

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2014-2015

To Be Determined

DATE: August 7, 2014

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra
Nicole Matzer
Margaret Ballantyne-Mannion

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

2014- 2015 Tax Levy Affidavit

RESOLUTION # 6 -BE IT RESOLVED that the Mineola Board of Education adopts the tax levy of \$79,045,241 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2014- 2015 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

Motion: _____
Second: _____

Yes:	_____	No:	_____
	_____		_____
	_____		_____
	_____		_____

Passed: _____

Approval of CAP- Risk Assessment Update

RESOLUTION # 7 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Update and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____
Second: _____

Yes:	_____	No:	_____
	_____		_____
	_____		_____
	_____		_____

Passed: _____

Approval of CAP-Agreed Upon Procedures- Purchasing

RESOLUTION # 8 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report

related to the District's Purchasing procedures and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Standard Work Day and Reporting

RESOLUTION # 9 - WHEREAS, the District has been advised that Resolution #1 adopted by the Board at the July 1, 2014 Reorganization Meeting pursuant to 2 NYCRR 315.4 ("Standard Work Day and Reporting Resolution") incorrectly indicated that the District Treasurer and the District Clerk participate in the District's time keeping system,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Mineola UFSD hereby adopts the annexed Standard Work Day and Reporting resolution (RS 2417-A) in place and instead of the aforesaid Resolution # 1, and be it further

RESOLVED, that the Superintendent of Schools is authorized and directed to effect such changes in District records and reports as may be required as a result of the adoption of the foregoing resolution, including posting of such Resolution and submission to the NYS Employees' Retirement System as required by law.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Amendment to the Harbor Day Care Lease

RESOLUTION # 10-BE IT RESOLVED that the President of the Board of Education of the Mineola UFSD is authorized to execute the agreement and second amendment to the Lease Agreement (dated July 5, 2012) with Harbor Day Care Center, Inc.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Accept donation

RESOLUTION # 11- BE IT RESOLVED that the Board of Education accepts the donation of \$1400.00 from the Mineola Music Parents Association to the Fine and Performing Arts Department and makes an appropriation increase adjustment to Budget code: 2110.200.00.2400.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 12 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.7.b., as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the July 1, 2014 Reorganization Meeting, and the July 1, 2014 Workshop Meeting as presented.

2. **Instruction**

a. **Appointments Instruction**

- 1. That the Board of Education approves the appointment of Catherine Wheeler, to the position of leave replacement for Bridget Murphy, Chairperson-CSE/CPS & Sum Sch Princ/Asst, starting approximately September 22, 2014 to on or before June 30, 2015, with a salary of \$600 per day.
- 2. The Board of Education approves the appointment of Laura Pombonyo, to the position of Part-time (.2) Home and Careers Teacher, effective September 1, 2014 to June 30, 2015. Salary: .2 of MA+30, Step 2, \$75,873 equalling \$15,175.
- 3. The Board of Education approves the amendment of Cynthia Kopp's salary from MA+50, Step 5, \$88,526 to MA+50, Step 4, \$85,374.
- 4. The Board of Education approves the appointment of Stephanie Nunez, to the position of Leave Replacement Elementary Teacher for Lisa Fiocco, effective September 1, 2014 to June 30, 2015. Salary: MA, Step 1, \$68,282.
- 5. The Board of Education approves the appointment of Nicole Destefano, to the position of Leave Replacement English Teacher for Maureen Connolly, effective September 1, 2014 to June 30, 2015. Salary: MA, Step 1, \$68,282.
- 6. The Board of Education approves the appointment of Sarah LaSorsa, to the position of Part-time (.6) Music Teacher, effective September 1, 2014 to June 30, 2015. Salary: .6 of BA, Step 1, \$58,706 equalling \$35,224.
- 7. The Board of Education approves the appointment of John Fretz, to the position of part-time (.6) Social Studies Teacher, effective September 1, 2014 to June 30, 2015. Salary: .6 of BA+15, Step 2, \$63,931 equalling \$38,359.

