

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: March 16, 2017

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Margaret Ballantyne, Ph.D.
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

a. Comments from Board Trustees

b. Comments from Board President

c. Comments from Superintendent

H. Old Business

I. New Business

Policy - Second Reading and Adoption of Revised Board Policies

RESOLUTION #47 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.

- Policy # 1210 - Board of Education Members: Nomination and Election
- Policy # 1330 - Appointments and Designations by the Board of Education
- Policy # 1611 - Business of the Annual District Election
- Policy # 3220 - Use of Service Animals
- Policy # 5411 - Procurement of Goods and Services
- Policy # 5683 - Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills
- Policy # 6110 - Code of Ethics for Board Members and All District Personnel
- Policy # 6130 - Evaluation of Personnel
- Policy # 6170 - Fingerprinting Clearance of New Hires
- Policy # 6213 - Registration and Professional Development
- Policy # 6220 - Temporary Personnel
- Policy # 7131 - Education of Homeless Children and Youth
- Policy # 7140 - School Census
- Policy # 7220 - Graduation Options/Early Graduation/Accelerated programs
- Policy # 7222 - Diploma or Credential Options for Students with Disabilities
- Policy # 7242 - Military Recruiters' Access to Students
- Policy # 7260 - Designation of Person in Parental Relation
- Policy # 7270 - Rights of Noncustodial Parents
- Policy # 7330 - Searches and Interrogations
- Policy # 7611 - Children with Disabilities
- Policy # 7616 - Pre-referral Intervention Strategies
- Policy # 8210 - Safety Conditions and Prevention Instruction

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Stipulation of Settlement

RESOLUTION #48 - BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to execute a Stipulation of Settlement with an employee whose identity has been made known to the Board of Education in Executive Session and the UPSEU, the contents of which have been reviewed by the Board in Executive Session.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Resolution to Submit Proposition to Voters

RESOLUTION #49 BE IT RESOLVED, that the following proposition, in addition to the proposition approving the budget for the District's 2017-2018 fiscal year, be submitted to voters of the District at a meeting to be held on Tuesday, May 16, 2017:

Proposition No. 2 - Authorization to Expend Funds from Capital Reserve

Shall the following resolution be adopted:

RESOLVED, that the Board of Education of the Mineola Union Free School District is authorized to withdraw 4.2 million dollars (\$4,200,000.00) from the Mineola UFSD Capital Reserve Fund established by the District in 2010 to pay for the cost of capital projects at the Meadow Drive School, including construction and renovation of classroom spaces, and at the Mineola High School, including construction of an auxiliary gymnasium, together with all ancillary and related work and fees, including architects' fees in connection therewith.

BE IT FURTHER RESOLVED that the District Clerk shall include notice of such proposition in the notice of the annual School District meeting.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION #50 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the February 16, 2017 Business Meeting as presented.

2. **Instruction**

a. **Appointments Instruction**

- 1. That the Board of Education approves the appointment of Lauren Siemann, to the position of Leave Replacement Teacher for Susan Palladino, effective January 25, 2017 to on or before June 30, 2017 with a salary of MA, Step 1, \$68,282.00.

b. **Appointments 45 Day Subs**

- 1. That the Board of Education approves the appointment of Emily Zwiebel, to the position of 45 Day Substitute Teacher for Catherine McCarthy , effective March 6, 2017 to on or before June 30, 2017. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 MA, Step 1, \$68,282.
- 2. That the Board of Education approves the appointment of Jacqueline Nyman, to the position of 45 Day Substitute Teacher for Margaret Buttgereit, effective October 31, 2016 to on or before June 30, 2017. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 MA, Step 1, \$68,282.

c. **Appointment(s) Permanent Substitute Teachers**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- 1. Robert Salzer Music

d. **Appointment(s) Coaches**

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Boys Varsity Baseball	Helmut Bohringer	3	\$8,374.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Girls JV Lacrosse	Andriana Herbst	1	\$4,605.00
Baseball Varsity Asst	Robert Trenkle	3	\$5,694.00
Baseball JV	Christopher Schacca	3	\$5,799.00
Baseball - 7th grade	Jason Sauter	3	\$5,460.00
Baseball - 8th grade	Gregory Mayo	2	\$4,787.00
Boys Varsity Lacrosse Asst	Matthew Antoniou	3	\$5,691.00
Boys JV Lacrosse	James Durso	1	\$4,605.00
Lacrosse Jr Varsity-Asst	Jamie McAndrew	2	\$3,486.00
7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,442.00
7/8 grade Boys Lacrosse Asst	Joseph Cerulli	3	\$4,788.00
Boys Track Varsity Spring	John Fretz	3	\$7,848.00
Girls Varsity Spring Track	Thomas Leninger	3	\$7,848.00
Track Spring Assistant	Brian Haber	1	\$4,293.00
Softball Varsity	Anthony Tramonte	3	\$8,366.00
Softball Varsity Asst	Caitlin Orlando	3	\$5,688.00
JV Softball	Hilary Hunter	3	\$5,799.00
8th Grade Softball	Vanessa Casper	3	\$5,075.00
Girls Varsity Lacrosse	Frank Massaro	3	\$8,366.00
Girls Varsity Lacrosse Asst	Samantha Henton	2	\$4,996.00
7th Grade Girls Lacrosse	Katherine Bennett	3	\$5,442.00
8th Grade Girls Lacrosse	Elizabeth Reilly	3	\$5,442.00
Boys Varsity Lacrosse	Glenn Cocoman	3	\$8,366.00
7th Grade Softball	Katelyn Maroney	1	\$3,977.00

e. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Student Council Advisor	Karen Carraro(replacing Linda Capone as of 3/1/16)	\$2,868.00 pro-rated from March-June

