

Mineola Union Free School District, Mineola, NY

Workshop Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2021- 2022

- **To be determined**

•

DATE: July 6, 2021

Willis Avenue School - 2nd floor

7:00 p.m.

Board Members

Margaret Ballantyne-Mannion, Ph.D.
Patrick Talty
Cheryl Lampasona
Brian Widman
Stacey DeCillis

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Catherine Fishman, Asst. Supt. Of Pupil Personnel Services
Andrew Casale, Asst. to the Supt. for Business & Operations
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President

3. Comments from Superintendent

H. Old Business

I. New Business

Approval of CAP - Risk Assessment Report

RESOLUTION #3 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant to the Superintendent for Business and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Approval of CAP - Agreed Upon Procedures Report

RESOLUTION #4 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant to the Superintendent for Business and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

RESOLUTION #5 - Be it resolved that the Board of Education approves the employment agreements of the individuals listed herein and authorizes the Board President to execute the agreements on behalf of the District. All of the agreements are effective July 1, 2021.

Steven Argus, Jr. - Maintenance Supervisor II
Lori Baker - District Treasurer
Jenny Carcana - Director of Facilities
William Gilbert - Supervisor of Transportation
Linda Spagnola - District Clerk

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
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_____	_____

Passed: _____

RESOLUTION #6

WHEREAS, this Board has received the Superintendent certain recommendations for the reorganization of the office of Special Education, and

WHEREAS, the Board has determined that it is in the best interest of the Mineola Union Free School District to effectuate the said recommendations, and

WHEREAS, as a part of an agreement with the Association of Mineola School Administrators ("AMSA"), the Superintendent wishes amend the collective bargaining agreement with AMSA to substitute the title of "Supervisor of Special Education" in place of the existing title "Chairperson-Committee on Special Education / Committee on Pre-School Special Education and Summer School Principal/Assistant Principal." The duties of the prior position shall be subsumed in the job description of the new title.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board herewith abolishes the position of Chairperson-Committee on Special Education / Committee on Pre-School Special Education and Summer School Principal/Assistant Principal.
2. The Board herewith creates the position of Supervisor of Special Education, effective immediately and simultaneously with the abolition of the aforementioned position.
3. The incumbent of the position of Chairperson-Committee on Special Education / Committee on Pre-School Special Education and Summer School Principal/Assistant Principal, Laurie Melesh, shall be, and hereby is, appointed to the position of Supervisor of Special Education, the foregoing to occur immediately upon the adoption of this resolution. In connection with the foregoing, the Board has determined that fifty percent (50%) or more of the duties of Laurie Melesh's current position of Chairperson-Committee on Special Education / Committee on Pre-School Special Education and Summer School Principal/Assistant Principal will be subsumed within the position of Supervisor of Special Education, Therefore, based upon the Education Law of the State of New York, the incumbent of the position of

Chairperson-Committee on Special Education / Committee on Pre-School Special Education and Summer School Principal/Assistant Principal Laurie Melesh is entitled to the immediate appointment to the position of Supervisor of Special Education, with tenure.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes____ No____

RESOLUTION #7 - BE IT RESOLVED that the Mineola Board of Education adopts the following Resolution:

WHEREAS, the Board of Education has determined that certain office space on the second floor of the Willis Avenue School consisting of approximately 775 square feet is not currently needed and, for the duration of at least the current school year will not be needed for School District purposes, and

WHEREAS, the Board of Education further determines that leasing said office space to Harbor Day Care Center, Inc., d/b/a Harbor Child Care is in the best interests of the School District, and that the additional rental payments provided by the proposed amendment to the lease are not less than the fair market rental value of said space, now therefore be it

RESOLVED, that the Fifth Amendment of the Lease Agreement with Harbor Day Care Center, Inc., is approved, and be it further

RESOLVED, that the President of the Board of Education is authorized to execute said Fifth Amendment of the Lease Agreement.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
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_____	_____
_____	_____

Passed: _____

RESOLUTION #8 - **Be it resolved** that the Board of Education approves the Professional Development Agreement between the Mineola Union Free School District and John Waters for the 2021-2022 school year.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Second Reading and Adoption of Revised Board Policy

RESOLUTION #9 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policy due to the availability on the information table and moves the adoption.

