NY. The Commissioner arrived late and therefore the meeting went later than expected. The Superintendent stated that he is very proud of the extension; it is very welcoming and inviting for the children. Dr. Nagler recognized the new librarian, Diane Nodell, who has worked non-stop since being hired. The Superintendent acknowledged the custodial staff and especially, Joe, head custodian for the great team effort to get this project done and ready to open.

The Superintendent stated that he had been invited to attend the Roundtable discussion with the Commissioner of Education by Senator Martins and Assembly woman Schimmel. He stated that one issue that was raised is if Long Island is high performing than why is it being held to the same APPR standards as the rest of the state; the Commissioner did not respond to this question directly. The Superintendent stated that he raised the issue about the amount of testing and that in his opinion it is too much and not necessary. They are trying to minimize the testing of the young.

The Superintendent presented a draft of the Board Goals for the 2012/13 school year.

Educational

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create a High School ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework (CLEP) with the goal of every student taking at least one college level course before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

Facilities

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

Finance

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance our educational programs.

The Superintendent stated that the Board needs to decide if these are the goals that we want this year. Mr. Hornberger explained that this draft came together at the Board retreats this summer. He asked the Board for their comments/concerns regarding the draft of goals. Ms. Napolitano stated that the use of the term "CLEP" in the 4th educational goal is not appropriate and should be removed. She stated that and/or should be added between AP and College level. Educational bullet #4 will be modified. Mr. Hornberger asked the Superintendent how students will be challenged to take these courses. The Superintendent stated that the Guidance department is now using "Naviance", which was introduced to parents and students at the meeting last night. This program tracks students admission to colleges and it makes it very specific for students what each college requires for admission. Guidance will begin to have conversations in freshman year and this program will help monitor their goals. This is all done on line and is a high tech way to apply to college. Mr. Hornberger asked if we are steering students towards certain schools. The Superintendent stated that we categorize colleges according level of difficulty in being admitted. He stated that he can ask Dr. Smith to breakdown how students are prepared at each grade level and also colleges where students are being accepted.

Ms. Parrino inquired about Educational bullet #6- elementary world language program and how it would be assessed. Mr. Hornberger stated that the language program is in its third year for grades K-2. He asked how world language will look in the 3rd grade if it is expanded and can we look to technology (Rosetta Stone) to help with time constraints. It was stated that in order to assess the language program, we should survey parents and speak with teachers. Ms. Parrino added that in order to survey parents; they should really know more and have a better understanding of the program. The Superintendent stated that we need to determine if the community values the language program in the younger grades; if yes continue and how or if no then drop the program. Mr. Hornberger stated that you need to give the program more than 2 years before making the decision to drop it. It was stated that we need to assess the current program through parental input, student data and teacher input. Mr. Hornberger feels a survey should be put together and it should go out quickly.

Mr. Hornberger went through the rest of the goals with the Board and the public. It was stated that educational bullet # 3 should be modified to say grades 7-12 rather than high school. Mr. Hornberger stated that for the goals under Facilities, bullet #1 is a continued goal. Bullet #2 is a new goal in which the Board is looking to work with Mr. Waters in order to fund the Capital balance for these projects rather than having to use a bond. Mr. Hornberger stated that the finance goal is a self-maintained cap; our goal is not to exceed the tax levy cap while continuing to maintain and enhance all of our programs. Mr. Hornberger stated that he looks forward to the goal revisions in the Friday report.

Ms. Parrino stated that before the meeting ends, she would like to acknowledge the Hampton Street PTA for their help and the refreshments for the Ribbon Cutting ceremony. The Superintendent also extended his thanks to the PTA. The Superintendent stated that he was in need of an executive session.

L. Executive Session Time: 8:45 p.m.

At 8:45pm, a motion was made for the Board of Education to go into executive session to discuss collective bargaining.

Motion: Irene Parrino

Second: Terence Hale

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi