

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: June 14, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman - Absent
Cheryl Lampasona - Absent
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:04 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Matthew Gaven

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees

Patrick Talty had the pleasure of attending Cabaret Night at the high school. He thanked them for putting on a wonderful show. He stated he enjoyed seeing aerial footage of the work going on at Hampton. He said he is very proud to be part of this district and congratulated the upcoming graduates and wished good luck to students taking tests.

Dr. Margaret Ballantyne-Mannion wished students good luck on tests. She spoke about the PTA installation dinner. She is enjoying all the twitter feeds. Dr. Ballantyne-Mannion reported that on Tuesday she spent the day with several administrators and Dr. Sam Ortiz from St. Johns who spoke about latest research on dual language and bilingual research. She stated she hopes students read this summer. She is looking forward to moving up and graduation and wished everyone a happy summer.

2. Comments from Board President - Christine Napolitano announced that Brian Widman and Cheryl Lampasona are unable to attend tonight's meeting. Ms. Napolitano spoke about the PTA installation dinner and what a such a nice evening it was to celebrate all the volunteers that help our district. She said it was nice to see so many Jenkins winners. Ms. Napolitano thanked Lisa Morrison, PTA president, who was in the audience.

3. Comments from Superintendent - Dr. Nagler stated it's a testament to our district to see a bus driver receive a Jenkins Award. The Spirit Award was given to our custodial staffs in every building. Mr. Escobar and I went to a press conference at Winthrop with other school districts about prom safety. He was happy to report our prom was uneventful. and it was a beautiful cool evening. The students had a good time. He sends kudos to our senior class advisers, Ms. Owens and Ms. Gerner, who put it all together. Mr. Escobar and Dr. Nagler also attended the varsity dinner at the Chateau Briand. Dr. Nagler stated he also visited Hampton to see the construction progress. We are right on schedule. Thanked Dr. Moriarty for scheduling Dr. Ortiz to come to our district. We had two pizza parties that were superintendent challenges for Footsteps to Brilliance at Meadow and Hampton that Mr. Escobar helped Dr. Nagler organize. It was very exciting to see the classes that won. One of them was a co-teach class. It shows that if you set the standard for kids, they can meet it. Tomorrow Dr. Nagler will be going to a luncheon at the Westbury to celebrate Mr. Ralph Amitrano being awarded Athletic Director of the Year.

H. Old Business - no old business this evening

I. New Business

Employee Agreement

RESOLUTION #66 - BE IT RESOLVED that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Edward Escobar, Assistant Superintendent of Human Resources, the terms of which have been reviewed by the Board in Executive Session.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Employee Agreement

RESOLUTION #67 - BE IT RESOLVED that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Nicole Moriarty, Director of ENL, the terms of which have been reviewed by the Board in Executive Session.

Motion: Patrick Talty

Second: Dr. Margaret Ballantyne-Mannion

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Approval of CAP - Risk Assessment Report

RESOLUTION #68 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Approval of CAP - Agreed Upon Procedures Report

RESOLUTION #69 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Patrick Talty

Second: Dr. Margaret Ballantyne-Mannion

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Second Reading and Adoption of Revised Board Policies

RESOLUTION #70 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.

Policy # 5411R Procurement Guidelines
Policy # 5660 Meal Charging
Policy # 5661 Wellness
Policy # 5670 Records Management
Policy # 7222 Diploma Options
Policy # 7131 Education of Students in Temporary Housing
Policy # 7550 Dignity for All Students

Motion: Dr. Margaret Ballantyne-Mannion
Second: Patrick Talty

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #71 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.d.2, as presented.

Motion: Dr. Margaret Ballantyne-Mannion
Second: Patrick Talty

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the May 15, 2018 Special Meeting, as presented.

2. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Karen Lovelace, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 26, 2018.

b. **Appointments**

- 1. That the Board of Education approves the appointment of Joell Church, to the position of Athletic Trainer, effective July 1, 2018 with a salary of \$39.40 per hour.
- 2. That the Board of Education approves the appointment of Christina DelSanto, to the position of Probationary Social Studies/Special Education Teacher, effective August 30, 2018. Salary: TBD; Probationary Period: August 30, 2018 to August 29, 2022.
- 3. That the Board of Education approves the appointment of Erika P. Pena, to the position of Probationary Elementary Teacher, effective August 30, 2018. Salary: TBD; Probationary Period: August 30, 2018 to August 29, 2022.

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Strength & Conditioning	Christopher M. Schacca	1	\$7,529.00
2.	Summer Lacrosse Girls Clinic (self-funded)	Samantha Henton	2	\$64.78 per hour
3.	Summer Wrestling Clinic (self-funded)	Joseph P. Cerulli	3	\$70.03 per hour

3. **CIVIL SERVICE**

a. **Appointment(s)**

- 1. That the Board of Education approve the appointment of Theresa Cappitelli to the position of part time Lunch Aide at Hampton Street School, effective June 11, 2018. Salary is \$13.95 per hour.

b. **Leave of Absence - Unpaid Medical**

- 1. That the Board of Education grant a request to Dolores Delape, Bus Attendant, for an unpaid Medical Leave of Absence, effective April 30, 2018 through June 8, 2018.

c. **Civil Service - Other**

1.

Civil Service Summer High School Appointments:

That the Board of Education approve the following summer workers for the High School for the current school year:

<u>Position</u>	<u>Employee Name</u>	<u>Salary</u>
Stenographer Guidance Dept.	Jeanne Cribbin	\$39.43 Hr.
Sr. Typist Clerk Main Office	Trisha DeRosa	\$40.30 Hr.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Reports for the period ending April 30, 2018.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2018.

A/P Warrant #21	May 16, 2018	\$1,937,256.13
A/P Warrant #22	May 30, 2018	\$1,378,562.70

TOTAL EXPENSES \$3,315,818.83

PAYROLL #21 and #22

General	\$4,288,396.43
Federal Fund	\$59,437.63

TOTAL PAYROLL \$4,347,834.06

c. **Business: Other**

1. **Accept Donation**

That the Board of Education of the Mineola UFSD accepts a donation of \$2,156.00 from the Meadow Drive School PTA to be used for the purchase of two (2) cafeteria tables for the Meadow Drive School Cafeteria.

d. **Business/Finance - Contract Approvals**

Mineola Union Free School District
Proposed Agenda
June 14, 2018

1. That the Board of Education approves an agreement with 'Keeping Your Books" to provide accounting services for the period July 1, 2018 through June 30, 2019.
2. That the Board of Education approves a settlement agreement and release between Mark Design Studios Architecture, P.C.("MDS") and the Mineola Union Free School District, commencing in March 2015 and concluding in May 2018.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations: (can be seen on our website under Board of Education Presentations)

1. School Quality Survey - by Dr. Nagler
2. Continuing on the Road to College and Career Readiness by Whitney Smith

Superintendent Comments

L. Public Comments - no public comments this evening

M. Executive Session Time: 8:15 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes:

No:

Christine Napolitano
 Dr. Margaret Ballantyne-Mannion
 Brian Widman
 Cheryl Lampasona
 Patrick Talty

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk