

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

To Be Determined

DATE: October 1, 2015

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Brian Widman

D. Moment of Silent Meditation- Ms. Napolitano asked for a moment of silence for the victims of the college shooting in Oregon.

E. Dais & Visitor Introductions

F. High School Student Organization Report

There was no Student Organization report this evening.

G. BOE Reports

a. Comments from Board Trustees

Brian Widman volunteered at the Jackson Avenue Welcome Back Barbecue and stated that there were a lot of kids, a lot of fun and a lot of popcorn.

Margaret Ballantyne attended the first SEPTA meeting and was very pleased with their plans for this school year. She also took the opportunity to report on the upcoming vote while at the meeting.

Nicole Matzer volunteered at the Middle School Barbecue and Jackson Avenue Meet the Teacher Night. She also attended Meet the Teacher Night for her children and looks forward to this school year.

Patricia Navarra stated that she has an empty nest right now and attended a festival. She stated that as a teacher, this has been a strange start to the school year due to the many days off and it has been difficult to get into a rhythm. Ms. Navarra understands what our teachers are going through and wishes everyone a good semester.

b. Comments from Board President

Christine Napolitano attended the District Council Meeting and asked them for permission to host on their face book page excerpts from our meeting. Ms. Napolitano also had the opportunity to volunteer to sell mums at the High School Open House. She used to do this when her daughters attended the high school. She was happy to be there and to see everyone.

c. Comments from Superintendent

The Superintendent stated that at the last meeting the Board requested a list of staff that are on twitter. He reported that twitter has a new service available to group users. Dr. Nagler will have Mr. Gaven and Mr. Casale working to get this organized. According to Dr. Nagler, Mr. Escobar attended a Village Hearing on 9/24 regarding a proposed new building for Chaminade. He stated that issues of concern are that the area is already very congested and the amount of traffic. Mr. Escobar added that they are projecting that this project will take 16 months to complete. The Superintendent stated that one of the Board goals is that each school

will host a "Meet your child's Ipad night" and the tentative dates are: 10/20 Middle School, 10/21 High School, 11/4 Jackson Avenue and 11/19 Meadow Drive and Hampton Street. The Superintendent was in Saratoga on Sunday and Monday for a Superintendent conference. He stated that the new Commissioner outlined issues that she plans to address. Dr. Nagler reminded everyone that November 10th there will be a Capital Reserve Vote. The money has been saved and now we must ask the community permission to use the money for the Hampton and High School projects. Homecoming is Saturday, October 10th, and the parade kick-off is 12:30 pm. He encouraged everyone to come out and support Mineola.

H. Old Business

Christine Napolitano asked the Board if there was any old business. Mr. Widman asked for clarification if the vote is for the entirety of the project or if the Board will have the opportunity to look into the various options for in-fill for the turf fields. Dr. Nagler stated that the vote is for the entire scope of the project, but he has asked the architect to include pricing for alternate projects. He added that it has already been decided that the District is definitely not using crumb rubber and the Board will have the opportunity to look into the various options available. Ms. Matzer reported that she has been taking photos of various turf fields with the Marching Band. She will have the photos and many questions when the time comes. There was no other old business.

I. New Business

Approval of Board of Education Goals 2015- 2016

RESOLUTION # 24 - BE IT RESOLVED that the Board of Education approves the following Board of Education Goals for the 2015- 2016 school year:

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

Motion: Margaret Ballantyne

Second: Patricia Navarra

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 25 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Margaret Ballantyne

Second: Patricia Navarra

Discussion: The Superintendent stated that there is an item on the consensus agenda which needs to be amended tonight:

Item J.3.a.6- Civil Service Appointments: Angela Hagan is at **Meadow Drive** not Transportation and Lynn Clarkin has decided **not** to take the job and should therefore be removed.

A motion was made to amend the consensus agenda as stated by Nicole Matzer and was **second** by Margaret Ballantyne. The Board was polled and all were in favor of amending the Consensus Agenda. The motion passed. There was no additional discussion and the Board was polled on the Amended Consensus Agenda.

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the September 3, 2015 Workshop Meeting as presented.