Policy # 5640 - Smoking, tobacco, and Cannabis (Marijuana) Use

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

RESOLUTION #10 - REJECTING BIDS FOR SECURITY SERVICE AND EXTENDING EXISTING CONTRCT FOR SECURITY SERVICES

WHEREAS, the Board of Education of Mineola Union Free School District solicited bids for security services for the 2021-2022 school year with two one-year options to extend the contract; and

WHEREAS, the only bid received was opened on June 8, 2021 and was submitted by the School District's current contractor for security services, Legion Security Group, Inc.;

WHEREAS, the current contract with Legion Security Group, Inc. can be extended for third year for the period July 1, 2021 through and including June 30, 2022 at the rates paid during the prior school year (July 1, 2020 through and including June 30, 2022) plus any increase required for the rates paid to comply with the wage requirements of NYS Labor Law Article 9, NYS prevailing wage scale as amended July 1, 2021;

WHEREAS, the rates to be paid by extending the current contract with Legion Security Group, Inc. are less than the rates bid by Legion Security Group, Inc. in the bid opened on June 8, 2021;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby rejects the bids opened on June 8, 2021 for security services; and

BE IT FURTHER RESOLVED, that the Board of Education of Mineola Union Free School District hereby authorizes extending the School District's existing contract with Legion Security Group, Inc. for the 2021-2022 school year at the rates paid during the 2020-2021 school year plus any increase required for the rates paid to comply with the wage requirements of NYS Labor Law Article 9, NYS prevailing wage scale as amended July 1, 2021; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and School District officers and administrators are authorized and directed to take all actions necessary to affect the purposes of and to cause compliance with the extended security services contract with Legion Security Group, Inc.

Motion: _____

Second: _____

Yes:

No:

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_____	_____
_____	_____
_____	_____

Passed: _____

J. CONSENSUS AGENDA

RESOLUTION #11 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.b.7., as presented.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ____ No ____

1. **INSTRUCTION**

a. **Resignations**

1. That the Board of Education accepts the resignation of Steven M. Raguzin, Science Teacher, effective June 30, 2021.

b. **Appointments**

1. That the Board of Education approves the appointment of Nicole S. LoCurto, to the position of Probationary Science Teacher, effective September 1, 2021 with a salary of \$73,099.00 and a Probationary Period from September 1, 2021 to August 31, 2025.
2. That the Board of Education approves the appointment of Lillian O. Ryan, to the position of Registered Nurse for the high school summer program, effective July 1, 2021 with a salary of \$42.05.
3. That the Board of Education approves the appointment of Georgia Amigdalos, to the position of Probationary Instructional Leader, effective July 1, 2021 with a salary of MSIL \$133,778.00 and a Probationary Period from July 1, 2021 to June 30, 2025.
4. That the Board of Education approves the appointment of Paulina E. Lopez, to the position of Leave Replacement Elementary Teacher, effective September 1, 2021 to on or before June 30, 2022 with a salary of \$73,099.

c. **Instruction - Summer Fine & Performing Arts Program - Appointments**

That the Board of Education approves a self-funded Summer Fine and Performing Arts Program, (Salary, hourly summer wages are based on the MTA and/or MTAA contractual rates):

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Teacher	James A. Dugal	3	\$71.58
2.	Teacher	Kristin Frazer	3	\$71.58

d. **Summer Special Ed/ESY Program (Extended School Year) - Appointments**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary - per hour</u>
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	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary - per hour</u>
1.	Teacher	Susan M. Palladino	3	\$71.58
2.	Teacher	Janine M. Berto	3	\$71.58
3.	Speech Sub	Christina Verdi	3	\$71.58

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2020-2021 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Athletic Trainer	Joelle Church	3	\$40.27
2.	Varsity Football	Timothy Wienclaw	2	\$10,013.00
3.	Varsity Football Assistant	Kevin C. Sweeney	2	\$6,780.00
4.	Varsity Football Assistant	Helmut Bohringer	3	\$7,695.00
5.	Junior Varsity Football	Gregory A. Mayo	3	\$7,151.00
6.	JV Football Asst	Brian W. Haber	3	\$6,616.00
7.	JV Football Asst	Leo A. Driscoll	2	\$5,902.00
8.	7/8 Football	Christopher M. Schacca	3	\$6,616.00
9.	7/8 Football Asst	James R. Bulva	2	\$5,372.00
10.	Boys Varsity Soccer	Albert Cavalluzzo	3	\$8,223.00
11.	Boys Varsity Soccer Asst	Robert M. Mendes	3	\$5,606.00
12.	Boys JV Soccer	Nicholas A. Tonini	3	\$5,721.00
13.	7th Grade Boys Soccer	Joseph P. Cerulli	3	\$5,017.00
14.	8th Grade Boys Soccer	Jonathan Piccirillo	3	\$5,017.00
15.	Girls Varsity Soccer	Tara M. McDonnell	3	\$8,223.00
16.	Girls Varsity Soccer Asst	Christine L. Gayson	3	\$5,606.00
17.	Girls JV Soccer	Bruce M. Vatske	3	\$5,721.00
18.	7th Grade Girls Soccer	Karin B. Weidlein	3	\$5,017.00
19.	8th Grade Girls Soccer	Alexandra Bauer	3	\$5,017.00
20.	Girls Varsity Volleyball	Hyunah Park	3	\$8,223.00
21.	Girls JV Volleyball	Jacqueline R. Jahelka	3	\$5,721.00
22.	Varsity Golf	Matthew Musumeci	3	\$4,645.00
23.	Cross Country Track	Thomas J. Leninger	3	\$5,721.00
24.	Strength & Conditioning	Christopher M. Schacca	3	\$9,661.00
25.	7/8 Football Asst	Steven P. OConnor	2	\$5,372.00

f. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2021-2022 school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	Cheerleader Advisor-Fall	Bryanna Kelly	\$3,546.00 (Step 3)

g. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-state field trips:
 1. Marching Band to Disney World, Florida, Sunday, February 20, 2022 to Thursday, February 24, 2022.
 2. Marching Band to Syracuse, New York, Friday, October 29, 2021 to Monday, November 1, 2021.
 3. Marching Band at Band Camp, Honesdale, PA, Camp Towanda, Departure 9:00 am, Sunday, August 22, 2021. Returning 3:00 pm, Friday, August 27, 2021 3:00 p.m.
2. That the Board of Education approves the Athletic Advanced Placement Process request for the following students:
 - a. Brooke Anzalone - Swimming
 - b. Leah Anzalone - Swimming
2. **CIVIL SERVICE**
 - a. **Resignation(s)**
 1. That the Board of Education accepts the resignation of Lori Baker, Account Clerk in the Business Office, as of June 30, 2021.
 2. That the Board of Education accepts, with regret, the resignation of Joann Sousa, Technology Aide at Hampton Street School, as of June 30, 2021.
 - b. **Appointment(s)**
 1. That the Board of Education approves the appointment of Nicole Matzer, to the position of 11 Month Typist Clerk, effective July 1, 2021 with a salary on Step 3 of \$41,534.00.
 - c. **Retirement(s)**
 1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement of Helena Ruivo, Part Time Teacher Aide at the Middle School effective July 1, 2021.
 - d. **Leave of Absence - Paid Medical**
 1. That the Board of Education approves the extension of a paid Medical Leave of Absence to Jose Ayala, Cleaner at the High School, through July 3, 2021.
 - e. **Leave of Absence - Unpaid Medical**
 1. That the Board of Education grants a request to Rita Bailey, Part Time Teacher Aide at the Middle School, for an unpaid Medical Leave of Absence, effective June 7, 2021 through the end of the school year.
 - f. **Civil Service Summer Seasonal Appointment(s)**

That the Board of Education approves the following student workers for summer employment at \$14.00/hr:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>
1. Student Worker	Thomas Cox
2. Student Worker	Ricardo Wright
3. Student Worker	Goncalo Oliveira

g. **Civil Service - Summer Bus Aide(s)**

That the Board of Education approves the following staff members for the Summer Bus Aide(s) for the 2021-2022 school year:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Summer Bus Aide	Anne Glaser	\$16.59/Hr.	7/1/2021
2.	Summer Bus Aide	Maria Crecco	\$17.11/Hr.	7/1/2021
3.	Summer Bus Aide	Virginia Scavone	\$17.66/Hr.	7/1/2021
4.	Summer Bus Aide	Silvia Falanga	\$16.59/Hr.	7/1/2021
5.	Summer Bus Aide	Ana Jaime	\$17.66/Hr.	7/1/2021
6.	Summer Bus Aide	Cristina Santos	\$22.36/Hr.	7/1/2021
7.	Summer Bus Aide	Brenda Maguire	\$15.03/Hr.	7/1/2021

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the periods ending April 30, 2021 and May 31, 2021.

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for May 1, 2021 through May 31, 2021.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education approves the Special Education Services contracts for parentally-placed non-public school students between the Oyster Bay East Norwich School District and the Mineola Union Free School District 2019-2020 & 2020-2021.
2. That the Board of Education approves a Memorandum Of Understanding (MOU) between the Mineola UFSD and Adelphi University to implement a Teacher Residency Program from August 2021 through June 2022.
3. That the Board of Education approves an agreement with School Aid Specialists Management Systems (SASMS) for the 2021-22 school year at a cost of \$27,900. SASMA will provide assistance with State Aide, STAC Assistant services, and with other State Aid schedules/filings and authorizes the Asst. to the Superintendent for Business & Operations to execute said agreement.
4. That the Board of Education approves an agreement with Camp Towanda to provide facilities usage for Mineola HS Marching Band for the period of August 22, 2021 through August 27, 2021 and authorizes the Asst. to the Superintendent for Business & Operations to execute said agreement.
5. That the Board of Education approves a Consultant Agreement between the Mineola UFSD and David Shanker to provide services directed to improving the District's research programs from July 1, 2021 to June 30, 2022.

6. That the Board of Education approves an agreement with HMB Consultants, LLC for the 2021-22 school year to at a cost of \$19,500. HMB Consultants, LLC will provide consultation and bid development services and authorizes the Asst. to the Superintendent for Business & Operations to execute said agreement.
7. That the Board of Education approves a Medical Services Contract between the Mineola UFSD and Huntington Hospital from March 25, 2021 to December 31, 2021.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Professional Development Plan
2. El Puente The Bridge

Superintendent Comments

L. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

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_____	_____
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Passed: _____

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

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_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk