

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Reorganization/Workshop Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2011-2012**

- *To be determined*

\*\*\*\*\*

**DATE: July 8, 2011**

**LOCATION: Willis Avenue School**

**OPEN MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board Members**

Terence Hale  
William Hornberger  
John McGrath  
Christine Napolitano  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. for Curr. & Instr. & Assessment  
Matthew Gaven, Director for Pupil Personnel Services

Absent: John McGrath

**A. Call to Order**

The meeting was called to order at 7:00 pm

**B. Appointment of Pro Tem**

A motion was made to appoint, Jack Waters, Pro Tem for this meeting, Friday, July 8, 2011 and voted on by the Board of Education.

**Motion:** Terence Hale

**Second:** William Hornberger

**Yes:** Irene Parrino  
William Hornberger  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

**C. Appointment of Temporary Chair**

A motion was made to appoint, Terence Hale, Temporary Chair of this meeting until a Board President is nominated and voted on by the Board of Education.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** Irene Parrino  
William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**D. Pledge of Allegiance**

**E. Reading of Mission Statement** – Read by Irene Parrino

**F. Moment of Silent Meditation**

**G. Oath of Office**

- William Hornberger, Board of Education Trustee
- Terence Hale, Board of Education Trustee

**H. Nomination of Board Positions and Oath of Office**

1. Board President Christine Napolitano

**Motion:** William Hornberger  
**Second:** Irene Parrino

**Yes:** Irene Parrino  
William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

2. Board Vice President William Hornberger

**Motion:** Terence Hale  
**Second:** Irene Parrino

**Yes:** Irene Parrino  
William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**I. New York State Regulation §315.4**

1. STANDARD WORK DAY AND REPORTING RESOLUTION

**RESOLUTION #1 - BE IT RESOLVED**, that the Mineola Union Free School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement system based on the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS/ENDS	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	DAYS/MONTH (Based on Record of Activities)
District Treasurer	Donna Squicciarino	7	7/1/11-6/30/12	Y	3.3
Superintendent	Dr. Michael Nagler	7	6/13/11-6/12/16	N	7

A motion was made to amend **Resolution # 1** was made by the Board of Education to remove the Superintendent information for the chart as it is not necessary to be included.

**Motion:** Terence Hale  
**Second:** William Hornberger

**Yes:** Terence Hale  
 Irene Parrino  
 William Hornberger  
 Christine Napolitano  
**No:** None

**Passed:** Yes

A motion was made to accept Amended **Resolution #1** by the Board of Education.

**Motion:** Terence Hale  
**Second:** William Hornberger

There was no discussion.

**Yes:** Terence Hale  
 Irene Parrino  
 William Hornberger  
 Christine Napolitano  
**No:** None

**Passed:** Yes

**J. Consensus Agenda**

1. Oath of Office

a. The Oath of Office was administered to Dr. Michael Nagler as Superintendent of Schools by the District Legal Counsel.

- b. That the Board of Education approves the following appointments of officers for the **2011-2012** school years and directs they are administered the Oath of Office:

Sharon Macken  
Donna Squicciarino  
  
JoAnn Greene, CPA

Chief Information Officer  
District Treasurer and Registrar for  
Coupons and Bonds  
Internal Claims Auditor

## **2. Board Appointed Officers**

That the Board of Education appoints the following individuals to serve in the designated positions for the **2011-2012** school year:

Frazer & Feldman (J. Feldman)	Legal General Counselor
Ingerman Smith	Labor Counsel
Dr. Marino, Winthrop Pediatrics Assoc.	District Medical Inspector
Donna Squicciarino	Central Treasurer for Extra-classroom Activity Fund
Nawrocki Smith LLP	District External Independent Auditor
Jack Waters	Records Access/Management Officer
Jack Waters	Delegated Administrator for SEDDAS (Section 2053)
Daniel Romano	Asbestos LEA Designee
Daniel Romano	AHERA Designee
Jack Waters	District Purchasing Agent
Fitzharris & Company*	Workers' Compensation/Self Insurance Administrator
Cullen & Danowski, LLP	Internal Auditor
Hawkins, Delafield & Wood	Bond Counsel
Bernard Donegan	Financial Consultant for Borrowing
H2M	Architect of Record
Consultech	Unemployment Specialist
Patricia Burns	Title IX Compliance Coordinator
Patricia Burns	Board Designee for Regulation 0110-R
Dan Romano	Health & Safety Officer
Dan Romano	Compliance Coordinator for ADA
TBD	Registrar for registering qualified votes

## **3. Designators of Treasurers & Signatories of Extra-class Activity Funds**

That the Board of Education designates the following individuals as designators of Treasurers and signatories of Extra-class Activity Funds and co-signatory thereof as follows for the **2011-2012** school year:

Devra Small, Principal	Hampton Street School
Patricia Molloy, Principal	Jackson Avenue School
Deborah Shaw, Principal	Meadow Drive School
Dr. SueCaryl Fleischmann, Principal	Willis Avenue School
Mr. Mark Barth, Principal	Mineola Middle School
Mr. Edward Escobar, Principal	Mineola Senior High School

## **4. Petty Cash Fund Facilitators**

That the Board of Education establishes and designates the following individuals as facilitators of Petty Cash Funds for the **2011-2012** school year:

<u>SCHOOL OR OFFICE</u>	<u>AMOUNT</u>	<u>ADMINISTRATOR</u>
Central Office	\$100.00	Mr. Jack Waters
High School	100.00	Mr. Edward Escobar
Middle School	100.00	Mr. Mark Barth
Hampton Street School	100.00	Ms. Devra Small
Jackson Avenue School	100.00	Ms. Patricia Molloy
Meadow Drive School	100.00	Ms. Deborah Shaw
Willis Avenue School	100.00	Dr. SueCaryl Fleischmann
Transportation Department	100.00	Mr. William Gilberg

**5. Bonding of Employees**

That the Board of Education establish the bonding of the Regular and Acting -- District Treasurers and Internal Claims Auditors, and the Central Treasurers of Extra-class Activity Funds, as well as other officers and employees of the District, be as set forth in the employee blanket bond policy provided by **New York School Insurance Reciprocal (NYSIR)** which should thereupon be approved as to amount and sufficiency of surety (\$250,000) for the **2011-2012** school year.

**6. Banking Resolution**

That the Board of Education adopts the following Banking Resolution (designation of depositories, etc.) for the **2011-2012** school year.

**BANKING RESOLUTION OF THE MINEOLA UNION**  
**FREE SCHOOL DISTRICT**  
**July 1, 2011**

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**RESOLVED**, that the JP Morgan Chase Bank, Bank of America, Capital One, Citibank, The Bank of New York, State Bank of Long Island, Wachovia Bank, TD Bank, HSBC, and Flushing Commercial Bank to be designated as the depositories of the funds of the said District; that current funds of the District be maintained in each of the said depositories; that the said funds shall be subject to withdrawal only in pursuance of a resolution of this Board of Education and on voucher-order checks signed by the **Treasurer** and **Superintendent of Schools** or **Assistant Superintendent of Finance & Operations**, payable to the order of persons entitled to receive such money in accordance with Section 1720 of the Education Law, except however, that pursuant to said Section 1720 one voucher-order check may be drawn in the total amount of a duly certified payroll for the salaries of regular employed employees and officers legally entitled to be compensated for their services. The proceeds of such voucher-order payroll check shall be credited to a **Payroll Account**, designated as such, in each of the said depositories from which checks shall be signed by the **Treasurer** of the District and **Assistant Superintendent of Finance & Operations** drawn payable to individual employees or officers legally entitled to be compensated for services only.

