

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: March 1, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:30 p.m. - NOTE CHANGE IN TIME

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

Mineola Union Free School District
Proposed Agenda
March 1, 2018

A. Call to Order - 7:32 p.m.

B. Pledge of Allegiance

C. Reading of Mission - Patrick Talty

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board President - Christine Napolitano stated they are going to suspend the board reports this evening. She turned the meeting over to Dr. Nagler.

2. Comments from Board Trustees - None

3. Comments from Superintendent

Dr. Nagler gave an update about "Here Comes My School Bus", the GPS system to notify parents when their child's bus is near. He stated the app is being tested right now in the private schools and will be available to all parents next month. On Saturday we have our Jr. FLL showcase at the high school. We have 8 teams from Jackson Avenue that will be participating. Last night was Jazz Night which was a lot of fun. Last week was String Night. Monday night is Choral Night; another great evening to showcase the talent of our students. The Hampton Street project has finally been approved. We are currently in bid and hope to open bids by March 12th and award the bid at the next board meeting. This project will take approximately 8-9 months. Our summer camp program has been growing more and more. The list will be released next week. Before the break Dr. Nagler was invited to Nashville by the AASA, the superintendents' national organization. Mineola received an honor; we are one of 25 most innovative schools in the country. He was happy to go to Nashville to tell our story and to receive that recognition. There was a case study done of Mineola which will be published by AASA next month. We will advertise this. Prior to the board meeting, the Board and Dr. Nagler were at the high school for Mineola Pasta Night which benefits and helps the Mary Brennan Inn. There was a great turn out from the community supporting what we do very well here in Mineola; contributing positively to a global society. He stated he was very proud to be a part of this and the food was good too. And lastly, Dr. Nagler reported that at the last board meeting Mr. Waters and he stated the tax levy was 2.37%. He got confirmation from the county about our pilot payment from all of the construction in the village and from LIPA. Our tax levy is now 2.12%.

Dr. Nagler stated that yesterday he sent a notice inviting people to come to the board meeting this evening to hear the board presentation on security measures we have in our schools. He reported that we have been dealing with security in our buildings for quite a few years. Mineola was one of the first districts to employ what he calls a 'man trap', which is two sets of doors where you can walk in the first set of doors but are not

allowed to precede unless you are cleared by someone before entering the building. In addition to these doors, there are cameras at every one of the doors. We have pass cards for employees which have different permissions for access in different buildings. This is to make sure when adults come in, not through the main entrance, we know who they are. This is what we call a single point entry. The doors close behind them and are locked. In essence it's a lock-out all the time. Each building has policies and procedures in place. We do have set policies across the district. When you are greeted at our buildings, you have to show identification. If the greeter knows you and you are a frequent visitor sometimes we don't ask for identification because you are a known person. Each building has a 'panic button' that immediately dials 911 if pressed. Dr. Nagler visited the 911 command center this Tuesday and went on a tour. He had a demonstration of the RAVE app which is an active shooter notification system and how it works when it is triggered by 911. He wanted to see it for himself.

H. Old Business - No Old Business this evening

I. New Business

RESOLUTION #36 -

Whereas the Board of Education has previously ratified a Memorandum of Agreement with the MINEOLA CUSTODIAL GROUNDS, MAINTENANCE AND TRANSPORTATION UNIT OF THE UNITED PUBLIC SERVICE EMPLOYEES UNION representing certain custodial grounds maintenance and transportation employees employed by the district, regarding the terms and conditions of employment for the period of July 1, 2016 - June 30, 2021 for the members of the Union; and

Whereas the terms and conditions of such settlement provided for a cash payment in lieu of an increase to the base salary of the affected employees in the 2016-17 school year as follows:

"Each unit member who serves as a 10 or 12 month employee and who is employed as of the date of the ratification of this agreement by both parties shall receive a one-time payment of \$1750 within 45 days of the ratification of this agreement by both parties. Said payment shall not apply to the eligible employee's base salary and shall not be payable in any other year, nor shall it in any way modify the existing salary schedule"; and

Whereas the District wishes to provide for a one-time cash payment in lieu of an increase to base salary for the 2016-17 school year for certain other employees of the District who were not covered by the terms of the aforementioned MOA, subject to the same restrictions and limitations as set forth above; be it

RESOLVED that the following employees shall receive a one-time payment of \$1750 within 45 days of the adoption of this resolution in lieu of any increase to base salary in the 2016-17 school year. Said payment shall not apply to the eligible employees' base salary, and shall not be payable in any other year, nor shall it in any way modify any existing salary schedule should it exist:

- Vivian Depascale Sub-Driver
- Paul Red Cloud-Owen Sub-Driver
- Philip Elefonte Sub-Driver

Motion: Dr. Margaret Ballantyne-Mannion

Second: Brian Widman

Yes:

No:

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

Passed: Yes

RESOLUTION #37 - That the Board of Education acknowledges that the annual funding received by the District from the Office of Alcoholism and Substance Abuse Services will be used solely to support salary and salary-related fringe benefits for direct support professionals.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

RESOLUTION #38 - That the Board of Education approves the emergency repair work for steam leaks at the Middle School performed by Seville Contracting during the dates 1/10/18 through 1/13/18. The total cost was \$27,800, and the District has submitted for insurance reimbursement with its insurance carrier, NYSIR.

Motion: Brian Widman

Second: Dr. Margaret Ballantyne-Mannion

Yes:

No:

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #39 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.3.c., as presented.

Motion: Brian Widman
Second: Dr. Margaret Ballantyne-Mannion

<u>Yes:</u>	<u>No:</u>
Christine Napolitano	_____
Dr. Margaret Ballantyne-Mannion	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes

1. **INSTRUCTION**

a. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>
1.	Douglas H. Olitsky	Technology Education
2.	Kirsten J. Watts	Childhood Ed(1-6) & Special Ed - pending

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>
1.	Deanna N. Weber	Early Childhood Education (Birth - 2)

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Lacrosse-Varsity	Glenn Cocoman resigned	before	season started
2.	Lacrosse Jr Varsity-Asst	Jamie McAndrew resigned	before	season started
3.	Lacrosse-Varsity	Jamie McAndrew	3	\$8,491.00

d. **Instruction: Committee on Special Education**

1. That the Board of Education approves the following Subcommittee Chairperson for the Committee on Special Education
-Craig Litman, BOCES Psychologist at Solomon Schechter

e. **Instruction: Contracted**

1. That the Board of Education approves the CSE/CPSE/SCSE recommended programs and services. Please be advised that all the parents have received the student's IEP and a copy of their DUE Process rights.

f. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight and/or out-of-state field trip:
 - a. Colorguard Competition, Monroe, NJ, March 17, 2018
 - b. First Robotics Competition, Rockland Community College, March 22-25, 2018

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Barbara Madison to the position of Teacher Aid Substitute, effective March 5, 2018. Salary is \$13.95 per hour.
2. That the Board of Education approve the appointment of Erika Palmieri to the position of Teacher Aid Substitute, effective March 5, 2018. Salary is \$13.95 per hour.
3. That the Board of Education approve the appointment of Donna Restivo to the position of Typist Clerk Substitute, effective March 5, 2018. Salary is \$15.00 per hour.
4. That the Board of Education agrees to amend the start date of Donna M. Raffo to March 5, 2018.

b. **Civil Service - Other**

1. **Summer 2018 Special Education/ESY Program - Positions**

That the Board of Education approves the following positions for the Summer 2018 Special Education/ESY Program beginning July 2, 2018 through August 20, 2018. The hours will be 8:00 a.m. to 2:00 p.m. (full day) and 8:00 a.m. to 11:30 a.m. (half day):

- 1 Part Time Clerical
- 1 Greeter
- 15 Special Education Aides
- 15 Teachers-in-Training

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending January 31, 2018.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2018.

A/P Warrant #13	January 17, 2018	\$1,047,951.27
A/P Warrant #14	January 31, 2018	\$1,416,383.48

TOTAL EXPENSES **\$2,464,334.75**

PAYROLL #13 and #14

General	\$4,285,298.43
Federal Fund	\$56,779.20

TOTAL PAYROLL **\$4,342,077.63**

c. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a contract between the Mineola UFSD and the Seneca Consulting Group for administrative and consulting services to the district for the provision of the Affordable Care Act for the 2018-2019 fiscal year at an annual cost of \$12,000.

K. Public Comments Several people from the community came up to the microphone to ask questions and voice their concerns about school safety. Dr. Nagler took note of every concern and suggestion. He thanked everyone for coming this evening.

L. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Computer Science/Coding/Robotics/Makerspace - can be viewed on our website.

Superintendent Comments

M. Executive Session - No Executive Session this evening

N. Adjournment Time: 9:36 p.m.

Motion: Christine Napolitano

Second: Dr. Margaret Ballantyne-Mannion

Yes:

No:

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

Respectfully Submitted,

Linda M. Spagnola

District Clerk