

Mineola Union Free School District, Mineola, NY

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2022 - 2023

Educational

- To continue the Jackson21 and Synergy initiatives with the implementation of competency based learning management system (LMS) using proficiency scales. Both initiatives will continue to place an emphasis on self-directed learning, real world experiences and learner voice and choice.
- Affirm and explain the evolution of our instructional model. Engage stakeholders to examine the past, present and future direction of our school system.

Integrated Curriculum
Redesigning Assessment
Computational Thinking
Flexible Learning Spaces
Growth Mindset

Responsive Instructional Practice
Visible Learning
Design Thinking
Learner Identity

- Adopt the new State guidelines for Civics with an emphasis for all seniors to obtain the Seal of civic readiness

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 9, 2023

Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee
Stacey DeCillis, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Andrew Casale, Asst. Supt. for Business & Operations
Linda Spagnola, District Clerk

MINUTES
February 9, 2023

- A. Call to Order - 7:00 P.M.
- B. Pledge of Allegiance
- C. Reading of Mission - by Cheryl Lampasona
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F. Student Organizational Report given by Donjeta Becerra
Student Recognitions by Karen Bernstein
- G. BOE Reports
 - 1. Comments from Board Trustees - by Stacey DeCillis, Cheryl Lampasona, Brian Widman and Patrick Talty
 - 2. Comments from Board President - Dr. Margaret Ballantyne
 - 3. Comments from Superintendent - Dr. Michael Nagler

H. Old Business

No Old Business this meeting.

I. New Business

RESOLUTION#47 - CONSOLIDATION OF ELECTION DISTRICTS

WHEREAS, the Mineola Union Free School District has been divided into two (2) separate Election Districts; and

WHEREAS, the Board of Education, upon review of the election procedures, believes that it is in the best interest of the School District to reduce the number of Election Districts from two (2) separate Election Districts and to adopt a single Election District comprising the entire School District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District hereby consolidates the Election Districts as currently existing (Election District "1" and Election District "2") into one (1) single Election District; and

BE IT FURTHER RESOLVED, that the Board of Education hereby establishes one (1) Election District covering the boundaries of the entire School District; and

BE IT FURTHER RESOLVED, that the polling place for the Election District shall be the Synergy Building, 2400 Jericho Turnpike, Garden City Park, New York.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

No:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Stacey DeCillis

Brian Widman

Passed: Yes

RESOLUTION#48 - Rejection of Bids

WHEREAS, the Mineola Union Free School District sought bids for general construction, electrical work, plumbing and mechanical work for a construction project at Mineola Middle School; and

WHEREAS, the bids received were opened on January 6, 2023; and

WHEREAS, the bids of the lowest responsible and responsive bidders collectively exceed the projected budget for the construction work and the District is considering modifying the scope of the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby rejects all bids opened on January 6, 2023 for a construction project at Mineola Middle School.

Motion: Brian Widman
Second: Stacey DeCillis

Yes:
Dr. Margaret Ballantyne
Patrick Talty
Brian Widman
Cheryl Lampasona
Stacey DeCillis

No:

Passed: Yes

RESOLUTION #49 - REJECTING PROPOSALS FOR VENDING MACHINE SERVICES

WHEREAS, the Mineola Union Free School District issued a Request for Proposals for installation and maintenance of vending machines on school property; and

WHEREAS, the District is now exploring including the option of having vending machines installed and maintained on school property in its request for bids for a food service management vendor;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby rejects all proposals received in response to the Request for Proposals for installation and maintenance of vending machines on school property.

Motion: Brian Widman
Second: Stacey DeCillis

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Cheryl Lampasona	_____
Stacey DeCillis	_____

Passed: Yes

RESOLUTION #50 - High School Unit Ventilator Replacement

Be it Resolved that the Board of Education of the Mineola Union Free School District approves the award of the base bid and alternates H1 & H2 Contract "H" HVAC Work, High School Unit Ventilator Replacement to PGA Mechanical Contractors Inc., based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$938,000.

Motion: Patrick Talty
Second: Stacey DeCillis

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Cheryl Lampasona	_____
Stacey DeCillis	_____

Passed: Yes

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J. CONSENSUS AGENDA

RESOLUTION #51 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.c.1., as presented.

Motion: Cheryl Lampasona
Second: Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Cheryl Lampasona	_____
Stacey DeCillis	_____

Passed: Yes

1. **Accepting of Minutes**
 - a. That the Board of Education accepts the minutes of the January 5, 2023 Workshop Meeting and the January 19, 2023 Business Meeting, as presented.
2. **Instruction**
 - a. **Resignations**
 1. That the Board of Education accepts the resignation of Marci T. Imbrenda, Permanent Substitute, effective January 26, 2023.
 - b. **Leave of Absence - Child-Rearing**
 1. That the Board of Education grants a request to Nayeli Calle-Sousa, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 21, 2023.
 - c. **Leave of Absence - Medical**
 1. That the Board of Education approves a Medical Leave of Absence, using sick days, to Lisa M. Applewhite, effective February 13, 2023 to on or before June 30, 2023.
 - d. **Appointments**
 1. That the Board of Education approves the appointment of Tina L. Tudisco, to the position of Leave Replacement teacher for Joanne Gagliano, effective January 3, 2023 to on or before June 30, 2023 with a salary of MA, Step 1, \$74,753.
 - e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2022-2023 school year:

<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
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Mineola Union Free School District

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	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Varsity Baseball	Helmut Bohringer	3	\$8,974.00
2.	Varsity Baseball Asst	Gregory Mayo	3	\$6,101.00
3.	JV Baseball	Christopher Schacca	3	\$6,214.00
4.	8th Grade Baseball	James Bulva	3	\$5,850.00
5.	Boys Varsity Lacrosse	James Durso	3	\$8,965.00
6.	Boys Varsity Lacrosse Asst	Jamie McAndrew	3	\$6,098.00
7.	Boys JV Lacrosse Head	William Gerstner	3	\$6,214.00
8.	Boys JV Lacrosse Asst	Colin Renner	1	\$3,355.00
9.	7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,831.00
10.	Boys Varsity Track	John Fretz	3	\$8,409.00
11.	Girls Varsity Track	Thomas Leninger	3	\$8,409.00
12.	Girls Varsity Softball	Monique Wink	3	\$8,965.00
13.	Girls Varsity Softball Asst	William DiGennaro	3	\$6,096.00
14.	Girls JV Softball	Priscilla Smith	1	\$4,934.00
15.	8th Grade Girls Softball	Vanessa Casper	3	\$5,438.00
16.	Girls Varsity Lacrosse	Jacqueline Jahelka	3	\$8,965.00
17.	Girls Varsity Lacrosse Asst	Kayla McKeveny	2	\$5,353.00
18.	7th Grade Girls Lacrosse	Christine Gayson	3	\$5,831.00
19.	8th Grade Girls Lacrosse	Alexandra Bauer	3	\$5,831.00

f. **Leave of Absence - Personal**

1. That the Board of Education grants a request to Joanne Gagliano, for a Leave of Absence, using sick days, starting January 3, 2023.

g. **Instruction: Summer ESY Anticipated Professional Staff**

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1. **Anticipated 2023 ESY Professional Staff**

Location: Extended School Year (ESY)
Jackson Avenue School

Dates: 7/3/2023 to 8/11/2023 (closed 7/4 Holiday)
Full Day = 8:00 am to 2:00 pm (6 hours)
Half Day = 8:00 am to 11:30 am (3.5 hours)

- ☐ ESY Administrator
- ☐ 3 Special Education teachers (6 hours)
 - o Elementary
 - o With ABA experience
- ☐ 2 Special Education teacher (6 hours)
 - o Middle School & High School
 - o With ABA experience
- ☐ 1 Regular Education teacher (Home & Careers) (6 hours)
- ☐ 4 Special Education teachers (3 hours)
 - o With LLI, Foundations, EdMark, and/or SOAR experience
- ☐ 1 Nurse (6 hours)
- ☐ 1 Sub Nurse (as needed)
- ☐ 1 School Psychologist (6 hours)
- ☐ 2 Hourly Psychologists
- ☐ 3 Speech and Language teachers (5.5 hours)
- ☐ 2 Occupational Therapists (5.5 hours)

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Mariacamila Santoli Teacher Aide, effective February 1, 2023.
2. That the Board of Education accepts the resignation of Doreen Warwick, Part Time Teacher Aide at Meadow Drive, effective February 10, 2023.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Vickiana Medina, to the position of Part Time Teacher Aide at Meadow Drive, effective January 23, 2023 with a salary of \$15.26/hr.
2. That the Board of Education approves the appointment of Peter Kent, to the position of Maintainer for the District, retroactive to January 23, 2023 with a salary on Step 11 of \$63,132.00.
3. That the Board of Education approves the appointment of Yadira Lema Farez, to the position of Part Time Substitute Cleaner for the District, effective February 10, 2023 with a salary of \$15.00/hr.

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4. That the Board of Education approves the appointment of Carlos Hernandez Ortega, to the position of Maintenance Helper, retroactive to January 23, 2023 with a salary on Step 2 of \$47,705.00.
 5. That the Board of Education approves the appointment of Tyler Curtis, to the position of Maintenance Helper, retroactive to February 6, 2023 with a salary on Step 1 of \$47,000.00.
 6. That the Board of Education approves the appointment of Andrew Aguilar Valle, to the position of Maintenance Helper for the District, retroactive to February 6, 2023 with a salary on Step 1 of \$47,000.00.
 7. That the Board of Education approves the appointment of Celia R. Clemente, to the position of Teacher Aide for the Middle School, effective February 8, 2023 with a salary on Step 1 of \$23,643.00.
 8. That the Board of Education approves the appointment of Victoria Ondris, to the position of Teacher Aide for the Middle School, effective February 8, 2023 with a salary on Step 1 of \$23,643.00.
 9. That the Board of Education approves the appointment of Susan Fernandez, to the position of Teacher Aide at Meadow Drive, effective February 8, 2023 with a salary on Step 5 of \$28,155.00.
 10. That the Board of Education approves the appointment of Raully Berrios, to the position of Part Time Teacher Aide at Hampton Street School, effective February 13, 2023 with a salary on Step 1 of \$15.26.
- c. **Leave of Absence - Personal**
1. That the Board of Education grants a request to Maryalice Leno, for a Leave of Absence, due to personal reasons, effective March 20, 2023 returning March 31, 2023.
- d. **Retirement(s)**
1. That the Board of Education accepts, with regret, the resignation of Donna Benvegna Teacher Aide at the Middle School for the purpose of retirement, effective June 23, 2023.
 2. That the Board of Education accepts, with regret, the resignation of Laura Adams Laboratory Assistant at the High School for the purpose of retirement, effective June 23, 2023.
- e. **Leave of Absence - Paid Medical**
1. That the Board of Education approves a paid Medical Leave of Absence to Cecil Meikle, Bus Driver for the District, effective January 13, 2023. He will return when cleared by his Doctor.
 2. That the Board of Education approves a paid Medical Leave of Absence to Felix Cappuccio, Bus Driver for the District, effective January 9, 2023 till on about or May 1, 2023. Then will go on unpaid Medical Leave of Absence till cleared by his Doctor.
- f. **Leave of Absence - Unpaid Medical**
1. That the Board of Education grants a request to Melissa DaSilva, Bus Attendant, for an unpaid Medical Leave of Absence, effective January 31, 2023. She will return when cleared by her Doctor.

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g. **Civil Service - Other**

1. **Anticipated 2023 ESY Civil Service Classifications:**

Title: Teacher-in-Training (10)
Teacher Aides (15)
Clerical - 3 hours (1)
Greeter - 6 hours (1)

Location: Extended School Year (ESY) - Jackson Avenue School

Hours: Monday - Friday; July 3, 2023 - August 11, 2023 (Closed 7/4 Holiday)
F/T; 8:00 am - 2:00 pm & P/T; 8:00 am - 11:30 am

Rate of Pay: \$15.00 per Hour (Teachers-in-Training)
Hourly contract rate (Teacher Aides)
Hourly contract rate (Clerical)
\$15.00 per Hour (Greeter)

4. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2023.

Invoices

A/P Warrant #15	Jan 5, 2023	\$741,707.06
A/P Warrant #16	Jan 19, 2023	<u>\$1,949,510.06</u>
TOTAL EXPENSES		\$2,691,217.12

Payroll #14 (Jan 13, 2023) & #15 (Jan 31, 2023)

General Fund	\$4,580,757.58
Federal Fund	<u>\$78,668.70</u>
TOTAL PAYROLL	\$4,659,426.28

b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following district and the Mineola UFSD, whereby said district provides health and welfare services for the 2022-2023 school year.
- Jericho UFSD
2. That the Board of Education approves CSE/CPSE/SCSE recommended programs and services from October, November and December 2022.

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c. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

1. - Grizzly Drill Press - Asset Tag 2051252 - Serial Number 17312
 - Delta Drill Press - Asset Tag 20100023 - Serial Number 029210W4091
 - Delta Belt/Disc Sander Combo - Asset Tag 20151111 - Serial Number 011344J4091

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Graduation Rates and Diploma Types - Dr. Whittney Smith
2. Fine and Performing Arts - Karen Bernstein
3. P.E. Athletics Report - Ralph Amitrano
4. Tax Cap Presentation - Andrew Casale

Superintendent Comments

L. Executive Session Time: 9:10 p.m.

Motion: Patrick Talty

Second: Dr. Margaret Ballantyne

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Cheryl Lampasona	_____
Stacey DeCillis	_____

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,
Linda M. Spagnola
District Clerk