

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

To be determined

DATE: July 5, 2017

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano
Margaret Ballantyne, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:35 p.m.**B. Pledge of Allegiance****C. Reading of Mission****D. Moment of Silent Meditation****E. Dais & Visitor Introductions****F. High School Student Organization Report - no report tonight****G. BOE Reports****a. Comments from Board Trustees**

Patrick Talty attended Steam Day at Hampton Street. He visited the classrooms and was very proud how the children were supporting each other.

Cheryl Lampasona welcomed Patrick Talty to the board. She hoped everyone had a wonderful July 4th. Very excited to hear how the first day of summer camp was.

Brian Widman welcomed Patrick Talty to the board. He thought graduation was wonderful. He felt the speeches were phenomenal and hopes everyone has a nice summer.

Dr. Margaret Ballantyne-Mannion welcomed Patrick Talty. She stated that graduation was very special this year.

b. Comments from Board President

Christine Napolitano stated graduation was very special and that we did a lovely job.

c. Comments from Superintendent

Dr. Nagler reported on the status of the various capital improvements.

H. Old Business - Christine Napolitano spoke about her meeting with the high school Fab Lab girls.

I. New Business

Approval of CAP - Risk Assessment Report

RESOLUTION # 3 - BE IT RESOLVED that the Board of Education of the Mineola Unions Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office Of Audit Services.

Dr. Nagler explained these two resolutions.

Motion: Cheryl Lampasona

Second: Dr. Margaret Ballantyne-Mannion

Yes:

Christine Napolitano **No:** _____
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Approval of CAP - Agreed Upon Procedures Report

RESOLUTION # 4 - BE IT RESOLVED that the Board of Education of the Mineola Unions Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office Of Audit Services.

Motion: Patrick Talty

Second: Brian Widman

Yes:

Christine Napolitano **No:** _____
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

J. Consensus Agenda

J. RESOLUTION # 5 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Christine Napolitano

Yes:

Christine Napolitano

No: _____

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

1. **Instruction**

A. **Leave(s) of Absence - Personal**

1. That the Board of Education grants a request to Cheryl Lippert, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately November 18, 2017.

B. **Appointment(s) - Instruction**

- 1. That the Board of Education approves the appointment of Phyllis Klein, to the position of part time, hourly paid Teacher, effective September 1, 2017 to June 30, 2018 with a salary of \$55.32 per hour.
- 2. That the Board of Education approves the appointment of Peter Macedo, to the position of Driver Education Coordinator for Fall 2017 and Spring 2018. Salary of \$6,724. The Driver Education Program is self-funded.
- 3. That the Board of Education approves the appointment of Peter Macedo, to the position of Driver's Education Instructor at an hourly rate of \$55.32 for the 2017-2018 school year.

C. **Instruction Appointment(s) - 45 Day Subs**

1. That the Board of Education approves the appointment of Gina Principato, to the position of 45 Day Substitute Teacher for Courtney Serio, starting approximately September 1, 2017 to on or before June 30, 2018; Salary: Days 1-10 consecutive days \$100.00, Days 11-20 consecutive days \$110.00, Days 21-30 consecutive days \$120, Days 31-45 consecutive days \$130, Day 46 contract salary of BA, Step 1, \$58,706.

D. **Instruction Appointment(s) - Summer Music Program**

That the Board of Education approves a self-funded Summer Music Program, (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Teacher	Robin Barkan	1	\$58.14
2.	Teacher	Mark J. Bennett	3	\$68.31
3.	Teacher	Sarah Ramsingh	3	\$68.31

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
4.	Teacher	Marc B. Ratner	2	\$63.19
5.	Teacher	Brian E. Goldman	3	\$68.31
6.	Teacher	Aislinn Oliveri	2	\$63.19
7.	Teacher	Andrea Antonelli	1	\$58.14
8.	Teacher	Paul Sommer	1	\$58.14
9.	Teacher	Andrew Woolsey	1	\$58.14
10.	Teacher Sub	James Dugal	1	\$58.14
11.	Teacher Sub	Christopher Toomey	1	\$58.14
12.	Teacher Sub	Kathleen Sheehan	1	\$58.14
13.	Seasonal Worker	Sarah C. Carbain		\$10.00
14.	Seasonal Worker	Lauren Behan		\$10.00
15.	Seasonal Workers	Theodore Bischoff		\$10.00
16.	Seasonal Worker	Daniel Reardon		\$10.00
17.	Seasonal Worker	Molly M. Donelan		\$10.00
18.	Seasonal Worker	Kyle Kazimir		\$10.00
19.	Seasonal Worker	Jake B. Siegfried		\$10.00
20.	Seasonal Worker	Marina Iodice		\$10.00
21.	Seasonal Worker	Miguel A. Velasquez		\$10.00

E. **Instruction Appointment(s) - Summer Special Ed/Extended School Year Program**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
1.	Teacher	Emily Mooney	2	\$63.19
2.	Speech Pathologist	Karen Lovelace	1	\$58.14

F. **Instruction Appointment(s) - Coaches**

That the Board of Education approves the appointment of the following coaches for th current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Athletic Trainer	Kevin LaPlatney	hourly	\$38.43
2.	Football-Varsity	Daniel Guido	3	\$10,745
3.	Varsity Football Asst	John Tortora	3	\$7,344
4.	Varsity Football-Assistant	Helmut Bohringer	3	\$7,344
5.	Football-Junior Varsity	Mark Miller	3	\$6,825
6.	Football- Jr. Varsity Asst	Christopher M. Schacca	3	\$6,314
7.	Football- Jr. High	Gregory A. Mayo	2	\$5,633
8.	Football- Jr. High Asst.	James Durso	1	\$4,605
9.	Football- Jr. High	Brian W. Haber	1	\$4,605
10.	Soccer-Varsity	Paulo A. Pereira	3	\$7,848
11.	Soccer-Varsity Asst	Albert Cavalluzzo	3	\$5,350
12.	Soccer-Junior Varsity	Robert M. Mendes	3	\$5,460
13.	Soccer-Junior High	Joseph P. Cerulli	3	\$4,788
14.	8th grade Boy's Soccer	Frank Massaro	3	\$4,788
15.	Girl's Varsity Soccer	Katherine Bennett	3	\$7,848
16.	Girl's Varsity Soccer Asst	Tara McDonnell	3	\$5,350

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
17.	Girl's JV Soccer	Bruce Vatske	3	\$5,460
18.	7th Grade Girl's Soccer	Nicholas Tonini	3	\$4,788
19.	Girl's Varsity Volleyball	Hyunah Park	3	\$7,848
20.	Girl's JV Volleyball	Hilary Hunter	3	\$5,460
21.	Golf	James Hock	3	\$4,433
22.	Cross Country Track	Thomas Leninger	3	\$5,460
23.	Cheerleader Advisor-Fall	Bryanna Kelly	1	\$3,384

G. **Instruction: Committee on Special Education**

1. That the Board of Education approves the appointment of Susan Barbour as the Impartial Hearing Officer for the impartial hearing related to the student identified by student identification number: 083300000.

H. **Instruction: Student Actions**

1. That the Board of Education approves a Guidance Department overnight, out-of-state Field Trip to college campuses in Maryland and Delaware on October 12 & 13, 2017.

2. **Civil Service**

a. **Appointment(s)**

1. That the Board of Education appoint Brittany Klein to the position of Summer School Registered Nurse for the Summer Special Education Program, effective July 3, 2017. Salary is \$35.00 per hour.
2. That the Board of Education approve the appointment of Ericson Velasquez, to the position of Seasonal Worker for Westling Camp at the High School, effective June 26, 2017 through June 30, 2017. Salary is \$10.00 per hour.

b. **Retirement(s)**

1. That the Board of Education accepts, the resignation, with regret, of Joaquim M. Farinhas, 10 month Bus Driver, for the purpose of retirement, effective June 23, 2017.

c. **Civil Service - Summer Special Ed Teacher Aide(s)**

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Greeter	Madeleine Antoine	\$10.15	07/03/2017
2.	Teacher Aide	Rose Constantino	\$23.86	07/03/2017

d. **Civil Service - Other**

1. That the Board of Education approve the change from Teacher Aide Sub to Teacher Aide for Rose Constantino, effective July 3, 2017, for the Summer Special Ed Program.
2. That the Board of Education approve the salary change for Janine Miller for the Summer Special Ed Program from a Step 1, \$13.95 to a Step 2, \$14.37, effective July 3, 2017.
3. That the Board of Education approve the salary change for Kathy Polumbo, Teacher Aide for the Summer Special Ed Program from Step 16, \$21.99 to Step 17, \$22.64.

e. **Civil Service - Summer Cleaner(s)**

That the Board of Education approves the following individuals as Summer Cleaner(s) for the current school year:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Seasonal Worker	Stephen Clancy	\$10.00	07/05/2017
2.	Seasonal Worker	Michael Conway	\$10.00	07/05/2017
3.	Seasonal Worker	Michael Cueter	\$10.00	07/05/2017
4.	Seasonal Worker	Brendan Cunningham	\$10.00	07/05/2017
5.	Seasonal Worker	Ryan DePalma	\$10.00	07/05/2017
6.	Seasonal Worker	Steven DePalma	\$10.00	07/05/2017
7.	Seasonal Worker	Paul Hincapie	\$10.00	07/05/2017
8.	Seasonal Worker	Douglas Hopkins	\$10.00	07/05/2017
9.	Seasonal Worker	Malcolm Hylton	\$10.00	07/05/2017
10.	Seasonal Worker	Sean Kelly	\$10.00	07/05/2017
11.	Seasonal Worker	Kyle Kern	\$10.00	07/05/2017
12.	Seasonal Worker	Nicholas Kern	\$10.00	07/05/2017
13.	Seasonal Worker	Christopher Keyes	\$10.00	07/05/2017
14.	Seasonal Worker	John Keyes	\$10.00	07/05/2017
15.	Seasonal Worker	Matthew Kosowski	\$10.00	07/05/2017
16.	Seasonal Worker	Quincy Lopez	\$10.00	07/05/2017
17.	Seasonal Worker	Richard Lucchesi	\$10.00	07/05/2017
18.	Seasonal Worker	Brandan Olcese	\$10.00	07/05/2017
19.	Seasonal Worker	Jason Sinert	\$10.00	07/05/2017
20.	Seasonal Worker	Matthew Tavernite	\$10.00	07/05/2017
21.	Seasonal Worker	William Walton	\$10.00	07/05/2017

3. **Business/Finance**

a. **Budget Appropriation Adjustment**

That the Board of Education approves the transfer of funds, in the amount of \$13,680 from Telephone Budget Code: 1620.450.00.0000 to Trans-Contractual Budget Code: 5510.400.00.0000 in order to purchase radios for buses.

b. **Business: Other**

1. **Employee Agreements**

That the Board of Education hereby authorizes the Board President to execute employee agreements with the following individuals, the terms of which have been reviewed by the Board in executive session, effective July 1, 2017:

1. Catherine Fishman - Director of Pupil Personnel Services
2. William Gilberg - Supervisor of Transportation
3. Linda Spagnola - District Clerk
4. Elizabeth Rainha-Freitas - Administrative Assistant II

3. **Business/Finance - Contract Approvals**

a. That the Board of Education approves a contract between the Mineola UFSD and Synovia Solutions, to provide real-time GPS monitoring services for the Mineola Bus Fleet, at a cost of \$16,800 per year, for a period of five years, effective July 1, 2017.

K. Superintendent's Report

Superintendent of Schools' Reports for 7/5/17

Presentations:

Dr. Nagler spoke about the board goals for this school year. The board approved all.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

Matthew Gaven did a presentation on Professional Development.

Professional Development 2017-2018

Feedback

Reflection

Goals

Empower decision making

More choice

Tailored workshops for teachers

Direct application in the classroom

Logistics

PD meeting times are staggered to offer choice...role of the IL

There are 24 sessions for PD

PD will be divided into 5 cycles

Each cycle (with the exception of the final cycle in June) will consist of 4 workshops centered on one topic. The final cycle will have 3 workshops

Principals will have 5 meetings for their building...Principal discretion on topics...Ils can support plans as well. PD should support building initiatives and or culture building activities

PD Cycles

All PD cycles will consist of 4 sessions

Session 1-Content Delivery

Session 2-Content Delivery

Session 3-Collaborative planning for practice implementation

Session 4-Reflection/planning next steps

Some PD topics will also require teachers to try out an instructional technique in the classroom or allow for classroom visitations

Workshop Strands

Three Themes

Culture-Growth Mindset, Habits of Mind, Classroom Management

Craft-Advanced Literacies, Tier 1 Interventions, The Neuroscience of Engagement

Data Analysis-Feedback that Feeds Forward, Student Choice in Assessments

Workshops will be designed during Admin retreat

Cycle 1-Culture

Superintendent's Conference Day

Eduardo Briceno-Mindsetworks

All teachers will be enrolled in Growth Mindset introductory coursework for the first 4 PD sessions

Jenn Maichin

PD sessions will include

Session 1-Getting Started with Growth Mindset and Effective Effort

Session 2-Promoting Autonomy in Learners

Session 3-Group work on the Power of Mistakes

Session 4-Reflection-Action plan

Cycles 2,3,4

Teachers will have the opportunity to select PD sequences from a menu of 6 different workshops organized into three strands (Culture, Craft, Data)

Courses will be entered in mylearningplan and teachers will enroll in the courses through this platform.

Art/Music/PE

Mr. Amitrano and Mr. Owens will work with our professional development consortiums to schedule relevant and engaging professional development for teachers in those departments

Cycle 5

3 workshops

Return to Growth Mindset

Reflections and PD Planning for 2018-2019

More Professional Learning Opportunities....

Conferences

15 hr classes

ENL Strategies

Literacy in the Content Area

Writing

New Teacher Workshops

Online learning...

Stackables

Stackables

Short online courses

Lessons

Challenges

Badges

Stack badges to earn salary credit

23 courses completed or in development

New Teacher Summer PD

<https://stackables.oyoclass.com/courses>

The old and the new...

All PD was held on Monday afternoon/morning

ILs were split between buildings leading to large group workshops

PD was the same for everyone...at each building...with few exceptions

No online option

PD meeting times are different for each building

All ILs can deliver workshops for each building leading to more choice and smaller working groups

PD is a mix of one size fits all and teacher choice

Stackables

Classroom connections and visits

E **L. Public Comments**

Lisa Morrison and Cena Palumbo presented the Board of Education with the Spirit Award.

M. Executive Session Time: 8:30 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:

Christine Napolitano

No: _____

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**