

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2014-2015

Educational

- To continue to align curriculum that assesses specific Common Core standards. These data must track individual student growth in the standards.
- Develop and implement a four-year plan to align High School coursework and partnerships in specific Career and Technical Education (CTE) strands.
- Explore partnerships with local universities to offer certificate programs to our students during his/her senior year.
- Continue to develop and encourage students to engage in college level coursework
- Continue to assess the District's Strategic Objectives and report on progress toward those objectives

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

DATE: September 18, 2014

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra
Nicole Matzer
Margaret Ballantyne-Mannion

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

A. Call to Order - 7:00pm

B. Pledge of Allegiance

C. Reading of Mission- Christine Napolitano

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

There was no report this evening.

G. BOE Reports

a. Comments from Board Trustees

Margaret Ballantyne visited the schools with Dr. Nagler. She enjoyed her conversations with the students and the teachers. Dr. Ballantyne added that one of the most exciting parts of her visit was seeing the 3D Rover displaying the heart. She watched as the children reached out and tried to touch the heart that they were viewing. Dr. Ballantyne stated that these are very exciting times for students.

Nicole Matzer stated that it is nice to see everything back in full swing. She has had the opportunity to attend some of the PTA meetings at the schools. Ms. Matzer added that for the first time, she had the opportunity to experience a Band competition from behind the scenes. It was fun but exhausting.

Patricia Navarra agreed that the 3D Rover is very exciting and it grabs a different part of the brain when viewed. Ms. Navarra attended the Hampton Street Barbecue and was impressed with the ponies that they had there. Ms. Navarra stated that one of the bus stops is in front of her house and she related that she was talking to some of the students and she found it amusing when they complimented her on her grammar used on a sign in front of her home.

Christine Napolitano was happy that Dr. Ballantyne was able to see the Rover and requested that the Superintendent make arrangements for everyone to see a demonstration of the 3D rover.

b. Comments from Board President

Artie Barnett stated that this was a successful weekend for Mineola; all of the teams won their games and the Marching Band won their first competition. Mr. Barnett stated that he wanted to congratulate Bill Gilberg, Assistant Supervisor of Transportation, that there were no glitches with the buses for the opening of school.

c. Comments from Superintendent

Dr. Nagler agreed with Mr. Barnett that transportation is in a groove and Bill has done a very good job. He stated that on Monday, 9/29, Mineola will be hosting a visit from Australian delegates at the Middle School. They will be looking at the use of technology in the classrooms.

The Superintendent stated that a survey has gone out to parents regarding the summer recreation programs

and the summer I pad program and the response has been low so far. Dr. Nagler thanked three parents who participated in a forum at Herricks regarding the PISA exam.

Dr. Nagler stated that he will have two exciting pieces of news to report at the next Board meeting.

Dr. Nagler stated that the Guidance Department annual college road trip is today and tomorrow to schools in the state of Rhode Island. The trip includes stops at Brown, University of Rhode Island, Roger Williams University and Providence University. The Guidance department has been organizing these road trips for the past ten years for seniors and juniors.

The Superintendent reported that there are fifteen students (8 seniors and 7 juniors) enrolled in the on-line psychology course. Mr Fretz is working very hard with this course. The STEAM program is in full "steam". Currently, the art teachers are working to develop an engineering program in conjunction with art. Finally, Dr. Nagler stated that he will be presenting on the 2015/2016 school calendar later in the meeting.

H. Old Business

Mr. Barnett asked if there was any old business. Ms. Matzer stated that earlier in the year, the discussion of solar panels was raised and she asked if there has been any follow-up done. It was reported that Mr. Waters and Mr. Romano had recently met with an individual on the new state initiatives with solar panels. He will be looking into the details on Mineola's behalf and once this is completed, the details will be given to the Board. Mr. Barnett asked for an update on the bids. Dr. Nagler stated that the HVAC approval is eminent. The plan is to open the entire project for bid on October 16th if everything is complete; and hopefully, it will be awarded at the 10/23 meeting. There was no additional old business.

I. New Business

Mr. Barnett asked if there is any new business. Ms. Matzer inquired about whom in the District received the new survey. Dr. Nagler stated that the survey was sent to parents of students in Kindergarten through the 6th grade. The survey closes on October 1st. The Superintendent is very interested in determining how things can be done better and more efficiently. He is also interested in finding out why some parents chose not to participate in the programs. There was no other new business.

J. Consensus Agenda

RESOLUTION # 16 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.c.2., as presented.

Motion: Margaret Ballantyne

Second: Nicole Matzer

Yes: Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

1. **Instruction**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Kevin Merino, Marching Band Guard Coach, effective September 10, 2014.

b. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Maureen Mekeel, Occupational Therapist, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately November 27, 2014.

c. **Appointments Instruction**

1. The Board of Education approves the appointment of Elizabeth Gazzini, to the position of part time /hourly paid Special Education Teacher at Jackson Avenue, effective September 1, 2014 with a salary of \$55.32 per hour.
2. The Board of Education approves the appointment of Diane Rodocker, to the position of Speech Teacher for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.
3. The Board of Education approves the appointment of Jillian Vento, to the position of Special Education Teacher for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.
4. The Board of Education approves the appointment of Gina Amzler, to the position of Special Education Teacher for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.
5. The Board of Education approves the appointment of Brian Zorn, to the position of Special Education Teacher for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.
6. The Board of Education approves the appointment of Kathryn Haberman, to the position of Teacher Sub for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.
7. The Board of Education approves the appointment of Alyssa Puccio, to the position of Teacher Sub for the Extended School Day/Social Development Program for the 2014-2015 school year. Salary: \$55.32 per hour.

d. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Jaime M. Becker	PreK - Grade 6
2.	Jennifer L. Brown	Early Childhood(B-2),Childhood Ed(1-6), Literacy(B-6)
3.	Laura Bruder	Nursery/K/Grades 1-6
4.	Sidney Burgreen - Retiree	Nursery/K/Grades 1-6
5.	Maria Ciaravino	PreK - Grade 6
6.	Beverly Coleman	Spanish 7-12
7.	Mary Pryor	Social Studies 7-12
8.	Cindy Costa-Lopes	PreK - Grade 6
9.	Stefanie Cristina	Childhood Ed (1-6)
10.	Maureen Cromwell - Retiree	Nursery - Grade 6
11.	Laura Darmstadt	SWD (1-6),Childhood Ed(1-6)
12.	Maria DeAngelis	N-6, Special Ed
13.	Lorelle Delia	PreK-6, Reading
14.	Laura Doherty	Art
15.	Allison M. Doyle	Early Childhood & SWD(B-2),Childhood Ed & SWD(1-6)
16.	Madeline R. Dressner	Childhood Ed (1-6)
17.	Tilia Erreich - Retiree	Nursery - Grade 6, Special Education
18.	Melissa Fusco	Mathematics 7-12
19.	Mary Ann Havron - Retiree	Nursery/K/Grades 1-6
20.	Susan M. Kingsepp	PreK-6, Business & Distributive Education
21.	Hyman Krebs - Retiree	Nursery/K/Grades 1-6
22.	Sherry Leibowitz - Retiree	Nursery/K/Grades 1-6, Reading
23.	Eileen M. Lusardi	Nursery/K/Grades 1-6
24.	Dana N. McDonough	Childhood Ed (1-6), SWD (1-6)
25.	Marcella A. McHale	Nursery/K/Grades 1-6, Special Education
26.	Christina R. Medina	Childhood Education (Grades 1-6)
27.	Matthew C. Miller	Childhood Education (Grades 1-6)
28.	Christine Mulrooney	Nursery/K/Grades 1-6
29.	Julia R. Novak	Special Education
30.	Nicholas Pontolillo	English 7-12
31.	Alyssa V. Puccio	Childhood Ed (1-6), SWD (1-6)
32.	Allyson L. Reynolds	Physical Education
33.	Jeannette E. Robinson	Nursery/K/Grades 1-6
34.	Arielle R. Sandler	Childhood Ed & SWD(1-6), Early Childhood & SWD(B-2)
35.	Maria S. Santangelo	Home Ed, Health, Business
36.	Abbe J. Sargeant	Physical Education, Health
37.	Courtney Schmaeling	Music
38.	Ana Senra-Silva	Biology 5-6 & 7-12, General Science 7-12
39.	Diane Serafin	Physical Education
40.	Ilyssa J. Shurgin	Physical Education
41.	Jacqueline D. Siegel	SWD(B-2)&(1-6),Early Childhood(B-2),Childhood Ed(1-6)
42.	Briana Sloper	SWD (1-6), Childhood Ed (1-6)
43.	Kaitlin M. Smith	English 7-12, ELA 5-6
44.	Casey K. Tierney	PreK - Grade 6
45.	Nicholas Tonini	Physical Education