**FURTHER RESOLVED**, that the **Treasurer** and **Assistant Superintendent of Finance & Operations** are hereby further authorized to use either their autographed or facsimile signatures upon such checks to be issued against any or all of the District's accounts provided, however, that such facsimile signatures shall be made by means of a recognized machine or check-signing device to be used for the signing of payroll checks by the **Acting Treasurer**, which **Treasurer** cannot be present, with all the safeguards prescribed by the manufacturer, and that the keys for the machine shall at all times be kept in the custody of such officer.

**FURTHER RESOLVED**, that the said depositories be and they (including their correspondent banks) are hereby requested, authorized and directed to honor all checks, drafts or other orders for the payment of money drawn in this corporation's name on its accounts (including those drawn to the individual order of any person or persons whose name(s) appear thereon as a signer or signers thereof) when bearing the facsimile and/or autograph signature of the following:

DONNA SQUICCIARINO, Treasurer  
MICHAEL NAGLER, Superintendent of Schools  
JOHN WATERS, Assistant Superintendent of Finance & Operations

and said Banks (including their correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures conform to the facsimile specimens from time to time filed with said banks by the Clerk or other officer of this corporation.

**FURTHER RESOLVED**, that each of the foregoing depositories be designated as depositories for interest-bearing deposits of other funds of said District subject to withdrawal only by appropriate withdrawal orders signed by the **Treasurer** or **Superintendent of Schools** or **Assistant Superintendent of Finance & Operations** and by draft of the depository made payable to the order of this District, which said funds so withdrawn shall be re-deposited by the **Treasurer** or **Superintendent** or **Assistant Superintendent of Finance & Operations** into established checking accounts of the District as aforesaid provided for current funds.

**FURTHER RESOLVED**, that the said banks are hereby authorized to pay any such checks or drafts and also to receive the same for credit or in payment from the payee or any other holder without inquiring as to the circumstances of issue of the disposition of the proceeds thereof and, except in the case of interest-bearing deposits as in the preceding paragraph provided, even if drawn to the individual order of any signing officer or tendered in payment of his individual obligations.

7. **Online Bid Service - Munivest**

That the Board of Education authorizes an online bid service, Munivest, in awarding of CD investments to the highest bidder.

8. **Board Member & Administrator Liability**

That the Board of Education adopts the following Public Officer's Law §18:

**BE IT RESOLVED**, that the Board of Education of the Mineola Union Free School District hereby adopts the coverage provided by §18 of the New York State Public Officers Law for the following job titles: School Board Trustee, Administrator, employees and agents working for the Mineola UFSD. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include but not be limited to being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, administrator, employee, and/or agent working for the Mineola UFSD who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The Superintendent or his designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

**9. Designation of day, time & place of Board Mtgs for the 2011-2012 school year**

**Workshops 7:00 p.m.**

Thurs. July 8 (Reorg.) Willis Ave.  
Thurs. Sept. 1 Willis Ave  
Thurs. Oct. 6 Willis Ave  
Thurs. Nov. 3 Willis Ave  
Thurs. Dec. 1 Willis Ave  
Thurs. Jan. 5 Willis Ave  
Thurs. Feb. 2 Willis Ave  
Thurs. Mar. 1 Willis Ave  
Thurs. March 29\* Willis Ave

**Thurs. May 3**

(Annual School Budget  
Hearing at 7:00 pm followed  
by monthly workshop)

**Tues. May 15**

(Open Board Meeting  
for results of Annual  
Elec. & Budget Vote at 9:15 pm)

Thurs. June 7 Willis Ave

**Reorganization/Workshop**

Thurs. July 5 Willis Ave

**Business 7:00 p.m.**

Thurs. July 21 Willis Ave.  
Thurs. Aug. 11 Willis Ave  
Thurs. Sept. 15 Willis Ave  
Thurs. Oct. 20 Willis Ave  
Thurs. Nov. 17 Willis Ave  
Thurs. Dec. 15 Willis Ave  
Thurs. Jan. 19 Willis Ave  
Thurs. Feb. 16 Willis Ave  
Thurs. Mar. 15 Willis Ave  
Tues. April 17\*\* Willis Ave  
Thurs. May 24\*\*\* Willis Ave

**Jackson Avenue**

Thurs. June 21 Willis Ave

\*This date replaces the April workshop due to schools being closed for Spring Recess.

\*\*This date replaces the third Thursday in April when the Board holds its Business Meeting to combine the Business Meeting with the Annual BOCES vote that mandates all Boards of Education to meet on this date to vote on BOCES candidates and its Operating Budget.

\*\*\*This date replaces the third Thursday in May when the Board holds its Business Meeting because of the close proximity of the May 15<sup>th</sup> Budget Vote.

Board meetings will be held in the Staff Lounge on the second floor of the Willis Avenue School unless otherwise stated. All meetings are open to the public.

**10. Designation of voting delegate and alternate to NYSSBA and N-SSBA**

That the Board of Education designates one (1) Board Member and an alternate to represent the Mineola School District at the NYSSBA and N-SSBA Conventions, with expenses.

Voting Delegate John McGrath  
Alternate Irene Parrino

**11. Board Membership in following Associations**

That the Board of Education designates the following Associations for Board Membership:

New York State School Boards Association  
Nassau/Suffolk School Boards Association  
Nassau Citizens Budget Committee

**12. Authorization for Board Members to Attend Meetings and Conventions**

That the Board of Education authorizes the expenditure of funds for Board of Education Members to attend meetings and conventions of the following:

New York State School Boards Association  
Nassau/Suffolk School Boards Association  
American Association of School Administrators  
Association for Supervision and Curriculum Development  
Nassau Citizens Budget Committee  
Nassau/Suffolk Bar Association  
S.C.O.P.E.

**13. Board of Education Representation on Committees**

<b>COMMITTEE</b>	<b>BOARD REPRESENTATIVE(S)</b>
BOCES Representative	William Hornberger
Communications Committee	Christine Napolitano
District Council (SEPTA)	Christine Napolitano, Terence Hale
Finance Committee	William Hornberger
Health & Safety Council	Irene Parrino
Policy & Regulations Review	Terence Hale

**14. Bid Opening Authorization**

That the Board of Education approves authorization to **Mr. Jack Waters** to open bids at stipulated bid opening times, properly prepared and received in the Business Office for the **2011-2012** school year.

**15. Investments**

That the Board of Education authorizes **Ms. Donna Squicciarino and Mr. Jack Waters** to invest district funds on behalf of the Mineola UFSD for the **2011-2012** school year.

**16. District 2011-2012 Organizational Chart**

That the Board of Education accepts the Mineola Union Free School District Organizational Chart for **2011-2012** (Attached).

**17. Establishment of Travel Mileage Reimbursement Rate for Approved Travel**

That the Board of Education approves the travel mileage reimbursement rate for approved travel at a rate of **\$.555** per mile.

**18. Official District Newspaper**



That the Board of Education adopts Mineola's Official Newspaper, The Mineola American for the **2011-2012** school year.

**19. Other Newspapers to be Used When Needed**

That the Board of Education assigns The Roslyn News\*\* and Williston Times as additional publications to be used as needed for the **2011-2012** school year.

**20. Chubb Pollution Liability Insurance Policy**

That the Board of Education awards the renewal of the district's Chubb Pollution Liability Policy including Terrorism coverage to Bermack, Champion & Lewine for the **2011-2012** school year in the amount of **\$17,500.00**.

**21. School District Insurance**

That the Board of Education renews the policy with New York School Insurance Reciprocal (NYSIR) as the District Insurance Carrier for the **2011-2012** school year.

**22. Public Employee Dishonest Policy**

That the Board of Education renews its Public Employee Dishonest policy to St. Paul Travelers for the **2011-2012** school year.

**RESOLUTION # 2 – BE IT RESOLVED** that the Board of Education approve the consensus agenda J.1. through J.22. as presented.

A motion was made to **amend** the consensus agenda for the following items:

\* J.2. **Board Appointed Officers:** Fitzharris & Company – Workers' Compensation/ Self Insurance Administrator will be amended to PMA Management Corp.

\*\*J. 19. **Other Newspapers to be Used When Needed:** The Roslyn News will be amended to reflect Newsday as an additional publication.

**Motion:** Terence Hale  
**Second:** William Hornberger

**Yes:** Terence Hale  
Irene Parrino  
William Hornberger  
Christine Napolitano  
**No:** None

**Passed:** Yes

A motion was made for the Board of Education to approve **Resolution #2** the amended Consensus Agenda J.1. through J.22.

**Motion:** Terence Hale  
**Second:** William Hornberger

Discussion: The Superintendent commented on the two amended changes. With regards to the change in publication to Newsday, he stated that there is an advantage to having a daily publication rather than a weekly. Information can be dispersed to the public more quickly. In the matter of the change in Workers' Compensation/ Self Insurance Administrator, the district found a better rate with PMA management Corp.

**Yes:** Terence Hale  
Irene Parrino  
William Hornberger  
Christine Napolitano

**No:** None

**Passed:** Yes

## **K. Workshop Agenda**

### **1. Policy – Second Reading & Adoption of Policy 5410 - Lunch Policy for Delinquent Accounts**

**RESOLUTION #3 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the second formal reading of Policy #5410 (Lunch Policy for Delinquent Accounts) due to its availability on the information table and moves its adoption.

**Motion:** William Hornberger  
**Second:** Terence Hale

Discussion: Mr. Hornberger raised the question as to how much is currently “Delinquent”. There is approximately \$4000 in arrears and letters are being sent out to families. The letters will be sent out from Central Administration and then it will be turned over to the individual schools for follow-up. Mr. Hornberger requested that an update on the status of the delinquencies be given at the August Board meeting.

**Yes:** Terence Hale  
Irene Parrino  
William Hornberger  
Christine Napolitano

**No:** None

**Passed:** Yes

## **L. Consensus Agenda**

### **1. Instructional Contract**

- a. That the Board of Education approves an agreement between the Mineola Union Free School District and Oceanside Union Free School District to provide Special

Educational services to one child with residence in Mineola for the 2010-2011 school year.

- b. That the Board of Education approves an agreement between the Mineola Union Free School and Diane Kopitowsky as a consultant to provide professional services for a student with special needs for the 2010-2011 school year.
- c. That the Board of Education approves an agreement between the Mineola Union Free School and Pyramid Consultants to provide professional services for students for the 2011-2012 school year.
- d. That the Board of Education approves an agreement between the Mineola Union Free School and All Island Kids Therapy, LLC to provide professional services for students for the 2011-2012 school year.
- e. That the Board of Education approves an agreement between the Mineola Union Free School and Horizon Healthcare to provide professional services for students for the 2011-2012 school year.
- f. That the Board of Education approves an agreement between the Mineola Union Free School and Bilinguals, Inc. to provide professional services for students for the 2011-2012 school year.
- g. That the Board of Education approves an agreement between the Mineola Union Free School and Abilities Inc. to provide professional services for students for the 2011-2012 school year.

2. Nomination for NYSSBA Area 11 Director

- a. BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District nominates Susan Bergtraum as New York State School Boards Area 11 Director.

3. Health Services Contract(s)

- a. That the Board of Education approves Health Services Contracts for 2010-2011 for Mineola students attending non-public schools in other School Districts:

<u>DISTRICT</u>	<u>SCHOOL ATTENDING</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL</u>
New Hyde Park-GCP	Notre Dame	16	\$750.65	\$12,010.40

4. Appointment(s)

- a. That the Board of Education approves the appointments of the following summer cleaners, effective July 5, 2011 through August 19, 2011. Salary will be \$8.00 per hour.

Chris Comito  
Dave Kim  
Michael Romano

Carlos Dias  
John Misciagno  
Kevin McClosky

- b. That the Board of Education approves the appointment of Marilyn Pisano as a 1:1 Teacher Aide for the Summer Special Education Program, effective July 5, 2011 through August 12, 2011. Salary will be \$24.83 per hour (2008/09 Teacher Aide salary schedule).
- c. That the Board of Education approves the appointment of Monica Pastoressa to the position of .06 District Community Liaison for the 2011/2012 school year. Salary will be \$43,949 on Step 30.
- d. That the Board of Education approves the appointment of John Fretz to the position of Leave Replacement Social Studies Teacher for Francine Sclafani at Mineola High School, starting September 1, 2011 to on or before June 30, 2012; salary, BA, Step 1, \$58,123.00.
- e. That the Board of Education approves the appointment of Frank Mauriello, to the position of Mineola High School Marching Band Director, effective July 1, 2011; stipend, \$3,552.00.
- f. That the Board of Education approves the appointment of the following coaches for the Fall Interscholastic Season for the 2011-2012 school year:

<u>SPORT &amp; LEVEL</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Varsity Football	Dan Guido	3	\$10,638.
Varsity Football Assistant	Helms Bohringer	3	\$7,271.
Varsity Football Assistant	John Tortora	3	\$7,271.
JV Football	Mark Miller	3	\$6,757.
JV Football Assistant	Glenn Cocoman	3	\$6,251.
7/8 Football	Mike Perro	3	\$6,251.
7/8 Football Assistant	Mario Villa	3	\$5,741.
7/8 Football Assistant	Matt Antoniou	3	\$5,741.
Boys Varsity Soccer	Paul Pereira	3	\$7,770.
Boys Varsity Soccer Assistant	Al Cavalluzzo	3	\$5,297.
Boys JV Soccer	Peter Blum	3	\$5,406.
Boys 7 <sup>th</sup> Grade Soccer	Don Leopardi	3	\$4,740.
Boys 8 <sup>th</sup> Grade Soccer	Bill DiGennaro	3	\$4,740.
Girls Varsity Soccer	Katherine Bennett	3	\$7,770.
Girls Varsity Soccer Assistant	Tara McDonnell	3	\$5,297.
Girls JV Soccer	Meghan Nelson	3	\$5,406.
Girls 7 <sup>th</sup> Grade Soccer	Terry Maisto	3	\$4,740.
Girls 8 <sup>th</sup> Grade Soccer	Danielle Adams	2	\$4,228.
Girls Varsity Volleyball	Diana Kohl	3	\$7,770.
Girls JV Volleyball	Hyunah Park	3	\$5,406.
Varsity Golf	Al Weidlein	3	\$4,389.
Cross Country	Tom Leninger	2	\$5,406.
Athletic Trainer	John DiGregorio	NA	
Cheerleading	Laura Kligman	NA	

BASED ON THE 2010 – 2011 TEACHER CONTRACT

5. Leave of Absence(s)/Resignation(s)

- a. That the Board of Education approves the paid Leave of Absence for Teresa Coleman, 10 month Bus Driver in Transportation, using accumulated sick days, effective May 9, 2011. Return date is at the doctor's discretion.
- b. That the Board of Education grants a request to Kimberly Martino, for a leave of absence, for child-rearing purposes, using accumulated sick days, starting September 11, 2011.
- c. That the Board of Education accepts the resignation of Matthew Feinberg, Music Teacher at Mineola High School, effective June 30, 2011.
- d. That the Board of Education grants a request to Stephanie Honig, for a leave of absence, for child-rearing purposes, using accumulated sick days, starting approximately November 4, 2011.

6. Contract

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Syntax to provide Public Relations services for the 2011-2012 school year at an annual cost of \$59,500.00.
- b. That the Board of Education approves the contract between Frazer & Feldman, LLP and the Mineola Union Free School District, effective July 1, 2011 through June 30, 2012. Annual Retainer Cost: \$23,520

7. Juul Agreement

- a. BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools and upon the request of Patricio Romero, the Board of Education of the Mineola Union Free School district hereby appoints Patricio Romero to a one year probationary term from September 1, 2011 to August 31, 2012, unless discontinued earlier by action of the Board of Education.

8. 2011-2012 Parent Members and Chairpersons for CSE/CPSE & 504 Members

- a. That the Board of Education approves the following list of parent members and Chairpersons for Committees on Special Education and Subcommittees on Special Education and 504 meetings for the 2011-2012 school year:

**Committee on Pre-School Special Education**

Matthew Gaven-Director of Pupil Personnel Services  
 Christina Verdi-Speech Teacher (Alternate Chair)  
 Child's Parent  
 Evaluator or Person Qualified to Interpret Evaluations  
 Professional Appointed by the Nassau County Department of Mental Health  
 Child's Special Education Teacher

General Education Teacher if the child is participating in the general education program

**Parent Members:**

Erin Bertuccio	
Mary Claire Cardinal	Virginia Llanes
AnnMarie Christy	Louis Llanes
Eileen Conboy	Nicole Park

Chester Easton  
Dorothy Easton  
Brigid Gasiewski  
Kelly Melore  
Nora Calabrese  
Karin Connolly

Antoinette Salierno  
Souaad Khalil  
Ruth Gorski  
Cliff Datys  
Denise Collins

**District Committee on Special Education**

Chairperson/Administrator: Matthew Gaven-Director of Pupil Personnel Services;  
or Bridget C. Kehn-Psychologist  
Child's Parent  
Evaluator or Person Qualified to Interpret Evaluations  
Child's Special Education Teacher  
General Education Teacher if the child is participating in the general education program

**School Psychologists:**

Dr. Sonia Azevedo  
Dr. Robert Drago  
Dr. Manuel Romero  
Dr. Patricio Romero  
Vanessa Lealand  
Bridget C. Kehn

**Parent Members:**

Fedra Haldane  
Erin Bertuccio  
Virginia Llanes  
Mary Claire Cardinal  
Nicole Park  
Ruth Gorski  
Dorothy Easton  
Brigid Gasiewski  
Nora Calabrese  
Hye Hyun Chung  
Karin Connolly  
AnnMarie Christy  
Louis Llanes  
Kelly Melore  
Eileen Conboy  
Chester Easton  
Antoinette Salierno  
Denise Collins  
Christina Duarte  
Patricia Aronoff

**School Physician: Dr. Ronald Marino**

**Committee on Special Education Sub-Committees**

Chairperson  
Child's Parent  
Evaluator or Person Qualified to Interpret Evaluations  
Child's Special Education Teacher  
General Education Teacher if the child is participating in the  
General Education Program

**Matthew Gaven and Bridget Kehn may chair all Subcommittees, as needed**

**Jackson Avenue School Chairpersons:** Dr. Manuel Romero-Psychologist; or Patricia Molloy-Principal

**Hampton Street Chairpersons:** Dr. Robert Drago-Psychologist; or Devra Small-Principal

**Meadow Drive Chairpersons:** Dr. Robert Drago-Psychologist; or Deborah Shaw-Principal

**Willis Avenue Chairpersons:** Vanessa Lealand-Psychologist; or Christina Verdi-Speech Teacher; or  
Dr. SueCaryl Fleischmann-Principal

**Middle School Chairperson:** Dr. Sonia Azevedo-Psychologist

**High School Chairpersons:** Dr. Patricio Romero-Psychologist; or Larry Puccio-Assistant Principal

**Surrogate Parents:**

Louis Llanes  
Kelly Melore

**Impartial Hearing Officers:**

The list of Impartial Hearing Officers as maintained on the NYSED Impartial Hearing Officers Reporting System Website.

That the Board of Education approves the appointment of the following Chairpersons of the Mineola School District’s Section 504 Review Teams for the 2011-2012 school year:

**504 Chairpersons:**

**District-wide:**

Matthew Gaven-Director for Pupil Personnel Services  
Bridget Kehn-Psychologist

**Hampton Street:**

Dr. Robert Drago-Psychologist;  
Devra Small-Principal

**Meadow Drive:**

Dr. Robert Drago- Psychologist;  
Deborah Shaw-Principal

**Jackson Avenue:**

Dr. Manuel Romero-Psychologist; or Patricia Molloy-Principal

**Middle School:**

Dr. Sonia Azevedo-Psychologist

**High School:**

Dr. Patricio Romero-Psychologist; or Larry Puccio-Assistant Principal

**Willis Avenue School:**

Vanessa Lealand-Psychologist; or Dr. SueCaryl Fleischmann-Principal

**RESOLUTION #4– BE IT RESOLVED** that the Board of Education approves Business Consensus Agenda items L.1.a. through L.9.a. as presented.

**Motion:** William Hornberger

**Second:** Terence Hale

Discussion: Mr. Hale thanked the parents who are participating in the Committees on Special Education and Subcommittees on Special Education. This takes a lot of time and effort on their part and it is truly appreciated.

**Yes:** Terence Hale  
Irene Parrino  
William Hornberger  
Christine Napolitano

**No:** None

**Passed:** Yes

**M. Public Comment**

No public comment

**N. Board of Education Reports**

- Board Report
  - Retreat and Board Goals
- Comments from Board President
- Superintendent of Schools' Reports & Comments
  - Goals and Administrative Retreat
  - Evaluation of **2010-2011** School Year

Discussion: Mr. Hornberger stated there is no item on the agenda for Old Business but he has a few items to discuss. First, Mr. Hornberger brought up that there had been a few incidents at a few of our facilities and he was wondering what measures have been put in place. The Superintendent responded that it is difficult to completely secure these facilities. The security patrols continue nightly. Mr. Hornberger stated that he want everyone to remain cognizant of these issues.

Mr. Hornberger inquired if we have heard anything from the Village of Williston Park re: the Traffic Study. The Superintendent stated he had received a letter and the board will need to discuss some of the points raised. Once this occurs a response will be sent. Mr. Hornberger stressed the importance of keeping the lines of communication open with the Village of Williston Park.

Mr. Hornberger stated that he had read in the paper that Senator Martins had recouped the grant money for the district. The Superintendent verified this information. A grant of \$150,000 has been restored. All agreed that this was good news.

**Board Report-** There was a discussion re: the dates of the upcoming Board meeting and retreat. The next meeting is scheduled for 7/21 and a retreat on 7/20. The Superintendent stated that after discussion with the architect, it was determined that there will be upcoming bid openings and the rewarding of bids. Therefore, he suggested moving the date of the 7/21 meeting to Wednesday, 7/27. It was decided that the first Board Retreat will remain on 7/20 from 6-9pm and a second retreat will take place following the Board of Ed meeting on 7/27. Mr. McGrath will be notified of this information. The Superintendent will do a presentation on NWEA at the retreat scheduled for 7/20.

**Comments from the Board President-** Ms Napolitano stated that she is truly honored to serve as the Board President. She thanked the group and stated that she looks forward to a positive and productive year.

**Superintendent Comments-** The Superintendent discussed the Regents test changes. He stated that traditionally, regents are administered in August, January and June. The State Regents Board has eliminated the August and January tests. Students now will only have a chance to take the test in June. Traditionally, this leads to a decrease in the graduation rate. This is a terrible policy. The Superintendent implored parents to write the state and complain about the change, which in the next year or two is sure to cause many problems. The Board members asked what they could do. It was decided that the Board will send a letter to the Board of Regents expressing their concerns with the change in the testing schedule. It was also suggested that a form letter and e-mail links be put on the website for parents to express their concerns to the state. The Superintendent stated that he is in need of an executive session.



**O. Executive Session** Time: 7:58 p.m.

At 7:58pm, a motion was made for the Board of Education to go into executive session to Discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion:** Terence Hale  
**Second:** Christine Napolitano

**Yes:** Terence Hale  
Irene Parrino  
Christine Napolitano  
**No:** William Hornberger

**Passed:** Yes

**Returned:** \_\_\_\_\_

**P. Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

Respectfully submitted,

Andrea Paggi  
District Clerk