

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

To Be Determined

DATE: September 19, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., & Assess.
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Patricia Navarra

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent- William Hornberger

Also in attendance- Warren Richmond, District Legal Counsel

F. High School Student Organization Report

Tonight's SO report was by the new representatives: Felicia Villa and Pallak Anand. It was reported by Felicia that the school year kicked off with the 8th grade Barbecue and the students all enjoyed themselves. The first Student Organization meeting and the High School Open House will both take place on Thursday, 9/26. The rehearsals for the Fall Drama production "The Heiress" have begun and it is a very emotional play.

Performances will take place on November 22nd and 23rd. The next part of the report was by Pallak, who reported that the Spanish exchange is taking place currently at the high school. The students arrived last week and will be here for three weeks. They have visited Central Park and the Statue of Liberty since their arrival. Some students from Mineola will travel to Spain over the February break. It was reported that there was a 9/11 memorial at the high school followed by a school wide service project, in which students prepared sandwiches for the INN. Saturday, 9/21 is Homecoming and everyone was encouraged to come out and show their Mineola pride. Felicia also stated that the Band and Color Guard will be performing at half time and they will have a plane on the field during the performance. The Superintendent and the Board thanked Felicia and Pallak for their report this evening.

G. BOE Reports

a. Comments from Board Trustees

Nicole Matzer welcomed everyone back and stated that she hopes that everyone is getting settled into their routines. She attended Meet the Teacher night and has met her children's teachers. Ms. Matzer stated that she saw the Band room at the Middle School and it looks great.

Patricia Navarra stated that on Sunday 9/15, Septa hosted a "Zumbathon" which received tremendous support from the community. The event raised approximately \$2100. Ms. Navarra added that Robin Roach did a great job with this event. Ms. Navarra stated that she will be visiting Meadow Drive tomorrow.

Christine Napolitano stated that she looks forward to visiting each of the schools.

b. Comments from Board President

Artie Barnett reminded everyone that Saturday is Homecoming. He stated that opening day appears to have gone calmly and he has not heard any complaints. Mr. Barnett reported that all of the PTA's have had their first meeting for the year. Finally, he stated that this year, the State is requiring everyone to re-apply for the Star program.

c. Comments from Superintendent

The Superintendent stated he looks forward to Homecoming on Saturday and encouraged everyone to participate. He stated that the 9/11 memorial was handled nicely at the High School, with the students participating in the service by the survivor tree and then making sandwiches for the INN. Dr. Nagler thanked the Board for their support of the student exchange program. He stated that their support is what keeps this program going while other districts have done away with the exchanges. The Superintendent stated that these exchanges are a great way for students to learn about other cultures. On Sunday, Dr. Nagler will be attending the Superintendents' Conference in Saratoga. He stated that he will be presenting on the Cube and the Common Core Standards. It was reported that parents should expect to receive the State scores next week. It was reported that scores are no longer based on a 1- 4 score, there will be a scale. BOCES will be printing and sending out the scores. The Superintendent stated that this is the first year that scores will be done this way and will be used as a baseline. Dr. Nagler stated that the APPR scores have been finalized and scores are based upon 60% observations, student performance- 20% on state scores and 20% local scores. Overall, it was reported that there were no teachers rated ineffective and only 4 were in the developing category. He stated that he was happy with the results. Students are currently taking their 1st assessments. He stated that APPR went well this year and Dr. Nagler will be meeting with the Teacher Association about the process. Finally, the Superintendent stated that he feels that it is very important for the students to be happy in school and that they want to be there.

H. Old Business

Mr. Barnett asked the Board if there was any old business. Ms. Navarra asked for an update of security at the High School. The Superintendent stated that the camera is not yet in at the entry so the 1st door is not yet locked. The guard greets people wishing to enter. There will be a slider window there that will lock. In each of the other buildings, the man-traps are working. The desk cameras at the high school will let the guard know if all doors are locked. It was also stated that an outlet needs to be installed at the desk.

Mr. Barnett asked for an update of field usage and the Superintendent stated that we are still collecting information on the fields at this time.

There was no other old business.

I. New Business

Mr. Barnett asked the Board if there was any new business. Ms. Matzer stated that she had attended "Meet the Teacher Night" at Jackson Avenue and parents expressed concerns regarding students use of the IPADs and the possible damage. The Superintendent stated that the contract signed by parents, allows the child to take the device home. If they do not sign, then the student can do the work on their computer at home. Parents are responsible for damage to the IPADs. He reported that the most common damage seen was cracked screens and the District has a partnership with company that will do the repair for \$100. The new cases that were purchased should protect the devices. The Superintendent will put together a letter for parents to address these concerns. Ms. Matzer asked that the Superintendent forward her this letter as well.

Ms. Napolitano asked if there is any way for the District to measure if the summer reading assignments help students' performance on the fall NWEA tests. The Superintendent stated that that would be looked at and added that it will be easier to assess if the eSpark assignment had an effect. Ms. Burns added that it was reported by Mr. Gaven that he thinks he has seen some improvement. There were no other issues brought up by the Board and Mr. Barnett moved on to the proposed resolutions.

Capital Project-Building Renovations

RESOLUTION #15- WHEREAS, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School for building renovations; including exterior door replacements, window replacements, unit ventilator replacements and masonry restoration and

WHEREAS, said capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School, are subject to classification under the State Environmental Quality Review Act (SEQRA); and

- (8) **WHEREAS**, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;

are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(2)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project at Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School for building renovations; including exterior door replacements, window replacements, unit ventilator replacements and masonry restoration is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements Mineola High School, Mineola Middle School, Jackson Avenue School, Hampton Street School, Meadow Drive School, Willis Avenue School and Cross Street School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Nicole Matzer

Second: Patricia Navarra

Discussion: The Superintendent explained that the SEQRA is required by law for projects done by the School District and we are declaring ourselves the lead agency (type II). He added that there will be more details about this project in his presentation. No further discussion.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Capital Project- New Fuel Tank

RESOLUTION #16 - WHEREAS, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at Mineola Bus Maintenance Facility for a new fuel tank and site work; and

WHEREAS, said capital improvement project at Mineola Bus Maintenance Facility, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;

are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project at Mineola Bus Maintenance Facility for a new fuel tank and site work is classified as a Type II Action pursuant to Section

617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements at the Mineola Bus Maintenance Facility is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Christine Napolitano

Second: Patricia Navarra

Discussion: The Superintendent stated that this is the SEQRA for the new fuel tank and as with the previous resolution we are declaring ourselves the lead agency. Ms. Navarra asked if fire safety is an issue with this new fuel pump. Mr. Barnett stated that from his employment experience, diesel is a very stable fuel and added that this project will be cost effective for the District. The Superintendent stated that all safety measures will be put in place including fencing around the pump and the yard area. There was no further discussion.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Approval of Board of Education Goals 2013- 2014

RESOLUTION # 17 - BE IT RESOLVED that the Board of Education approves the following Board of Education Goals for the 2013- 2014 school year:

Educational

- To continue to integrate the Common Core standards with an emphasis on new grade level assessments which measure student progress in specific standards
- Develop and implement a plan to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Develop a system to assess the District's Strategic Objectives and report on progress toward those objectives
- Explore the feasibility of 5 day Pre-K for all students

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures
- Implement and maintain a comprehensive security plan

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

Motion: Christine Napolitano

Second: Nicole Matzer

Discussion: The Superintendent stated he wanted to commend the Board on putting together their set of goals for the 2013- 2014 school year. He added that in speaking with his colleagues this does not happen in all districts. Dr. Nagler stated that each of the goals listed can be assessed in order to measure progress. The Superintendent stated that there have been some questions regarding the wording of the educational goal addressing the feasibility of 5 day Pre-K, which according to the survey results, all were interested in a 5 day program. The Board agreed that the goal should remain written as it is. There was no additional discussion.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Approval of License Agreement with Portuguese Cultural Society

RESOLUTION #18 - BE IT RESOLVED that the Board of Education approves the license agreement between the Mineola Union Free School District and the Portuguese Cultural Society Julio Dinis, LTD, commencing on September 1, 2013 and terminating on June 30, 2014.

Motion: Christine Napolitano

Second: Patricia Navarra

Discussion: The Superintendent stated that this is a continuation of the agreement signed last year; it contains the same terms for the new school year. He added that the program is doing well and he feels that it is important to celebrate the cultural roots of the community. They have been good tenants.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Approval of Special District Meeting

RESOLUTION #19 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves calling a Special District Meeting to authorize the expenditure of monies for school purposes and to increase the amount of the Capital Reserve Fund.

Motion: Patricia Navarra

Second: Nicole Matzer

Discussion: At this time the Superintendent made a presentation on the "Capital Reserve Fund Referendum"-
*please see the Superintendent Report section for the minutes.

Yes: Nicole Matzer **No:** None
Patricia Navarra
Christine Napolitano
Arthur Barnett

Passed: Yes

Stipulation of Settlement

RESOLUTION #20 - **BE IT RESOLVED** that the Board of Education hereby approves and authorizes the Board President and the Superintendent of Schools to sign a stipulation of settlement with an employee whose identity has been made known to the Board in Executive Session, and authorizes the Superintendent to take the steps necessary to implement the terms of said agreement.

Motion: Christine Napolitano

Second: Nicole Matzer

There was no discussion.

Yes: Nicole Matzer **No:** None
Patricia Navarra
Christine Napolitano
Arthur Barnett

Passed: Yes

J. Consensus Agenda

RESOLUTION # 21-BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.b., as presented.

Motion: Patricia Navarra

Second: Nicole Matzer

Discussion: Ms. Napolitano stated that she item J.2.c. 10 and 20 should reflect that these individuals: Sid Burgreen and Mary Ann Havron are retirees. A motion was made to amend the consensus agenda to reflect the changes by Nicole Matzer and was second by Christine Napolitano. The Board was polled, all were in favor and the motion passed. There was no additional discussion and the District Clerk polled the Board on amended consensus agenda.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of July 18, 2013 Business Meeting and August 8, 2013 Business Meeting as presented.

2. Instruction

- a. Leave(s) of Absence/Child Rearing
 1. That the Board of Education grants a request to Krista O'Donnell, for a leave of absence using accumulated sick days, followed by an unpaid FMLA Leave of Absence, for child-rearing purposes, starting approximately November 7, 2013.
- b. Appointments Instruction
 1. The Board of Education approves the appointment of Elizabeth Gazzini, to the position of part time Special Education Teacher, effective September 1, 2013 to June 30, 2014. Salary: \$55.04 per hour.
 2. The Board of Education approves the appointment of Kevin LaPlatney, to the position of Athletic Trainer, effective July 1, 2013 to June 30, 2014 with a salary of \$38.24 per hour.
 3. The Board of Education amends the appointment of Vincent Russo, as Driver Education Coordinator, for Fall and Spring, with an amended salary of \$6,692.
 4. The Board of Education approves the appointment of AJ Hepworth, to the position of High School Science Instructional Leader, effective October 1, 2013 with a AMSA salary of MA30+30, Step 12, \$149,659.
 5. The Board of Education approves the appointment of Jillian Vento, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Meadow Drive for the 2013-2014 school. Salary: \$55.04 per hour.

6. The Board of Education approves the appointment of Laura Baldwin, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Hampton Street for the 2013-2014 school. Salary: \$55.04 per hour.
7. The Board of Education approves the appointment of Kathryn Haberman, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Mineola Middle School for the 2013-2014 school. Salary: \$55.04 per hour.
8. The Board of Education approves the appointment of Robert Mendes, to the position of substitute teacher for the Extended School Day/Social Development Program at Hampton Street for the 2013-2014 school. Salary: \$55.04 per hour.
9. The Board of Education approves the appointment of Sandi Yarow, to the position of Special Education Teacher for the Extended School Day/Social Development Program at Middle School for the 2013-2014 school. Salary: \$55.04 per hour.
10. That the Board of Education approves the re-call of Cheryl Lippert, from the Preferred Eligibility List, as a Special Education teacher, effective September 23, 2013. Salary: MA, Step 8, \$89,072.
11. The Board of Education approves the appointment of Sandi Yarow, to the position of Leave Replacement Teacher for Jessica Hirsh, effective September 23, 2013 to June 30, 2014. Salary: MA, Step 1, \$67,942, pro-rated.

c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Nicollette C. Iannelli	Childhood Ed (Grades 1-6)
2.	Laura Darmstadt	Childhood Ed & SWD (1-6)
3.	Laura M. Doherty	Art
4.	Maureen Cromwell-Retiree	Nursery/K/Grades 1-6
5.	Laura J. Baldwin	Early Childhood Education (Birth - 2)
6.	Jaime M. Becker	PreK - Grade 6
7.	Jennifer L. Brown	Childhood Education (Grades 1-6)
8.	Laura Bruder	Nursery/K/Grades 1-6
9.	Meghan J. Bulva	Students with Disabilities (Grades 1-6)
10.	Sidney W. Burgreen- Retiree*	Nursery/K/Grades 1-6
11.	Maria Ciaravino	PreK - Grade 6
12.	Catherine M. Clancy	Literacy (Birth-6)
13.	Beverly C. Coleman	Spanish 7-12
14.	Lorelle Delia	Reading, Prek-6
15.	Tilia Erreich-Retiree	N-6, Special Ed
16.	John E. Fretz	Social Studies 7-12
17.	Joseph A. Gagliano	Physical Ed, Health
18.	Lisa-Marie Gaito	Elem & SWD(Birth-6)
19.	Robert Giovi	English Language Arts 7-12
20.	Mary Ann Havron- Retiree*	Nursery/K/Grades 1-6
21.	Gail Jakubek	Childhood Education (Grades 1-6)
22.	Laura Johnson	Mathematics 7-12
23.	Susan M. Kingsepp	Prek-6
24.	Adrienne E. Koslow	Childhood Ed & SWD (1-6)
25.	Hyman Krebs-Retiree	Nursery/K/Grades 1-6
26.	Sherry Leibowitz-Retiree	Reading

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
27.	Carly Loewenthal	Childhood Ed (Grades 1-6)
28.	Eileen M. Lusardi	Nursery/K/Grades 1-6
29.	Robert M. Mendes	SWD (Grades 5-12)
30.	Jaclyn M. Petrowski	Mathematics 7-12
31.	Raquel Piccirillo	PreK-6,Spec.Ed.,S.S. 7-12
32.	Nicholas Pontolillo	English 7-12
33.	Laurie M. Sage	Nursery/K/Grades 1-6
34.	Maria S. Santangelo	Home & Careers, Health, Business
35.	Katelynn R. Schmidt	Early Childhood Ed(Birth-2), Childhood Ed(1-6)
36.	Kaitlin M. Smith	English 7-12
37.	Raymie A. Tand	Art
38.	Frank C. Thomas	Phys Ed, Health
39.	Casey K. Tierney	PreK - Grade 6
40.	Michelle L. Topel	Childhood Education (Grades 1-6)
41.	Jillian Vento	SWD & Childhood Ed (1-6)
42.	Melissa Voyer	PreK - Grade 6
43.	Nicole K. Wissler	Childhood Education (Grades 1-6)
44.	Dena L. Zornberg	Physical Ed
45.	Alicia M. Zounek	Art
46.	Marcella A. McHale	Nursery/K/Grades 1-6
47.	James J. Dunlop	Childhood Education (Grades 1-6)
48.	Abbe J. Sargeant	Physical Education
49.	Courtney M. Schmaeling	Music

d. Creation of New Instructional Position

1. That the Board of Education approve the Superintendent's recommendation to create a new full time (1.0) Special Education teaching position.

e. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Guard Coach	Megan Segarra (amend to 1\2 stipend)	\$1070.50 (1/2 of \$2,141)
2.	Marching Band Guard Coach	Carlo Villanueva(1\2 stipend)	\$1070.50(1/2 of \$2141)

g. Amended Appointment(S) Band Camp

That the Board of Education approves the amended salaries for the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Director	Frank N. Mauriello		\$1,869.00
2.	Rockette Director	Ryan G. Tiscareno		\$1,245.00
3.	Assistant Band Director	Chris Bonacorsa		\$1,245.00
4.	Instructional Chaperone	Michael R. Coppola		\$830.00
5.	Instructional Chaperone	Amy J. Steinmann		\$830.00
6.	Instructional Chaperone	Kenneth M. Frank		\$830.00

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
7.	Instructional Chaperone	Alyssa M. Rizzuto		\$830.00
8.	Instructional Chaperone	Erin T. Citrano		\$830.00
9.	Instructional Chaperone	Timothy M. Doran		\$830.00
10.	Instructional Chaperone	Megan Segarra		\$830.00
11.	Instructional Chaperone	Christopher Rossi		\$830.00
12.	Chaperone	Melissa Fusco		\$727.00
13.	Chaperone	Andrew Kowalczyk		\$727.00
14.	Chaperone	Nicholas Pontolillo		\$727.00
15.	Chaperone	Kristen M. Pontolillo		\$727.00
16.	EMT	Timothy B. Guarino		\$727.00

3. **Instruction: Contracted**

- a. That the Board of Education accepts the Interpreter Service Agreement between Mill Neck Interpreter Service and the Mineola UFSD for the 2013- 2014 school year.
- b. That the Board of Education accepts the Evaluation Services Agreement between Metro Therapy Inc.and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Related Services Agreement between Life's WORC and the Mineola UFSD for the 2013- 2014 school year.

4. **Civil Service**

a. Appointments

1. That the Board of Education approve the appointment of Catherine Zito, to the position of 12 month Stenographic Secretary at the Middle School, from Stenographer in Pupil Personnel, effective 10/01/2013. Salary will be \$73,663 on Step 13.
2. The Board of Education approves the recommendation of the Superintendent to appoint Dana McDonough, to the position of part time Teacher Aide effective September 1, 2013 with a salary of \$13.74.

b. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Janette Stoner, Teacher Aide at the Middle School, effective September 26, 2013 through November 22, 2013.
2. That the Board of Education approve a paid Medical Leave of Absence to Josephine Yackubowski, part time Teacher Aide at Hampton Street School, due to family emergency, effective September 1, 2013 through September 30, 2013.

c. Leave(s) of Absence

1. That the Board of Education grant a request to Niloofar Lahijani, part time Teacher Aide at Meadow Drive, for an Unpaid Medical Leave of Absence due to surgical procedures, effective September 1, 2013. Return date is approximately early October at doctor's discretion.

d. Reappointments

1. That he Board of Education approve the reappointment of Mary McGuinness, to the position of .5 Registered Nurse, effective September 1, 2013. Salary is \$22,652 on Step 1.
2. That the Board of Education approve the reappointment of Monica Pastoressa, to the position of Community Liasion, effective September 1, 2013. Salary is \$44,168.40.

e. Appointment(s) Extended School Day/Social Development Program

That the Board of Education approves the following staff members to work in the Extended School Day/Social Development Program for the 2013-2014 school year effective September 17, 2013:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>LOCATION</u>
1.	Teacher Aide	Lorena A. Romano	\$24.83	Meadow Dr School
2.	Teacher Aide	Marie Sallie	\$29.31	Meadow Dr School
3.	Teacher Aide	Marianne Wachter	\$19.81	Meadow Dr School
4.	Teacher Aide	Nancy E. Gessner	\$19.81	Hampton St. School
5.	Teacher Aide	Barbara A. Miller	\$27.27	Hampton St. School
6.	Teacher Aide	Donna L. Benvegna	\$16.36	Mineola Middle School (Life Skills)
7.	Teacher Aide	Angela M. Hagan	\$16.89	Mineola Middle School (Life Skills)
8.	Teacher Aide	Kathy A. Polumbo	\$20.32	Mineola Middle School (Life Skills)
9.	Teacher Aide	Marilyn Pisano	\$27.27	Mineola Middle School (After School Clubs)
10.	Teacher Aide	Carla J. Attard	\$19.81	Substitute for All Buildings
11.	Teacher Aide	Rosina Sarno	\$20.81	Substitute for All Buildings
12.	Teacher Aide	Laura P. Adams	\$24.02	Substitute for All Buildings
13.	Teacher Aide	Rose Constantino	\$19.81	Substitute for All Buildings
14.	Teacher Aide	Donna M. Coulon	\$28.59	Substitute for All Buildings

5. Business /Finance

a. Treasurer's Report

That the Board of Education accepts the Treasurer's report for the period ending July 31, 2013 and directs that it be placed on file.

b. Approval of Invoices and Payroll

That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2013

General Warrant # 3	August 14, 2013	\$1,908,548.44
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General Warrant # 4	August 28, 2013	\$ 240,720.98
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TOTAL EXPENSES \$2,149,269.42

PAYROLL # 3 & # 4

General	\$ 968,483.96
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F Fund	\$ 185,493.02
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TOTAL PAYROLL \$1,153,976.98

K. Superintendent Reports/Presentations

Superintendent of Schools' Reports for 9/19/13

Presentations:

1. Capital Reserve- November Vote

The Superintendent made this presentation "Capital Reserve Fund Referendum" during the discussion of Resolution #19. *The presentation can be found on the District website, on the Board of Education page under "Presentation" section.