2. Instruction

- a. Appointment(S) Sub Teacher per diem
The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

| <u>EMPLOYEE NAME</u> | <u>EMPLOYEE CERTIFICATION</u> |
|----------------------|----------------------------------|
| 1. Lauren M. Siemann | Childhood Education (Grades 1-6) |

- b. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Lauren Siemann, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100, effective October 1, 2015 to May 31, 2016.
2. That the Board of Education approves the appointment of Lisa A. Mangino, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.

c. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

| <u>POSITION</u> | <u>EMPLOYEE NAME</u> | <u>STIPEND</u> |
|------------------------------|---------------------------|-------------------|
| HS A Capella Choir | Megan M. Messina | \$2,151.00 |
| HS Art Club Advisor | Kathleen M. Loughlin | \$985.00 |
| HS Art Honor Society | Gina-Marie Buongiovanni | \$985.00 |
| HS Athletes Helping Athletes | Maryellen Perinchief | \$1,434.00 |
| HS Brainstormers | Robert M. Goodwin | 1/2 of \$1,434.00 |
| HS Brainstormers | Ellen K. McGlade-McCulloh | 1/2 of \$1,434.00 |
| HS Class Advisor-8th Gr | Katelyn E. Maroney | \$985.00 |
| HS Class Advisor Freshman | Gina-Marie Buongiovanni | \$985.00 |
| HS Class Advisor-Sophomore | Lisa M. Marino | \$1,434.00 |
| HS Class Advisor-Sophomore | Mary Owens | \$1,434.00 |
| HS Class Advisor-Junior | Tara M. McDonnell | \$2,151.00 |
| HS Class Advisor-Junior | Francine Sclafani | \$2,151.00 |
| HS Class Advisor-Senior | Jennifer Honerkamp | \$2,868.00 |
| HS Class Advisor-Senior | Eleni Theodorakis | \$2,868.00 |
| HS Creative Writing Club | Andrew T. Smith | \$985.00 |
| HS Dynamics/Vocal Jazz Choir | Megan M. Messina | \$1,434.00 |
| HS Environmental Club | Susan B. Kennedy | \$1,434.00 |
| HS Gay Straight Alliance | Laura L. Grassie | \$985.00 |
| HS Increase the Peace | Stacey Rosenblatt | 1/2 of \$2,151.00 |
| HS Increase the Peace | Patricio A. Romero | 1/2 of \$2,151.00 |
| HS Japanese Anime | Kieran E. Molloy | 1/2 of \$1,434.00 |
| HS Japanese Anime | Kathleen Levin | 1/2 of \$1,434.00 |
| HS Jazz Ensemble 1 | Donald R. Carreras Jr | \$1,434.00 |
| HS Jazz Ensemble2 | Marc B. Ratner | \$1,434.00 |
| HS Kwianis(Key)Club | Surabhi John | 1/2 of \$2151.00 |
| HS Kwianis(Key)Club | Mary Owens | 1/2 of \$2,151.00 |
| HS Latin Club | Gigi L. Foge | \$985.00 |
| HS Literary Society Club | Mark Bomser | \$985.00 |
| HS Math Olympiads-8th | Lisa M. Marino | \$985.00 |
| HS Mathletes Advisor | Bette Sloane | \$1,434.00 |
| HS Mentoring Latinas | Marie Watson | \$1,434.00 |
| HS Mock Trial Advisor | Kenneth G. Coy | \$985.00 |
| HS Nat'l Honor Society | Eileen Burke | \$1,434.00 |
| HS Pep Band Advisor | Donald R. Carreras Jr | \$985.00 |
| HS Question Mark Editor | Andrew T. Smith | \$2,868.00 |
| HS Red Cross Advisor | Tara M. McDonnell | \$985.00 |
| HS Robotics Club | Kenneth G. Coy | \$985.00 |
| HS Science Club Advisor | Ellen K. McGlade-McCulloh | \$985.00 |
| HS Signet (Editorial) | Paul A. Sommer | \$5,050.00 |
| HS String Ensemble | Tracey M. Campbell | \$1,434.00 |
| HS Student Organization | Nancy A. Regan | \$2,151.00 |
| HS Student Service Center | Eileen Burke | 1/2 of \$5,050.00 |
| HS Student Service Center | Nancy A. Regan | 1/2 of \$5,050.00 |
| HS TV Production | Melissa Fusco | \$2,868.00 |
| MS Animal Rights-PAWS | Annmarie J. Palumbo | \$909.00 |
| MS Book Club Advisor | Ilyse J. Milberg | 1/2 of \$909.00 |

