

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: June 14, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President

3. Comments from Superintendent

H. Old Business

I. New Business

Employee Agreement

RESOLUTION #66 - **BE IT RESOLVED** that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Edward Escobar, Assistant Superintendent of Human Resources, the terms of which have been reviewed by the Board in Executive Session.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

Employee Agreement

RESOLUTION #67 - BE IT RESOLVED that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Nicole Moriarty, Director of ENL, the terms of which have been reviewed by the Board in Executive Session.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

Approval of CAP - Risk Assessment Report

RESOLUTION #68 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

Approval of CAP - Agreed Upon Procedures Report

RESOLUTION #69 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

Second Reading and Adoption of Revised Board Policies

RESOLUTION #70 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.

- Policy # 5411R Procurement Guidelines
- Policy # 5660 Meal Charging
- Policy # 5661 Wellness
- Policy # 5670 Records Management
- Policy # 7222 Diploma Options
- Policy # 7131 Education of Students in Temporary Housing
- Policy # 7550 Dignity for All Students

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

J. CONSENSUS AGENDA

RESOLUTION #71 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.d.2, as presented.

Motion: _____
Second: _____

Yes: _____ No: _____

Passed: Yes ___ No ___

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the May 15, 2018 Special Meeting, as presented.

2. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Karen Lovelace, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 26, 2018.

b. **Appointments**

- 1. That the Board of Education approves the appointment of Joell Church, to the position of Athletic Trainer, effective July 1, 2018 with a salary of \$39.40 per hour.
- 2. That the Board of Education approves the appointment of Christina DelSanto, to the position of Probationary Social Studies/Special Education Teacher, effective August 30, 2018. Salary: TBD; Probationary Period: August 30, 2018 to August 29, 2022.
- 3. That the Board of Education approves the appointment of Erika P. Pena, to the position of Probationary Elementary Teacher, effective August 30, 2018. Salary: TBD; Probationary Period: August 30, 2018 to August 29, 2022.

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

| | <u>Position</u> | <u>Employee Name</u> | <u>Step</u> | <u>Stipend</u> |
|----|--|-----------------------------|--------------------|-----------------------|
| 1. | Strength & Conditioning | Christopher M. Schacca | 1 | \$7,529.00 |
| 2. | Summer Lacrosse Girls Clinic (self-funded) | Samantha Henton | 2 | \$64.78 per hour |
| 3. | Summer Wrestling Clinic (self-funded) | Joseph P. Cerulli | 3 | \$70.03 per hour |

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Theresa Cappitelli to the position of part time Lunch Aide at Hampton Street School, effective June 11, 2018. Salary is \$13.95 per hour.

b. **Leave of Absence - Unpaid Medical**

1. That the Board of Education grant a request to Dolores Delape, Bus Attendant, for an unpaid Medical Leave of Absence, effective April 30, 2018 through June 8, 2018.

c. **Civil Service - Other**

- 1.

Civil Service Summer High School Appointments:

That the Board of Education approve the following summer workers for the High School for the current school year:

| <u>Position</u> | <u>Employee Name</u> | <u>Salary</u> |
|---------------------------------|----------------------|---------------|
| Stenographer Guidance Dept. | Jeanne Cribbin | \$39.43 Hr. |
| Sr. Typist Clerk Main Office | Trisha DeRosa | \$40.30 Hr. |

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Reports for the period ending April 30, 2018.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2018.

| | | |
|-----------------|--------------|----------------|
| A/P Warrant #21 | May 16, 2018 | \$1,937,256.13 |
| A/P Warrant #22 | May 30, 2018 | \$1,378,562.70 |

TOTAL EXPENSES \$3,315,818.83

PAYROLL #21 and #22

| | |
|--------------|----------------|
| General | \$4,288,396.43 |
| Federal Fund | \$59,437.63 |

TOTAL PAYROLL \$4,347,834.06

c. **Business: Other**

Accept Donation

That the Board of Education of the Mineola UFSD accepts a donation of \$2,156.00 from the Meadow Drive School PTA to be used for the purchase of two (2) cafeteria tables for the Meadow Drive School Cafeteria.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves an agreement with 'Keeping Your Books' to provide accounting services for the period July 1, 2018 through June 30, 2019.
2. That the Board of Education approves a settlement agreement and release between Mark Design Studios Architecture, P.C. ("MDS") and the Mineola Union Free School District, commencing in March 2015 and concluding in May 2018.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1.

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: **No:**

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Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk