

Mineola Union Free School District, Mineola, NY

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2021- 2022

Educational

- To develop strategic academic and SEL supports for virtual students as they reintegrate back to in-person learning
- To develop a new type of high school that leverages expertise in asynchronous learning, develops community connections, and provides an integrated curricular experience aligned with the CASEL competencies that will foster student agency and academic success by offering choice in content, method, and pacing
- To develop and implement Jackson 21 which revamps our academic and social emotional programs for students in grades 3-4 to intentionally develop non cognitive and cognitive skills with a focus on genius hour and passion projects
- To develop age appropriate student portfolios that allow students agency in showing who they are as a learner through the use of goal setting and reflective practices
- To establish the practice of book clubs as a complimentary instructional practice that offers students a choice in literature that reflects diverse perspectives and experiences.

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 3, 2022

Willis Avenue School - 2nd floor

7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee
Stacey DeCillis, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Catherine Fishman, Asst. Supt. of Pupil Personnel Services
Andrew Casale, Asst. to the Supt for Business & Operations
Linda Spagnola, District Clerk

MINUTES
February 3, 2022

- A. Call to Order - 7:03 P.M.
- B. Pledge of Allegiance
- C. Reading of Mission - Cheryl Lampasona
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F.
- G. BOE Reports

1. Comments from Board Trustees -

Stacey DeCillis reported she has been following Twitter and discovered there are so many engaging and fun activities going on in all the schools. She also reported she went to the new wind ensemble performance and was blown away by the talent. She thanked all the students and all involved. Brian Widman thanked Cheryl Lampasona for running for the board again. He congratulated all the January graduates and also congratulated all the winter sports. Cheryl Lampasona also spoke about the new wind ensemble. She was very excited to announce she is running for the board. Patrick Talty spoke about masks. He thanked the Superintendent for the tour of Synergy he gave him yesterday.

2. Comments from Board President - Dr. Ballantyne wished everyone a Happy Japanese New Year. She stated the wind ensemble musicians were phenomenal and congratulated the Synergy graduates.

3. Comments from Superintendent - Dr. Nagler thanked Jenny Carcana, Steve Argus and all staff that helped with the snow removal. He reminded the public that the February 17th and March 3rd board meetings are being combined and will be on February 28th. He spoke about the capital updates on the Synergy building, Jackson Avenue and the Middle School gym.

H. Old Business

The high school library is open again after being flooded.

I. New Business

MINUTES
February 3, 2022

Policies - First Reading of Revised Board Policies

RESOLUTION #54 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

Policy # 5330 Budget Transfers

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

Agreement of Employment

RESOLUTION #55 - BE IT RESOLVED that the Board of Education hereby authorizes the Board President to execute an Agreement of Employment between the Mineola Union Free School District and Diane Anderson, the terms of which have been reviewed by the Board in Executive Session.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

**RESOLUTION REJECTING NON-RESPONSIVE BID AND AWARDING OVEN
PURCHASE CONTRACT**

RESOLUTION #56

WHEREAS, the Board of Education of Mineola Union Free School District solicited bids for the purchase and installation of gas combi ovens with certain accessories in the kitchen of Mineola High School; and

WHEREAS, the bids received were opened on January 26, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby rejects the bid received from Douglas Equipment as non-conforming and/or non-responsive to the requirements of the bid by, among other things, qualifying its bid by conditioning the installation of the ovens to be purchased on no modifications to utilities, hallways, doorways, windows, floors or roofs, by conditioning the installation of the ovens to be purchased on utilities being within four feet, by limiting the validity of bid prices to thirty days and by failing to provide a reference list; and

BE IT FURTHER RESOLVED, that the Board of Education of Mineola Union Free School District hereby awards the contract for the purchase and installation of gas combi ovens with certain accessories in the kitchen of Mineola High School to lowest responsible and responsive bidder, Bar Boy Products, Inc., having an address of 250 Merritts Road, Farmingdale, New York 11735 in the principal amount of \$45,310.00 in accordance with the terms and conditions of the bid documents, including but not limited to the submitted bid, Notice to Bidders, Bid Instructions, and Specifications; and

BE IT FURTHER RESOLVED, that that the Assistant to the Superintendent for Business & Operations is hereby authorized and empowered to execute the documents comprising the awarded contract to Bar Boy Products, Inc.; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School District officers and administrators are authorized and directed to take all actions necessary to affect the purposes of and to cause compliance with contract awarded to Bar Boy Products, Inc.

Motion: Stacey DeCillis

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

MINUTES
February 3, 2022

Second Reading and Adoption of Revised Board Policy

RESOLUTION #57 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policy due to the availability on the website and moves the adoption.

Policy # 1510 - Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

J. CONSENSUS AGENDA

MINUTES
February 3, 2022

RESOLUTION #58 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.a.1., as presented.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

Item J.2.c.4.: states the Probationary Period for Julia Dawber is February 1, 2022 to January 31, 2024 - Ms. Dawber's Probationary Period needs to be amended to February 1, 2022 to June 30, 2024.

A motion was made to amend the consensus agenda.

Motion: Brian Widman and **Second:** Cheryl Lampasona

The Board was polled and all were in favor and the motion passed.

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the December 2, 2021 Workshop Meeting and the December 16, 2021 Business Meeting, as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Karen Lovelace, Speech Teacher, effective January 31, 2022.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Roneldy Pingitore, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately February 28, 2022 followed by an unpaid leave of absence for the remainder of the school year.

c. **Appointments**

1. That the Board of Education approves the appointment of Frank Azzara, to the position of Home Bound Teacher (part time-paid hourly), effective January 20, 2022 with a salary of \$57.97.

MINUTES
February 3, 2022

2. That the Board of Education approves the appointment of Susan A. Moeller, to the position of Probationary School Social Worker, effective February 28, 2022 with a salary of MA, Step 4, \$82,320 and a Probationary Period from February 28, 2022 to February 27, 2026.
 3. That the Board of Education approves the appointment of Geraldine Delgado, to the position of Probationary School Social Worker, effective September 1, 2022 with a salary of MA, Step 1, \$73,099 and a Probationary Period from September 1, 2022 to August 31, 2026.
 4. That the Board of Education approves the appointment of Julia V. Dawber, to the position of Probationary Speech Teacher, effective February 1, 2022 with a salary of MA, Step 2, \$76,182 and a Probationary Period from February 1, 2022 to June 30, 2024.
 5. That the Board of Education approves the appointment of Thomas Ball, to the position of Leave Replacement Teacher for Erin Garabedian, effective January 31, 2022 to June 30, 2022 with a salary of MA, Step 1, \$73,099.
- d. **Appointment(s) - Clubs/Stipends**
That the Board of Education approves the following Clubs/Stipends for 2021-2022 school year:
- | | <u>Club</u> | <u>Teacher</u> | <u>Stipend</u> |
|----|-----------------------------|--|-----------------------|
| 1. | 10-12 Musical Technical Dir | Robert K. Owens | \$2,254.00 |
| 2. | MS Musical Technical Dir | Robert K. Owens | \$1,503.00 |
| 3. | 10-12 Musical Vocal Coach | Barbara Brand Silverman | \$3,493.00 |
| 4. | Art Club Advisor | Janine Lapertosa (replacing Kathleen Loughlin retired) | 1/2 of \$1,032 |
- e. **Instruction: Student Actions**
1. That the Board of Education approves the following overnight/out-of-state field trips:

January 29, 2022 (MAIN) West Orange, NJ
February 12, 2022 (MAC) Dermarest, NJ
March 5, 2022 (MAIN) Monmouth Junction, NJ
March 12, 2022 (WGI Regional) - Bethlehem, PA
March 19, 2022 (MAIN) - Monroe, NJ
April 6-9, 2022 (WGI Championships) - Dayton, OH - OVERNIGHT
April 23-24, 2022 (MAIN) - Monmouth Junction, NJ - (Competition will be on either 4/23 or 4/24/2022.
3. **CIVIL SERVICE**
- a. **Appointment(s)**
1. That the Board of Education approves the appointment of Nancy Wong, to the position of Part Time Teacher Aide at Jackson Avenue, effective January 18, 2022 with a salary on Step 1 of \$15.00/hr.
 2. That the Board of Education approves the appointment of Angela Parente, to the position of Part Time Teacher Aide at Meadow Drive, effective January 24, 2022 with a salary on Step 1 of \$15.00/hr.

MINUTES
February 3, 2022

3. That the Board of Education approves the appointment of Rajeswary Nallathamby, to the position of Part Time Teacher Aide at Hampton Street School, effective January 31, 2022 with a salary on Step 1 of \$15.00/hr.
 4. That the Board of Education approves the appointment of Adriana Villa, to the position of Part Time Teacher Aide at Meadow Drive, effective January 31, 2022 with a salary on Step 1 of \$15.00/hr.
 5. That the Board of Education approves the appointment of Carlos Lucero Farez, to the position of Substitute Cleaner for the district, effective January 31, 2022 with a salary of \$15.00/hr.
 6. That the Board of Education approves the appointment of Carlos Ochoa Cueva, to the position of Substitute Cleaner for the district, effective January 31, 2022 with a salary of \$15.00/hr.
- b. **Retirement(s)**
1. That the Board of Education accepts, with regret, the resignation of Frances Lapoff, Bus Attendant, for the purpose of retirement, effective March 30, 2022.
- c. **Leave of Absence - Paid Medical**
1. That the Board of Education approves a paid Medical Leave of Absence to Geraldine Larson, Part Time Teacher Aide at Meadow Drive, starting February 28, 2022. She will return when cleared by doctor.
4. **BUSINESS / FINANCE**
- a. **Budget Appropriation Adjustment**
1. That the Board of Education approves the following transfer of funds to cover utility costs for the new Synergy building:
 - Budget Code: from 1620-419-02-7804 to 1620-419-00-7804 - \$5,000
 - Budget Code: from 1621-419-03-7802 to 1621-419-00-7802 - \$50,000
 - Budget Code: from 1621-419-07-7803 to 1621-419-00-7801 - \$25,000
- b. **Internal Claims Audit Report**
1. That the Board of Education approves the Internal Claims Audit Report for December 1, 2021 through December 31, 2021.

MINUTES
February 3, 2022

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Explanation of Tax Levy Cap - Andrew Casale
2. Physical Education - Ralph Amitrano
3. Fine and Performing Arts - Joe Owens

Superintendent Comments

L. Executive Session Time: 8:45 p.m.

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:

No:

Passed: _____

Respectfully Submitted,
Linda M. Spagnola
District Clerk