| <u>POSITION</u> | <u>EMPLOYEE NAME</u> | <u>STIPEND</u> |
|--------------------------------|-----------------------|-------------------|
| MS Book Club Advisor | Annmarie J. Palumbo | 1/2 of \$909.00 |
| MS Bookstore Advisor | Annmarie J. Palumbo | \$909.00 |
| MS Chess Club | Michael J. Mildon | \$909.00 |
| MS Color Night Advisor | Annmarie J. Palumbo | \$2,151.00 |
| MS Color Night Assistant | Caryl A. Salesi | \$1,434.00 |
| MS Community Action | Annmarie J. Palumbo | 1/2 of \$909.00 |
| MS Community Action | Jerrill L. Critchley | 1/2 of \$909.00 |
| MS Enviromental Club | Lindsay M. Spanhake | \$909.00 |
| MS Math Olympiads | Lindsay M. Spanhake | \$909.00 |
| MS Mock Trial Advisor | Harold McLaughlin | \$909.00 |
| MS Nat'l Jr Honor Society | Annmarie J. Palumbo | 1/2 of \$909.00 |
| MS Nat'l Jr Honor Society | Ilyse J. Milberg | 1/2 of \$909.00 |
| MS Newspaper | John G. OMalley | \$2,868.00 |
| MS Peace Club | Jerrill L. Critchley | \$909.00 |
| MS Projection Squad | Brian E. Goldman | \$909.00 |
| MS Robotics | Vincent J. Interrante | 1/2 of \$909.00 |
| MS Robotics | Melissa Fusco | 1/2 of \$909.00 |
| MS Science Club | Michael J. Mildon | \$1,434.00 |
| MS Student Council | Linda Villalta | \$2,868.00 |
| MS Yearbook Advisor | Annmarie J. Palumbo | 1/2 of \$2,868.00 |
| MS Yearbook Advisor | Jerrill L. Critchley | 1/2 of \$2,868.00 |
| Tri-M Music Honor Society | Marc B. Ratner | \$985.00 |
| HS Drama Director-Fall | Matthew Deluca | \$2,868.00 |
| HS Drama Asst Director | Bette Sloane | \$2,151.00 |
| HS Drama Technical Director | Melissa Fusco | \$1,434.00 |
| HS Drama Stage Construction | Vincent Tunkel | \$2,151.00 |
| HS Thespian | Matthew Deluca | \$985.00 |
| 8/9 Musical Director | Donald R. Carreras Jr | \$3,384.00 |
| 8/9 Musical Asst Director | Sarah K. LaSorsa | \$2,151.00 |
| 8/9 Musical Choreographer | Aislinn Oliveri | \$1,434.00 |
| 8/9 Musical Stage Construction | Vincent Tunkel | 1/2 of \$1,793.00 |
| 8/9 Musical Stage Construction | Paul A. Sommer | 1/2 of \$1,793.00 |
| 8/9 Musical Technical Director | Melissa Fusco | \$1,434.00 |
| 10/11/12 Musical Director | Matthew Deluca | \$5,050.00 |
| 10/11/12 Musical Asst Director | Andrew T. Smith | \$2,868.00 |
| 10/11/12 Musical Choreographer | Aislinn Oliveri | \$1,434.00 |
| 10/11/12 Musical Pit Orchestra | Donald R. Carreras Jr | \$2,868.00 |
| 10/11/12 Musical Vocal Coach | Megan M. Messina | \$2,868.00 |
| 10/11/12 Musical Stage Constr | Paul A. Sommer | \$2,868.00 |
| MS Chamber Ensemble | Sarah K. LaSorsa | \$1,434.00 |
| MS Jazz Ensemble | Mark J. Bennett | \$1,434.00 |
| MS Vocal Jazz-Treble Makers | Brian E. Goldman | \$1,434.00 |
| MS Musical Director | Matthew Deluca | \$4,303.00 |
| MS Musical Asst Director | Brian E. Goldman | \$2,151.00 |
| MS Musical Choreographer | Barbara M. Peters | \$2,151.00 |
| MS Musical Stage Constr | Vincent Tunkel | \$1,793.00 |
| MS Musical Technical Director | Donald R. Carreras Jr | \$1,434.00 |
| JA Art Club Advisor | Jeanine S. Gallina | \$859.00 |

3. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Lauren Siemann, to the position of Teacher Aid Sub, effective August 31, 2015. Salary will be \$13.74 per hour.
2. That the Board of Education approve the appointment of Rose Constantino, from part time to full time Teacher Aide at the Middle School, effective August 31, 2015. Salary is \$28,602 on Step 7.
3. That the Board of Education approve the appointment of Rosina Sarno, from part time to full time Teacher Aide at the Middle School, effective August 31, 2015. Salary is \$29,664 on Step 8.
4. That the Board of Education approve the appointment of Kathy Belickis, to the position of part time Greeter at Jackson Avenue School, effective October 1, 2015. Salary is \$10.15 per hour on Step 1.
5. That the Board of Education approve the appointment of Marisse Hargrove, from part time Greeter to part time Teacher Aide at Jackson Avenue School, effective August 31, 2015. Salary is \$15.22 on Step 3.
6. That the Board of Education approve that the following part time employees be upgraded to full time positions effective October 1, 2015:

Salary Schedule 1

| | | |
|----------------------|-------------------|----------------|
| Patricia Delli Gatti | \$26,462 - Step 5 | Jackson Avenue |
| Maryalice Leno | 26,462 - Step 5 | Middle School |
| Angela Hagan | 25,408 - Step 4 | Transportation |

Salary Schedule 2

| | | |
|-----------------|-----------------|----------------|
| Maria Riccardi | 26,462 - Step 5 | Middle School |
| Carla Attard | 26,462 - Step 5 | High School |
| Nancy Gessner | 26,462 - Step 5 | Jackson Avenue |
| Rhonda Kaletsky | 26,462 - Step 5 | Transportation |
| Lynn Clarkin | 25,408 - Step 4 | Transportation |
| Joseph Lloyd | 24,349 - Step 3 | Meadow Drive |

b. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Sara Bond, Teacher Aide at Meadow Drive School, due to surgery, effective September 21, 2015. Return date will be at doctor's discretion.

c. **Resignation(s)**

1. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Eileen Turano, Teacher Aide at Meadow Drive School, effective September 21, 2015.

d. **Civil Service: Other**

1. That the Board of Education approve the termination of Gloria Romero from the position of part time Teacher Aide in the Tech Department in Central Office, effective September 18, 2015.

4. **Business/Finance: Contract Approvals**

- a. That the Board of Education of the Mineola UFSD approves entering an agreement for part-time accounting services at a rate of \$2800 per month with Keeping Your Books effective October 1, 2015.

b. That the Board of Education approve an agreement between Seneca Consulting Group, Inc. and the Mineola UFSD to assist the District with meeting the District's "Employee Mandate" obligations pursuant to the Affordable Care Act (ACA).

5. **Other**

a. That the Board of Education approve a \$2,000 stipend for Kim Baker for the position of Training Instructor for Transportation for the school year 2015/2016.

Walk-On Agenda

Stipulation of Settlement

RESOLUTION # 26 - BE IT RESOLVED that the Board of Education hereby approves the terms of a stipulation of settlement with an employee whose identity has been made known to the Board of Education, and authorizes the Superintendent and Board President to execute the agreement on behalf of the Board, and to take the steps necessary to implement the agreement.

BE IT FURTHER RESOLVED that pursuant to the terms of said agreement, the Board hereby accepts the resignation of the employee named in said agreement, effective September 8, 2015.

Motion: Brian Widman

Second: Nicole Matzer

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

K. Superintendent's Report

Superintendent of Schools' Reports for 10/1/15

Presentations:

1. OYO Class Platform

The Superintendent stated that tonight there will be an additional presentation on "Mathspace and the Mineola Mission", by Andrew Casale and Dominick Tolipano. * This presentation can be found on the district website on the Board of Education section, under presentations. Andrew Casale reported this is a new program that is an interactive app, with math concepts according to the standards, which allows students to explore topics on their own. Mr. Casale stated that it is a very powerful tool.

Mr. Tolipano reported on the "Benefits of Mathspace":

- ~ Real Assessment: it keeps a complete record of each students' work, marked automatically line-by-line.
- ~ StepSmart adaptive technology: adaptive learning technology that analyzes real-time data from thousands of questions
- ~Comprehensive e-Textbook: this is a new feature; there is a built-in, printable e-textbook loaded with thousands of videos and 15,000+ questions (all with fully worked solutions).

Next, Mr. Tolipano discussed the Benefits of Mathspace:

- ~ Handwriting recognition tool: allows students to write seamlessly on tablets/ mobile devices
- ~ Fully customizable, easily shareable: intuitive interface to drag and drop any of 15,000+ questions and create a custom assignment for students; ability to share assignments with other teachers.
- ~ Differentiation just got easier: allows teachers to target specific learners by creating an unlimited number of groups within their class.

"Who is using Mathspace?"

At the Middle School: 5th grade (not completely ready yet, very soon), 6th grade and 7th grade

At the High School: it is used in the following classes- Algebra, Geometry, Algebra 2 & Trigonometry, College Algebra and Probability & Statistics.

At this point in the presentation, Mr. Tolipano and Mr. Casale demonstrated how easy this is to use and how useful it is for the teachers. It was explained that teachers are able to group their students according to ability. This app can be aligned with School4one and the standards. Mr. Tolipano began using Mathspace last year and he stated that it allows teachers to see any errors students make and any hints that they use. This allows teachers to pinpoint exactly where the errors occur. According to Mr. Tolipano, the students love using Mathspace and really take ownership of math. Ms. Napolitano asked Mr. Tolipano based upon his experience as a teacher what advantage he sees this technology has compared to the old way of teaching. Mr. Tolipano stated that there are many APPs available, but this APP is very valuable. It gives teachers a great deal of data in a short amount of time and really allows them to zone in on the students weaknesses. It also allows students who meet the assignment to be challenged. He finds that his students love this APP and it allows them to also explore topics of interest. The Board also asked if this APP is beneficial to students who struggle and he stated that it helps teachers to assign problems to address weakness. Dr. Ballantyne stated that this tool helps the teacher see exactly what the child's thought process is. Patricia Navarra likes that kids who are successful can ask for more and for children with weaknesses, you can see exactly where help is needed. Dr. Nagler stated that Mathspace is from a start-up company in Australia and they have become great partners. Mr. Casale found this APP and Mr. Tolipano has really spear-headed this use of this APP and has assisted other teachers with it. Dr. Nagler added that in a half hour, a teacher can look at data from their entire class

and can put together assignments based upon the data. The Superintendent thanked Mr. Casale and Mr. Tolipano for their presentation and all of their good work.

The next presentation tonight by the Superintendent is "kidOYO & Mineola Partnership". * This presentation can be found on the District website in the Board of Education section under presentations. Dr. Nagler reminded the Board that the contract with "kidOYO" was approved and signed at the last Board meeting.

kidOYO- "on your own"

- ~It is a secure online platform that allows students to work independently to learn coding and webpage design.
- ~the platform has expert mentors that create challenges and monitor student progress
- ~the Mineola partnership has 3 distinct features:
 - "Code Mineola" platform k-12
 - Curriculum coding projects grade 4, 5, 6 and 10
 - Electronic portfolio that recognizes student progress in the District Mission using electronic badges

Code Mineola

- ~ Secure site for Mineola students
- ~ We will have access to kidOYO Courses and Challenges for self-paced learning
- ~ We can create our own Courses, Challenges and Badges
- This is "the place to pursue passion": find high interest topics and create mini lessons and activities that result in badges.

Curriculum Coding projects grades 4, 5, 6 and 10

- ~ Teachers provide the content/topic:
 - Grade 4: Social Studies
 - Grade 5 and 6: science
 - Grade 10: global studies
- ~ Students log on to the platform and complete the task by writing code
- ~ kidOYO expert mentors monitor the students' coded submissions

The Superintendent displayed examples of the created courses and installed courses.

Electronic Portfolio

- ~ This recognizes students for "non-academic" pursuits through badging
- ~ Categorized by the Mission Statement
 - Exhibit strength of character: habits of the mind
 - Contribute positively to a global society
 - Lifelong learner (things we are passionate about)
 - Pursue excellence

The Superintendent stated that this is a way to measure goals and the plan is to push this to the parent portal. He anticipates that this will be used by all students. Dr. Nagler stated that this captures all that we do; it is not about accessing. Dr. Ballantyne commented that the number of badges could be infinite. Ms. Napolitano related that she had just read an article which reported that colleges are going to be looking at these electronic portfolios in the admission process. Ms. Napolitano asked about the amount of professional development will be needed for the teachers. The Superintendent stated not much due to the fact that kidOYO staff will be developing the projects based upon topic or staff request. He stated that coding is very purposeful; some will love it, some will hate it but this will give everyone exposure to it.

Superintendent Comments

There were no additional comments at this time.

L. Executive Session Time: 8:20 p.m.

At 8:20 pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Patricia Navarra

Second: Nicole Matzer

Yes: Brian Widman **No:** None
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____ **No:** _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi