

Mineola Union Free School District, Mineola, NY

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board of Education Goals 2020-2021

Educational

- Design and develop a series of grade-level Learning Pathways. These "mission pathways" will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- To conduct a district wide audit of District policies, procedures and programs related to the NYSED's Culturally Responsive Sustaining Education Framework
- Using a CASEL CORE competencies as a guide, review and align current SEL initiatives and efforts and create districtwide share vision and SEL
- In preparation for the Jackson Reimagined, the district will work to devise a digital assessment system that utilizes micro-credentials and learning pathways and reflects the District's Integrated Curriculum.
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers. OYO University

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities
- Analysis and present future revenue projections mindful of PILOT's and the sale of our broadband spectrum

DATE: June 3, 2021

Livestream

4:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne-Mannion, Ph.D., V.P.
Brian Widman
Patrick Talty
Cheryl Lampasona

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Jack Waters, Asst. Supt. Finance & Operations
Linda Spagnola, District Clerk

- A. Call to Order - 4:00 p.m.
- B. Pledge of Allegiance
- C. Reading of Mission - Cheryl Lampasona
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F.
- G. BOE Reports
 - 1. Comments from Board Trustees - no comments this evening
 - 2. Comments from Board President - Christine Napolitano
 - 3. Comments from Superintendent - Dr. Michael Nagler

H. Old Business

no Old Business this evening

I. New Business

RESOLUTION #70

TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 3, 2021, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2022

RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$10,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2021 and ending June 30, 2022, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #71 - Be it Resolved: that the Board of Education hereby approves the terms of a Settlement Agreement and General Release between the Board of Education of the Mineola Union Free School District and a certified employee whose identity has been made known to the Board of Education in Executive Session, **and be it further**

Resolved: That the Board of education authorizes the Board President and Superintendent of Schools to execute said agreement on behalf of the District.

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #72 - AGREEMENT TO COLLATERIZE DEPOSITS IN STERLING NATIONAL BANK

NOW, THEREFORE BE IT RESOLVED that the Board of Education of Mineola Union Free School District hereby approves and authorizes a Third-Party Custodian Agreement with Sterling National Bank, as the Bank, and the Bank of New York Mellon, as the Custodian, to collateralize any future deposits by the School District or on behalf of the School District in Sterling National Bank to the extent such deposits exceed the insurance coverage available from the Federal Deposit Insurance Corporation (the "Custodian Agreement") in accordance with Board of Education Policy 5220 District Investments; and

BE IT FURTHER RESOLVED that the Board of Education of Mineola Union Free School District hereby authorizes the Superintendent of Schools and the Assistant Business Manager to be "Authorized Persons" in connection with the Custodian Agreement, who each may act individually to provide oral or written instructions on behalf of the School District with respect to the custodial account established pursuant to the Custodian Agreement; and

BE IT FURTHER RESOLVED that the Board of Education of Mineola Union Free School District hereby authorizes Andrew Casale, Assistant Business Manager to execute the Custodian Agreement, to execute and deliver such other documents and to take such other actions as are necessary to establish the custodial account, comply with the Custodian Agreement and implement the purposes of this resolution.

Motion: Brian Widman

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #73 - Nassau-Suffolk School Boards Association Budget

WHEREAS, Nassau-Suffolk School Boards Association has submitted its proposed 2021-2022 Budget and proposed 2021-2022 Slate of Officers and Members of the Executive Committee, for the approval of its member boards, the Mineola Union Free School District Board of Education authorizes the District Clerk to record the outcome of the votes and notify Nassau-Suffolk School Boards Association of the results.

BE IT RESOLVED, that the Nassau-Suffolk School Boards Association Proposed Budget for the 2021-2022 school year (as accepted by N-SSBA's Executive Committee) be, and hereby is approved.

Motion: Margaret Ballantyne-Mannion, Ph.D.
Second: Cheryl

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

No:

Passed: Yes

RESOLUTION #74 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "E" Electrical Work, Cafeteria Addition at Jackson Avenue School to Cooper Power & Lighting Corp., Project #MNSD 2001, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$283,500.00.

Motion: Brian Widman
Second: Cheryl Lampasona

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

No:

Passed: Yes

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RESOLUTION #75 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "G" General Construction Work, Cafeteria Addition at Jackson Avenue School to WJ Northridge Construction Corp., Project #MNSD 2001, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$2,049,000.00.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #76 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "G" General Construction Work, Toilet Renovations at Jackson Avenue School to Light House Designs, Inc., Project #MNSD 2103, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$379,000.00.

Motion: Brian Widman

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #77 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "H" HVAC Work, Cafeteria Addition at Jackson Avenue School to Dynaire Corp., Project #MNSD 2001, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$249,425.00.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #78 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "P" Plumbing Work, Cafeteria Addition at Jackson Avenue School to Hirsch & Co. LLC, Project #MNSD 2001, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$233,000.00.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

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RESOLUTION #79 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "G" General Construction Work, Café Hall Bathrooms at Mineola High School to Belfor, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$302,006.10.

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

RESOLUTION #80 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract "G" General Construction Work, Bathrooms at Meadow Drive School to Belfor, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$292,580.80.

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #81 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.c.1., as presented.

Motion: Cheryl Lampasona

Second: Margaret Ballantyne-Mannion, Ph.D.

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

1. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Dana N. Tufariello, for an unpaid Leave of Absence, for child-rearing purposes, for the 2021-2022 school year.

b. **Appointments**

1. That the Board of Education approves the appointment of Lila B. Zahed, to the position of School Social Worker, effective September 1, 2021 with a salary of MA, Step 1, \$73,099 and a Probationary Period from September 1, 2021 to August 31, 2025.

c. **Per Diem Substitute Teacher Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Brianna Echevarria	SWD (1-6)	06/03/2021
2.	Cori Ilardi	Mathematics 7-12	06/03/2021
3.	Cara M. Navaretta	Childhood Ed (1-6)	06/03/2021
4.	Michael Zito	Physical Ed	06/03/2021

d. **Tenure Appointment(s)**

That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers and/or Administrators to tenure:

	<u>Name</u>	<u>Tenure Area</u>	<u>Eff. Date</u>	<u>School</u>
1.	Cailin M. Giard	Elementary	09/01/2021	Jackson Ave
2.	Christina Castello	Elementary	09/01/2021	Meadow Drive
3.	Jenna R. Cavuto	Elementary	08/31/2021	Middle School
4.	Kelly R. Clifford	Elementary	09/01/2021	Middle School
5.	Sylvia Maldonado	Elementary	09/01/2021	Middle School
6.	Erin L. Garabedian	Physical Ed/Health	09/01/2021	High School
7.	Bryanna C. Kelly	Science	09/01/2021	High School

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	<u>Name</u>	<u>Tenure Area</u>	<u>Eff. Date</u>	<u>School</u>
8.	Sabrina M. Knopf	Math/Special Education	09/01/2021	High School
9.	Cynthia Mejia	Science	09/01/2021	High School
10.	Erika Meza	Social Studies	09/01/2021	High School
11.	Matthew Musumeci	Science	09/01/2021	High School
12.	Jonathan Piccirillo	Foreign Language	09/01/2021	High School

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education amends the title of the appointment of Kseniya Matatov from Summer Technology Aide to Student Worker, effective July 1, 2021 with a salary of \$14.00/hr.

b. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Jose Ayala, Cleaner at the High School, effective April 27, 2021 to May 26, 2021.

c. **Leave of Absence - Unpaid Medical**

1. That the Board of Education grants a request to Alan Balestrieri, Groundsman, for an unpaid Medical Leave of Absence, effective May 15, 2021 through June 21, 2021.

3. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2021.

Invoices

A/P Warrant #24	May 5, 2021	\$326,030.04
A/P Warrant #25	May 19, 2021	\$1,011,043.10
TOTAL EXPENSES		\$1,337,073.14

Payroll's #22 (May 14, 2021) & #23 (May 26, 2021)

General	\$4,436,490.84
Federal Fund	\$78,437.42
TOTAL PAYROLL	\$4,514,928.26

b. **Business/Finance - Contract Approvals**

1. The Board of Education approves a contract between Digital Provisions and Mineola UFSD in the amount of 110,570.74 to provide camera services during the 2021-2022 school year

c. **Business/Finance: Disposal of District Property**

1. Please add disposal of the following vehicles to the Board Agenda according to Policy #5250, declaring them obsolete.

Bus #95 2009 THOMAS C-2 VIN: 4UZABRDJ29CAG6447

Bus #102 2011 THOMAS Van VIN: 1GDHG316491156337 replaced by 152

Bus #103 2011 THOMAS Van VIN: 1GDHG316091155606 replaced by 153

Bus #127 2014 MicroBird Van VIN: 1GB6G5BL4E1136759 totaled 10/20/2020

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Explaining Federal and State Aid - by Matthew Gaven and Andrew Casale

Superintendent Comments

L. Executive Session Time: 4:57 p.m.

Motion: Cheryl Lampasona

Second: Margaret Ballantyne-Mannion, Ph.D.

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:

No:

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk