

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY
Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: December 3, 2015

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

- A. Call to Order- 7:05 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Nicole Matzer**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

There was no Student Organization Report this evening.

G. BOE Reports

a. Comments from Board Trustees

Brian Widman attended the Jackson Avenue Bingo Night and stated that he wanted to commend everyone who made the evening so much fun for the packed event. He gave the High School production of "Done to Death", two thumbs up and thanked Mr. DeLuca for all of his hard work. Mr. Widman attended the presentation "Not My Child" at the High School and found it to be very informative and timely. Mr. Widman would also like to see a similar presentation for the students.

Margaret Ballantyne also enjoyed "Done to Death" and felt everyone did a wonderful job. Dr. Ballantyne visited two schools, Jackson Avenue and the Middle School, the day before Thanksgiving and was very impressed with the level of work that was going on. She always enjoys interacting with the children and feels they are truly our best ambassadors to what is happening in the classrooms. Dr. Ballantyne spoke about some of the things that she was able to see during her visit. Dr. Ballantyne discussed how in Social Studies classes that she visited the teacher was using the I pad very creatively and there was truly a blend of technology with "old fashion" work- writing. She feels that the I pads are being used very purposefully and creatively. Technology is a very powerful tool; but the students and teachers are the real stars. Dr. Ballantyne was very impressed with all that she saw and feels that the students are engaged and happy. She looks forward to attending the upcoming holiday events throughout the district. Finally, she wished all of the college kids good luck on their finals.

Nicole Matzer saw "Done to Death" and felt that everyone did a great job. She attended the presentation "Not My Child" at the High School and was very thankful for the presentation. Mrs. Matzer felt it was very informative and thought that it was too bad that the turnout was low. She reminded everyone that there are 14 days of classes until the Holiday recess. Ms. Matzer wished everyone a Happy Hanukah.

Patricia Navarra thanked Mr. Owens and Mr. DeLuca for their hard work and for choosing productions in which many students can participate. She attended the Portuguese School dinner and had a great time. Ms. Navarra looks forward to the upcoming concerts. Ms. Navarra thanked Margaret Ballantyne for all of her time and effort to visit the schools and students. It is truly appreciated. Finally, Ms. Navarra reminded everyone to shop locally to support the businesses that support our schools.

b. Comments from Board President

Christine Napolitano felt that "Done to Death" was wonderful and she is never disappointed in Mr. DeLuca and the kids. She attended the PTA Nassau Region Principal and President Dinner and had a nice time. She felt that it is nice to have this dinner right before Thanksgiving. Last night, Ms. Napolitano attended the 7th grade concert, which she really needed after watching all of the news coverage of the shooting in California. The concert was wonderful. Finally, Ms. Napolitano wished everyone a Happy Hanukah.

c. Comments from Superintendent

Dr. Nagler stated that he enjoyed "Done to Death". He has enjoyed over the last five years, seeing different students being given the chance to step out and take a lead role. Dr. Nagler mentioned that Liam Carr, who never had a lead before, did a great job in this play. There were many kids in this play and everyone did a great job. Dr. Nagler also thanked Dr. Ballantyne for visiting the schools the day before Thanksgiving. He also mentioned that these schools were given no warning that the visit would take place. Dr. Nagler feels that it is very important for the Board to be able to see what is happening first hand. Dr. Nagler thanked the District Council for inviting him to attend the Nassau PTA Principal and President Dinner. Dr. Nagler stated that the District has had many visitors recently. There was a visit from an International group, 25 teachers from China (arranged through the College of Mount St. Vincent). They were very impressed with all that was going on and they took pictures of everything. There was a group of teachers and principals from Hauppauge that visited Jackson Avenue. He added that they have School4one but are not using it to its full capability. Dr. Nagler and Christine Napolitano accompanied Regent Tilles on a visit to Jackson Avenue. On Monday, a team of teachers from Denmark will visit the High School. The Superintendent reported that a date had just been secured for a Color Guard Home Show, 1/24/16. Dr. Nagler reminded everyone that it is concert season: 12/9- HS winter Concert 1, 12/14- 4th grade concert, 12/15- HS winter concert 2, and 12/16- 6th grade concert. Also, the Septa Holiday Party will take place on 12/12 at 10:00 am. The Superintendent will be flying to APPLE at Cupertino with Matt Gaven and Whitney Smith on Monday to continue their research project.

Ms. Napolitano had a comment regarding the visit that she and Dr. Nagler accompanied Regent Tilles on to Jackson Avenue School. They visited Ms. Buttgerit's class and she was very impressed with the children. They were very animated and truly interested when Regent Tilles read to them. Ms. Napolitano also added that she would like the Superintendent to arrange for those students to come to an upcoming meeting to present their projects. Dr. Nagler stated that this can be arranged.

H. Old Business

There was no old business this evening.

I. New Business

There was no new business this evening.

J. Consensus Agenda

RESOLUTION # 34 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.b., as presented.

Motion: Margaret Ballantyne

Second: Nicole Matzer

Discussion: Ms. Napolitano asked the Superintendent for information regarding the budget transfer for the purchase of new furniture. The Superintendent explained that this was for the purchase of furniture for the new learning spaces at the High School, which he described more like "cyber cafes" rather than classrooms. There was no additional discussion.

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the November 5, 2015 Workshop Meeting, the November 10, 2015 Special Meeting and the November 19, 2015 Business Meeting as presented.

2. **Instruction**

- a. Appointment(s) Sub Teacher per diem
That the Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Lauren A. Marchell	Literacy (5-12)

- b. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Lauren A. Marchell, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective November 30, 2015 to May 31, 2016.
2. That the Board of Education approves the appointment of Emily Mooney, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective December 2, 2015 to May 31, 2016.

3. **Civil Service**

- a. Appointments

1. That the Board of Education approve the appointment of Jonathan Dias to the position of Cleaner Sub, effective December 4, 2015. Salary is \$12.25 per hour.

2. That the Board of Education approve the appointment of Peter Henderson to the position of Cleaner Sub, effective December 4, 2015. Salary is \$12.25 per hour.
3. That the Board of Education approve the appointment of Dolores Delape, from part time to full time Bus Attendant, effective January 4, 2016. Salary is \$26,462 on Step 5.
4. That the Board of Education approve the appointment of Joaquim Farinhas, from the position of 5 hour Bus Driver to 10 month Bus Driver, effective January 4, 2016. Salary is \$43,364 on Step 8.
5. That the Board of Education approves the appointment of Ursula Stahl, to the position of part time (.5) Registered Nurse effective December 7, 2015. Salary: .5 of BA, Step 1, \$45,531 equaling \$22,765.
6. That the Board of Education approves the appointment of Caryn Hope Smith, to the position of part time (.5) Registered Nurse effective December 7, 2015 with a salary of .5 of BA, Step 1, \$45,531 equaling \$22,765.

b. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Lee Dunninger, 10 month Bus Driver, effective November 12, 2015, until further notice.

4. **Business /Finance**

a. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$8,000 from Budget code: 1621 200 00 0000 to Budget code: 2110 200 07 0000 to cover the the balance needed to purchase new furniture.

5. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the Health and Welfare Services Agreement for resident students attending non-public schools between the Islip Union Free School District, BOCES of Nassau County and the Mineola Union Free School District.

6. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

- a. 31 Obsolete Printers OKI- C6100/ Model N31172A
- b. 27 Obsolete Printers Lexmark/ Model E250DN

K. Superintendent's Report

Superintendent of Schools' Reports for 12/3/15

Presentations:

1. Capital Reserve Timeline and Planning

The Superintendent stated that he will be presenting on the Capital Reserve timeline and planning. He reported that the District held the vote on November 10th because in order for SED to even look at the project, the district must guarantee that the money is available to complete the proposed work.

Hampton Project: the building and field plans were filed with SED in September pending the reserve vote in November. The SED approval timeline is approximately 42 weeks. Therefore, even with the November voter approval, the SED projected approval isn't until July 2016. The District will need a month to bid the project, so the realistic start of the project would be October 2016. The Superintendent would like to move forward with the field project.

High School Project: the track, field and fab lab project has not yet been submitted to SED for approval. He explained that the project can be separated into two projects for a faster approval process. We would still need a building project with the field in order to get aid and he is recommending the lobby ceiling. The field, track and ceiling would be considered a Level One project with a 4- 8 week approval time. The Fab Lab would be filed separately.

Timeline: If filed as described, the HS Track and Field would start on June 13th. The job would take approximately 12 weeks to complete; with a projected completion date of Labor day weekend. Once the HS track and field are completed and we have received SED approval, we can begin the Hampton Stadium and building project. The projected start date is the first week of October; the project to be completed in three months. It is anticipated that the football team would play half of their games on the old field and then an alternate site would be needed.

Maximizing Usage: November 24th, there was a coaches meeting to discuss and review the field projects. They requested the largest possible interior dimensions for the HS field. This would allow any sport to be played on the new field. Currently, it is 55 yards with a 6 ft. runoff, but the ultimate would be 65 yards with at least 10 ft. of runoff. This could be achieved if we do the following: make a five lane track instead of six; and move the current boys soccer field 30 feet west; and provide bleachers. The Superintendent displayed a drawing of the field layout. Dr. Ballantyne asked the effect changing from 6 lanes to 5 lanes would have for the track team. Dr. Nagler stated that according to the coaches, there would be no effect based upon how it is used.

The Superintendent stated that all of the things lead to a domino effect of jobs. In order to achieve everything as stated; the baseball outfield would have to be leveled and a retaining wall built. We would need to also level the infield, but if this is being done then we should put in drainage. According to the Superintendent, we will have a lot of excess dirt (between the drainage and outfield). It is recommended that instead of paying to have the dirt removed, we could use it to level the seating behind home plate and build another retaining wall. It is the Superintendent's recommendation to do each of these things and do the job right once. It is estimated that the total cost would be \$200,000; which is available in the facilities line of the budget. Dr. Nagler is asking the Board to consider these recommendations and if they are in agreement, there will be a resolution at the next meeting.

