

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2012-2013**

- *Educational*
- *Facilities*
- *Finance*

**To Be Determined**

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**DATE: July 19, 2012**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

William Hornberger, President  
Terence Hale, Vice President  
Irene Parrino  
Arthur Barnett  
Christine Napolitano

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr. Instr., Assessment  
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**

G. Old Business

H. New Business

1. **Receipt of Internal Auditor's Agreed Upon Procedure Report**

**RESOLUTION # 5- BE IT RESOLVED** that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditor's Agreed Upon Procedures Report related to the District's Special Education audit previously reviewed by the Audit Committee.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

2. **Receipt of Internal Auditor's Agreed Upon Procedure Report**

**RESOLUTION #6- BE IT RESOLVED** that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditor's Agreed Upon Procedures Report related to the District's Risk Assessment audit previously reviewed by the Audit Committee.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

3. **Change Order**

**RESOLUTION # 7- BE IT RESOLVED** that the Board of Education of the Mineola UFSD accepts Change Order No. G1 for Contract G- General Work for the building addition to the Hampton Street School Building addition in the amount of \$12,671.90. This change order has been reviewed and approved by the architect and the Contractor.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

4. **Change Order**

**RESOLUTION # 8- BE IT RESOLVED** that the Board of Education of the Mineola UFSD accepts Change Order No. H1 for Contract H-HVAC for the building addition to the Hampton Street School Building addition in the amount of -\$1,350.00. This change order has been reviewed and approved by the architect and the Contractor.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**I. Consensus Agenda**

**RESOLUTION # 9**– **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.a., as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of April 17, 2012 business meeting.

**2. Instruction**

a. Appointments

- 1. That the Board of Education approves the appointment of Vincent Russo to the position of Driver Education Coordinator for Fall 2012 and Spring 2013 driver education program. Driver Education Coordinator and Instructor stipends: as per MTA contract. The Driver Education program is self funded.

b. Appointment of Coaches

- 1. That the Board of Education approves the appointment of the following coaches for the 2012-2013 school year.

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
Soccer-8 <sup>th</sup> grade girls		Bruce Vatske	3	\$4740.00
Soccer-7 <sup>th</sup> grade girls		Dena Zornberg	1	\$3896.00

**2.1. Instruction: Committee on Special Education Actions**

None

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves the contract for instructional services between the Hagedorn Little Village School and the Mineola UFSD for the 2012-2013 school year.
- b. That the Board of Education approves the contract for related services between Brookville Center for Children’s Services and the Mineola UFSD for the 2012-2013 school year.
- c. That the Board of Education approves Special Education services agreement between Hicksville UFSD and the Mineola UFSD for the 2012- 2013 school year.
- d. That the Board of Education approves the related service agreement between Abilities Inc. and the Mineola UFSD for the 2012- 2013 school year.
- e. That the Board of Education approves the instructional services contract between Mill Neck Manor School for the Deaf and the Mineola UFSD for the 2012- 2013 school year.
- f. That the Board of Education approves the Individual Related Services Provider Agreement between Deborah J. Bousquet and the Mineola UFSD for the 2012- 2013 school year.
- g. That the Board of Education approves the application and contract between the Mineola Union Free School District and CORE for services for the period July 2, 2012 to June 30, 2013.
- h. That the Board of Education approves the contract between the Mineola Union Free School District and Syntax for communication services for the period July 1, 2012 to June 30, 2013. Cost: \$60,630.

**2.3. Instruction: Student Actions**

That the Board of Education approves the following overnight field trips:

- Frost Valley Environmental Center, Claryville , NY, Monday, November 5- Wednesday, November 7, 2012 for AP Environmental Science and AP Biology Students.

**2.4. Instruction: Other**

None

3. **Civil Service**

a. **Appointments**

1. That the Board of Education approves the appointment of Karen Dombeck, to the part time Seasonal Teacher Aide for Special Education effective 07/09/2012, with a split shift, at a salary of \$36.04 per hour (2009/2010 Teacher Aide Salary Schedule).
2. That the Board of Education approves the appointment of Thomas Leek, to the position of Leave Replacement Cleaner, for Paul Ruppel, at the Willis Avenue School, effective 7/18/12, until the end of Paul's leave. Salary will be \$41,459, Step 1, prorated (2009/2010 Custodial Salary Schedule).

b. **Leave of Absence**

1. That the Board of Education approves a paid Medical Leave of Absence to Paul Ruppel, Head Custodian I, effective July 18, 2012. Leave will be approximately 4 to 6 weeks and at doctor's discretion.

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending May 31, 2012 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education approves the Invoices and Payroll for the period ending June 30, 2012

Warrant # 23	\$ 651,697.06
Warrant # 24	\$1,253,271.43
<b>TOTAL EXPENSES</b>	<b>\$1,904,968.49</b>

**PAYROLL #23& #24**

General	\$ 8,619,498.81
Fund F	\$ 160,241.27
<b>TOTAL PAYROLL</b>	<b>\$ 8,779,740.08</b>

**4.1. Business/Finance: Contract Approval**

- a. That the Board of Education approves the health contract providing health services for Mineola resident children attending non-public school located in Hempstead, between the Mineola UFSD and the Hempstead UFSD for the 2011- 2012 school year.
- b. That the Board of Education approves the 2011- 2012 AS-7 contract with Nassau BOCES in the initial estimated expense of \$3,311,380 in providing services throughout the school year.

**5. Other- Disposal of District Property**

- a. That the Board of Education approves the disposal of the following district property, according to Policy #6900:
  - 1) Lester Upright- Serial #246640- Piano was made in approximately 1954 and is in irreparable shape. Many keys are broken.

**J. Public Comments**

**K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments
  - Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. **Executive Session** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

M. **Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_