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
46.	Nicole K. Wissler	Early Childhood(B-2), Childhood Ed(1-6)
47.	Daniel Zarchy	Social Studies 7-12
48.	Dena Zornberg	Physical Education
49.	Alicia M. Zounek	Art
50.	James Dunlop	Childhood Education (1-6), Literacy (B-6)
51.	Donna Hasan - Retiree	Nurse
52.	Mary Phelan	ESL

e. Appointment(S) Perm Sub

1. The Board of Education approves the appointment of Ana Senra-Silva, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00.

f. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Athletic Trainer	Kevin M. LaPlatney		\$38.43 per hour

2. **Instruction: Contracted**

- a. That the Board of Education approves the Instructional Services Agreement between the Center for Developmental Disabilities and the Mineola UFSD for the 2014- 2015 school year.
- b. That the Board of Education approves the Individual Related Services Agreement between Deborah J. Bousquet and the Mineola UFSD for the 2014- 2015 school year.
- c. That the Board of Education approves the Instructional Services Agreement between Developmental Disabilities Institute and the Mineola UFSD for the 2014- 2015 school year.
- d. That the Board of Education approves the Individual Provider Services Agreement between Carol A. Sullivan, M.S. CCC and the Mineola UFSD for the 2014- 2015 school year.
- e. That the Board of Education approves the Individual Provider Services Agreement between Richard Navon, M.D. and the Mineola UFSD for the 2014- 2015 school year.
- f. That the Board of Education approves the Instructional Services Agreement between Mill Neck Manor School for the Deaf and the Mineola UFSD for the 2014- 2015 school year.
- g. That the Board of Education approves the Special Education Services Contract for a Parentally Placed student between East Williston UFSD and the Mineola UFSD for the 2014- 2015 school year.
- h. That the Board of Education approves the Medical Services Agreement between Winthrop Pediatric Associates, P.C. and the Mineola UFSD for the 2014- 2015 school year.

3. **Instruction: Student Actions**

- a. That the Board of Education approves the arrangement of a nine-day High School trip to Italy, in which student will leave New York either February 13, 2015 or February 14, 2015. Students may miss one day of school on February 23, 2015 and students will cover the trip cost.

4. **Civil Service**

a. Resignation(s)

1. That the Board of Education accept the resignation of Christine Flynn, part time Teacher Aide at the High School, effective September 5, 2014.

2. That the Board of Education accept the resignation of Evangeline Billiris, part time Teacher Aide at Jackson Avenue, effective September 2, 2014.
3. That the Board of Education accept the resignation of Donna M. Renda, part time Lunch Aide at Hampton Street School, effective September 2, 2014.

b. Appointments

1. That the Board of Education approve the appointment of Andrew Greenberg, to the position of part time Lunch Aide at Hampton Street School, effective September 15, 2014. Salary is \$13.74 per hour on Step 1.
2. That the Board of Education approve the appointment of Kristina Bilello, to the position of part time Lunch Aide at the Jackson Avenue School, effective 09/10/2014. Salary is \$13.74 per hour on Step 1.
3. That the Board of Education approve the appointment of Michael Grabow to the position of Cleaner Sub, effective September 19, 2014.
4. That the Board of Education approve the appointment of Jefferson Giron, to the position of Cleaner Sub, effective September 19, 2014. Salary is \$12.25 per hour.
5. That the Board of Education approve the appointment of Gonzalo Giron, Jr., to the position of Cleaner Sub, effective September 19, 2014. Salary is \$12.25 per hour.
6. That the Board of Education approve the appointment of Jeanne Barry, to the position of part time Lunch Aide at Hampton Street School, effective September 15, 2014. Salary is \$13.74 on Step 1.

c. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Kim Baker, Head Mechanic in Transportation, due to surgery, effective October 24, 2014 through January 24, 2015.
2. That the Board of Education approve a paid Medical Leave of Absence to Kenneth Williams, Custodian at Hampton Steet School, due to surgery, effective September 16, 2014, until further notice.

d. Resignation(s)

1. That the Board of Education accept the resignation with regret, of Alzira Goncalves, Teacher Aide at the Middle School, for the purpose of retirement, effective September 20, 2014.

e. Leave(s) of Absence

1. That the Board of Education grant a request to Helena Ruivo, part time Teacher Aide at the High School, for an Unpaid Medical Leave of Absence, from September 1, 2014 through October 31, 2014.
2. That the Board of Education grant a request to Niloofar Lahijani, part time Teacher Aide at Meadow Drive School, for an Unpaid Medical Leave of Absence, effective September 2, 2014 through October 31, 2014.

f. Creation of New Position

1. That the Board of Education approve a new, temporary, part time clerical position for a special project for the Curriculum Office for the 2014/2015 school year.

g. Appointment(s) Extended School Day/Social Development Program

That the Board of Education approves the following staff members to work in the Extended School Day/Social Development Program for the 2013-2014 school year effective September 17, 2013:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>LOCATION</u>
1.	Teacher Aide P/T	Barbara Miller	\$27.90	Meadow Drive
2.	Teacher Aide P/T	Marianne Wachter	\$20.32	Meadow Drive
3.	Teacher Aide P/T	Kathy Polumbo	\$20.81	Jackson Avenue
4.	Teacher Aide P/T	Marie Sallie	\$30.19	Jackson Avenue
5.	Teacher Aide P/T	Lorena Romano	\$26.55	Jackson Avenue
6.	Teacher Aide P/T	Angela Hagan	\$17.31	Middle School
7.	Teacher Aide P/T	Laura P. Adams	\$43.42	Substitute
8.	Teacher Aide P/T	Carol Behan	\$17.31	Substitute
9.	Teacher Aide P/T	Rosina Sarno	\$21.35	Substitute
10.	Teacher Aide P/T	Marilyn Pisano	\$27.90	Substitute
11.	Teacher Aide P/T	Nancy Gessner	\$20.32	Substitute

5. Business /Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's report for the period ending June 30, 2014 and directs that it be placed on file.

2. That the Board of Education accepts the Treasurer's report for the period ending July 31, 2014 and directs that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education accepts the Invoices and Payroll for the period ending July 31, 2014

A/P Warrant # 1	July 16, 2014	\$ 2,197,444.29
A/P Warrant # 2	July 30, 2014	\$ 186,351.91
Payables	July 16, 2014	\$ 294,004.81
Payables	July 30, 2014	\$ 174,579.57

TOTAL EXPENSES \$2,852,380.58

PAYROLL # 1 & # 2

General	\$1,046,103.60
F Fund	\$ 126,641.43

TOTAL PAYROLL \$1,172,745.03

2. That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2014

Payables	August 8, 2014	\$ 47,562.36
A/P Warrant # 3	August 13, 2014	\$ 425,681.80
A/P Warrant # 4	August 27, 2014	\$ 295,531.71

TOTAL EXPENSES \$ 768,775.87

PAYROLL # 3 & # 4

General	\$ 994,895.80
F Fund	\$ 142,617.43

TOTAL PAYROLL \$1,137,513.23

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$75,425 from Budget code: 9760 700 00 7399 to Budget code: 1325 444 00 0199 for the new Software project approved by the Board at the 9/4/14 Workshop Meeting.

2. That the Board of Education approves the transfer of funds, in the amount of \$51,600 from Budget code: 9760 700 00 7399 to Budget code: 2630 408 00 2930 for additional services to be provided by the Technology provider, CORE.

K. Superintendent's Report

Superintendent of Schools' Reports for 9/18/14

Presentations:

The Superintendent presented the proposed 2015-2016 School Calendar to the Board. Dr. Nagler reminded everyone that he had discussed previously that the 2015/16 calendar presented several challenges. At Mineola, there are 184 day (182 instructional days and 2 Superintendent Conference days). Dr. Nagler displayed the calendar and stated that two snow days have been built into the calendar and explained the order in which make-up days would take place. One of the issues in planning this calendar is that Easter and Passover take place in two completely different weeks. Therefore, schools will be closed 3/24, 3/25 and 3/28 for Easter and Spring Break will take place 4/22- 4/29. Another challenge with this calendar is that Labor Day is September 7th and in order to fit in all of the required days, it is necessary to start school before Labor Day on September 1st. There is no other way to fit the days without changing the breaks. Dr. Nagler added that no other superintendent is recommending taking away the February break and all are planning to start before Labor Day. This proposed schedule includes three full weeks off from school. The Superintendent wants to get the word out early to parents and added that he will be sending this proposed calendar to the Board in the Friday packet and would like to have it on the next agenda for approval.

Superintendent Comments

The Superintendent had no additional comments this evening.

L. Public Comments

Mr. Barnett opened the floor to public comments but there were no comments this evening. The Superintendent stated that he was in need of an Executive session.

M. Executive Session Time: 7:30 p.m.

At 7:30pm, a motion was made for the Board of Education to go into Executive Session to discuss the 2013-2014 Financials with the External Auditors.

Motion: Christine Napolitano

Second: Patricia Navarra

Yes: Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully submitted,

Andrea M. Paggi