

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2010-2011**

- ***Educational***
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: January 20, 2011**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
John McGrath  
William Hornberger  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**
- H. New Business**

**1. Annual Election and Budget Vote – May 17, 2011**

**RESOLUTION #47 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 17, 2011:

- (a) The District's Annual Election will be held on **Tuesday, May 17, 2011**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 17, 2011**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American, Roslyn News and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Cross Street Elementary School; (2) Hampton Street Elementary School; (3) Jackson Avenue Elementary School, and (4) Meadow Drive Elementary School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Mrs. Martillo be designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 18, 2011**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 5, 2011** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 3, 2011**, from 4:00 p.m. to 8:00 p.m. at each of the following locations: (1) Cross Street Elementary School; (2) Hampton Street Elementary School; (3) Jackson Avenue Elementary School, and (4) Meadow Drive Elementary School.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

2. **Tenure Appointment**

**RESOLUTION #48** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District grants tenure to candidate Surabhi John, in the area of High School Biology, effective February 1, 2011.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

I. **Consensus Agenda**

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of December 2, 2010 (Workshop); December 16, 2010 (Business) Meetings, as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation for the purpose of retirement, with regret, for the following staff members effective June 30, 2011:

Mary Bauer	Physical Education Teacher
Kathleen Kern	Physical Education Teacher
Rita Topol	Reading Teacher
Marilyn Abramowitz	Librarian
Alfred Weidlein	Physical Education Teacher
Nancy Bolettieri	Social Studies Teacher

b. **Appointments**

None

c. **Stipend(s)**

1. That the Board of Education approves of the following stipends for the 2010-2011 school year to be paid out of the MSG Varsity Donation:

- Ralph Amitrano                      \$1,500.00

- George Maurer \$1,500.00

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from December 1, 2010 to December 31, 2010 as set forth in Confidential Attachment “A”.

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves the following IDEA Flow-Through Allocations Contracts between the Mineola UFSD and the listed agencies below for the 2010-2011 school year:
- School for Language and Communication Development
  - Harmony Heights School
  - Cooper Kids Therapy Associates
  - Mid Island Therapy Associates LLC D/B/A All About Kids Services, LLC
  - S.E.E.D.S. of the Willistons, Inc.
  - Nassau BOCES
  - Mill Neck Manor School for the Deaf
  - Kids First Evaluation & Advocacy Center
  - Variety Child Learning Center
  - Association for Children with Down Syndrome
  - Kidz Therapy Services, LLC
  - Bilinguals Inc.
  - Brookville Center for Children’s Services, Inc.
  - Center for Developmental Disabilities
  - The Hagedorn Little Village School
- b. That the Board of Education approves of a contract between the Mineola Union Free School District and St. Charles Hospital and Rehabilitation to provide Occupational and Physical Therapist services for the 2010-2011 school year.

**2.3. Instruction: Student Actions**

**2.4. Instruction: Other**

**3. Civil Service**

- a. Resignation(s)/Retirement
1. That the Board of Education accepts the resignation of Kristen Ryan, part time Typist Clerk in the Registrar’s Office, effective January 14, 2011.
  2. That the Board of Education accepts the resignation of Lisa Lappin, part time Greeter at Jackson Avenue School, effective January 6, 2011.

3. That the Board of Education approves the resignation, for the purpose of retirement, with regret, for Patricia Lawless, Stenographic Secretary, effective June 30, 2011.

b. Appointments

1. That the Board of Education approves the appointment of the following names to the support staff substitute lists, effective January 18, 2011:

Lalitha Balasubramanyam	Teacher Aide Sub	\$13.74
Maria Condoleo-Peitler	Teacher Aide Sub	\$13.74
Merlen Mills	Teacher Aide Sub	\$13.74
Gwenn Brown-Tammaro	Registered Nurse Sub	\$90.00 Day

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending November 30, 2010 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending December 31, 2010.

Warrant #11	\$1,948,675.43
Warrant #12	\$ 568,545.73
<b>TOTAL EXPENSES</b>	<b>\$2,517,221.16</b>

PAYROLL #11 & #12

General	\$4,121,187.68
Fund F	\$ 98,620.59
<b>TOTAL PAYROLL</b>	<b>\$4,219,808.27</b>

4.1. Business/Finance: Contract Approvals

a. WINCAP Agreement

1. That the Board of Education approves the License Agreement between the Mineola Union Free School District and WINCAP to provide the district with a finance software program for the 2010-2011 school year in the amount of \$22,025.00.

b. Consortium of Nassau County School Districts - Legal Representation

1. Be it Resolved that the Board of Education of the Mineola Union Free School District hereby approves an Agreement for Legal Services dated January 20, 2011 between the Board of Education of the Mineola Union Free School District and Hamburger, Maxson, Yaffe, Knauer & McNally, LLP as attached, and authorizes the Board President to execute said Agreement.

**4.2. Business/Finance: Bids**

**5. Other**

- a. Appointment of Registrars and Inspectors for Special District Meeting February 8, 2011

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Special District Meeting held **Tuesday, February 8, 2011** at the hourly rate of pay, \$10.00:

**CHIEF ELECTION INSPECTORS**

<u>CROSS STREET</u>	<u>HAMPTON STREET</u>
Eileen Alexander (5:15 am-10:30 pm)	Helen Callahan (5:30 am – 3:30 pm) Gina Hahn (3:30 pm – 10:30 pm)
<u>JACKSON AVENUE</u>	<u>MEADOW DRIVE</u>
Carolina Macedo (5:30 am – 10:30 pm)	Raymond Kwiatek (5:00 am – 10:30 pm)

**REGISTRARS**

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Kathleen Finn (5:30 am – 9:30 pm) Joanne Fitzgerald (11:00 am – 9:30 pm)	Marian Kessler (5:30 am – 9:30 pm) Cathy Fabiszewski (5:30 am – 1:30 pm) Martha Makowski (1:30 pm – 9:30 pm)
<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Maryann Siwinski (5:30 am – 9:30 pm) <b><u>TBD (5:30 am-4:00 pm)</u></b> Laura Kwiatek (4:00 pm – 9:30 pm)	Anna Spatola (11:00 am – 9:30 pm) Debra Donovan (5:30 am-9:30 pm)

**INSPECTORS**

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Patricia McMahon (5:15 am – 9:30 pm) Loretta Piotrowski (5:15 am-1:15 pm) Lynn Clifford (1:15 am– 9:30 pm) Margaret Mahon (5:15 am-1:15 pm) Margaret Roach (1:15 pm-9:30 pm)	Frank Iaquinto (5:30 am – (9:30 pm) Maryanne Iaquinto (5:30 am – 9:30 pm) <b><u>TBD (5:30 am – 1:30 pm)</u></b> Edith Horowitz (1:30 pm – 9:30 pm)
<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Marie Encizo (5:30 am – 9:30 pm) Flore Rowe (5:30 am – 9:30 pm) Michael Coniglio (5:30 am – 9:30 pm) Nora Coniglio (5:30 am – 9:30 pm) Kristine Vigario (5:30 am – 1:30 pm) Marianne Lovallo (1:30 pm – 9:30 pm)	Maria Callan (5:00 am – 9:30 pm) Nicole Peralta (5:00 am – 9:30 pm) Joanne Wladyka (5:00 am – 9:30 pm)

NOTE: In the event there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

The Superintendent of Schools recommends the appointment of the following Registrars to serve on Registration Day, Tuesday, **February 1, 2011**, between the hours of 4:00 p.m. to 8:00 p.m. at the authorized rate of pay of \$10 per hour.

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Eileen Alexander	Helen Callahan
<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Jacqueline Borstel	Anna Spatola

The Superintendent of Schools also recommends the appointment of: Eileen Alexander to open the Registration Books to the public on **Saturday, February 5, 2011** from 9:00 a.m. to 12:00 noon, at the same authorized rate of pay.

**RESOLUTION #49** – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a.1., as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**J. Public Comments**

**K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments
  - Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports

\*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. **Executive Session** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

M. **Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_