The Superintendent stated the first question people ask is "what is a Capital Reserve?" and he stated that it should be thought of as a savings account for Capital work. The District needs public permission (positive vote) to create the account and as part of the May 2011 budget vote, we created the current fund. The District then needs public permission (positive vote) to spend the money from the account. We are asking for a vote on November 19, 2013 for permission to spend the money. If the vote fails, then the money would stay in the account.

The Superintendent presented the Infrastructure Needs. It was explained that a Building Condition Survey (BCS) must be completed every 5 years. This is required by the Stated Education Department. It identifies major areas of concern in every district owned building and the last one was completed for the 2010- 2011 school year. The Board has stated that they would like to do these projects without a bond and would like to utilize the reserve funds. The following are the major items identified: windows and doors at Jackson, Hampton, Meadow and Cross; brick pointing at all 7 buildings; unit ventilators at Jackson, Hampton, Meadow, Cross and High School; and a new boiler at the High School.

There will be two propositions put to vote. The first proposition asks for permission to spend the Capital Reserve and lists what it will be for. It also sets a dollar amount for which the improvements cannot exceed. The Superintendent stated that we would like to continue this process of setting up capital reserves so there will be a second proposition. This proposition will be to increase the amount of the Capital Reserve Fund to \$15,000,000 for future capital improvements. The Superintendent displayed pictures of the work needed at each building (these pictures can be found on the website).

The Superintendent asked the Board if there were any questions/comments. Ms. Matzer asked if the new windows will have screens and the Superintendent stated that they will have screens and the architects have been made aware of this issue. Ms. Napolitano asked if all buildings will be done at the same time. The Superintendent stated that currently SED has a 6 month approval time; if there is a positive vote in November, then the architects can file the papers by January. Based on the current time frame, we will miss next summer for completing the windows and doors. Mr. Barnett stated that this is not glamorous work but it is very necessary. We need to do the brick work in order to do the windows and doors. Mr. Barnett feels that the reserve fund is the way to go and the district will have no debt. He thinks it is wise to have the ability to save if necessary. The Superintendent also added that the UV units that would be installed would be for both heat and air conditioning in the rooms.

Mr. Barnett opened the floor to public comments, specific to the presentation. One parent resident asked if the community would be confused by having the two propositions at the same time. It was stated that this had been considered but it is felt that it makes the most sense to do this now rather than tie it to the May budget vote. Another parent/resident asked why we need to wait until November to have the vote and the Superintendent explained that legally we need to advertise the vote. Therefore, this is the closest date which the vote can be set. He added that as far as starting a project, the District is at the mercy of SED for approval

and at this time the wait period is 6 months. (We are still awaiting approval for the Jackson Avenue cafeteria project). The Superintendent will be going out to all groups regarding the vote and explaining the Capital Reserve Fund.

There were no other comments and the Board returned to Resolution #19 to vote on the Special District Meeting.

Superintendent's Comments:

There were no additional comments by the Superintendent.

L. Public Comments

Mr. Barnett opened the floor for public comments. One parent/resident got up to state that her child was very excited to go back to school. She thanked the Board and staff for their work. The Superintendent thanked her for her comment and stated that he likes to hear that students are happy to be in school because that is the most important thing for students.

M. Executive Session Time: 8:15 p.m.

At 8:15pm, a motion was made for the Board of Education to go into Executive Session to discuss the audit committee and negotiations with the aides and clerical units.

Motion: Christine Napolitano

Second: Nicole Matzer

Yes: Nicole Matzer **No:** None
Patricia Navarra
Christine Napolitano
Arthur Barnett

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____ **No:** _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi