

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2014-2015**

**Educational**

- To continue to align curriculum that assesses specific Common Core standards. These data must track individual student growth in the standards.
- Develop and implement a four-year plan to align High School coursework and partnerships in specific Career and Technical Education (CTE) strands.
- Explore partnerships with local universities to offer certificate programs to our students during his/her senior year.
- Continue to develop and encourage students to engage in college level coursework
- Continue to assess the District's Strategic Objectives and report on progress toward those objectives

**Facilities**

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures

**Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

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**DATE: June 18, 2015**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION**

**7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Arthur Barnett, President  
Christine Napolitano, Vice President  
Patricia Navarra  
Nicole Matzer  
Margaret Ballantyne-Mannion

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.  
Andrea Paggi, District Clerk

- A. Call to Order- 7:00 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Artie Barnett**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

There was no Student Organization Report this evening.

**G. BOE Reports**

**a. Comments from Board Trustees**

Margaret Ballantyne congratulated the teachers and the students and can't believe how fast this year as gone. She wished the graduates the best of luck. She visited the four schools and can see how far they come. Dr. Ballantyne stated that there was much activity and great energy at each school. She was very impressed with all that she saw.

Nicole Matzer stated that she has attended several events recently. Ms. Matzer attended the Senior Awards breakfast and congratulated everyone who received an award. Ms. Matzer thanked the District Council for organizing the PTA dinner and stated that it was a good night. Ms. Matzer also attended the Town Meeting. She stated that the 4th grade STEAM Night was a great event and the kids really enjoyed it. Finally, Ms. Matzer wishes all of the graduates good luck. Ms. Matzer hopes everyone has a great summer.

Patricia Navarra had the opportunity to tour the schools and enjoyed seeing all that was going on. Ms. Navarra thanked the teachers. Finally, she sends her congratulations to the graduates.

Christine Napolitano reported that "So Much More than Common Core" was well attended and positive. A parent told her that she was very happy with the meeting and hopes that there are more. Ms. Napolitano attended the PTA Dinner and thanked everyone involved for organizing it. Ms. Napolitano stated that 4th grade STEAM Night was a wonderful event. The students were so excited and knowledgeable about their topics. She had a great time at the event. Finally, Ms. Napolitano sends her congratulations to the graduates and looks forward to the ceremony.

**b. Comments from Board President**

Artie Barnett stated that there was over \$70,000 in awards from the community to this year's senior class. He thanked the community for their generosity. Mr. Barnett thanked the organizers of the PTA dinner for an enjoyable event. Mr. Barnett thanked everyone involved in arranging the Town Hall meeting and he also thanked all that attended. Mr. Barnett wished everyone a happy and safe summer and also wished all of the dad's a Happy Father's Day.

### **c. Comments from Superintendent**

Dr. Nagler attended the 4th grade STEAM Night and thanked Mr. Interrante and Ms. Dawber for all of their hard work. He added that the kids really understand and enjoy their topics. Dr. Nagler stated that he is proud of all of the students and of this event. Dr. Nagler is very proud of the Common Core forum. He added that he was happy with the questions that were raised and felt it was very well attended. Dr. Nagler spoke about the Senior Breakfast which took place at the High School on June 10th. He stated that over \$70,000 was donated by various groups for the seniors, which will help many with college expenses. Dr. Nagler stated that this is part of what makes our community special. Dr. Nagler attended the PTA Installation Dinner and thanked everyone involved in the event. The Superintendent reported that we are pretty close to staffing all positions and he is hoping to make all appointments on July 1st. He reported that we will be moving to a new website which will be more user friendly.

Dr. Nagler shared a letter with the Board from Nelson Pope regarding a new project the Bridge Plan, on 3rd Street, which will include a hotel and luxury rental apartments. They are projecting that there will be 12 new students due to this project and has requested information from the Superintendent. He stated to the Board that he does not feel that he has the information requested and at this time Dr. Nagler feels that the district should conduct a study on projected students and costs. Dr. Nagler asked the board for their permission to commission a study. The Board was in agreement and gave the Superintendent to look for a company that conducts this type of study. Dr. Nagler stated that he and Mr. Waters would look into this and report back to the Board.

### **H. Old Business**

There was no old business this evening.

## **I. New Business**

Mr. Barnett stated that he had one piece of new business this evening. He stated that he received an appeal letter from the MTA and based upon language in the collective bargaining agreement the Board cannot take any action. Therefore, the appeal is denied. Mr. Barnett asked if the Board was in agreement. A motion was made by Margaret Ballantyne to notify the MTA that the appeal is denied and was second by Nicole Matzer. The Board was polled and all were in favor; motion passed. The Board moved on to the New Business Resolutions put forth this evening.

### **Receipt of Internal Auditor's Agreed Upon Procedure Report**

**RESOLUTION # 56- BE IT RESOLVED** that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors Agreed Upon Procedures Report previously reviewed by the Audit Committee.

**Motion:** Margaret Ballantyne

**Second:** Christine Napolitano

Discussion: Mr. Waters explained that the audit committee meets with the Internal Auditors to discuss and accept the Auditor's Agreed Upon Procedure report and the Risk Assessment report. This starts the 90 day clock for the corrective action plan.

**Yes:** Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano  
Arthur Barnett

**No:** None

**Passed:** Yes

### **Receipt of Internal Auditor's Risk Assessment Report**

**RESOLUTION # 57 - BE IT RESOLVED** that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors District's Risk Assessment Report previously reviewed by the Audit Committee.

**Motion:** Christine Napolitano

**Second:** Patricia Navarra

**Yes:** Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano  
Arthur Barnett

**No:** None

**Passed:** Yes

**Transfer to Capital Reserve Fund**

**RESOLUTION # 58- BE IT RESOLVED** that the Board of Education hereby approves the transfer of a sum not to exceed \$ 4,000,000, of unassigned fund balance from the 2014-15 fiscal year, to the previously established Capital Reserve Fund.

**Motion:** Margaret Ballantyne

**Second:** Nicole Matzer

Discussion: It was explained that this resolution approves a transfer to the capital reserve fund once the books are closed. This resolution must take place within the school year. The amount will be available in mid-August.

**Yes:** Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano  
Arthur Barnett

**No:** None

**Passed:** Yes

**Harbor Day Care Lease Agreement**

**RESOLUTION # 59- BE IT RESOLVED** that the President of the Board of Education of the Mineola UFSD is authorized to execute the agreement and third amendment to the lease agreement dated July 5, 2012 with Harbor Day Care Center, Inc.

**Motion:** Nicole Matzer

**Second:** Christine Napolitano

Discussion: Dr. Nagler stated that this lease agreement is the same as in the past years, with one small change. Harbor Day Care will utilize the same space and there will still be 54 UPK seats.

**Yes:** Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano  
Arthur Barnett

**No:** None

**Passed:** Yes

## J. Consensus Agenda

**RESOLUTION # 60- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.c.1., as presented.

**Motion:** Nicole Matzer

**Second:** Margaret Ballantyne

**Yes:** Margaret Ballantyne

**No:** None

Nicole Matzer

Patricia Navarra

Christine Napolitano

Arthur Barnett

**Passed:** Yes

### 1. **Instruction: Contracted**

a. That the Board of Education approves the Special Education Services Contract for a parentally placed student between the Manhasset UFSD and the Mineola UFSD for the 2014-2015 school year.

b. That the Board of Education approves the Education Services Contract between the Brookville Center for Children's Services and the Mineola UFSD for the 2015-2016 school year.

c. That the Board of Education approves the Tutoring Services Contract between Long Island Tutorial Services Inc. and the Mineola UFSD for the 2015-2016 school year.

d. That the Board of Education approves the Educational Agreement between Long Island University and the Mineola UFSD for the 2015-2016 school year.

### 2. **Instruction: Student Actions**

- a. That the Board of Education approves the following Overnight/ Out of State field trip:  
- Marching Band at Band Camp: Monday, August 17, 2015 - Saturday, August 22, 2015- Camp Kinder Ring, Hopewell Junction, NY, at no cost to the district.

### 3. **Civil Service**

#### a. Resignation(s)

1. That the Board of Education accept the resignation of Alyssa M. Ferrandino, part time Teacher Aide at the Middle School, effective June 26, 2015.

#### b. Appointments

1. That the Board of Education approve Donna Coulon from Teacher Aide Sub to Teacher Aide, for the Summer Special Education Program, effective July 1, 2015. Salary will be \$30.18 per hour on Step 16.
2. That the Board of Education approve Kathy Polumbo from Teacher Aide Sub to Teacher Aide for the Summer Special Education Program, effective July 1, 2015. Salary will be \$21.35 on Step 15.
3. That the Board of Education approve Melanie Reif to Greeter for the Summer Special Education Program, effective July 1, 2015. Salary will be \$13.41 per hour on Step 7.

4. That the Board of Education approve the following Summer Cleaners, effective July 6, 2015 through August 21, 2015, at a salary of \$8.00 per hour:

Daniel Pepe	Mathew Grabow	William Walton
Matt Tavernite	Anthony Sarno	Daniel Mendes
Pete McCormack	Robert Lang	Ryan Kelly
Edien Hincapie	Mike Giaimo	Mike Romano
James Gerstner	Jacob Escobar	Logan Dunleavy
Kyle Dunleavy	Mathew Diaz	Jack Dennehy
Anthony Cueter, Jr.	Nick Brown	Dylan Bestler
Dominic Paggi	Christopher Theriot	Thomas Farrell
Giovanni Dupuy	Brian Smith	

5. That the Board of Education approve the following summer positions at the High School, effective July 1, 2015 through August 28, 2015:

Clericals:

Jeanne Cribbin	Guidance Dept.	\$39.43 Hr.
Patricia DeRosa	Main Office	\$40.29 Hr.

Textbooks:

Samantha Pastore	Student Worker	\$8.00 Hr.
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c. Appointment(S) Summer Special Ed Teachers-In-Training

That the Board of Education approves the following Teachers-In-Training for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Seasonal Worker	Joni Christel	\$8.50	07/01/2015
2.	Seasonal Worker	Brian L. Dorfman	\$8.50	07/01/2015
3.	Seasonal Worker	Janine Miller	\$9.00	07/01/2015
4.	Seasonal Worker	Emily A. Mooney	\$9.00	07/01/2015
5.	Seasonal Worker	Miriam Maiman	\$8.75	07/01/2015
6.	Seasonal Worker	Shannon Timlin	\$8.75	07/01/2015
7.	Seasonal Worker	Patricia Gasiewski	\$8.75	07/01/2015
8.	Seasonal Worker	Kelsey A. Baumann	\$9.00	07/01/2015
9.	Seasonal Worker	Francesca Zito	\$9.00	07/01/2015
10.	Seasonal Worker	Lauren M. Siemann	\$9.00	07/01/2015

4. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending April 30, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2015

A/P Warrant # 21	May 13, 2015	\$ 967,339.11
A/P Warrant # 22	May 27, 2015	\$1,150,424.42

**TOTAL EXPENSES \$ 2,117,763.53**

**PAYROLL # 21 & # 22**

General	\$ 4,093,481.58
F Fund	\$ 50,905.88

**TOTAL PAYROLL \$4,144,387.46**

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$20,000 from Budget code: 9020 800 00 8097 to Budget code: 2630 500 00 2930 to increase code in order to purchase 1000 Ipad covers at \$42 per case.



## **K. Superintendent's Report**

### Superintendent of Schools' Reports for 6/18/15

#### Presentations:

1. Turf Field Presentation
2. Field/Building Use Presentation

The Superintendent reported that this evening there would be a presentation by Michael Mark, architect on the turf field project. He stated that he and Mr. Mark had met with the Mineola Athletic Booster Club a few times to discuss the field at Hampton, the High School track and fields. Dr. Nagler stated other items discussed at these meetings were in-fill options, a bus loop at Hampton as well as a cafeteria extension. The project is very close to filing and timeline will be discussed in this evenings' presentation. Dr. Nagler introduced Michael Mark to present on the turf field project.

Michael Mark reported that barring any changes this evening, he is ready to send this project to the State. He reported that the State is very backlogged and if it is submitted tomorrow to get in the queue, it will be looked at in March (34- 36 week wait time). Projected approval and anticipated bid date would be March 2016. The construction for this project would begin summer 2016. The work would be completed in a phased construction approach. Mr. Mark displayed floor plans at Hampton Street School. Dr. Nagler and the Board requested that Mr. Mark look at the costs for other options including bumping out the cafeteria in order to gain a third classroom. In addition, Mr. Mark also displayed the classroom plans and the new bus loop and parking. He stated in order to maximize parking and safety, he would recommend no parking on Hampton Street and parents would drop off on Colonial. These drawings have been sent to the Village. The students would be funneled to a crosswalk and one tree would be lost. He stated that the existing parking lot would be maintained and the plans kept a nice amount of green space. Mr. Mark next displayed the plans for the new athletic field which includes the field and a track. Lighting would use LED lights which are very good and there would be four poles which will cover the entire field. There would be a 4 foot high fence around the field. He also displayed the plans for a new concession stand which will be pre-fabricated. Mr. Mark next talked about the High School Site improvements. A new survey has been completed and Mr. Mark discussed the project features. He displayed 3 possible options and stated that option 3 makes the most sense. The project includes: a new multi-sport synthetic athletic regulation field; replacing the running track (non-regulation) to maximize size based upon constraints; field lighting would not be utilized at this time; no grand stands at this time, but portable bleachers will fit and the existing Varsity baseball field size and location to remain unchanged. The space between the field and track is 20 feet, which Mr. Amitrano, Athletic Director, feels is a safe distance. Dr. Nagler stated that although the track would not be regulation, it would have the proper surface and could be utilized by the PE classes. Mr. Mark gave the cost estimates for the entire project, which is above the amount of money available. However, he stated that the good news is that much of the work can be phased in. Dr. Nagler stated that we could get the groundwork done for the lights and then add to next year's budget. This project is not due to start until 2016 and items can be phased in and packaged. Dr. Ballantyne asked if there is any chance of State money for the project. Dr. Nagler there is the possibility of using the SMART bond money if the new rooms are designated for Pre-K. The Superintendent asked Mr. Mark if we could get sketches and numbers for the options before July 1st. Mr. Mark suggested that we get something in the State queue and then get changes in prior to the project being reviewed. The Board was in agreement with this recommendation.

Mr. Barnett opened the floor to Public Comments, specific to the Turf Field presentation. There were no public comments.

The next presentation this evening was a follow-up on the Building and Field usage. The Superintendent

stated that we will be using a new online system, School Dude, for the usage permission process. He added that there are many areas for which we are not charging. Mr. Barnett asked the District legal counsel, Warren Richmond, about some problem areas including: a for-profit group, not being charged and a for-profit group, being run by a staff member (outside of their job responsibilities). Mr. Richmond explained that a problem exists when a "for-profit" group is not charged. When they are given free use, this is a "gift of public funds". It was suggested that we could charge these "for profits" a nominal fee, if 90% of the children on the rooster are Mineola School District residents. The group would be required to provide the district with the rooster. Also, for a "for profit" run by an employee, they must also be charged and they cannot self promote using their name and position with the district. There was no additional discussion.

### Superintendent Comments

The Superintendent had no additional comments at this time.

### **L. Public Comments**

Mr. Barnett opened the floor to public comment. There were no comments at this time.

Christine Napolitano stated that tonight is Artie Barnett's last meeting on the School Board and the Board had some comments.

Margaret Ballantyne thanked Artie for making her first year on the Board so pleasant. Dr. Ballantyne stated that Mr. Barnett cares about students and teachers. She characterized him as compassionate and generous. Dr. Ballantyne stated that he sets a high bar for integrity. Dr. Ballantyne concluded by reading from a poem, "If".

Nicole Matzer stated that the district has no better friend than Mr. Barnett. She will miss his guidance and appreciates all that Artie has done for the district.

Patricia Navarra stated that Artie exhibits persistence and perseverance. He watched over every corner of Mineola. Ms. Navarra thanked Artie for all that he has taught her. She concluded with a reading from "A Mid-Summer's Night Dream".

Christine Napolitano described Artie as the most unique member of the Board. He is bright, determined and honest. According to Ms. Napolitano, Mr. Barnett hit the ground running when elected to the Board. Ms. Napolitano stated that they have become friends, but have had their share of disagreements. Mr. Barnett stood up to do the right thing no matter the cost. Finally, she thanked him for his fearlessness.

Dr. Nagler stated that Artie Barnett could be a pain, who never blindly agrees with anything. He stated that Mr. Barnett is very intelligent and researches everything for hours. Dr. Nagler stated that Mr. Barnett has been unfairly beat up and his character has been attacked for standing up on issues. Dr. Nagler stated that Artie is a volunteer who always tried to do what is best for the district. Dr. Nagler will miss Mr. Barnett who has been a true watchdog for the community.

Mr. Barnett stated that he had a few words. He thanked everyone who supported him and all that the Board does. Mr. Barnett talked about his father who always said "if you are not upsetting people, you are not getting things done". He stated that the Board argued more than you know, but always in private. He is honored to have been part of the team. Artie Barnett thanked and had a few words for: Dr. Nagler, Pat Burns, Jack Waters, Catherine Fishman, Joe Owens, Bill Gilberg, Dan Romano, Ralph Amitrano, the Board members and the District Clerk. Mr. Barnett thanked the staff and all of the parent volunteers. Mr. Barnett thanked his wife, Diane who stuck by him through everything. He stated that being a Board member can be a thankless job, but there were many rewards. Mr. Barnett thanked Brian Widman for stepping up to be a Board member. He reminded him to never settle and do not be apathetic. He wants to see the District to continue to move forward.

There were no additional comments this evening.

**M. Executive Session Time: 8:45 p.m.**

At 8:45pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

**Motion:** Margaret Ballantyne

**Second:** Nicole Matzer

**Yes:** Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano  
Arthur Barnett

**No:** None

**Passed:** Yes

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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\_\_\_\_\_

**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Andrea M. Paggi**