

**Mineola Union Free School District, Mineola, NY**  
**Workshop Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals for 2023-2024**

***Educational***

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
  - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
  - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
  - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
  - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

***Facilities***

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

**DATE and LOCATION: Tuesday, March 5, 2024 / Synergy Building - 7:00 p.m.**

**Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Jack Waters, Interim Admin for Business & Operations  
Cindy Velez, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Recognitions**

**G. BOE Reports**

1. Comments from Board Trustees
2. Comments from Board President
3. Comments from Superintendent

**I. New Business**

**RESOLUTION #41 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD approves of the following information regarding the Annual Election and Budget Vote scheduled for May 21, 2024:

- (a) The District's Annual Election will be held on **Tuesday, May 21, 2024**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 21, 2024**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Williston Times and Nassau Illustrated**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polling place for voting purposes is at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$16.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Velez are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 22, 2024**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 9, 2024** at 7:00 p.m., at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 7, 2024**, from 4:00 p.m. to 7:00 p.m. at the at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_ No \_\_\_\_

**RESOLUTION #42 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the second formal reading of the following revised board policies due to their availability on the information table and website and moves to their adoption.

**Policy 7240R - Access to Student Records**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed:    Yes \_\_\_\_    No \_\_\_\_

**RESOLUTION #43** - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD cast one (1) vote for each of the three (3) following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2024.

**Election of BOCES Candidates**

- |    |  |       |
|----|--|-------|
| 1. | Susan Bergtraum<br>10 I.U. Willets Rd.<br>Old Westbury, NY 11568 | _____ |
| 2. | Martin R. Kaye<br>91 Ambrose Avenue<br>Malverne, NY 11565-1320   | _____ |
| 3. | Michael Weinick<br>245 Frankel Blvd.<br>Merrick, NY 11566        | _____ |

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:	No:
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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

**RESOLUTION #44 - 2020-2024 AMSA Labor Agreement**

**WHEREAS**, the 2020-2024 labor agreement between the Board of Education of the Mineola Union Free School District and the Association of Mineola School Administrators expires on June 30, 2024;

**WHEREAS**, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

**WHEREAS**, the representatives of the Mineola Union Free School District and the Association of Mineola School Administrators memorialized their agreement in a Memorandum of Agreement dated February 13, 2024;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Mineola Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Memorandum of Agreement; and,

**BE IT FURTHER RESOLVED**, that the President of the Board of Education and the Superintendent of Schools are hereby authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement on behalf of the Board of Education.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

**RESOLUTION #45 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policies due to their availability on the information table and the website.

**Policy 6190R - Workplace Violence Prevention Program**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_ No \_\_\_\_

**RESOLUTION #46** - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the first formal reading of the following Revised Board Policies due to their availability on the information table and the website.

**Policy 7350 - Timout and Physical Restraint**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_ No \_\_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #47** - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1 through J.4.d.1., as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

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No:

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Passed: Yes \_\_\_\_ No \_\_\_\_

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the February 8, 2024 Business Meeting as presented.

2. **Instruction**

a. **Retirements**

1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Ann P. Mooney, Elementary Teacher at Hampton Street, effective June 30, 2024.

b. **Leave of Absence - Medical**

1. That the Board of Education approves to ammend the unpaid Medical Leave of Absence for Annmary Lopez, effective February 13, 2024 for approximately 6 weeks.

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$150.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Meaghan McCaffrey	Childhood Education (Grades 1-6)	02/26/2024
2.	Alexander Umland	Physical Ed	02/26/2024

d. **Instruction: Committee on Special Education**

1. **Anticipated 2024 ESY Professional Staff**

**Location:** Extended School Year (ESY) - Jackson Avenue School

**Dates:** 7/1/2024 to 8/9/2024 (closed 7/4 Holiday)

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

**Staffing:**

- ESY Administrator
- 4 Special Education teachers (6 hours)
- Elementary
- With ABA experience
- 2 Special Education teacher (6 hours)
- Middle School & High School
- With ABA experience
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 5 Special Education teachers (3 hours)
- 1 Nurse (6 hours)
- 1 Sub Nurse (as needed)
- 1 School Psychologist (6 hours)
- 2 Hourly Psychologist
- 4 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

**Rate of Pay:** As per contract

e. **Instruction: Other**



1. **Summer Sports Camps**

Location: Mineola High School

Dates: 7/8/24 - 7/11/24

Hours: 9:00am - 12:00pm

Title: **Girls Lacrosse**

- 1 Head Coach
- 1 Assistant Coach
- 3 Student Coaches

Rate of Pay: Per MTA Contract

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Location: Mineola High School

Dates: 6/27/24, 6/28/24, 7/1/24 - 7/3/24

Hours: 4:00pm - 6:00pm, 6:00pm - 8:30pm

Title: **Wrestling Camp**

- 1 Head Coach
- 2 Student Coaches

Rate of Pay: Per MTA Contract

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Location: Hampton Stadium

Dates: 7/8/24 - 7/10/24

Hours: 6:00pm - 8:30pm

Title: **Football Camp**

- 1 Head Coach

Rate of Pay: Per MTA Contract

2. **Fine and Performing Arts Summer Program**

Location: Mineola High School

Dates: 6/28/2023 to 7/21/2023

Hours: 8:30am - 12:30pm

Title: 11 Teachers Certified in the following areas:

- 2 Drama/Dance/Yoga
- 4 Music
- 2 Technology
- 3 Art

7 Substitute Teachers

10 Student Workers

Rate of Pay: Per MTA Contract

3. **Summer ENL Program (K - 6)**

Location: Jackson Avenue School

Dates: 7/8/2024 to 7/19/2024

Hours: 8:30 am to 12:30 pm

Title: 2 Administrators

· Director

· Assistant Director

9 Elementary Certified Teachers *(TESOL /Bilingual Preferred)*

1 PE Certified Teacher/Yoga Certified Instructor (1 hour/day)

3 Substitute Teachers

Rate of Pay: Per MTA Contract

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**Summer ENL Program (7-12)**

Location: Synergy

Dates: 7/8/2024 to 7/19/2024

Hours: 9:00 am to 1:00 pm (3 days per week)

Title: 3 7-12 Certified Teachers *(TESOL /Bilingual Preferred)*

2 Substitute Teachers

Rate of Pay: Per MTA Contract

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**Summer ENL Program (7-12)**

Location: Synergy

Dates: 7/8/2024 to 8/19/2024

Hours: 9:00 am to 1:00 pm (3 days per week)

Title: 1 7-12 Certified ELA Teacher *(TESOL /Bilingual Preferred)*

Rate of Pay: Per MTA Contract

4. **Summer Technology Workers**

Location: Mineola School District

Dates: 7/1/24 - 8/30/24

Hours: 8:00am - 4:00pm

Title: 4 Summer Tech Workers

Rate of Pay: Per Contract

5. **Summer Cleaners**

Location: Mineola School District

Dates: 7/1/24 - 8/9/24

Hours: 7:00am - 2:30pm

Title: 11 Summer Cleaners

Rate of Pay: Per Contract

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Ines Barrera, Bus Driver for the District, effective February 8, 2024.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Chad S. Lauri, to the position of Provisinal Custodian, retroactive to February 9, 2024 with a salary on Step 1 of \$46,690.00.
2. That the Board of Education approves the appointment of Adriana Lopez, to the position of 6 hour Bus Driver, effective March 6, 2024 with a salary on Step 1 of \$32,480.00.

c. **Civil Service - Other**

1. **Anticipated 2024 ESY Civil Service Classifications:**

Location: Extended School Year (ESY) - Jackson Avenue School

Dates: 7/1/2024 - 8/9/2024 (Closed 7/4 Holiday)

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

**Staffing:**

TEACHER-IN-TRAINING (10)

TEACHER AIDES (25)

GREETER - 6 hours (1)

Rate of Pay: \$16.00 per Hour (Teachers-in-Training)

Hourly contract rate (Teacher Aides)

\$16.00 per Hour (Greeter)

2. **Summer Transportation**

Location: Mineola School District

Dates: 7/1/24 to 8/9/24

Hours: 8:00 - 11:30 for ½ day

8:00 - 2:00 for full day

8:30-11:30 ENL Program

8:00-11:00 Synergy (if needed)

Field Trips, Pool Trips are also added during the summer

RISE and CDOS sometimes have students going to job sites during the summer

Title: 8-10 Bus Drivers, 7-8 Aides, 8 substitute bus drivers

Rate of Pay: Per Contract

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Location: BOCES EYP and other Special Needs

Dates: 7/8 to 8/16 BOCES EYP Hours

Carman Rd 8:30 - 2:30

Rosemary Kennedy 8:30 - 2:30

Jerusalem Ave 8:30 - 11:00 and/or 12:00 - 2:30

Robert Williams School 8:30 - 2:30

CCA 8:00 - 2:00 or 8:15 - 11:15, 11:45 - 2:45

Elijah 9:00 - 2:45

Genesis 8:45 - 2:45

Martin DePorres (Elmont) 8:00 - 2:30

Other schools may be added

Title: 7 Bus Drivers, 6 Aides, 8 substitute bus drivers

Rate of Pay: Per Contract

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending January 31, 2024.

b. **Business: Other**

1. **Approval of New 2024 Standard Mileage Rate**

That the Board of Education approves the new 2024 IRS Mileage Reimbursement Rate for approved travel at a rate of 67 cents per mile, effective January 1, 2024.

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for December 1, 2023 through December 31, 2023.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves the 2023-2024 Contracts for Receipt of Federal Part-B Flow-Through Allocation Contracts for Eden II Programs/Genesis School.

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. Budget
2. Learner Portfolio - Catherine Shanahan, Raquel Stephenson, Jenn Maichin, Victoria Hogan

Superintendent Comments

**L. Executive Session** Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

**M. Adjournment** Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

Respectfully Submitted,

Cindy A. Velez  
District Clerk