

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: August 10, 2017

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne, Ph.D., V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty - absent

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order – 7:05 P.M.

B. Pledge of Allegiance

C. Reading of Mission – Cheryl Lampasona

D. Moment of Silence

E. Dais & Visitor Introductions

F. High School Student Organization Report – (none)

G. BOE Reports

a. Comments from Board Trustees - suspended

b. Comments from Board President - suspended

c. Comments from Superintendent

Dr. Nagler reported on the Summer Special Education Program/ESY. He spent a lot to days driving around looking at the work being done at the buildings. He gave an update on the work being done. The high school has a new carpet in library. There are new bleachers for the track and two new shed facilities. At the middle school, the walls and ceiling in the gym were repaired and painted. New bleachers were ordered for the gym. There is a new floor in cafeteria and in the hallway. The Library has been redesigned. The hallway by the library has been opened. In the process of air conditioning classroom spaces. And have painted new rooms. At Jackson Avenue there has been a lot of work. The gym was painted. New padding on the walls and stage, along with new curtains on windows and stage. The new playground surface is complete. And the fence was repaired. Phase one of library makeover included painting the walls and new book cases. Eight classrooms were painted and all the spaces will have air conditioning. This is a large project especially with all the electrical work needed to be done. At Hampton Street, the gym was painted and they have a new gym floor along with new padding on walls and stage. There are new curtains on windows and stage along with new lighting, There is a new rock climbing wall. All of this is on schedule for the start of school. The bus lane should be finished by the opening of school. The field is underway. The electricians are wiring the polls. We expect the asphalt work to be done work when they do the bus lane. The concession stand is ordered, the new team room is ordered. And the new gate is ordered. We finalized the design of the hall of fame sitting area. At Meadow Drive the new playground and playground surface is complete. This gives you an idea of what is going on now. Every building will look very different when the children arrive for school.

Chris Napolitano stated Mr. Talty regrets he is unable to be here this evening. She said wow to all the work being done in the district.

Dr. Ballantyne-Mannion stated she loves seeing what's going on in the district on Twitter.

H. Old Business – no old business

I. New Business

2017-2018 Tax Levy Affidavit

RESOLUTION #8 - BE IT RESOLVED that the Mineola Board of Education adopts the tax levy of \$79,441,368 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2017-2018 school year to be levied upon the taxable property of the said school district as said 1.
Board of Assessors for the said school year.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes: Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona

No: _____

Passed: Yes

J. Consensus Agenda

RESOLUTION #9 – BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes: Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman – abstained from voting
Cheryl Lampasona

No: _____

Passed: Yes

1. Instruction

a. Appointments

1. That the Board of Education approves the appointment of Claudia Kostich, to the position of Athletic Trainer, effective August 15-20, 2017. Salary: \$33.16 per hour.
2. That the Board of Education approves the appointment of Sabrina M. Knopf, to the position of Probationary Math/Special Education Teacher, effective September 1, 2017. Salary: MA, Step 2, \$71,246.00; Probationary Period: September 1, 2017 to August 31, 2021.

b. Appointments – 45 Day Subs

1. That the Board of Education approves the appointment of Jenna Picone, to the position of 45 Day Substitute Teacher for Jaclyn Altman, starting approximately October 19, 2017 to on or before June 30, 2018. Salary: \$100 for days 0-10, \$110

after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31-45 consecutive days, Day 46 BA, Step 1, \$58,706.

2. That the Board of Education approves the appointment of Robert Salzer, to the position of 45 Day Substitute Teacher for Sarah Ramsingh, starting approximately November 14, 2017 to on or before June 30, 2018. Salary: \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31-45 consecutive days, Day 46 MA, Step 1, \$68,282.

c. **Appointments – Band Camp**

That the board of Education approves the following staff members for Band Camp, a self-funded program (Salary, hourly summer wages are based on the MTA contractual rates).

A motion was made by Dr. Ballantyne-Mannion recommending that Band Camp no longer be self-funded. The motion was seconded by Cheryl Lampasona.

<u>Description</u>	<u>Name</u>	<u>Stipend</u>
Band Camp Director	Chris Toomey	\$ 1,879.00
Rockette Director	Theresa Bapst	\$ 1,251.00
Assistant Band Director	Zachary St. John	\$ 1,251.00
Instructional Chaperones	Daniel Gillen	\$ 834.00
Instructional Chaperones	Samantha Clarke	\$ 834.00
Instructional Chaperones	Dionna DeRose	\$ 834.00
Instructional Chaperones	Dillon Mansour	\$ 834.00
Instructional Chaperones	Byron Perez-Chacon	½ of \$ 834.00
Instructional Chaperones	Prateek Thakur	½ of \$ 834.00
Instructional Chaperones	Suzanne Sommerhalter	\$ 834.00
Instructional Chaperones	Kenneth Kamping	\$ 834.00
Instructional Chaperones	Jen Oksenhorn	½ of \$834.00
Instructional Chaperones	Rebecca Stollberger	½ of \$834.00
Instructional Chaperones	Luis Romero	\$ 834.00
Instructional Chaperones	Nicholas Liddie	\$ 834.00
Chaperones	Vincent Interrante	\$ 834.00
Chaperones	Grace Interrante	\$ 730.00
Chaperones	Taylor Harran	\$ 730.00
Chaperones	Allison Yarri	\$ 730.00
EMT	Kwan Yee Cheng	\$ 730.00

d. **Instruction: Contracted**

1. That the Board of Education approves the pricing agreement between the Mineola UFSD and Propio Language Services, to perform over-the-phone interpreting within the School District for the 2017-2018 school year.
2. That the Board of Education approves the agreement between the Mineola UFSD and Cristian R. Solorza, consultant to work with principals and teachers for the 2017-2018 school year.
3. That the Board of Education approves the service agreement between the Mineola UFSD and Richard Navon, M.D., service provider, for the 2017-2018 school year.

4. That the Board of Education approves the service agreement between the Mineola UFSD and Gayle E. Kligman Therapeutic Resources for the 2017-2018 school year.
5. That the Board of Education approves the contract between the Mineola UFSD and Westbury UFSD for the 2017-2018 school year.
6. That the Board of Education approves the contract between the Mineola UFSD and SCO Family of Services for the 2017-2018 school year.
7. That the Board of Education approves the contract between the Mineola UFSD and All About Kids for the 2017-2018 school year.
8. That the Board of Education approves the contract between the Mineola UFSD and St. James Tutoring, Inc. for the 2017-2018 school year.
9. That the Board of Education approves the pricing agreement between the Mineola UFSD and ASTA-USA Translation Service for the 2017-2018 school year.

d. Appointments – Part Time Teachers

1. That the Board of Education approves the appointment of Aislinn Oliveri, to the position of Part Time (.6) Theatre Teacher, effective September 1, 2017 to June 30, 2018. Salary: .6 of MA, Step 2, \$68,282 equaling \$40,969.
2. That the Board of Education approves the appointment of Janine Lapertosa, to the position of Part Time (.6) Art Teacher, effective September 1, 2017 to June 30, 2018. Salary: .6 of MA, Step 10, \$95,795 equaling \$57,477.
3. That the Board of Education approves the appointment of Melissa Jordan to the position of part time - paid hourly teacher, effective September 1, 2017 to June 30, 2018 with a salary of \$55.32 per hour.
4. That the Board of Education approves the appointment of Carolyn Szydlowski to the position of part time - paid hourly teacher, effective September 1, 2017 to June 30, 2018 with a salary of \$55.32 per hour.
5. That the Board of Education approves the appointment of Daniel Bailey, to the position of part time - paid hourly teacher, effective September 1, 2017 to June 30, 2018 with a salary of \$55.32 per hour.
6. That the Board of Education approves the appointment of Heather Hazen, to the position of Part Time (.6) Reading Teacher, effective September 1, 2017 to June 30, 2018. Salary: .6 of MA+30, Step 11, \$104,172 equaling \$62,503.

3. Civil Service

a. Resignations

1. That the Board of Education accepts the resignation of Susan Keogan, Registered Nurse at the High School, effective August 30, 2017.

2. That the Board of Education accepts the resignation of Susan Keogan, Registered Nurse at the High School, effective August 30, 2017.

b. Appointments

1. That the Board of Education approves the appointment of Sheri Ragolia, to the position of part time (.5) Registered Nurse, effective September 1, 2017 to June 30, 2018 with a salary of .5 of \$45,531 equaling \$22,766.
2. That the Board of Education approves the appointment of Caryn Hope Smith, to the position of part time (.5) Registered Nurse, effective September 1, 2017 to June 30, 2018 with a salary of .5 of \$45,531 equaling \$22,766.
3. That the Board of Education approve the appointment of Georgette Strobel, to the position of part time Teacher Aide at Jackson Avenue School, effective August 31, 2017. Salary is \$13.95 per hour on Step 1.
4. That the Board of Education approve the appointment of Nancy Jones, to the position of 10 month Bus Driver, to replace Joquim Farinhas, who retired, effective August 31, 2017. Salary is \$43,364 on Step 8.
5. That the Board of Education approve the appointment of Melissa DaSilva, to the position of full time Bus Attendant, effective August 31, 2017. Salary is \$22,221 on Step 1.
6. That the Board of Education approve the provisional promotion of Audry Jakubek, Account Clerk to the position of Senior Account Clerk for the CIA & Technology Office, effective August 1, 2017. Salary is \$75,746 on Step 14.
7. That the Board of Education approve the appointment of Joanne McGlynn, to the position of Teacher Aid Substitute, effective September 5, 2017. Salary is \$13.95 per hour.
8. That the Board of Education approves the appointment of Rosanny Diaz, to the position of Account Clerk- PT, effective September 5, 2017 with a salary of \$27.80 per hour on Step 2.
9. That the Board of Education approve the appointment of Lusman Touze, to the position of 5 hour Bus Driver, effective August 14, 2017. Salary is \$21,819 on Step 1; probation is 26 weeks.
10. That the Board of Education approve the appointment of Olga Ventura, to the position of 5 hour Bus Driver, effective August 14, 2017. Salary \$21,819 on Step 1; probation is 26 weeks.
11. That the Board of Education approve the appointment of Steven Maniaci, to the position of 5 hour Bus Driver, effective August 14, 2017. Salary is \$21,819 on Step 1; probation is 26 weeks.

c. Leave of Absence

1. That the Board of Education grant a request to Christopher Howard, Bus Mechanic, for an unpaid Family Medical Leave of Absence effective August 1, 2017. Leave may require 12 weeks of recovery due to surgery.

3. Business/Finance

- a. That the Board of Education approve the A/P Warrant for the month of June 30, 2017, having been reviewed and approved by the Board of Education on July 1, 2017.

- b. Approval of Invoices and Warrants for the month of July 31, 2017.

That the Board of Education approve the A/P Warrant for the month of July 31, 2017.

A/P Warrant # 1	July
A/P Warrant # 1A	July
A/P Warrant #2	July
A/P Warrant #2A	July

TOTAL EXPENSES \$1,3

PAYROLL # 1 & # 2

General	\$1,191,196.09
Federal Fund	\$149,301.43

TOTAL PAYROLL\$1,340,497.52

c. Business: Other

1. That the Board of Education approves the Internal Claims Audit Report for June 1, 2017 through June 30, 2017.

2. Agreement

That the Board of Education approves a 2% increase for Donna Squicciarino, District Treasurer/Extra Class Treasurer, placing her annual stipend at \$42,552 for the 2017-2018 school year effective July 1, 2017 to June 30, 2018.

4. Business/Finance - Bids

That the Board of Education approves the awarding of the five year bus lease bid for two larger buses and one wheelchair van to TD Equipment Finance, the lowest responsible bidder meeting all specifications, for an annual lease payment of \$58,473 and authorizes Jack Waters, Assistant Superintendent for Finance and Operations to sign all lease documents on behalf of the Mineola UFSD.

5. **Business/Finance – Contract Approvals**

That the Board of Education approves the Health Contract, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and Plainview-Old Bethpage Central School District for the 2016-2017 school year.

6. **Business/Finance: Disposal of District Property**

a. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

71- 1FDSE37F1WHA69033
87- 1BAKFCKA84F217016
88- 1BAKFCKAX4F217017
93- 1FD4E45P68DA98614

K. Superintendent's Report

Dr. Nagler stated Matt Gaven will be presenting a report on Data.

2016-2017 Data Report

Measuring our Mission

Matt Gaven, Assistant Superintendent, Mineola UFSD

August 10, 2017

#MineolaProud

What are Mineola's Quality Indicators?

- Look to the Mission Statement
 - Life Long Learner; Pursue Excellence, Strength of Character; Contribute Positively to a Global Society
- Strategic Objectives
 - These are designed to measure success in our mission statement

Strategic Objectives

- The District will establish benchmark measures for each student in math and ELA. Using these individual benchmark scores, students in conjunction with teachers and parents, will be required to set academic goals that will demonstrate growth. **NWEA, NYS Assessments, Electronic Portfolios**
- The District will establish a list of positive character traits. After students are educated on these traits they will be expected to exhibit them. Schools will establish programs that recognize and record students that exhibit these traits. **Badges**