8. The Board of Education approves the appointment of Hilary Pavels, to the position of part-time (.6) Physical Education Teacher, effective September 1, 2014 to June 30, 2015. Salary: .6 of MA, Step 2, \$71,246 equalling \$42,747.
9. The Board of Education approves the appointment of Heather Hazen, to the position of part-time (.6) Reading Teacher, effective September 1, 2014 to June 30, 2015. Salary: .6 of MA+30, Step 9, \$97,544 equalling \$58,526.

b. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Laura P. Pombonyo	Nursery/K/Grades 1-6
2.	John E. Fretz	Social Studies 7-12
3.	Sarah K. LaSorsa	Music
4.	Hilary Pavels	Physical Ed

c. Appointments 45 Day Subs

1. The Board of Education approves the appointment of Lisa Calder, to the position of 45 Day Substitute School Counselor for Stephanie Honig, starting approximately September 12, 2014 to on or before June 30, 2015. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 MA, Step 1, \$68,252, contract salary pro-rated.

d. Appointment(S) Perm Sub

1. The Board of Education approves the appointment of Laura P. Pombonyo, to the position of part-time (.8) Permanent Substitute Teacher, effective October 1, 2014 to May 31, 2015. Salary: \$80 per day.
2. The Board of Education approves the appointment of John E. Fretz, to the position of part-time (.4) Permanent Substitute Teacher, effective October 1, 2014 to May 31, 2015. Salary: \$40 per day.
3. The Board of Education approves the appointment of Sarah LaSorsa, to the position of part-time (.4) Permanent Substitute Teacher, effective October 1, 2014 to May 31, 2015. Salary: \$40 per day.
4. The Board of Education approves the appointment of Hilary Pavels, to the position of part-time (.4) Permanent Substitute Teacher, effective October 1, 2014 to May 31, 2015. Salary: \$40 per day.

e. Appointment(S) Summer Special Education

That the Board of Education approves the following staff members for the Summer Special Education Program

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Nurse - sub	Celeste Cirigliano		\$56.91

f. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Rockette Director	Nicholas A. Ashley	1	\$1,251.00
2.	Instructional Chaperone	Richard J. Tarantola	1	\$834.00
3.	Instructional Chaperone	Ashley Sandy	1	\$834.00

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
4.	Instructional Chaperone	Kevin Merino	1	\$834.00
5.	Instructional Chaperone	Jack T. Fiore	1	\$834.00
6.	Chaperone	Marko Lisonek	1	\$730.00
7.	EMT	Lauren S. Bonilla	1	\$730.00

3. **Instruction: Contracted**

a. That the Board of Education approves the Instructional Services Agreement between Henry Viscardi School and the Mineola UFSD for the 2014- 2015 school year.

4. **Instruction: Student Actions**

a. That the Board of Education approves the following 2014-2015 Marching Band and Guard Overnight Trip:

Marching Band Championship, Syracuse, NY- Departure: Friday, October 24, 2014 at 4:00pm **Return:** Sunday, October 26, 2014 at 9:00pm.

b. That the Board of Education approves the following 2014-2015 Marching Band and Guard Out of State/ Overnight Trip:

Marching Band Trip to Disney World, Orland Florida: Departure- Friday, February 13, 2015 at 4:00pm - **Return:** Friday, February 20, 2015.

5. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Colleen Peralta, from the position of Account Clerk to Senior Account Clerk, in the Payroll Department of the Business Office, effective July 1, 2014. Salary will be \$70,588 on Step 11.

b. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to John Bregy Jr, Head Custodian III, at the High School, due to medical reasons, effective July 31, 2014 through September 7, 2014.

c. **Resignation(s)**

1. That the Board of Education accept, with regret, the resignation of Marie Despirito, Stenographic Secretary for the High School Principal, for the purpose of retirement, effective January 5, 2015.

6. **Business /Finance**

a. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$114,000 from Budget code: 2110 120 00 0001 to Budget code: 2630 460 00 2930 to cover the annual contract fee for Roble Media (contract approved 7/1/14).

2. That the Board of Education approves the transfer of funds, in the amount of \$45,000 from Budget code: 2110 120 00 0001 to Budget code: 2070 156 00 6430 for additional payments for summer curriculum writing.

7. **Business/Finance: Bids**

a. That the Board of Education approves the following bids from the Nassau BOCES Transportation Cooperative for Out of District Transportation for the 2014-2015 school year:

Vendor	School	Amount
Independent Coach Corp	Crescent School	\$2,990
Veterans Transportation	LI Hebrew Academy	\$7,110
Baumann Bus Co.	St. Anne's, Garden City	\$3,990
We Transport	Wellspring Elementary	\$4,900

b. That the Board of Education approves the extension of the existing Transportation Contracts for Out of District Transportation for the 2014-2015 school year:

Vendor	School	Amount
First Student	St. Martin De Porres	\$8,010
Acme Bus	Solomon Schechter, Jericho	\$3,600
We Transport	Holy Martyrs	\$15,000
Suburban bus	DDI Smithtown (with aide)	\$30,900
Acme Bus	Valley Stream Christian Academy	\$11,500

K. Superintendent's Report

Superintendent of Schools' Reports for 8/7/14

Presentations:

1. 2014-2015 Board Goals

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____