

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

To Be Determined

DATE: September 17, 2015

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

E. Dais & Visitor Introductions

F. High School Student Organization Report

G. BOE Reports

- a. Comments from Board Trustees**
- b. Comments from Board President**
- c. Comments from Superintendent**

H. Old Business

I. New Business

Approval of CAP- Risk Assessment Report

RESOLUTION # 15 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Approval of CAP-Agreed Upon Procedures Report

RESOLUTION # 16 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Accept donation

RESOLUTION # 17 - BE IT RESOLVED that the Board of Education accepts the donation of \$2000 from the Mineola Music Parents Association to the Fine and Performing Arts Department for the purchase of music equipment and makes an appropriation increase adjustment to Budget code: 2110.200.00.2400.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Policy- First Reading of Policy # 7552- Student Gender Identity

RESOLUTION # 18 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of Policy # 7552 (Student Gender Identity) due to its availability on the information table.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Hampton Street Proposed Additions and Alterations

RESOLUTION # 19- WHEREAS, the Mineola Union Free School District (the "District") acting through its Board of Education has proposed certain additions and alterations to the athletic field and school building at the Hampton Street School as more fully set forth in the plans on file in the Districts Administrative Office (the "Project"); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act Article 8 of the New York State Environmental Conservation Law and associated regulations including 6 NYCRR Section 617.1 *et seq.* ("SEQRA"), the District is required to undertake a review of the potential environmental impacts associated with the Project and in consultation with its consultants and counsel, the District has

determined that the Project constitutes a Type II Action under SEQRA as defined under 6 NYCRR Section 617.5 and subparts thereunder because this Project, in that the Project involves an addition of less than 1,000 square feet, will have no significant environmental impact.

Based on the foregoing, the District finds that the Project is exempt from SEQRA as a Type II action under the applicable regulations.

Motion: _____
Second: _____

Yes:	_____	No:	_____
	_____		_____
	_____		_____
	_____		_____

Passed: _____

Mineola High School Proposed Additions and Alterations

RESOLUTION # 20 - WHEREAS, the Mineola Union Free School District (the "District") acting through its Board of Education has proposed certain additions and alterations to the athletic field and school building at the Mineola High School as more fully set forth in the plans on file in the Districts Administrative Office (the "Project"); and

WHEREAS, pursuant to the New York State Environmental Quality Review Act Article 8 of the New York State Environmental Conservation Law and associated regulations including 6 NYCRR Section 617.1 *et seq.* ("SEQRA"), the District is required to undertake a review of the potential environmental impacts associated with the Project and in consultation with its consultants and counsel, the District has determined that the Project constitutes a Type II Action under SEQRA as defined under 6 NYCRR Section 617.5 and subparts thereunder because this Project, in that the Project involves an addition of less than 1,000 square feet, will have no significant environmental impact.

Based on the foregoing, the District finds that the Project is exempt from SEQRA as a Type II action under the applicable regulations.

Yes: _____

No: _____

Passed: _____

Capital Reserve Vote and Proposition

RESOLUTION # 21- BE IT RESOLVED, by the Board of Education of the Mineola Union Free School District, Nassau County, New York as follows:

Section 1: That a Special District Meeting of the qualified voters of said school district shall be held at the Jackson Avenue Elementary School, 300 Jackson Avenue, Mineola, New York, and at the Meadow Drive School, 25 Meadow Drive, Albertson, New York on the 10th day of November, 2015 at 6:00 a.m. prevailing time for the purpose of voting by voting machine and/or paper ballot upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 6:00 a.m. and 9:00 p.m. prevailing time.

Section 2: The School District Clerk is hereby authorized to amend and or supplement the notices of the Special District Meeting hereinafter set forth from time to time as in her discretion such amendment may be required.

Section 3: That notice of said special meeting, including the propositions to be voted upon, shall be in substantially the following form to wit:

NOTICE OF SPECIAL DISTRICT MEETING
Mineola Union Free School District
Nassau County, New York

The Board of Education of the Mineola Union Free School District, Nassau County, New York, HEREBY GIVES NOTICE that a Special District Meeting of the qualified voters of said School District will be held at the Jackson Avenue Elementary School, 300 Jackson Avenue, Mineola, New York and at the Meadow Drive School at

25 Meadow Drive, Albertson, New York on the 10th day of November, 2015 at 6:00 a.m. Prevailing Time, for the purposes of voting by voting machines and/or paper ballot upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 6:00 a.m. and 9:00 p.m. Prevailing Time.

PROPOSITION

Shall the following Resolution be adopted, to wit:

RESOLVED that the Board of Education of the Mineola Union Free School District is authorized to withdraw up to \$7,000,000 from the District's Capital Reserve Fund to pay for the cost of capital projects at the Hampton Street School, including construction of a new synthetic turf field, installation of field lighting and concession stand, a new cafeteria addition, a new classroom addition, and new bus loop with parking; and at the Mineola High School, including construction of a Synthetic Turf Regulation Field, replacement of the Running Track, construction of a new technology lab, and construction of additional storage space.

NOTICE IS HEREBY FURTHER GIVEN that applications for absentee ballots may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven (7) days before the date of the aforesaid Special District Meeting if the ballot is to be mailed to the voter, or the day before such Special District Meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the School District Clerk not less than five (5) days prior to the date of the Special District Meeting (excluding Saturdays and Sundays) during regular office hours until the date of the aforesaid Special District Meeting. In addition, such list shall also be posted conspicuously at the places of voting during the hours of such Special District Meeting.

Dated: Mineola, New York
September , 2015

BY ORDER OF THE BOARD OF
EDUCATION OF THE MINEOLA UNION
FREE SCHOOL DISTRICT, NASSAU

COUNTY, NEW YORK

By: _____
Andrea Paggi
School District Clerk

Section 4: That the School District Clerk is hereby authorized and directed to cause notice to be given of said Special District Meeting in substantially the form set forth herein by publishing the same four (4) times within seven (7) weeks next preceding such district meeting, the first publication to be at least forty-five (45) days before said meeting in "The Mineola American" and "The Williston Times", it being determined that such newspapers are of general circulation in the School District.

Section 5: This resolution shall take effect immediately.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

J. Consensus Agenda

RESOLUTION # 22 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.b., as presented.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

1. **Instruction**

a. **Appointments Instruction**

1. That the Board of Education approves the appointment of Michelle Rodriguez, to the position of Probationary Elementary Teacher with Bilingual Education Extension certification, effective September 1, 2015. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2015 to August 31, 2019.
2. That the Board of Education approves the appointment of Samantha Stavish, to the position of Leave Replacement Elementary Teacher for Iyla Wilson, effective September 16, 2015 to on or before June 30, 2016 with a salary of BA, Step 1, \$58,706.

b. **Appointment(S) Sub Teacher per diem**

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Daniel K. Barcavage	Physical Ed, Health
2.	Bianca E. Margiotta	Childhood Ed (1-6), SWD (1-6)

c. **Appointment(s) Coaches**

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Football - Varsity	Daniel Guido	3	\$10,745.00
Football - Varsity Assistant	John J. Tortora	3	\$7,344.00
Football - Varsity Assistant	Helmut Bohringer	3	\$7,344.00
Football - Junior Varsity	Mark Miller	3	\$6,825.00
Football - JV Assistant	Christopher M. Schacca	3	\$6,314.00
Football - Jr. High 7/8	Matthew Antoniou	3	\$6,314.00
Football - Jr. High Asst.7/8	Mario Villa	3	\$5,799.00
Football - Jr. High Asst. 7/8	Gregory A. Mayo	1	\$4,605.00
Soccer - Boy's Varsity	Paulo A. Pereira	3	\$7,848.00
Soccer - Boy's Varsity Asst	Albert Cavalluzzo	3	\$5,350.00
Soccer - Boys Junior Varsity	Robert M. Mendes	2	\$4,788.00
Soccer - 7th Grade Boys	Joseph P. Cerulli	3	\$4,788.00
Soccer - 8th Grade Boys	Donald A. Leopardi	3	\$4,788.00
Soccer - Girl's Varsity	Katherine P. Bennett	3	\$7,848.00
Soccer - Girl's Varsity Asst	Tara M. McDonnell	3	\$5,350.00
Soccer - Girl's JV	Bruce M. Vatske	3	\$5,460.00
Soccer - 7th Grade Girl's	Nicholas A. Tonini	2	\$4,270.00
Soccer - 8th Grade Girl's	Kevin A. Murphy	3	\$4,788.00
Volleyball - Girl's Varsity	Hyunah Park	3	\$7,848.00
Volleyball - Girl's JV	Hilary Hunter	3	\$5,460.00
Cross Country Track	Thomas J. Leninger	3	\$5,460.00

d. **Appointment(s) Club/Stipends**

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Cheerleader Advisor-Fall	Laura DeFeo	\$3,384.00

2. **Instruction: Contracted**

- a. That the Board of Education approves the Individual Related Services agreement between Extraordinary Pediatrics, P.C. and the Mineola UFSD for the 2015- 2016 school year.
- b. That the Board of Education approves the Instructional Services agreement between Developmental Disabilities Institute and the Mineola UFSD for the 2015- 2016 school year.
- c. That the Board of Education approves the agreement between OYOclass.com and the Mineola UFSD for the 2015- 2016 school year.

3. **Civil Service**

a. **Resignation(s)**

- 1. That the Board of Education accept the resignation of Zuzette M. Gallardo, part time Teacher Aide at the Jackson Avenue School, effective September 2, 2015.

b. **Appointments**

- 1. That the Board of Education approve the appointment of Maureen Judge to the position of Nurse Substitute, effective October 1, 2015. Salary will be \$125 per day.

4. **Business /Finance**

a. **Treasurer's Report**

- 1. That the Board of Education accepts the Treasurer's report for the period ending July 31, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending July 31, 2015

Warrant # 3	August 12, 2015	\$ 396,518.15
Warrant # 4	August 26, 2015	\$ 446,380.93

TOTAL EXPENSES \$ 842,899.08

PAYROLL # 3 & # 4

General	\$ 1,028,628.56
F Fund	\$ 139,843.34

TOTAL PAYROLL \$1,168,471.90

K. Superintendent's Report

Superintendent of Schools' Reports for 9/17/15
Presentations:

1. Marching Band

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____