

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2011-2012

- ***Educational***
 - *To increase the use of assessment data (NWEA) to inform differentiated instruction thereby increasing individual student achievement*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *Re-engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence*
 - *Increase opportunities for participation in science and math research at the elementary and middle school levels*

- ***Facilities***
 - *Continue projects that incorporate "green" technologies that over time will decrease our dependency on fossil fuels*

- ***Finance***
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy while minimizing loss of program*

DATE: February 16, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano, President
William Hornberger, Vice President
John McGrath, Trustee
Irene Parrino, Trustee
Terence Hale, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**

F. High School Student Organization Report

G. Old Business

Amendment of Previously Approved Minutes

RESOLUTION# 52 - BE IT RESOLVED that the Board of Education of the Mineola UFSD amends the previously approved minutes of the April 7, 2011 Workshop Meeting , in which the voting for Resolution #64 was recorded incorrectly:

Yes: William Hornberger
Christine Napolitano
Terence Hale
No: Irene Parrino
John McGrath

Correction:

Yes: William Hornberger
Christine Napolitano
Terence Hale
No: None
Abstain: Irene Parrino
John McGrath

Passed: Yes

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

H. New Business

Annual Election and Budget Vote - May 15, 2012

RESOLUTION #53 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 15, 2012:

- (a) The District's Annual Election will be held on **Tuesday, May 15, 2012**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 15, 2012**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.

- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1)Williston Park Village Hall ; (2) Hampton Street Elementary School; (3) Jackson Avenue Elementary School, and (4) Meadow Drive Elementary School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Mrs. Paggi be designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 16, 2012**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 3, 2012** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 1, 2011**, from 4:00 p.m. to 8:00 p.m. at each of the following locations: (1) Hampton Street Elementary School; (2) Jackson Avenue Elementary School, and (3) Meadow Drive Elementary School.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION# 54 - BE IT RESOLVED that the Board of Education of the Mineola UFSD adopts the following Meadow Drive SEQRA Resolution

WHEREAS, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at the Meadow Drive School for a building addition; including a library and

WHEREAS, said capital improvement project at Meadow Drive School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and **WHEREAS**, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for renovations and improvements to Meadow Drive School is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements to Meadow Drive is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION# 55 - BE IT RESOLVED that the Board of Education approves the appointment of Matthew Gaven, to the position of Middle School Principal, effective 07/01/2012. AMSA Salary: \$166,696. Probationary Period: July 1, 2012 to June 30, 2015.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

I. Consensus Agenda

RESOLUTION #56-BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a.. through I.6.c., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of December 19, 2011 Business Meeting and January 5, 2012 Workshop Meeting as presented.

2. **Instruction**

- a. **Instruction: Summer Programs**

That the Board of Education approves the following 2012 Summer School Programs and Positions:

Elementary (Location - Middle School)

5 Elementary, Reading and/or ESL Teachers, K-4

2 Teacher Aides

Rate of Pay

Per MTA Contract

Per TA Contract

Principal/Administrator

1 Principal/Administrator

SDA or SAS required Stipend

Per AMSA Contract

Willis Avenue: Jump Start Program

3 Elementary, Reading, and/or ESL Teachers

Per MTA Contract

- b. **Leave(s) of Absence/Child Rearing**

- 1. That the Board of Education grants a request to Maureen Mekeel, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 1, 2012.

- c. **Appointments Instruction**

- 1. The Board of Education approves the appointment of Al Weidlein, to the position of Principal for the 2012 Summer Special Education Program, March 1, 2012. Salary: \$16,606 as per AMSA contract.

d. Appointment(S) Sub Teacher per diem

The Board of Education approves the addition of the following candidates to the Per Diem Substitute Teacher List at a daily rate of pay, \$90.00:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Alicia M. Zounek	Art

e. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for 2011-2012 year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Mathletes Advisor	Lindsay M. Spanhake	\$898.00
Color Night Advisor	Annmarie J. Palumbo	\$2850 pro-rated from February 1, 2012 - June 30, 2012
Color Night Assistant	Jerrill Critchley	\$1938 pro-rated from February 1, 2012 - June 30, 2012

3. **Instruction: Committee on Special Education**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 12/1/11 to 12/31/11.

4. **Instruction: Contracted**

That the Board of Education accepts the related services agreement and rider between Andretta Behavior Analysts and the Mineola UFSD for the 2011- 2012 school year.

5. **Civil Service**

a. Appointments

1. That the Board of Education approve the appointment of John Bregy III, to the position of Substitute Cleaner, effective February 21, 2012. Salary will be \$12.25 per hour.
2. That the Board of Education approve the appointment of Thomas Leek, to the position of Cleaner at the Middle School, effective February 16, 2012. Salary will be \$41,459 plus a 6 percent night differential on Step 1 (2009/2010 Custodial Salary Schedule). Probation is 26 weeks.
3. That the Board of Education approve the appointment of Guy Penny to the position of part time Bus Attendant in Transportation, effective February 27, 2012. Salary will be \$10.75 per hour on Step 1 (2008/2009 Teacher Aide Salary Schedule); probation is 26 weeks.

6.

Business /Finance

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending December 31, 2011 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2012

Warrant #13	\$1,399,303.11
Warrant #14	\$1,134,201.64
TOTAL EXPENSES	\$2,533,504.75

PAYROLL #13 & #14

General	\$4,050,496.68
Fund F	\$ 59,174.19

TOTAL PAYROLL \$4,109,670.87

c. **Budget Appropriation Adjustment**

Budget Appropriation Adjustment

1. That the Board of Education approves the acceptance of revenue in the amount of \$1,124.95 generated from a donation by the Mineola Teacher Aides Association to purchase a chair and love seat in memory of Lucy Knowles, and makes appropriation adjustments to the following Budget Code: 2110.200.07.0000.

J. Public Comments

K. Board of Education Reports

Comments from Board President

Board Committee Report

Superintendent of Schools' Reports & Comments

Superintendent Comments

Capital Updates

Table Reports

Finance and Operations Report

Monthly Financial Report

Building and Grounds Report

Building Usage

Vandalism

Work order Status

Transportation Report

Special Reports

Public Questions - Board Committee Reports; Student Organization Report, Superintendent's Report; Table Reports (All Finance & Operations Functions); and Special Report

L. Executive Session **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

M. Adjournment **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____