3. Instruction: Committee on Special Education

a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for the time period of November 2016 to February 2017. Please be advised that all of the parents have received the student's IEP and a copy of their DUE Process rights.

4. Instruction: Student Actions

a. That the Board of Education approves the Athletic Advanced Placement Process request for the following students:

- Sara Tramonte, 8th grade student, to play on the Girls Varsity Softball team
- Abby Meehan, 8th grade student, to play on the Girls Varsity Softball team
- Andrew Maher, 8th grade student, to play on the Boys JV Baseball team
- Zachary Buongiovanni, 8th grade student, to play on Boys JV Baseball team

5. Instruction: Other

That the Board of Education approves the following anticipated vacancies for the 2017 Special Education Extended School Year Program:

Anticipated 2017 ESY Staff

Dates: 7/3/17 to 8/11/17 (School Closed 7/4/2017)

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

- 2 Special Education teachers (6 hours)
- 3 Special Education teacher (6 hours)
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 5 Special Education teachers (3 hours)
- 1 Nurse (6 hours) **EXCEPT** 7/11 to 7/15 and 7/18 to 7/22 (7 hours)
- 1 School Psychologist (6 hours)
- 1 Part-Time Special Education teachers (3.5 hours)
- 3 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

15 Teachers-in-Training \$8.50 - \$9.00 per hour

15 Teacher Aides Hourly Contract Rate

1 Clerical Hourly Contract Rate

1 Greeter Hourly Contract Rate

6. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Donna Benvegna, part time Teacher Aide to the position of full time Teacher Aide at the Middle School, effective March 13, 2017. Salary is \$26,462 on Step 5; probation is 8 weeks.
2. That the Board of Education approve the appointment of Mariela Knight, part time Teacher Aide, to the position of full time Teacher Aide effective March 13, 2017. Salary is \$22,221 on Step 1; probation is 8 weeks.
3. That the Board of Education approve the appointment of Phyllis Greco, to the position of part time Typist Clerk in Pupil Personnel, to replace Andrea Paggi, effective April 3, 2017. Salary is \$21.03 per hour on Step 1.
4. That the Board of Education approve the permanent appointment of John Hassell, to the position of Maintainer, to replace Terence Doyle who retired, effective March 13, 2017. Salary is \$48,918 on Step 1.
5. That the Board of Education approve the appointment of Jennifer Maglione, to the position of Nurse at Meadow Drive School, effective March 13, 2017. Salary is \$45,531 on Step 1.

b. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Beth Bradley, Part Time Teacher Aide at Meadow Drive School, effective March 1, 2017 through April 5, 2017. Once she runs out of sick days, she is requesting the rest of the time as an Unpaid Medical Leave of Absence due to surgery and new findings.

7. **Business /Finance**

- a. That the Board of Education approves the Internal Claims Audit Report for February 1, 2017 to February 28, 2017.
- b. **Treasurer's Report**
 1. That the Board of Education approves the Treasurer's Report for the period ending December 31, 2016 and directs that it be placed on file.
- c. **Approval of Invoices and Payroll**
 1. That the Board of Education accepts the Invoices and Payroll for the period ending February 28, 2017

A/P Warrant # 15	February 8, 2017	\$ 3,238,325.95
A/P Warrant # 16	February 22, 2017	\$ 673,349.07

TOTAL EXPENSES \$ 3,911,675.02

PAYROLL #15 & #16

General	\$ 4,083,442.42
Federal Fund	\$ 55,984.71

TOTAL PAYROLL \$ 4,138,427.13

- d. **Budget Appropriation Adjustment**

That the Board of Education approves the transfer of funds, in the amount of \$200,000 from Budget Code: 9010 800 00 8096 to Budget Code : 1621 4180 00 0000 to cover the expenses of projects to be worked on.
- e. **Other**
 - a. **Accept Donation**
 1. That the Board of Education of the Mineola UFSD accepts the donation of a yellow poly cap fence topper for the high school softball team from The MAA.

8. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the Amendment of Lease between the Mineola UFSD and Harbor Day Care Center.
- b. That the Board of Education approves the agreement between the Mineola UFSD and the Seneca Consulting Group which provides Affordable Care Act (ACA) administration to the district for the 2017-2018 school year.

K. Superintendent's Report

Superintendent of Schools' Reports for 3/16/17
Presentations:

1.

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____ **No:** _____

Passed: _____