

Mineola Union Free School District, Mineola, NY
Workshop Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals for 2023-2024

Educational

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
 - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
 - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
 - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
 - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

Facilities

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

DATE and LOCATION: Thursday, April 4, 2024 / Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Jack Waters, Interim Admin Business & Operations
Cindy Velez, District Clerk

Stacey DeCillis, Trustee

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. Student Recognitions

G. BOE Reports

1. Comments from Board Trustees
2. Comments from Board President
3. Comments from Superintendent

I. New Business

RESOLUTION #54 - RESCIND RESOLUTION #51 ADOPTED ON MARCH 21, 2024 & DETERMINE PROPOSED PROJECTS ARE SEQRA TYPE II ACTIONS

WHEREAS, at its Business Meeting held on March 21, 2024, the Board of Education of the Mineola Union Free School District adopted Resolution #51 entitled "Proposed Projects are SEQRA Type II Actions" and now wishes to rescind this resolution and reconsider the proposed capital projects listed therein together with two additional proposed projects; and

WHEREAS, the Board of Education is proposing to: (a) replace the roof system and select skylights of the Mineola High School lobby, including if needed replacement of gutters, performance of related masonry repairs, and of other related work, including installing insulation, painting wood trim, connecting downspouts, and abatement of materials (the "High School Roof Project"); (b) replace the ceiling grid and lighting of the Mineola High School lobby and various classrooms (the "High School Ceiling and Lighting Project"); (c) repair or replace the air conditioning system of the Mineola High School auditorium, including any necessary electrical system repair and/or upgrades (the "High School Auditorium A/C Project"); (d) install fencing and landscaping to create an outdoor student dining location at Mineola High School (the "High School Fencing and Landscaping Project") and (e) repair and/or replace masonry, including repointing of brickwork, at Hampton Street School (the "Hampton Masonry Project") and (f) repair and/or replace heating and air conditioning systems at Willis Avenue School ("Willis Avenue Heating and A/C Project" and all six projects collectively, the "Proposed Projects"); and

WHEREAS, the Proposed Projects are subject to classification under the State Environmental Quality Review Act (the "SEQRA"); and

WHEREAS, in Section 617.5(a) of the Regulations of the New York Department of Environmental Conservation implementing SEQRA (the "SEQRA Regulations"), Type II actions are defined as actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education has reviewed the components, phases and aspects of the Proposed Projects; and

WHEREAS, the Board of Education has found that the High School Roof Project and the High School Ceiling and Lighting Project each consist of the replacement, rehabilitation or

reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the Board of Education has found that the High School Auditorium A/C Project, the Willis Avenue Heating and A/C Project and the Hampton Masonry Project each consist of the maintenance or repair involving no substantial changes in an existing structure or facility; the replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes; and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the Board of Education has found that the High School Fencing and Landscaping Project consists of routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby rescinds Resolution #51 entitled "Proposed Projects are SEQRA Type II Actions" that was adopted at its Business Meeting held on March 21, 2024; and

BE IT FURTHER RESOLVED, that the Board of Education determines that the Proposed Projects are individually and collectively Type II actions pursuant to Sections 617.5(c)(1), 617.5(c)(2) and/or 617.5(c)(10) of the Regulations of the New York Department of Environmental Conservation (6 NYCRR § 617.5[c][1],[2], [10]) and that no further environmental review is required.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes No

RESOLUTION #55 - Adoption of the 2024-2025 Budget and Property Tax Report Card

BE IT RESOLVED that the Mineola Board of Education approves the Adoption of the 2024-2025 Educational Plan and Budget in the amount of \$109,552,352, as submitted or, if necessary, with revisions, and further

BE IT RESOLVED that the Mineola Board of Education approves the real property tax report card prepared by the District's Business Office for the 2024 Annual District Meeting; and be it further

RESOLVED that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes No

RESOLUTION #56 - Adoption of BOCES 2024-2025 Annual Operating Budget

BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the Nassau BOCES Proposed Administrative Operations Budget for the 2024-2025 school year in the amount of \$27,131,117.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes No

RESOLUTION #57 - Authorizing proposition to expend from the Mineola 2022 Capital Reserve Funds for various projects.

BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District hereby authorizes the following proposition to be put before the School District's qualified voters at the Annual Meeting and Election on May 21, 2024, that seeks approval to expend monies from existing Mineola 2022 Capital Reserve:

PROPOSITION

YES

NO

Shall the Board of Education of the Mineola Union Free School District be authorized to expend an amount up to \$4,500,000.00 from the Mineola 2022 Capital Reserve to:

- (a) replace the roof system and skylight of the Mineola High School lobby, including if needed replacement of gutters and related asphalt areas, performance of related masonry repairs, and of other related work, including installing insulation, painting wood trim, connecting downspouts, and abatement of materials;
- (b) replace the ceiling grid and lighting of the Mineola High School lobby and various classrooms;
- (c) repair or replace the air conditioning system of the Mineola High School auditorium, including any necessary electrical system repair and/or upgrades;
- (d) install fencing and landscaping to create an outdoor student dining location at Mineola High School;
- (e) provide additional funding for construction of softball field, including dugouts, retaining walls, fencing, lighting, plumbing, spectator seating, landscaping, and preparation work for construction of bathrooms, storage area and concession stand at Mineola Middle School;
- (f) construct new sidewalk entrance to current gym at Mineola Middle School;
- (g) repair exterior stairs and walls outside art room of Mineola Middle School;
- (h) replace Mineola Middle School fire alarm system;
- (i) replace ceilings and flooring on second floor of Mineola Middle School;
- (j) replace and/or replace Mineola Middle School elevator in whole or in part;
- (k) repoint brickwork and masonry repairs at Hampton Street School and Mineola Middle School; and
- (l) repair and/or replace heating and air conditioning systems at Willis Avenue School;

(m) pay any related or associated costs of each of these projects, including but not limited to the professional services for each of these projects?

AND BE IT FURTHER RESOLVED, that the Board of Education of Mineola Union Free School District hereby authorizes following abbreviated version of the Proposition for the ballot, which shall be introduced in the Notice of the 2024 Annual Meeting of the District with the following text: "Notice is hereby further given that the aforesaid proposition may appear on the ballots of the voting machines used at t the vote and election to be held on Tuesday, May 21, 2024 in the following abbreviated form due to space constraints:"

PROPOSITION

YESNO

Shall the Board of Education be authorized: to expend an amount up to \$4,500,000.00 from the Mineola 2022 Capital Reserve to: (a) replace the roof system and skylight of the Mineola HS lobby; (b) replace the ceiling grid and lighting of the Mineola HS lobby and various classrooms; (c) repair or replace the air conditioning system of the Mineola HS auditorium; (d) install fencing and landscaping to create an outdoor student dining location at Mineola HS; (e) provide additional funding for construction of softball field at Mineola MS; (f) construct new sidewalk entrance to current gym at Mineola MS; (g) repair exterior stairs and walls outside art room of Mineola MS; (h) replace Mineola MS fire alarm system; (i) replace ceilings and flooring on second floor of Mineola MS; (j) repair and/or replace Mineola MS elevator; (k) repoint brickwork and masonry repairs at Hampton Street School and Mineola MS; (l) repair and/or replace heating and air conditioning systems at Willis Avenue School; and (m) pay any related or associated costs of each of these projects?

AND BE IT FURTHER RESOLVED, that the Board of Education of Mineola Union Free School District hereby directs the District Clerk to add the full version and abbreviated version of the above-stated proposition to the Notice of the 2024 Annual Meeting of the District.

Motion: _____
Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: Yes No

RESOLUTION #58 - **BE IT RESOLVED**, that the Board of Education approves the Salary and Benefits Agreement with Will Herman, Assistant Superintendent for Business and Operation effective July 1, 2024, which has been reviewed by the Board of Education; and
BE IT FURTHER RESOLVED, the Board President is authorized by the Board to execute the aforementioned Salary and Benefits Agreement on behalf of the Board of Education.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes No

J. CONSENSUS AGENDA

RESOLUTION #59 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.c.1., as presented.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes ____ No ____

1. **Accepting of Minutes**
 - a. That the Board of Education accepts the minutes of the March 21, 2024 Business Meeting as presented.
2. **Instruction**
 - a. **Appointments**

1. That the Board of Education approves the appointment of Lauren Dooley, to the position of Leave Replacement English Teacher for Lindsay Sauter, effective March 25, 2024 through May 31, 2024 with a salary on MA Step 1 of \$75,687.
2. That the Board of Education approves the appointment of Tara Donahue, to the position of Science Teacher, effective August 28, 2024 with a salary BA Step 1 of \$66,355.00 and a Probationary Period from August 29, 2024 through August 28, 2028.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$150.

	<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Jolanta Kasza	ESL	04/08/2024

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2023-2024 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Lacrosse Jr Varisty-Asst	Colin Renner	2	Amended from \$3,783.00 to \$5,145.00

d. **Instruction Appointments - Marching Band**

That the Board of Education approves the following staff members for the Marching Band:

	<u>Position</u>	<u>Name</u>	<u>Stipend</u>
1.	Marching Band Drill Writer	Jordan Fisch	\$4,739.00
2.	Marching Band Front Ensemble Educator	Zoe Kolodny	1/2 of \$2,369.00

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Jose Taveras, Cleaner for Meadow Drive, effective April 16, 2024.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Catia Teixeira, to the position of Part Time Lunch Aide at Hampton Street, retroactive to March 20, 2024 with a salary on Step 1 of \$16.00/hr.
2. That the Board of Education approves the appointment of Guy Saint-Vil, to the position of Substitute Cleaner for the District, effective April 5, 2024 with a salary of \$16.00/hr.
3. That the Board of Education approves the appointment of Laura Stewart, to the position of Full Time Teacher Aide, effective August 29, 2024 with a salary on Step 1 of \$24,057.00.
4. That the Board of Education approves the appointment of Rachel Roth, to the position of Full Time Teacher Aide, effective August 29, 2024 with a salary on Step 1 of \$24,057.00.

4. **BUSINESS / FINANCE**

a. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for January 1, 2024 through January 31, 2024 and February 1, 2024 through February 29, 2024.

b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health Contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2023-2024 school year.
 - Garden City UFSD
2. That the Board of Education approves Health Contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2023-2024 school year.
 - Plainview-Bethpage Central School District
3. That the Board of Education accepts the Special Education Services Contract for Parentally-Placed Non-Public School Students between Glen Cove City School District (District of Residence) and Mineola UFSD (District of Location for the 2023-2024 School Year.
4. That the Board of Education accepts the Special Education Services Contract for Parentally-Placed Non-Public School Students between Syosset Central School District (District of Residence) and Mineola UFSD (District of Location for the 2022-2023 and 2023-2024 School Years.
5. The the Board of Education accepts the Instructional Service Agreement between Herricks UFSD (sending school district) and Mineola UFSD (receiving school district) for the 2023-2024 school year.

c. **Business/Finance - Bids**

1. That the Board of Education approves the award of the Landscape Services bid to Trinity Trent Group Inc. dba Landscapes of Long Island, Old Bethpage, NY, the lowest responsible bidder meeting all specification.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. New Code of Conduct and Mineola Culture - David Bodner and Wade Brozik
2. Budget Adoption - Michael Nagler

Superintendent Comments

L. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Cindy A. Velez
District Clerk