

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2015-2016**

**To Be Determined**

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**DATE: August 6, 2015**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano, President  
Patricia Navarra, Vice President  
Nicole Matzer  
Margaret Ballantyne  
Brian Widman

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order - 7:00 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Nicole Matzer**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

There was no Student Organization report this evening.

**G. BOE Reports**

**a. Comments from Board Trustees**

Brian Widman reported that he attended the summer music and drama performances and stated that it was incredible what has been accomplished in three weeks. Mr. Widman stated that the teachers did a great job.

Margaret Ballantyne is looking forward to attending the event tomorrow for the Extended School Year program. Dr. Ballantyne wished all of the students getting ready to head off to college good luck.

Nicole Matzer stated that she also attended the music and drama performances and agreed that the performances were amazing. She reminded everyone that there are 25 days of summer left.

Patricia Navarra stated that she has been away so she has not attended any events but is looking forward to the ESY event tomorrow. She also wishes students heading off to begin their college experience good luck. Ms. Navarra stated that after spending time teaching in another country; she has gained respect for the public school system. She added that students in the rest of the world don't have as many choices and opportunities as we do.

**b. Comments from Board President**

Christine Napolitano stated that she is enjoying the summer and is looking forward to the upcoming school year.

**c. Comments from Superintendent**

The Superintendent echoed the comments about the summer music and drama program performances. He added that last year, twenty students attended the program and this year the attendance has tripled. Also, most students attending the music portion also stayed for the drama program. Dr. Nagler feels that this program is hitting its stride. This year, they were able to divide students into groups based upon ability. Dr. Nagler stated that he would like to thank Joe Owens for the success of this year's summer music program. He is also looking forward to the ESY program tomorrow. Dr. Nagler stated that although people think that this is the slow time in a school district, it is actually a very busy time of year.

The Superintendent gave an update on the facilities. At Hampton Street and Meadow Drive, the HVAC

projects are well underway. He toured the buildings and is cautiously optimistic that the cooling will be working in September. The masonry is finished and the windows have been ordered. It is anticipated that the project will begin in October and will be done in the evenings, room by room. The masonry projects are well underway throughout the rest of the district. Unfortunately, they have encountered very shoddy work at Willis Avenue, which is all being corrected. The District has consulted with the attorneys and due to the time passed, we have no recourse. Cross Street's masonry is a big undertaking due to the fact that the building has been neglected. The masonry has also begun at the Middle School. Dr. Nagler added that throughout the district, there are asphalt, fencing and concrete projects taking place to correct the winter damage. At Jackson Avenue, there are some internal projects taking place including converting an old boys locker room (removing old showers and tiles) to a new usable space. They are also preparing the new small labs. Dr. Nagler stated that this is a very busy time for the custodians and they will be scrambling the last few days of summer to get ready for the opening of schools. The athletic fields project is up with the State for review. They looked at the High School for building projects (fab lab) which would enable the district to file for State aid. Dr. Nagler stated that they will be meeting with the attorneys regarding setting a November date for a capital vote. He added that we need to close the books first.

Dr. Nagler reported that on August 24th, the District will launch a new website, in conjunction with syntax. He stated that everything on the website will be updated at that time. The new website will allow us to showcase videos and we will be able to promote the district in many ways. Tonight, Dr. Nagler stated the Board will be voting on a contract for a demographic study. The District will be providing the company with some data and the company will also reach out to the Village for information.

## **H. Old Business**

Christine Napolitano asked the Board if there was any old business, but there was none. Ms. Napolitano stated that she had one item. She stated that from the Town Meeting in June, it became clear that many parents are mystified by how the I pads are used in the classrooms. Ms. Napolitano would like to have a "Meet your child's I pad Night" for parents. Patricia Burns stated that she has begun to work on this already and plans on setting up a meeting for parents. Ms. Napolitano also suggested making a video for those parents who are unable to attend the meeting. Dr. Nagler stated that this is something that can definitely be done.

Margaret Ballantyne stated that she had one request for Ms. Burns. Dr. Ballantyne would like to rename "Parent University".

Dr. Nagler stated that there is one final item of old business that needs to be taken care of this evening; Ms. Navarra needs to take her oath of office as Vice President. Dr. Nagler administered the oath of office. There was no other old business.

## I. New Business

### 2015- 2016 Tax Levy Affidavit

**RESOLUTION # 10 -BE IT RESOLVED** that the Mineola Board of Education adopts the tax levy of \$80,124,481 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2015- 2016 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

**Motion:** Nicole Matzer

**Second:** Margaret Ballantyne

**Yes:** Brian Widman  
Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano

**No:** None

**Passed:** Yes

## J. Consensus Agenda

**RESOLUTION # 11- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.8.a., as presented.

**Motion:** Margaret Ballantyne

**Second:** Brian Widman

Discussion: The Superintendent stated that there is one item J.4.a. that needs to be amended: the student's name is listed as Madison Brady and it should be Morgan Brady.

A motion was made by Nicole Matzer to amend item J.4.a and this was second by Margaret Ballantyne. The Board was polled and all were in favor, the motion passed.

Ms. Napolitano asked if there were any other comments or discussions on the amended consensus agenda. Dr. Nagler stated that he would just like to point out that there are three (3) administrators being appointed tonight: Middle School Instructional Leader, Dean of Discipline and Assistant Principal at the High School. He stated that he is happy with their work ethic and their quick grasp of the District. There was no further discussion. The Board was polled on the amended consensus agenda.

**Yes:** Brian Widman  
Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano

**No:** None

**Passed:** Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the June 4, 2015 Workshop Meeting, the June 18, 2015 Business Meeting, the July 1, 2015 Reorganization Meeting and the July 1, 2015 Business Meeting as presented.

2. **Instruction**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Michele S. Hochhauser, Middle School Instructional Leader, effective August 14, 2015.
2. That the Board of Education accepts the resignation of Margarita Maravel, Reading Teacher, effective June 30, 2015.
3. That the Board of Education accepts the resignation of Jessica N. Nunez, ELA/ESL Teacher, effective July 16, 2015.

b. **Leave(s) of Absence/Personal**

1. That the Board of Education grants a request to Denise Maynard, for a Leave of Absence, due to personal reasons, effective September 1, 2015 to June 30, 2016.

c. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Iyla Wilson, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 25, 2015.

d. **Appointments Instruction**

1. That the Board of Education approves the appointment of Margarita Maravel, to the position of Middle School Instructional Leader effective July 1, 2015. Salary: MS IL, Step 1, \$129,842. Probationary Period: July 1, 2015 to June 30, 2019.
2. That the Board of Education approves the appointment of Amy Trojanowski, to the position of High School Assistant Principal of Curriculum and Instruction, effective July 1, 2015. Salary: HS AP, Step 1, \$147,936. Probationary Period: July 1, 2015 to June 30, 2019.
3. That the Board of Education approves the appointment of Brian Haber, to the position of Mathematics Teacher, effective September 1, 2015. Salary: BA, Step 1, \$58,706. Probationary Period: September 1, 2015 to August 31, 2019.
4. That the Board of Education approves the appointment of Denise Maynard, to the position of part time (.6) Elementary Teacher, effective September 1, 2015 to June 30, 2016. Salary: .6 of MA+60, Step 29, \$129,030 equaling \$77,418.
5. That the Board of Education approves the appointment of Natalie Vattuone, to the position of Leave Replacement Elementary Teacher for Denise Maynard, effective September 1, 2015 to June 30, 2016. Salary: BA, Step 1, \$58,706.
6. That the Board of Education approves the appointment of Katelyn Maroney, to the position of Probationary ELA(.8)/ESL(.2) Teacher, effective September 1, 2015. Salary: BA, Step 1, \$58,706. Probationary Period: September 1, 2015 to August 30, 2019.
7. That the Board of Education approves the appointment of Heather Dvorak, to the position of Probationary Dean of Discipline, effective July 1, 2015. Salary: \$120,000. Probationary Period: June 30, 2019.

8. That the Board of Education approves the appointment of Elyse Davidson, to the position of Probationary Social Worker, effective September 1, 2015. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2015 to August 31, 2019.
9. That the Board of Education approves the appointment of Joseph Cerulli, to the position of Summer Wrestling Clinic Coach, effective July 1, 2015 with a salary of \$58.14 per hour.

e. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Stephanie Kelly	Students with Disabilities (Grades 1-6)
2.	Erica A. Derlath	Childhood Education (Grades 1-6)

f. Appointments 45 Day Subs

1. That the Board of Education approves the appointment of Stephanie Kelly, to the position of 45 Day Substitute Teacher for Maureen Wojis-Reyhanian, at Meadow Drive, effective September 1, 2015 to on or before June 30, 2016. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 BA, Step 1, \$58,706.

g. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Nicholas A. Tonini, to the position of part time (.4) Permanent Substitute Teacher at a daily rate of pay, \$40, effective October 1, 2015 to May 31, 2016.

h. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Director	Frank N. Mauriello	1	\$1,879.00
2.	Rockette Director	Nicholas A. Ashley	1	\$1,251.00
3.	Assistant Band Director	Christopher J. Bonacorsa	1	\$1,251.00
4.	Instructional Chaperone	Michael R. Coppola	1	\$834.00
5.	Instructional Chaperone	Amy J. Steinmann	1	\$834.00
6.	Instructional Chaperone	Kenneth M. Frank	1	\$834.00
7.	Instructional Chaperone	Richard J. Tarantola	1	\$834.00
8.	Instructional Chaperone	Christopher Rossi	1	\$834.00
9.	Instructional Chaperone	Alexander Prince	1	\$834.00
10.	Instructional Chaperone	Timothy Doran	1	\$834.00
11.	Instructional Chaperone	Rachel M. Montanez	1	\$834.00
12.	Instructional Chaperone	Ashley Sandy	1	\$834.00
13.	Instructional Chaperone	Nicholas V. Hall	1	\$834.00
14.	Instructional Chaperone	David L. Abrams	1	\$834.00
15.	Instructional Chaperone	Jack T. Fiore	1	\$834.00
16.	Chaperone	Thomas K. Mullane	1	\$730.00
17.	Chaperone	Jill Mullane	1	\$730.00
18.	Chaperone	Kristen M. Pontolillo	1	\$730.00

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
19.	Chaperone	Nicholas Pontolillo	1	\$730.00
20.	EMT	Lauren S. Bonilla	1	\$730.00

i. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Director	Frank N. Mauriello	\$5,050.00
2.	Marching Band Asst Director	Christopher J. Bonacorsa	\$2,868.00
3.	Marching Band Wind Coach	Timothy M. Doran	\$1,793.00
4.	Marching Band Wind Coach	Erin Citrano	\$1,793.00
5.	Marching Band Percussion Coach	Kenneth M. Frank	\$1,793.00
6.	Marching Band Percussion Coach	Christopher Rossi	\$1,793.00
7.	Marching Band Guard Coach	Jack T. Fiore	\$2,151.00
8.	Marching Band Guard Coach	Ashley Sandy	\$2,151.00
9.	Marching Band Guard Coach	David Abrams(1/2 stipend)	1/2 of \$2,151.00
10.	Marching Band Guard Coach	Alexander Prince(1/2 stipend)	1/2 of \$2,151.00
11.	Marching Band Guard Coach	Richard J. Tarantola	\$2,151.00
12.	Marching B Guard Coach5	Nicholas Hall (1/2 stipend)	1/2 of \$2,151.00
13.	Marching B Guard Coach5	Amy Steinmann(1/2 stipend)	1/2 of \$2,151.00
14.	Marching Band Percussion Director	John M. Oddo	\$2,868.00
15.	Marching Band Drill Writer	Michael R. Coppola	\$4,338.00
16.	Marching Band Drill Arranger	Frank Mauriello(1/2 stipend)	1/2 of \$1,793.00
17.	Marching Band Drill Arranger	John Oddo (1/2 stipend)	1/2 of \$1,793.00
18.	Marching Band Guard Director	Nicholas A. Ashley	\$3,384.00

3. Instruction: Contracted

a. That the Board of Education approves the Individual Related Services Provider agreement between Richard Navon, M.D. and the Mineola UFSD for the 2015- 2016 school year.

b. That the Board of Education approves the Tutoring Services agreement between St. James Tutoring, Inc. and the Mineola UFSD for the 2015- 2016 school year.

c. That the Board of Education approves the consultant Services contract between South Oaks Hospital and the Mineola UFSD for the 2015- 2016 school year.

d. That the Board of Education approves the agreement between E-Research & Management Inc. (d/b/a Educational Legacy Planning Group) and the Mineola UFSD to perform a Demographic Enrollment/ Population Forecast commencing August 7, 2015.

e. That the Board of Education approves the Agreement between Robel Media, LLC and the Mineola UFSD for the purpose of developing and providing educational media for the 2015- 2016 school year.

f. That the Board of Education approves the revised Letter of Engagement between Harris Beach PLLC and the Mineola UFSD for the 2015-2016 school year.

4. **Instruction: Student Actions**

- a. That the Board of Education approves the Athletic Placement Process request for the following student:

- \*Madison Brady, 8th grade student to compete on the JV Volleyball Team for the 2015- 2016 school year.

\*Amended 8/6/15 Morgan Brady

5. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of AnaMaria Seeley, part time Teacher Aide at the High School, effective July 8, 2015.

b. **Leave(s) of Absence**

1. That the Board of Education extends the paid Medical Leave of Absence to Paul Ruppel, Head Custodian I at Meadow Drive School, effective July 8, 2015 through August 19, 2015.
2. That the Board of Education grant a request to Thomas Hughes, Cleaner at the High School, for a Paid Medical Leave of Absence, effective July 16, 2015, for approximately 8 to 10 weeks, due to surgery.

c. **Resignation(s)**

1. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Matthew Bielawa, Bus Driver/Assistant Head Mechanic in Transportation, effective September 30, 2015.

6. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending May 31, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2015

A/P Warrant # 23	June 10, 2015	\$ 271,198.83
A/P Warrant # 24	June 24, 2015	\$1,192,862.52
Professional Leave	June 24, 2015	\$ 13,821.97
A/P Warrant Final	June 30, 2015	\$182,727.35

**TOTAL EXPENSES \$ 1,660,610.67**

PAYROLL # 23 & # 24

General	\$ 8,656,408.66
F Fund	\$ 127,857.28

**TOTAL PAYROLL \$8,784,285.94**

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$27,000 from Budget code: 2110 120 00 0001 to Budget code: 2070 150 00 0000 to increase Professional Development- Curriculum and Instruction writing.

7. **Business/Finance: Contract Approvals**

a. **BOCES Contract**

That the Board of Education approves the 2014/15 Final AS-7 Agreement with Nassau BOCES in the actual amount of \$4,435,868.00 for services provided throughout the school year.

b. **BOCES Contract**

That the Board of Education approves the 2015/16 Initial AS-7 Contract with Nassau BOCES in the amount of \$3,742,939.40 to provide services throughout the school year.

c. That the Board of Education approves the following Transportation Contracts and Intermunicipal Agreements between Herricks UFSD and the Mineola UFSD for the 2015-2016 school year:

<b>School</b>	<b>Amount</b>
HANC Plainview	\$688.40 per month
HANC Uniondale	\$658.08 per month
Mill Neck Manor	\$1,193.59 per month
Wm.Spyropoulos	\$1,075.58 per month

8. **Business/Finance: Bids**

a. That the Board of Education approves the awarding of the FSMC (Food Service Management Company) bid for the 2015- 2016 school year to Whitsons Culinary Group, the lowest responsible bidder, meeting all specifications.

## **K. Superintendent's Report**

### Superintendent of Schools' Reports for 8/6/15

#### Presentations:

##### 1. Data Presentation- Regents, AP exams and NWEA

Dr. Nagler stated that he had planned on doing a data presentation including Regents, AP exams and NWEA this evening. But as he began to prepare, Dr. Nagler decided that he would like to look data differently. Tonight, he will give the Board a look as to what to expect at the next meeting.

Dr. Nagler spoke about the "Evolution of looking at Data". He explained that we started by looking at the percent of student passing. We then disaggregated for Special Education and ENL. The next step was to break down data by cohort and we tried to discern between "repeaters" and failures. Now, he looks to present the status of the cohort in reference to: graduation rate, type of diploma (local, regents, advanced), percent that challenged AP or college level courses, percent involved in clubs and extracurricular activities and percent of volunteerism. Dr. Nagler displayed a chart of how data has been looked at in the past and then he presented another chart of how the data can be looked at differently. Dr. Nagler stated that he plans to merge student Portfolio to represent Strategic Objectives. He stated that we are in the process of working on capturing all of the different aspects of a student experience: academic work (and goals), Habits of the Mind (badges), contributing positively to a global society (service) and access information related to questions about which they are curious (passion). Dr. Nagler explained that the individual student portfolios will inform the school/district of our progress toward the mission. He added that this is very powerful information; so much more than the number of students that are proficient. Dr. Nagler hopes to have his report ready for September 3rd. The Board members all stated that they look forward to the report.

#### Superintendent Comments

Dr. Nagler stated that tonight at another Board Meeting, it is anticipated that Devra Small, principal at Hampton Street School, will be appointed for a position in the North Shore School District. Once this officially takes place the District will act on her resignation and appoint an interim principal at the September 3rd Board Meeting.

## **L. Public Comments**

Ms. Napolitano opened the floor to public comment. There were no public comments this evening.

**M. Executive Session Time: 7:45 p.m.**

At 7:45 pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

**Motion:** Patricia Navarra

**Second:** Nicole Matzer

**Yes:** Brian Widman                      **No:** None  
Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra

**Passed:** Yes

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_                                      **No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Andrea M. Paggi**