

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

Educational

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create grade 7-12 ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

Facilities

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

Finance

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance all of our programs.

DATE: January 3, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Christine Napolitano

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

Tonight's Student Organization report was by Britney Vera. She stated that Regents and Mid-term Week is coming up at the High School in a few weeks and students are stressed. Senior Projects have begun and there was one presented today on prescription drug abuse. College applications have been sent out and seniors are now in the process of waiting to hear from individual colleges. Rehearsals started today for the Spring Musical production, which will take place on 3/15 and 3/16. There was nothing else to report and the Board thanked Ms. Vera for her report.

G. Old Business

Mr. Hornberger asked the Board if there was any old business. Mr. Barnett stated that he had a question regarding the list of Board Deliverables, specifically regarding integrating the 8th graders more into the high school and allowing them to participate in clubs/organizations to the fullest extent possible. The Superintendent stated that the 8th graders cannot play on the high school athletic teams with the exception of those being granted a Selective Classification waiver. Dr. Nagler stated that Marching Band is an issue and the Board needs to decide if they are comfortable with the 8th graders being part of Band Camp. Mr. Barnett stated he is in favor of giving parents the option to decide if their child is ready to participate. The Superintendent stated that he would like to discuss this issue with Mr. Escobar and Mr. Freeman and the Band Director to get their input and to bring back some directives to the Board. He stated that supervision of the trip could be an issue. The Superintendent added that the high school has set-up an 8th and 9th grade drama production and some clubs have allowed 8th graders to join. Mr. Hornberger stated that he looks forward to receiving feedback from the high school on this issue and also requested that the Superintendent send the Board a copy of the deliverable list. The Superintendent stated that he would include the list in the Friday Report.

Ms. Parrino asked for an update on the polling place decision. The Superintendent stated that he would be meeting with the Mayor on Friday, 1/11/13, to discuss a possible partnership. Mr. Hornberger summarized the polling place discuss up until this point; the district will be decreasing the number of polling sites, minimally down to two sites and possibly going experimentally to one site. He stated that a decision will be made by the end of January. Ms. Parrino stated that she feels that going down to one site could limit the number of voters. Mr. Hale stated that he feels that at a minimum the district should definitely decrease to two sites.

Mr. Hornberger requested a security update. The Superintendent stated that over the break, he completed a walk- through of each of the buildings with Mr. Waters and Mr. Romano and met with principals. Preliminary plans will be given to the Board as well as estimated cost at next meeting. The Superintendent stated that on January 7th, he and Mr. Waters will be attending a seminar on School Security addressing the "Active Shooter". He added that he will also be attending a meeting with Balboni and a security company. Mr. Hale asked if there had been communication with the principals on security issues that were raised. The Superintendent stated that that had been done and the greeters at the buildings were also made aware of the issues. Ms. Napolitano asked if the Solomon Schechter School is included in our security procedures. The Superintendent stated that they have the same plan as us and in some ways the have a more heightened security. Mr. Hornberger asked if the security policy is part of the Erie BOCES 1 review. The Superintendent stated that it is and he added that we are being sent the first draft (both hard copies and disc) from them.

H. New Business

No new business this evening.

I. Consensus Agenda

RESOLUTION #36 -BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.2.c., as presented.

Motion: Terence Hale

Second: Arthur Barnett

Discussion: Ms. Parrino had a question regarding item I.1.a. Appointment(s) club/stipends; she inquired about the term "amend" before the club title. The Superintendent reiterated that at the meeting on 12/20/12, he stated that there would be some changes made to the appointments due to some errors. Mr. Hornberger inquired if there are currently any openings in the club advisor positions at the Middle School. The Superintendent stated that there were not any openings, but the chess club was not being run this year due to low interest. The Robotics club, for which interest is high, is being run in its place. There was no further discussion and the Board voted on Resolution #36.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

1. Instruction

a. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for 2012-2013 year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Amend Animal Rights-PAWS	Annmarie Palumbo 1.0 (not splitting w/Ilyse Milberg)	\$900.00
Amend Book Club	Ilyse J. Milberg(.5)	.5 of \$900.00
Amend Book Club	Annmarie Palumbo (.5)	.5 of \$900.00
Amend Community Action Advisor	Andrea M. Antonelli (.5)-splitting w/Annmarie Palumbo	.5 of \$1,092.00
Amend Community Action Advisor	Annmarie J. Palumbo(.5)-splitting w/Antonelli not Milberg	.5 of \$1,092.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Amend Yearbook Advisor	Annmarie J. Palumbo(.5) splitting with Antonelli not Milberg	.5 of \$2,840.00
Amend Yearbook Advisor	Andrea M. Antonelli (.5) splitting w/Palumbo	.5 of \$2,840.00
Amend National Jr Honor Society - will not run this year	Ilyse J. Milberg - cancel stipend	

2. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Joseph Pastore, to the position of Student Worker, as a Locker Room Attendant at the Middle School, effective 12/18/2012, salary \$8.50 per hour.
2. That the Board of Education approve the re-appointment of James Bruno, to the position of Cleaner Sub, effective 12/17/2012, salary \$12.25 per hour.

b. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Anna Neumann, Teacher Aide at Meadow Drive, due to surgery, effective January 8, 2013. Return date is approximately six weeks or at doctor's discretion.

c. **Resignation(s)**

1. That the Board of Education accepts, with regret, the letter of resignation from Lillian Rumore, Teacher Aide at the High School, for the purpose of retirement, effective February 5, 2013.
2. That the Board of Education accepts, with regret, the letter of resignation from Mary O'Brien, Steno Secretary at the Middle School, for the purpose of retirement, effective June 30, 2013.

J. Superintendent's Report

Superintendent of Schools' Reports for 1/3/13

Presentations:

1. Data Cube

Superintendent Comments

The Superintendent stated that he had a few items to discuss before tonight's presentation. Dr. Nagler stated that he would like to recognize the two staff members who will be retiring; he has known them both for a long time and wishes them both well.

The Superintendent stated that over the break, he, Mr. Waters and Mr. Romano went to Jackson Avenue in order to bus test the new loop. The biggest bus available was used and it passed through with no problems. The Superintendent stated that the loop came out well but an adjustment must be made in the curb cut. He added that the loop has been blended well into Jackson Avenue and the job was done quickly. It has handled the rain well. The Superintendent stated that in the spring, gardening and landscaping will be done.

The Superintendent stated that Jackson Avenue Cafeteria project has been filed with SED. He stated that he sent the Board cut sheets and will have the plans available for them to review. The Superintendent asked Mr. Waters to review the balance of the funds available and to make a recommendation of how much is available for this project. This will be included in the Friday Report for the Board.

The Superintendent has set-up a meeting with the Mayor for next Friday; he will be discussing with him pursuing a grant available for partnerships between districts and local government as well as the possible partnership for a polling place.

The Superintendent stated that he will present the finalized AGP plan at the next meeting. He stated that the current program would remain (61 students) and volunteers from the group of 61 students can participate in a multi-grade science research section. At Jackson Avenue, there will be new criteria for 3rd and 4th grade and the program will be multi-grade with a focus on science and will also include participation in the program at CW Post. There will be an enrichment program for 1st and 2nd grade at Meadow and Hampton. The enrichment in science in the younger grades is somewhat problematic as there is no assessment available to qualify students. There will be no enrichment program at Jackson Avenue. For the current school year, the AGP requirements will be amended to state that students in the 9th stanine will be invited to participate. The Superintendent stated that he would like for these students to start in February in the science lab. In the fall, students will be able to begin the program at CW Post and the District will pay the tuition.

The Superintendent stated that the student deadline for the High School Climate survey has been extended. He added that a Foreign Language Survey will be sent to parents in order to get feedback on the K-1 program.

Tonight's presentation by the Superintendent is the "Data Cube". The Superintendent stated there are many differences this year; the ELA curriculum has been changed completely. Pamphlets have been put together to inform parents of what to expect and the different units per grade with the various themes. This curriculum is all based upon the Common Core Standards (55). As a result of this change, one major issue that we were faced with was how to measure and keep track of student growth. This is curriculum is data driven instruction (DDI) and a major problem is management of the standards. We needed a mechanism for teachers to look at the standards and we did not want to have to wait until the end of a unit to determine if change is needed. Sometimes it is too long to wait until the end of a unit. The Cube will help teachers to look at all of the data. The Data Cube will give a snapshot of each student as well as giving the teacher a snapshot of the class

performance. The Superintendent stated that the data cube is unique to Mineola, no other districts currently have this. The Superintendent displayed for the Board a sample of the cube and stated that this was completed around noon today. The Superintendent stated that we need to develop a standard -based report card and determine what it will look like. He stated that students will be taking the new State test in April and he predicts that it will be very difficult and then the State will roll back and make changes. The Superintendent stated that with the Cube, it is possible to generate reports of class performance as well as generating reports for parents of their child's performance. Dr. Nagler stated that the plan is to do much more with this cube, including adding in Math standards, Social studies and Science standards eventually. He added that the cube will enable us to obtain specific information on a child's weaknesses. The Superintendent stated that the Cube will be able to link standards to actual exams. Teachers will be able to explain exactly why a student has received a specific grade. He added that this Cube is in its infancy at this point. Dr. Nagler briefly explained how the cube will work. Teachers will grade the student's work and it will be scanned; testing standards and a rubric will be assigned to it. A report will be generated and sent to the teacher. It was stated that different answer sheets can be created. All data will be secured and the teacher will be tied into the class. The Superintendent stated that teachers will be asked to give feedback on the types of data that they would like to see. Dr. Nagler stated that the goal is to supersaturate teachers with the resources needed to help children succeed. He added that eventually parents will be able to pull up their child's work. The Superintendent asked the Board if there were any questions or comments. Ms. Napolitano asked the data could be lost if computers go down. The Superintendent stated that all data is backed-up nightly and in multiple places. Mr. Hornberger asked when we can anticipate full implementation of the data cube. The Superintendent stated that at this time we are still modifying curriculum. Mr. hornberger asked the anticipated implementation date for the data elements. The Superintendent stated that by the end of the school year, all teachers will be able to use the data cube. He anticipates the math curriculum and parent portal will be available next year. The Superintendent stated that this process is all on-going and added that we are still discovering the capabilities. The set-up process is long but the training will be simple. Mr. Hornberger wants to ensure that teachers will receive the training that is needed. Mr. Hale stated that he is very happy with all that was presented and finds it very exciting. He added that he understands that this whole process is a lot of work. Ms. Parrino stated that it is very valuable if we can pinpoint exactly what a child's issues/needs are. The Superintendent stated that this will help you see why a certain score was received and what is needed to improve.

Mr. Hornberger opened the floor to public comment on the Data Cube presentation. There were no comments.

The Superintendent stated that he is in need of an executive session.

K. Executive Session Time: 8:45 p.m.

At 8:45pm, a motion was made for the Board of Education to go into executive session to discuss negotiations.

Motion: Terence Hale
Second: Christine Napolitano

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger
No: None

Passed: Yes

L. Adjournment **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi